

**THE BOARD OF COMMISSIONERS OF
PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY**

MINUTES OF THE JANUARY 22, 2019
REGULAR COMMISSION MEETING

The Board of Commissioners of Public Utility District No. 1 of Franklin County held a regular meeting at 1411 West Clark, Pasco, WA, on January 22, 2019 at 1:00 p.m.

Those present from the District for all or part of the meeting were Commissioner Roger Wright, President; Commissioner Bill Gordon, Vice-President; Commissioner Stu Nelson, Secretary; Holly Dohrman, Interim General Manager; Brian Johnson, Director of Administrative Services; Travis Scott, Director of Operations; Duane Sams, Director of Engineering; Carrie Locke, Senior Manager, Human Resources; Debbie Bone-Harris, Senior Manager, Public Affairs; Brian Iller, Outside General Counsel; and Rosario Viera, Executive Assistant.

Other staff present for all or part of the meeting were Jordan Konen, Dean Oberlander, Rebecca Diaz, Julie Anderson, Aaron Gonzalez, Rob Richmond, Norm Rummel, Sharon Davis, Rosa Mitchell, Sylvia Hubbard, Leticia Monroy-Iglesias, Julie Strickland, Wayne Regin, Abby Borchers, and other employees from the Customer Service Department.

Public present for all or part of the meeting was Steve Frost, Utility Safety Coordinator, Benton PUD.

OPENING AND PLEDGE OF ALLEGIANCE

Commissioner Wright called the meeting to order at 1:00 p.m. and asked Mr. Regin to lead the Pledge of Allegiance.

Commissioner Wright reported that the agenda would be re-ordered to accommodate participating staff schedules and noted the first order of business would be the Service Award.

SERVICE AWARD – 30 YEARS

Commissioner Wright called on Mr. Sams, who introduced Mr. Oberlander. Mr. Sams shared the many positions and functions that Mr. Oberlander has performed while employed at the District. He noted Mr. Oberlander was appreciated and that his knowledge on the District's electric system was extensive. He thanked him for his work on the Supervisory Control and Data Acquisition (SCADA) system.

Mr. Oberlander noted the District was a great place to work and shared some of the many changes he has seen at the District during his 30 year employment. The Commission thanked Mr. Oberlander for his years of service.

EMPLOYEE SAFETY MINUTE

The Commission welcomed Mr. Konen and asked for an overall rating on the safety culture, and any concerns or suggestions to improve safety at the District. Mr. Konen rated the District's safety culture as good. He noted his appreciation for the District's Safety Program, the safety trainings and safety focus events that are provided. Mr. Konen reported that in his opinion, employees have an equal responsibility for safety. He noted that he would like to see more follow up information provided to employees when a safety suggestion is submitted. The Commission thanked Mr. Konen for attending.

PUBLIC COMMENT

Commissioner Wright called for public comment and there was none.

COMMISSIONER REPORTS

Commissioner Nelson reported that:

- He attended the monthly PPC meeting.
- He participated in the Records Management /Administrative Day at the District. He noted that staff had done a great job with their presentations.

Commissioner Gordon reported that:

- He will be attending the Energy Northwest Board of Directors meeting on January 23.

Commissioner Wright reported that:

- The Commission continues to review applications for the General Manager position.
- He attended an APPA webinar on 5G Small Cell Wireless and the implications to public power. He noted that there are many uncertainties but it was important to begin discussions on the impacts of 5G.
- He is working with NoaNet staff to prepare for their Chief Executive Officer's annual review.

AGENDA ITEM 7 - CONSENT AGENDA

The Commission reviewed the Consent Agenda. Commissioner Gordon moved and Commissioner Nelson seconded to approve the Consent Agenda as follows:

- 1) To approve the minutes of the:
 - a) December 12, 2018 Regular Commission Meeting,
 - b) December 21, 2018 Special Commission Meeting, and
 - c) January 14, 2019 Special Commission Meeting.

- 2) To approve payment of expenditures for December 2018 amounting to \$7,713,976.01 as audited and certified by the auditing officer as required by RCW 42.24.080, and as reviewed/certified by the Interim General Manager as required by RCW 54.16.100, and expense reimbursement claims certified as required by RCW 42.24.090 and as listed in the attached registers and made available to the Commission for inspection prior to this action as follows:

Expenditure Type:	Amount
Direct Deposit Payroll Umpqua Bank	\$ 451,840.04
Wire Transfers (Wires)	5,651,069.78
Automated and Refund Vouchers (Checks)	1,008,242.67
Direct Deposits (EFT)	602,902.58
Voids	(79.06)
Total:	\$ 7,713,976.01

- 3) To approve the write-offs as listed on the Write-Off report dated December 21, 2018 in the amount of \$3,182.43.