

**THE BOARD OF COMMISSIONERS
OF
PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON**

**MINUTES OF THE JUNE 13, 2023
REGULAR COMMISSION MEETING**

The Board of Commissioners of Public Utility District No. 1 of Franklin County, Washington held a regular meeting at 1411 W. Clark St., Pasco, WA, on June 13, 2023, at 1:00 p.m. Remote technology options were provided for the public to participate.

Those who participated from the District via remote technology or in person for all or part of the meeting were Commissioner Bill Gordon, President; Commissioner Stu Nelson, Vice President; Commissioner Roger Wright, Secretary; Scott Rhees, General Manager/CEO; Holly Dohrman, Assistant General Manager; Steve Ferraro, Operations Director; Victor Fuentes, Engineering Director and Rosario Viera, Supervisor of Executive Administration.

Additional staff that participated in person or via remote technology for all or part of the meeting was Shelly Olson, Records Coordinator.

There were no members of the public participating in person, or via remote technology for all or part of the meeting.

OPENING

Commissioner Gordon called the meeting to order at 1:00 p.m. and called on Ms. Viera to lead the Pledge of Allegiance.

PUBLIC COMMENT

Commissioner Gordon called for public comment and there was no public participating in person, via the remote technology option or written public comment provided prior to the meeting.

CONSENT AGENDA

The Commission reviewed the Consent Agenda. Commissioner Nelson moved and Commissioner Wright seconded to approve the Consent Agenda as noted below. The motion passed unanimously.

- 1) To approve the minutes of the May 23, 2023, Regular Commission meeting.

AGENDA ITEM 4, AUTHORIZING THE GENERAL MANAGER/CEO OR HIS DESIGNEE TO EXECUTE A CONTRACT FOR THE PURCHASE OF STEEL STRUCTURES FOR THE RAILROAD AVENUE SUBSTATION.

Mr. Fuentes introduced the agenda item and reviewed the background information as reported on the Agenda Item Summary included in the meeting packet. He reported that in May 2023, the District requested sealed bids from contractors for the purchase of steel structures required for the construction of the Railroad Avenue Substation. Staff received and evaluated one (1) bid:

<u>Bidder:</u>	<u>Total Bid:</u>	<u>Exceptions:</u>
Monarch Machine & Tool Co. Inc.	\$1,018,612	No

Staff determined that the bid submitted was a responsive bid and within the District’s estimate. Staff reviewed their recommendation.

Commissioner Nelson moved and Commissioner Wright seconded to authorize the General Manager/CEO or his designee to execute a contract with Monarch Machine & Tool Co. Inc., the lowest responsive bidder, for the purchase of steel structures in an amount not to exceed \$1,018,612. The motion passed unanimously.

AGENDA ITEM 5, AUTHORIZING THE GENERAL MANAGER/CEO OR HIS DESIGNEE TO UTILIZE SOURCEWELL CONTRACT NO. 062320-ALT FOR THE PURCHASE OF A SERVICE BUCKET TRUCK.

Mr. Ferraro introduced the agenda item and reviewed the background information as reported on the Agenda Item Summary included in the meeting packet. He noted that the District can utilize the Sourcewell contract to purchase equipment and vehicles and reported that the 2023 Capital Budget includes \$500,000 for the purchase of service vehicles. He noted the timeline to put the vehicle into service once received and reported that the District would need to purchase and install a spotlight on the vehicle. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Nelson seconded to authorize the General Manager/CEO or his designee to utilize the Sourcewell Contract No. 062320-ALT for the purchase of a service bucket truck in an amount not to exceed \$175,560. The motion passed unanimously.

Commissioner Gordon called for staff reports.

GENERAL MANAGER/CEO REPORT

Mr. Rhees reported that staff will hold their reports until the June 27, 2023, regular meeting.

He noted that Commissioner Gordon volunteered to attend the District’s entrance conference for the annual audit with the State Auditor.

Commissioner Gordon reported that the Clark Public Utilities Board of Commissioners voted unanimously on an agreement to commit \$200,000 and participate in the feasibility study for a

small nuclear modular reactor. Discussion ensued.

CLOSING OF MEETING - ADJOURNMENT

With no further business to come before the Commission, Commissioner Gordon adjourned the regular meeting at 1:11 p.m. The next regular meeting will be on June 27, 2023, at 1:00 p.m. and will be held at the District's Auditorium located at 1411 W. Clark St. Pasco, WA. Remote technology options will be provided for members of the public to participate.



William Gordon, President



Stuart Nelson, Vice President



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Roger Wright, Secretary