Public Utility District No. 1 of Franklin County

REGULAR COMMISSION MEETING AGENDA

June 8, 2021 | Tuesday | 1 P.M.
1411 W. Clark Street, Pasco, WA
www.franklinpud.com

Following the Proclamation by the Governor, Franklin PUD Board of Commissioners meetings will only be available to the public via conference call. Members of the public may participate by dialing:

(888) 475-4499 US Toll-free or 1 (253) 215-8782 Meeting ID: 832 9082 3902 Passcode: 213060

1) Open Meeting

2) Pledge of Allegiance

3) Public Comment

4) Commissioner Reports

5) Consent Agenda

6) Adopting a Resolution Approving a Salary Administration Plan for Regular Non-Bargaining Employees, Effective July 1, 2021 and Superseding Resolution 1339.
Scott Rhees, General Manager

7) Providing an Update on the Pandemic Emergency Event.
Scott Rhees, General Manager

8) Claims
Holly Dohrman, Assistant General Manager

9) Reports from Management:
   a. General Manager
   b. Assistant General Manager
   c. Other Members of Management

10) Executive Session, *If Needed*

11) Future Agenda Items

2021 Board of Commissioners
Stu Nelson, President ~ Roger Wright, Vice-President ~ Bill Gordon, Secretary

CONSENT AGENDA

Public Utility District No. 1 of Franklin County
Regular Commission Meeting

1411 W. Clark Street, Pasco, WA
June 8, 2021 | Tuesday | 1 P.M.

---

1) To approve the minutes of the May 25, 2021 Special Commission Meeting and the May 25, 2021 Regular Commission Meeting.

2) To approve payment of expenditures for May 2021 amounting to $8,004,099.23 as audited and certified by the auditing officer as required by RCW 42.24.080, and as reviewed/certified by the General Manager as required by RCW 54.16.100, and expense reimbursement claims certified as required by RCW 42.24.090 and as listed in the attached registers and made available to the Commission for inspection prior to this action as follows:

Expenditure Type:	**Amounts**
Direct Deposit Payroll Umpqua Bank	$ 475,517.72
Wire Transfers (Wires)	5,419,182.13
Automated and Refund Vouchers (Checks)	1,458,535.45
Direct Deposits (EFTs)	650,863.93
Voids	(0.00)
Total:	$ 8,004,099.23

THE BOARD OF COMMISSIONERS
OF
PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON

MINUTES OF THE MAY 25, 2021
SPECIAL COMMISSION MEETING

The Board of Commissioners of Public Utility District No. 1 of Franklin County held a special meeting at 1411 West Clark St., Pasco, WA, on May 25, 2021 at 10:00 a.m. This meeting was ran in accordance with the current *Proclamation by the Governor, Amending and Extending 20-05, and 20-28 Open Public Meetings Act and Public Records Act* in effect*;* a conference call option was provided for the public to participate.

Those who participated via remote technology or in person from the District for all or part of the meeting were Commissioner Stu Nelson, President; Commissioner Roger Wright, Vice President; Commissioner Bill Gordon, Secretary; Scott Rhees, General Manager; Holly Dohrman, Assistant General Manager; Travis Scott, Operations Director; Steve Ferraro, Safety & Labor Relations Director; Mike Gonzalez, Public Relations Director, and Rosario Viera, Supervisor of Executive Administration.

Additional staff participating via remote technology were Ben Hooper, Broadband Manager; Brent Weatherman, Broadband Engineer; and Fred Wells, Broadband Technician.

There were no members of the public participating via remote technology or in person.

OPENING

Commissioner Nelson called the meeting to order at 10:00 a.m., and Commissioner Wright lead the Pledge of Allegiance.

PUBLIC COMMENT

There was no public participating via the conference call to provide public comment.

BROADBAND UPDATE PRESENTATION

Commissioner Nelson reported that the purpose of the special meeting was to hear a presentation and have discussion on the District's broadband services and he called on Mr. Hooper.

Through the presentation, Mr. Hooper provided a high-level review of the District's broadband staff and the services provided. The presentation included information on the

financial investments made to date, revenues, capital expenses and operating expenses. He reviewed the number of Retail Service Providers (RSPs), miles of fiber installed, and number of customers served by RSPs. He provided yearly financial information for broadband from 2017 to current and reviewed the new services added yearly from 2019 through year to date 2021. The presentation included a brief summary of 2021 projects for broadband that included expansion of the broadband collocation services.

Mr. Hooper reviewed the benefits and challenges of offering broadband services. He noted that the District broadband staff has good working relationships with the local entities and provide excellent customer service. Mr. Rhees reported that other local entities have expressed their appreciation of the service provided by the District's broadband staff and noted that they are seen as subject matter experts. There were questions and discussion throughout the presentation.

Commissioner Wright asked for additional information on the expansion of the collocation services and inquired about protections in place that would ensure collocation customer's data servers are protected against flooding or other unforeseen accidents. Mr. Hooper noted that the sprinkler system is being removed and a new dry fire suppression system will be installed.

There was general discussion on RSPs, House Bill 1336 and Senate Bill 5383, and the availability of broadband staff to answer customer inquiries. Mr. Hooper reported that there are new funding opportunities available from both CARES and other federal stimulus. He noted that the recent passing of the House Bill 1336 and Senate Bill 5383 also could bring additional opportunity for growth in the District's broadband services.

The Commission asked about the possibility of becoming a Retail Service Provider and Mr. Rhees noted that due diligence would be done before any recommendation is brought to the Commission for approval. Mr. Rhees noted that, given the confusion on the simultaneous signing of House Bill 1336 and Senate Bill 5383, it will be sometime before it is known which bill will take precedence. He reiterated that the District's staff is appreciated by RSPs and other local entities for the high level of service they provide, as well as their knowledge and experience.

The Commission concurred that additional discussion was needed to decide if providing broadband service on the retail level was beneficial to the District and its customers. There was concern with the staffing that would be needed and being able to keep up with the increasing customer demands. Discussion ensued.

The Commission thanked Mr. Hooper and the other broadband department staff for the presentation and information provided. The Commission also thanked the broadband staff for the service they provide to our customers and community.

MEETING ADJOURNMENT

With no further business to come before the Commission, Commissioner Nelson adjourned the meeting at 10:40 a.m. The next regular meeting will be on May 25, 2021 and begin at 1:00 p.m., and will be run in accordance with the current Governor Proclamation in effect and will be available to the public via conference call.

_____
Stuart Nelson, President

_____
Roger Wright, Vice President

_____
William Gordon, Secretary

THE BOARD OF COMMISSIONERS
OF
PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON

MINUTES OF THE MAY 25, 2021
REGULAR COMMISSION MEETING

The Board of Commissioners of Public Utility District No. 1 of Franklin County held a regular meeting at 1411 West Clark St., Pasco, WA, on May 25, 2021 at 1:00 p.m. This meeting was ran in accordance with the current *Proclamation by the Governor, Amending and Extending 20-05, and 20-28 Open Public Meetings Act and Public Records Act* in effect*;* a conference call option was provided for the public to participate.

Those who participated via remote technology or in person from the District for all or part of the meeting were Commissioner Stu Nelson, President; Commissioner Roger Wright, Vice President; Commissioner Bill Gordon, Secretary; Scott Rhees, General Manager; Holly Dohrman, Assistant General Manager; Travis Scott, Operations Director; Steve Ferraro, Safety & Labor Relations Director; Mike Gonzalez, Public Relations Director, Brian Iller, outside General Counsel, and Rosario Viera, Supervisor of Executive Administration.

No additional staff participated via remote technology or were in person for all or part of the meeting.

There were no members of the public participating via remote technology for any part of the meeting.

OPENING

Commissioner Nelson called the meeting to order at 1:00 p.m. and called on Mr. Scott to lead the Pledge of Allegiance.

PUBLIC COMMENT

There was no public participating via the conference call to provide public comment.

COMMISSIONER REPORTS

Commissioner Gordon reported that:

- He was pleased that Washington State Senators Murray and Cantwell, as well as the Governor had publicly come out opposing the proposal from U.S. Rep. Mike Simpson to remove the Lower Snake River dams.

Commissioner Wright reported that:

- He attended the WPUDA Telecom meeting and noted there was discussion on state funding available to reach the unserved and underserved areas of the state. He reported that entities are struggling to purchase the needed materials and equipment for broadband.

- He attended the NoaNet monthly meeting and noted that they continue to work towards finalizing the process for the appointment of the new Chief Executive Officer.
- He recently visited family in California and noted there was a stark comparison in the infrastructure there and here. He reported that staff does a great job with the upkeep and maintenance of the District's electric systems and substations.

Commissioner Nelson reported that:

- He participated in the monthly PPC meeting call.
- He participated in Energy Northwest's Participants Review Board and noted that they elected new officers. He reported that an update on the Columbia Generating Station refueling outage was provided at the meeting.

CONSENT AGENDA

The Commission reviewed the Consent Agenda. Commissioner Wright inquired how inventory audits are being done during COVID. Mr. Rhees reported that staff has conducted inventory audits, and he reviewed the recent audits that have been completed by Mr. Scott and the accounting department. He reported that spontaneous audits will continue to be done. Commissioner Wright reported that auditing accounts to ensure they are being taxed appropriately, physical checks on material and miscellaneous items need to be done to ensure the District is following its processes.

Commissioner Wright moved and Commissioner Nelson seconded to approve the Consent Agenda as follows:

1) To approve the minutes of the April 27, 2021 Regular Commission Meeting.

2) To approve payment of expenditures for April 2021 amounting to $7,386,804.95 as audited and certified by the auditing officer as required by RCW 42.24.080, and as reviewed/certified by the General Manager as required by RCW 54.16.100, and expense reimbursement claims certified as required by RCW 42.24.090 and as listed in the attached registers and made available to the Commission for inspection prior to this action as follows:

Expenditure Type:	**Amounts**
Direct Deposit Payroll Umpqua Bank	$ 475,270.19
Wire Transfers (Wires)	5,005,691.78
Automated and Refund Vouchers (Checks)	1,309,588.21
Direct Deposits (EFTs)	596,254.77
Voids	(0.00)
Total:	$ $7,386,804.95

3) To approve the Write Offs as listed on the Write Off Report dated May 11, 2021 in the amount of $7,363.38.

The motion passed unanimously.

AGENDA ITEM 6

AUTHORIZING THE GENERAL MANAGER OR HIS DESIGNEE TO EXECUTE A CONTRACT FOR THE PURCHASE OF 15.5KV VACUUM CIRCUIT BREAKERS.

Mr. Ferraro introduced the agenda item and reviewed the background information as reported on the Agenda Item Summary included in the meeting packet. He noted that staff received and evaluated two (2) bids:

Gore Electric/Mitsubishi	$87,500	Non-responsive
Wesco Distributions/ABB Inc.	$104,780	

He reported that the bid submitted by Gore Electric/Mitsubishi did not provide a bid bond and had major exceptions to the technical specifications that included offering a spring operating mechanism and the lack of a mechanical trip-free design. He noted that staff determined that the bid submitted by Wesco Distribution Inc. was a responsive bid, and within the District's estimate. Staff reviewed their recommendation.

Commissioner Wright requested the motion specify the number of vacuum circuit breakers to be purchased and moved to find the bid submitted by Gore Electric/Mitsubishi non-responsive and authorize the General Manager or his designee to execute a contract with Wesco Distribution Inc., the lowest responsive bidder, for the purchase of five 15.5KV vacuum circuit breakers in an amount not to exceed $104,780. Commissioner Gordon seconded the motion made by Commissioner Wright and the motion passed unanimously.

AGENDA ITEM 7

ADOPTING A RESOLUTION AUTHORIZING THE GENERAL MANAGER OR HIS DESIGNEE TO EXECUTE AN EXTENSION TO THE COLLECTIVE BARGAINING AGREEMENT FOR THE PERIOD OF APRIL 1, 2023 THROUGH MARCH 31, 2026.

Mr. Rhees introduced the agenda item and reviewed the background information as reported on the Agenda Item Summary included in the meeting packet. He noted that in 2019, the District entered into negotiations with the International Brotherhood of Electrical Workers Local 77 (the Union) for the purpose of establishing wages, hours and working conditions for represented employees, and established a Collective Bargaining Agreement for the period of April 1, 2020 to March 31, 2023.

Mr. Rhees reported that the declaration of the pandemic emergency at both the State and District level have brought many uncertainties causing economic downturn and the impact is not fully known yet. He reported that the District and the Union find it mutually beneficial to extend the current Collective Bargaining Agreement with existing hours and working conditions, and agreed upon annual percentage wage increases for represented employees for period of April 1, 2023 through March 31, 2026.

Mr. Rhees recommended adopting Resolution 1352, which will authorize him or his designee to execute an extension to the Collective Bargaining Agreement for the period of April 1, 2023 through March 31, 2026 with existing hours and working conditions, and agreed upon annual percentage wage increases for represented employees.

The Commission supported extending the Collective Bargaining Agreement given all the uncertainties brought by the COVID pandemic.

Commissioner Gordon moved and Commissioner Wright seconded to adopt Resolution 1352 as presented. The motion passed unanimously.

AGENDA ITEM 8
PROVIDING AN UPDATE ON THE PANDEMIC EMERGENCY EVENT.

Mr. Rhees introduced the agenda item and reviewed the background information as reported on the Agenda Item Summary included in the meeting packet. He reviewed Attachment A of the Agenda Item.

He reported on a COVID-19 customer assistance program implemented by another local utility and provided a copy of the bill insert sent to their customers.

Mr. Rhees reported that Governor Inslee's updated proclamation on masks allows vaccinated employees not to wear a mask. He noted that employers that chose to allow this would have to verify and keep track of employee vaccinations. Mr. Rhees reported that the District values and will protect the private health information of its employees and will not ask for verification of vaccinations. He noted that employees will be required to wear masks in public spaces and that the District will continue to have strict adherence of the current safety protocols, keep to department work bubbles and not allow employees to cross into other departments at any time.

Mr. Rhees reported that staff continues to work closely with Franklin County and the City of Pasco to obtain additional Federal stimulus funding to assist customers who are in arrears. He provided information on the average number of customers that are entering the building for service, the exit strategy for the moratorium and the payment kiosks.

Mr. Rhees noted that no action was required and he was reporting only.

CLAIMS

Ms. Dohrman reported that there were two new claims. She noted one was for the loss of appliances allegedly caused by an outage due to a windstorm; the other was for the loss of a garage door opener allegedly caused by a power surge that happened while the dock crew was working nearby. She noted that both claims were forwarded to Federated and the loss of appliances claim was denied. Ms. Dohrman reported that the garage door claim was sent to the dock crew company for their determination of responsibility.

GENERAL MANAGER'S REPORT:

Mr. Rhees reported that:

- For his audit, he noted that the dedicated web page with information on the smart meters was created and is available on the District's website. He noted that the first mailing informing all customers that the District is installing smart meters was sent and he noted that 118 customers have visited the webpage since the mailing went out. He reported that the average time spent on the smart meter page was two minutes. Mr. Rhees reported the District has received one customer call regarding the smart meters and that staff was able to provide the customer the information he needed.

- Inquiries for potential new loads in the District's service territory continue to come in and he provided more information on the potential projects. He noted that staff is working closely with the Port of Pasco and other local agencies on the inquiries.
- Staff is following the Franklin County redistricting matter closely and noted that staff will use the 2020 Census data, when available, to evaluate the current Commissioner district boundaries.
- As agreed upon last month, June's regular meeting will be held on the second Tuesday of the month instead of the fourth. He asked if staff audits could be deferred until the July 27 regular meeting. The Commission concurred with not having staff audits at the June 8 regular meeting.
- Staff will bring the Salary Administration Plan for Commission review and discussion to the June meeting.

Commissioner Gordon asked what BPA's involvement was in the economic development discussions. Mr. Rhees reported that staff makes great effort to engage BPA in the economic development discussions. He noted that BPA has plans for systems improvements; however, the improvements do not benefit the District's service area or customers. Mr. Rhees noted that District staff has expressed their concerns and will continue to pressure BPA for a resolution. The Commission expressed their concern with BPA's lack of commitment to improve the system infrastructure in the District's service territory and not showing public support for the Lower Snake River dams. Discussion ensued.

ASSISTANT GENERAL MANAGER'S REPORT:

Ms. Dohrman reported that:

- The April 2021 monthly financial reports were included in the meeting packet and she reviewed them.
- For her audit, she noted that fuel cards are assigned to District vehicles. She reviewed and compared the list of surplused vehicles to active fuel cards. She noted there were fuel cards assigned to surplused vehicles that were still active. She reported that no charges were incurred from those cards and that staff is working with the fuel vendor to deactivate the fuel cards.

STAFF REPORTS:

Public Relations Director, Mr. Gonzalez reported that:

- The 2021 legislative session has ended and he provided an update on key bills the District was following closely.
- As Commissioner Gordon reported, there has been push back on the Simpson proposal and he provided additional information.
- Staff met with the Department of Commerce and proposed an exit strategy for the moratorium prohibiting disconnect of service for non-payment. He noted that the meeting had gone very well and the Department of Commerce was very receptive of the proposed strategy.

Safety & Labor Relations Director, Mr. Ferraro reported that:

- The Engineering department continues to be busy with new housing developments and he provided the current number of service ready lots. Staff continues to work on the review of the engineering service requirements.

- The Unified Insurance Program (UIP) group was able to find a more viable and economical option for employees regarding Washington State's new Long Term Care (LTC) insurance. He noted that informational sessions will be provided to employees to allow them to make the determination of what option is best for them.
- He met with representatives from the City of Pasco and Basin Disposal Inc., for a demonstration on the payment kiosks. He noted that both entities are working towards implementing their individual systems integration to begin taking payments through the kiosks as well. He reported that he was pleased that customers have used the kiosks at both locations despite that there has not been any advertisement to promote the kiosks.
- For his audit, he reported that the District began using an on-line provider for safety training and he reported on the trainings done and staff's participation. He noted the on-line trainings are working well for the District.

Operations Director, Mr. Scott reported that:

- There were no major outages since the last Commission meeting. He reported on smaller outages, including a "car hit pole" outage, and noted that service was restored timely.
- Staff continues to work on the Avista/Kahlotus tie to ensure it will work as intended.
- The transformer shop completed the maintenance at the Connell substation.
- He is working with the mechanic shop to review the District's service fleet needs.
- The operations employees completed the required pole top rescue.
- He continues to work with the buyer for the Pasco CT to finalize the transaction.
- For his audit, he reviewed the cost for tree trimming. He compared the 2019 contract cost to 2020 and noted that in 2020, the District had switched to labor pricing instead of unit pricing. He reported that the District has realized savings in moving to the labor pricing.

Mr. Iller reported that:

- He is reviewing the documentation provided by District staff regarding the Carr estate. He noted he will provide an update on his findings when the review is complete.

Ms. Viera did not report.

At 2:17 p.m., Commissioner Nelson called for a five-minute executive session for the purpose of having discussion regarding the collective bargaining agreement as allowed per RCW 42.30.140, to begin effective immediately.

At 2:22 p.m., Commissioner Nelson called for an additional five minutes.

At 2:27 p.m., Commissioner Nelson ended the executive session and reconvened the regular meeting.

There was discussion on a proposed severance package for the meter readers and the salary and benefits scenarios were reviewed. The scenarios included a grossed severance amount based on years of service rounded to 5 years, 10 years and 20 or more years. The scenarios also included insurance benefits for an allowed period. Mr. Rhees requested that the Commission authorize the severance package as presented with a not to exceed amount of $105K for the total gross severance.

The Commission agreed with the total gross severance package for the meter readers as presented in a not to exceed amount of $105K. Commissioner Wright moved and Commissioner Nelson seconded to authorize the General Manager to offer a total gross severance package for the meter readers as presented in a not to exceed amount of $105K. The motion passed unanimously.

MEETING ADJOURNMENT

With no further business to come before the Commission, Commissioner Nelson adjourned the meeting at 2:30 p.m. The next meeting will be June 8, 2021 and begin at 1:00 p.m. The meeting will be run in accordance with the current Governor Proclamation in effect. The public may participate via conference call.

_____
Stuart Nelson, President

_____
Roger Wright, Vice President

_____
William Gordon, Secretary

Accounts Payable

Warrant Register - Wires

05/01/2021 To 05/31/2021

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	1482	05/03/2021	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 3	70,367.57
2	1494	05/06/2021	WIRE	113257	EFTPS - PAYROLL TAXES	FEDERAL INCOME TAX	92,812.26
3	1493	05/07/2021	WIRE	100285	WA STATE SUPPORT REGISTRY	SUPPORT PAYMENT	1,035.88
4	1487	05/10/2021	WIRE	112793	CITIGROUP ENERGY INC	GAS SWAP	18,228.00
5	1489	05/10/2021	WIRE	112776	MORGAN STANLEY CAPITAL GROUP	GAS SWAP	19,530.00
6	1495	05/11/2021	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 2	75,711.85
7	1488	05/14/2021	WIRE	112793	CITIGROUP ENERGY INC	POWER SWAP	170,374.34
8	1490	05/14/2021	WIRE	112714	MACQUARIE ENERGY NORTH AMERICA TRADING	POWER SWAP	10,659.84
9	1497	05/17/2021	WIRE	112707	THE ENERGY AUTHORITY	TEA SCHEDULING	296,175.39
10	1505	05/20/2021	WIRE	113257	EFTPS - PAYROLL TAXES	FEDERAL INCOME TAX	91,584.59
11	1507	05/21/2021	WIRE	100285	WA STATE SUPPORT REGISTRY	SUPPORT PAYMENT	1,035.88
12	1491	05/24/2021	WIRE	112689	BONNEVILLE POWER ADMINISTRATION	POWER BILL	3,066,356.00
13	1508	05/24/2021	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 3	74,540.50
14	1486	05/25/2021	WIRE	112715	POWEREX CORP	APRIL FREDERICKSON	28,430.64
15	1499	05/25/2021	WIRE	109978	WA STATE DEPT OF REVENUE	APRIL 2021 EXCISE TAX	297,866.16
16	1503	05/25/2021	WIRE	112717	PUGET SOUND ENERGY INC	FREDERICKSON GAS	9,168.39
17	1496	05/27/2021	WIRE	112689	BONNEVILLE POWER ADMINISTRATION	TRANSMISSION BILL	460,958.00
18	1504	05/27/2021	WIRE	112706	FREDERICKSON POWER LP	POWER	408,470.60
19	1498	05/28/2021	WIRE	112709	LL&P WIND ENERGY INC	WHITE CREEK WIND	225,876.24
						Total for Bank Account - 3 :	5,419,182.13
						Grand Total :	5,419,182.13

Accounts Payable

Checks and Customer Refunds

05/01/2021 To 05/31/2021

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	39190	05/06/2021	CHK	113774	3AC ENGINEERING PC	PROFESSIONAL SERVICES	1,248.75
2	39191	05/06/2021	CHK	100028	ABADAN	PRINTER MAINTENANCE	234.50
3	39192	05/06/2021	CHK	113289	AMERICAN ROCK PRODUCTS, INC	OPERATING SUPPLIES	380.10
4	39193	05/06/2021	CHK	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	1,106.25
5	39194	05/06/2021	CHK	109927	ARAMARK UNIFORM SERVICES	MATS AND COVERALLS	156.45
6	39195	05/06/2021	CHK	113216	BOYD'S TREE SERVICE	TREE TRIMMING	8,603.96
7	39196	05/06/2021	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	44,199.65
8	39197	05/06/2021	CHK	105071	DIRECT AUTOMOTIVE	OPERATING SUPPLIES	17.73
9	39198	05/06/2021	CHK	114077	EMPIRE INNOVATION GROUP LLC	FLEX PLAN	1,089.03
10	39199	05/06/2021	CHK	114057	FRANK AND SON AUTOBODY INC	VEHICLE REPAIRS	1,006.92
11	39200	05/06/2021	CHK	112885	INDEPENDENT STATIONERS	OFFICE SUPPLIES	168.63
12	39201	05/06/2021	CHK	112980	IRRIGATION SPECIALISTS INC	BUILDING MAINTENANCE SUPPLIES	14.27
13	39202	05/06/2021	CHK	113712	NOKIA OF AMERICA CORPORATION	BROADBAND MATERIALS & SUPPLIES	8,112.42
14	39203	05/06/2021	CHK	113339	NORTH COAST ELECTRIC COMPANY	OPERATING SUPPLIES	8.85
15	39204	05/06/2021	CHK	100452	ORKIN EXTERMINATING INC	PEST CONTROL	718.68
16	39205	05/06/2021	CHK	100195	STAPLES ADVANTAGE	OFFICE SUPPLIES	71.20
17	39206	05/06/2021	CHK	112127	US BANK	PURCHASING CARDS	5,914.51
18	39207	05/06/2021	CHK	111471	VERIZON WIRELESS SERVICES LLC	METER READING & PHONE SERVICES	4,872.72
19	39208	05/06/2021	CHK	100300	WELLS FARGO BANK, NA	INSURANCE PREMIUM	133,138.67
20	39209	05/06/2021	CHK	113281	WESTERN STATES EQUIPMENT	VEHICLE EQUIPMENT & REPAIRS	436.24
21	39210	05/06/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	150.61
22	39211	05/06/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	153.25
23	39212	05/06/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	203.80
24	39213	05/06/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	108.60
25	39214	05/06/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	503.94
26	39215	05/06/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	721.66
27	39216	05/06/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	559.13
28	39217	05/13/2021	CHK	100028	ABADAN	PRINTER MAINTENANCE	369.08
29	39218	05/13/2021	CHK	100087	ALTEC INDUSTRIES INC	WAREHOUSE MATERIALS & SUPPLIES	2,370.44
30	39219	05/13/2021	CHK	109927	ARAMARK UNIFORM SERVICES	MATS AND COVERALLS	67.70

Accounts Payable

Checks and Customer Refunds

05/01/2021 To 05/31/2021

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
31	39220	05/13/2021	CHK	113887	ASSOCIATION OF CERTIFIED FRAUD EXAMINERS	DUES & MEMBERSHIP	225.00
32	39221	05/13/2021	CHK	100171	BASIN DISPOSAL INC	UTILITY SERVICES	1,315.57
33	39222	05/13/2021	CHK	100179	BENTON FRANKLIN CAC	HELPING HANDS	1,482.59
34	39223	05/13/2021	CHK	100308	BNSF RAILWAY COMPANY	PROFESSIONAL SERVICES	2,799.95
35	39224	05/13/2021	CHK	113216	BOYD'S TREE SERVICE	TREE TRIMMING	8,603.96
36	39225	05/13/2021	CHK	100591	CASCADE FIRE PROTECTION CORP	PROFESSIONAL SERVICES	600.00
37	39226	05/13/2021	CHK	100329	CCP INDUSTRIES INC	OPERATING SUPPLIES	180.29
38	39227	05/13/2021	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	4,316.63
39	39228	05/13/2021	CHK	100335	CENTRAL HOSE & FITTINGS INC	OPERATING SUPPLIES	115.10
40	39229	05/13/2021	CHK	112936	CENTURY LINK	PHONE SERVICES	540.29
41	39230	05/13/2021	CHK	100360	CITY OF PASCO	UTILITY SERVICES	219.58
42	39231	05/13/2021	CHK	113363	COLEMAN OIL COMPANY	GAS & OTHER FUELS	8,656.12
43	39232	05/13/2021	CHK	100387	COLUMBIA RURAL ELECTRIC ASSOC	UTILITY SERVICES	60.00
44	39233	05/13/2021	CHK	110413	COMPUNET INC	SOFTWARE MAINTENANCE	2,895.28
45	39234	05/13/2021	CHK	100346	CONNELL OIL INC	GAS & OTHER FUELS	1,043.23
46	39235	05/13/2021	CHK	113369	CORWIN OF PASCO LLC	AUTO PARTS	263.90
47	39236	05/13/2021	CHK	102046	DIEBOLD INC	BUILDING MAINTENANCE & REPAIRS	654.47
48	39237	05/13/2021	CHK	114098	ECOLUBE RECOVERY LLC	DISPOSAL SERVICES	1,483.75
49	39238	05/13/2021	CHK	114010	EDM INTERNATIONAL INC	PHONE SERVICE	290.00
50	39239	05/13/2021	CHK	114077	EMPIRE INNOVATION GROUP LLC	FLEX PLAN	924.45
51	39240	05/13/2021	CHK	114077	EMPIRE INNOVATION GROUP LLC	FLEX PLAN	50.00
52	39241	05/13/2021	CHK	114077	EMPIRE INNOVATION GROUP LLC	FLEX PLAN	114.58
53	39242	05/13/2021	CHK	100501	FRANKLIN COUNTY TREASURER	IRRIGATION ASSESSMENT 2021	765.76
54	39243	05/13/2021	CHK	109833	GENE ROGERS & SONS	ENERGY SERVICES	5,000.00
55	39244	05/13/2021	CHK	103521	GRAYBAR ELECTRIC INC	BROADBAND MATERIALS & SUPPLIES	202.85
56	39245	05/13/2021	CHK	112917	JOB'S NURSERY	TREE REPLACEMENT PROGRAM	160.00
57	39246	05/13/2021	CHK	113284	KENYON ZERO STORAGE INC	ENERGY SERVICES	175,000.00
58	39247	05/13/2021	CHK	102722	LES SCHWAB TIRE CENTERS OF WA INC	VEHICLE TIRES	405.84
59	39248	05/13/2021	CHK	113062	MAGNUM POWER LLC	DOCK CREW PROJECT	273,416.90
60	39249	05/13/2021	CHK	113712	NOKIA OF AMERICA CORPORATION	BROADBAND MATERIALS & SUPPLIES	35,780.01

Accounts Payable

Checks and Customer Refunds

05/01/2021 To 05/31/2021

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
61	39250	05/13/2021	CHK	100452	ORKIN EXTERMINATING INC	PEST CONTROL	866.37
62	39251	05/13/2021	CHK	100394	OXARC INC	NITROGEN & OTHER GASES	58.37
63	39252	05/13/2021	CHK	113197	PEOPLEFACTS	SECURITY MONITORING FEE	46.46
64	39253	05/13/2021	CHK	113023	ROTO ROOTER	BUILDING MAINTENANCE & REPAIRS	417.84
65	39254	05/13/2021	CHK	100291	STATE AUDITOR'S OFFICE	AUDIT SERVICES	576.30
66	39255	05/13/2021	CHK	113192	TEREX SERVICES	OPERATING SUPPLIES	54.95
67	39256	05/13/2021	CHK	100290	WA PUBLIC UTILITY DISTRICT ASSOC	DUES & MEMBERSHIP	9,218.00
68	39257	05/13/2021	CHK	113473	WASHINGTON STATE DOT	PERMIT SERVICES AND FEE	1,149.88
69	39258	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	48.43
70	39259	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	74.14
71	39260	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	66.63
72	39261	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	108.33
73	39262	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	93.87
74	39263	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	140.77
75	39264	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	42.97
76	39265	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	92.73
77	39266	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	9.18
78	39267	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	154.23
79	39268	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	49.56
80	39269	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	117.51
81	39270	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	48.38
82	39271	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	89.97
83	39272	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	144.57
84	39273	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	458.31
85	39274	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	716.84
86	39275	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	54.59
87	39276	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	136.92
88	39277	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	121.68
89	39278	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	150.24
90	39279	05/13/2021	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	48.15

Accounts Payable

Checks and Customer Refunds

05/01/2021 To 05/31/2021

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
91	39280	05/20/2021	CHK	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	1,117.22
92	39281	05/20/2021	CHK	109927	ARAMARK UNIFORM SERVICES	MATS AND COVERALLS	156.45
93	39282	05/20/2021	CHK	104565	BIG BEND ELECTRIC COOPERATIVE INC	UTILITY SERVICES	111.02
94	39283	05/20/2021	CHK	113216	BOYD'S TREE SERVICE	TREE TRIMMING	8,603.96
95	39284	05/20/2021	CHK	114064	CAR WASH PARTNERS INC	VEHICLE WASHES	8.29
96	39285	05/20/2021	CHK	113072	CDW DIRECT LLC	OPERATING SUPPLIES	166.78
97	39286	05/20/2021	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	5,186.74
98	39287	05/20/2021	CHK	100335	CENTRAL HOSE & FITTINGS INC	OPERATING SUPPLIES	239.04
99	39288	05/20/2021	CHK	112936	CENTURY LINK	PHONE SERVICES	58.53
100	39289	05/20/2021	CHK	100354	CITY OF CONNELL	UTILITY SERVICES	77.09
101	39290	05/20/2021	CHK	101285	CITY OF PASCO	PERMIT FEE	20.00
102	39291	05/20/2021	CHK	100362	CITY OF PASCO	OCCUPATION/UTILITY TAX	384,284.55
103	39292	05/20/2021	CHK	100360	CITY OF PASCO	UTILITY SERVICES	510.03
104	39293	05/20/2021	CHK	112903	CITY OF RICHLAND	FIBER SERVICES	45.41
105	39294	05/20/2021	CHK	100174	COLUMBIA BASIN LLC	DISPOSAL	145.13
106	39295	05/20/2021	CHK	113369	CORWIN OF PASCO LLC	AUTO PARTS	284.57
107	39296	05/20/2021	CHK	105071	DIRECT AUTOMOTIVE	AUTO PARTS	113.95
108	39297	05/20/2021	CHK	114077	EMPIRE INNOVATION GROUP LLC	FLEX PLAN	1,039.03
109	39298	05/20/2021	CHK	100197	FEDEX	FEDEX	114.85
110	39299	05/20/2021	CHK	100226	GOVERNMENT FINANCE OFFICERS ASSOC	DUES & MEMBERSHIP	65.00
111	39300	05/20/2021	CHK	112980	IRRIGATION SPECIALISTS INC	BUILDING MAINTENANCE & SUPPLIES	17.66
112	39301	05/20/2021	CHK	114080	LOOMIS ARMORED US LLC	ARMORED CAR SERVICE	639.80
113	39302	05/20/2021	CHK	113269	NISC	MAILING SERVICES	38,236.89
114	39303	05/20/2021	CHK	113339	NORTH COAST ELECTRIC COMPANY	OPERATING SUPPLIES	455.24
115	39304	05/20/2021	CHK	100452	ORKIN EXTERMINATING INC	PEST CONTROL	680.92
116	39305	05/20/2021	CHK	100394	OXARC INC	NITROGEN GAS AND SUPPLIES	461.72
117	39306	05/20/2021	CHK	104915	PEND OREILLE PUD	CWPU EXPENSE	1,381.38
118	39307	05/20/2021	CHK	100472	PUBLIC POWER COUNCIL	DUES & MEMBERSHIP	4,000.00
119	39308	05/20/2021	CHK	112865	QUALITROL COMPANY LLC	WAREHOUSE MATERIALS & SUPPLIES	2,878.16
120	39309	05/20/2021	CHK	107520	RAILROAD MANAGEMENT COMPANY	POWER CROSSING PERMIT	569.70

Accounts Payable

Checks and Customer Refunds

05/01/2021 To 05/31/2021

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
121	39310	05/20/2021	CHK	100411	RANCH & HOME INC	OPERATING SUPPLIES	456.11
122	39311	05/20/2021	CHK	112990	S & C ELECTRIC COMPANY	WAREHOUSE MATERIALS & SUPPLIES	1,744.18
123	39312	05/20/2021	CHK	106825	SEBRIS BUSTO JAMES	PROFESSIONAL SERVICES	646.00
124	39313	05/20/2021	CHK	113221	THE SHERWIN-WILLIAMS CO	LOCATE PAINT	35.23
125	39314	05/20/2021	CHK	100143	TRI CITIES BATTERY INC	OPERATING SUPPLIES	166.61
126	39315	05/20/2021	CHK	100283	UTILITIES UNDERGROUND LOCATION CENTER	LOCATE SERVICES	469.56
127	39316	05/20/2021	CHK	113420	VERIZON WIRELESS - FLEET	FLEET MANAGEMENT SERVICES	1,091.44
128	39317	05/20/2021	CHK	111471	VERIZON WIRELESS SERVICES LLC	METER READING & PHONE SERVICES	1,187.95
129	39318	05/20/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
130	39319	05/20/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
131	39320	05/20/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
132	39321	05/20/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
133	39322	05/20/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
134	39323	05/20/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
135	39324	05/20/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
136	39325	05/20/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
137	39326	05/20/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
138	39327	05/20/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
139	39328	05/20/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
140	39329	05/27/2021	CHK	100028	ABADAN	PRINTER MAINTENANCE	271.00
141	39330	05/27/2021	CHK	114063	AGILE POWER PROFESSIONALS INC	PROFESSIONAL SERVICES	2,850.00
142	39331	05/27/2021	CHK	109927	ARAMARK UNIFORM SERVICES	MATS AND COVERALLS	156.45
143	39332	05/27/2021	CHK	113216	BOYD'S TREE SERVICE	TREE TRIMMING	6,452.97
144	39333	05/27/2021	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	28,409.76
145	39334	05/27/2021	CHK	112936	CENTURY LINK	PHONE SERVICES	216.09
146	39335	05/27/2021	CHK	100360	CITY OF PASCO	UTILITY SERVICES	488.66
147	39336	05/27/2021	CHK	112961	CITY OF RICHLAND	FIBER SERVICES	293.22
148	39337	05/27/2021	CHK	100174	COLUMBIA BASIN LLC	DISPOSAL	286.63
149	39338	05/27/2021	CHK	110413	COMPUNET INC	PROFESSIONAL SERVICES	15,000.00
150	39339	05/27/2021	CHK	103273	DEX MEDIA WEST INC	ADVERTISING	20.40

Accounts Payable

Checks and Customer Refunds

05/01/2021 To 05/31/2021

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
151	39340	05/27/2021	CHK	109762	FLYING W FARMS INC	ENERGY SERVICES	4,000.00
152	39341	05/27/2021	CHK	100501	FRANKLIN COUNTY TREASURER	IRRIGATION ASSESSMENT 2021	27.66
153	39342	05/27/2021	CHK	103521	GRAYBAR ELECTRIC INC	BROADBAND MATERIALS & SUPPLIES	548.00
154	39343	05/27/2021	CHK	113706	INTERMOUNTAIN CLEANING SERVICE INC	JANITORIAL SERVICES	3,752.50
155	39344	05/27/2021	CHK	102658	INTERMOUNTAIN MATERIALS TESTING INC	PROFESSIONAL SERVICES	234.40
156	39345	05/27/2021	CHK	113913	KAMAN FLUID POWER	OPERATING SUPPLIES	281.24
157	39346	05/27/2021	CHK	102722	LES SCHWAB TIRE CENTERS OF WA INC	VEHICLE TIRE REPAIR	100.94
158	39347	05/27/2021	CHK	112949	LUMEN	PHONE SERVICES	58.80
159	39348	05/27/2021	CHK	113062	MAGNUM POWER LLC	DOCK CREW PROJECT	142,085.70
160	39349	05/27/2021	CHK	113339	NORTH COAST ELECTRIC COMPANY	OPERATING SUPPLIES	476.79
161	39350	05/27/2021	CHK	100452	ORKIN EXTERMINATING INC	PEST CONTROL	224.80
162	39351	05/27/2021	CHK	114022	PURE WATER PARTNERS LLC	WATER COOLER RENTAL	418.12
163	39352	05/27/2021	CHK	100411	RANCH & HOME INC	OPERATING SUPPLIES	78.70
164	39353	05/27/2021	CHK	113334	RETTIG FORGETTE ILLER BOWERS, LLP	PROFESSIONAL SERVICES	1,052.00
165	39354	05/27/2021	CHK	109096	RUBY RIDGE DAIRY	ENERGY SERVICES	318.00
166	39355	05/27/2021	CHK	106936	SAGEBRUSH FARMS, INC	ENERGY SERVICES	1,338.00
167	39356	05/27/2021	CHK	110782	SOLOMON CORPORATION	TRANSFORMER MAINTENANCE & REPAIRS	21,130.00
168	39357	05/27/2021	CHK	100083	STONEWAY ELECTRIC SUPPLY CO	OPERATING SUPPLIES	36.14
169	39358	05/27/2021	CHK	100143	TRI CITIES BATTERY INC	OPERATING SUPPLIES	34.71
170	39359	05/27/2021	CHK	113420	VERIZON WIRELESS	FLEET MANAGEMENT SERVICES	1,091.44
171	39360	05/27/2021	CHK	111471	VERIZON WIRELESS SERVICES LLC	METER READING & PHONE SERVICES	64.34
172	39361	05/27/2021	CHK	113626	WATER STREET PUBLIC AFFAIRS LLC	CONSULTING	3,500.00
173	39362	05/27/2021	CHK	111202	WESTERN RENEWABLE ENERGY WREGIS	TRANSFER FEES	141.79
174	39363	05/27/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
175	39364	05/27/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
176	39365	05/27/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
177	39366	05/27/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
178	39367	05/27/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
179	39368	05/27/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
180	39369	05/27/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00

Accounts Payable

Checks and Customer Refunds

05/01/2021 To 05/31/2021

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
181	39370	05/27/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
182	39371	05/27/2021	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
						Total for Bank Account - 1 :	1,458,535.45
						Grand Total :	1,458,535.45

Accounts Payable

Warrant Register - Direct Deposit

05/01/2021 To 05/31/2021

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	17444	05/07/2021	DD	100178	BENTON COUNTY PUD	RACK FEES RATTLESNAKE	174.28
2	17445	05/07/2021	DD	113663	DATA HARDWARE DEPOT LP	BROADBAND MATERIALS & SUPPLIES	6,610.56
3	17446	05/07/2021	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	5,147.64
4	17447	05/07/2021	DD	100229	GRAINGER INC	OPERATING TOOLS	436.69
5	17448	05/07/2021	DD	112981	GREEN ENERGY TODAY LLC	ESQUATZEL DAM PROJECT	30,362.37
6	17449	05/07/2021	DD	100474	HERITAGE PROFESSIONAL LANDSCAPING INC	LANDSCAPE MAINTENANCE	1,216.32
7	17450	05/07/2021	DD	113299	HRA VEBA TRUST	VEBA	19,029.66
8	17451	05/07/2021	DD	100245	IBEW LOCAL 77	UNION DUES	6,089.34
9	17452	05/07/2021	DD	112723	ICMA 401	DEFERRED COMPENSATION	13,741.59
10	17453	05/07/2021	DD	112722	ICMA 457	DEFERRED COMPENSATION	16,055.03
11	17454	05/07/2021	DD	112779	IRON HORSE DEVELOPMENT LLC	CROSSING PERMIT	50.00
12	17455	05/07/2021	DD	113652	LEAF CAPITAL FUNDING LLC	PRINTER LEASE	487.66
13	17456	05/07/2021	DD	100572	MONARCH MACHINE & TOOL INC	OPERATING SUPPLIES	33.23
14	17457	05/07/2021	DD	113201	NAPA	AUTO PARTS	375.28
15	17458	05/07/2021	DD	113294	PARAMOUNT COMMUNICATIONS, INC	FIBER DOCK CREW	11,264.53
16	17459	05/07/2021	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	9,363.49
17	17460	05/07/2021	DD	113659	SYMETRA LIFE INSURANCE COMPANY	INSURANCE PREMIUM	7,127.21
18	17461	05/07/2021	DD	102263	TYNDALE COMPANY INC	FIRE SAFETY CLOTHING	787.77
19	17462	05/07/2021	DD	100277	UNITED WAY	UNITED WAY	220.50
20	17463	05/14/2021	DD	100178	BENTON COUNTY PUD	TREE TRIMMING	1,255.54
21	17464	05/14/2021	DD	113109	DESIGNER DECAL INC	TRANSFORMER & SUBSTATION LABELS	16,870.09
22	17465	05/14/2021	DD	102842	ENERGY NORTHWEST	NINE CANYON	187,160.98
23	17466	05/14/2021	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	5,516.44
24	17467	05/14/2021	DD	101501	JIM'S PACIFIC GARAGES INC	OPERATING SUPPLIES	170.83
25	17468	05/14/2021	DD	113652	LEAF CAPITAL FUNDING LLC	PRINTER LEASE	42.13
26	17469	05/14/2021	DD	113201	NAPA	AUTO PARTS	1,398.85
27	17470	05/14/2021	DD	101318	NOANET A CORPORATION	BROADBAND SERVICES	5,500.00
28	17471	05/14/2021	DD	111368	ONLINE INFORMATION SERVICES INC	UTILITY EXCHANGE REPORT	826.50
29	17472	05/14/2021	DD	112792	PASCO TIRE FACTORY INC	TIRE DISPOSAL	142.32
30	17473	05/14/2021	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	26,281.32
31	17474	05/14/2021	DD	113684	SUSTAINABLE LIVING CENTER	LOW INCOME CERTIFICATIONS	500.00
32	17475	05/14/2021	DD	100303	WESCO DISTRIBUTION INC	WAREHOUSE MATERIALS & SUPPLIES	23,240.40
33	17573	05/21/2021	DD	101625	CARLSON SALES INC	METER SHOP MATERIALS & SUPPLIES	29,400.19

Accounts Payable

Warrant Register - Direct Deposit

05/01/2021 To 05/31/2021

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
34	17574	05/21/2021	DD	101890	COLUMBIA INDUSTRIES	RECORDS STORAGE SERVICES	454.53
35	17575	05/21/2021	DD	113916	CUSTOMER ELATION INC	ANSWERING SERVICE	3,448.17
36	17576	05/21/2021	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	1,113.15
37	17577	05/21/2021	DD	100229	GRAINGER INC	OPERATING SUPPLIES	372.52
38	17578	05/21/2021	DD	100474	HERITAGE PROFESSIONAL LANDSCAPING INC	LANDSCAPE MAINTENANCE	2,636.81
39	17579	05/21/2021	DD	113299	HRA VEBA TRUST	VEBA	9,941.03
40	17580	05/21/2021	DD	113033	HYAS GROUP LLC	CONSULTING	4,500.00
41	17581	05/21/2021	DD	112723	ICMA 401	DEFERRED COMPENSATION	13,741.59
42	17582	05/21/2021	DD	112722	ICMA 457	DEFERRED COMPENSATION	16,300.50
43	17583	05/21/2021	DD	113781	JORDAN MECHANICAL GROUP LLC	HVAC MAINTENANCE	3,366.60
44	17584	05/21/2021	DD	113652	LEAF CAPITAL FUNDING LLC	PRINTER LEASE	2,002.80
45	17585	05/21/2021	DD	101318	NOANET A CORPORATION	FIBER SERVICES	10,953.20
46	17586	05/21/2021	DD	113294	PARAMOUNT COMMUNICATIONS, INC	FIBER DOCK CREW	3,414.10
47	17587	05/21/2021	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	11,013.34
48	17588	05/21/2021	DD	102263	TYNDALE COMPANY INC	FIRE SAFETY CLOTHING	1,139.88
49	17589	05/28/2021	DD	112724	A W REHN & ASSOCIATES	COBRA NOTIFICATION/FLEX FEE	50.00
50	17590	05/28/2021	DD	1203	NATE BODEY	EMPLOYEE REIMBURSEMENT	33.52
51	17591	05/28/2021	DD	1101	LEVI E DEBORD	EMPLOYEE REIMBURESMENT	102.00
52	17592	05/28/2021	DD	102842	ENERGY NORTHWEST	PACKWOOD	29,086.00
53	17593	05/28/2021	DD	100216	GENERAL PACIFIC INC	OPERATING TOOLS	81.45
54	17594	05/28/2021	DD	113442	ICE TRADE VAULT, LLC	COUNTERPARTY TRADE FEE	375.00
55	17595	05/28/2021	DD	113781	JORDAN MECHANICAL GROUP LLC	HVAC MAINTENANCE	3,601.42
56	17596	05/28/2021	DD	113652	LEAF CAPITAL FUNDING LLC	PRINTER LEASE	685.72
57	17597	05/28/2021	DD	113201	NAPA	AUTO PARTS	706.02
58	17598	05/28/2021	DD	113294	PARAMOUNT COMMUNICATIONS, INC	FIBER DOCK CREW	79,154.04
59	17599	05/28/2021	DD	1132	CARLOS REYES	WORK SHOES	137.73
60	17600	05/28/2021	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	25,197.37
61	17601	05/28/2021	DD	102263	TYNDALE COMPANY INC	FIRE SAFETY CLOTHING	286.70
62	17602	05/28/2021	DD	113245	WESTERN UNION FINANCIAL SERVICES INC	WESTERN UNION FEES	90.00
						Total for Bank Account - 3 :	650,863.93
						Grand Total :	650,863.93

AGENDA ITEM 6

AGENDA ITEM SUMMARY

Presenter: **Scott Rhees**
General Manager
Date: **June 8, 2021**

☐ REPORTING ONLY
☐ FOR DISCUSSION
☑ **ACTION REQUIRED**

1. OBJECTIVE:

Adopting a Resolution Approving a Salary Administration Plan for Regular Non-Bargaining Employees, Effective July 1, 2021 and Superseding Resolution 1339.

2. BACKGROUND:

It is the District's intent to review the Salary Administration Plan (SAP) annually to ensure appropriate compensation for regular non-bargaining positions. The SAP provides the compensation structure and salary grades and was last revised in July 2020 to include an increase to the salary grades to align them within market, regrading and retitling positons, and adding a new position title of Supervisor of Business Analytics.

Based on comparable market compensation information the annual review shows that the minimum and maximum position rates within each salary range need to be adjusted to reflect the current market. Staff is also proposing adding an Electrical Engineer position to the SAP. Attachment A shows the proposed changes to the salary grades and the Electrical Engineer position in salary grade 14.

Exhibits A and B of the Resolution show the adjusted position ranges for all the salary grades, and the Electrical Engineer position added. Staff recommends that the Commission adopt Resolution 1353, approving the Salary Administration Plan for Regular Non-Bargaining Employees, effective July 1, 2021.

3. SUGGESTED MOTION:

I move to adopt Resolution 1353 as presented.

Proposed changes are shown in RED.

Public Utility District No. 1 of Franklin County
SALARY ADMINISTRATION PLAN FOR REGULAR NON-BARGAINING EMPLOYEES
Effective July 1, 2021 - Adopted via Resolution 1353

Salary Grade	Minimum Rate	Mid Rate	Maximum Rate	Position Title
11	$ 47,891	$ 59,864	$ 71,837	Accounts Payable Specialist
	$ 49,088	$ 61,361	$ 73,633	Administrative Assistant
				Energy Programs Representative
12	$ 52,555	$ 65,694	$ 78,832	Contract Specialist
	$ 53,869	$ 67,336	$ 80,803	Human Resources Assistant
				Operations Assistant
				PC Technician
13	$ 57,947	$ 72,434	$ 86,921	Communications Specialist
	$ 59,396	$ 74,245	$ 89,094	Broadband Support Technician
				Payroll Administrator
				Public Records Officer
				Senior Energy Programs Representative
14	$ 63,626	$ 79,532	$ 95,439	Contract Administrator
	$ 65,216	$ 81,521	$ 97,825	Accountant
				Electrical Engineer
				Human Resources Generalist
15	$ 70,116	$ 87,645	$ 105,174	Business Intelligence Analyst
	$ 71,869	$ 89,836	$ 107,803	Business Systems Analyst
				IT Systems Administrator
				Power Analyst
				Senior Broadband Support Technician
				Supervisor of Executive Administration
16	$ 77,128	$ 96,410	$ 115,692	Network Engineer
	$ 79,056	$ 98,820	$ 118,584	Project Engineer
				Senior Accountant
				Systems Engineer
17	$ 84,840	$ 106,051	$ 127,261	Broadband Engineer
	$ 86,961	$ 108,702	$ 130,442	Customer Service Manager
				Purchasing Manager
				Senior Business Systems Analyst
				Senior IT Systems Administrator
				Senior Network Engineer

Proposed changes are shown in RED.

Public Utility District No. 1 of Franklin County
SALARY ADMINISTRATION PLAN FOR REGULAR NON-BARGAINING EMPLOYEES
Effective July 1, 2021 - Adopted via Resolution 1353

Salary Grade	Minimum Rate	Mid Rate	Maximum Rate	Position Title
18	$ 93,325	$ 116,656	$ 139,988	Senior Power Analyst
	$ 95,658	$ 119,573	$ 143,487	Senior Project Engineer
				Senior Systems Engineer
				Supervisor of Business Analytics
19	$ 102,657	$ 128,321	$ 153,986	Broadband Services Manager
	$ 105,223	$ 131,529	$ 157,835	Human Resources Director
				IT Manager
				Public Relations Director
				Transmission & Distribution Superintendent
20	$ 112,923	$ 141,154	$ 169,385	Engineering Manager
	$ 115,746	$ 144,683	$ 173,619	Power Manager
				Safety & Labor Relations Director
				Treasurer / Accounting Manager
21	$ 124,216	$ 155,270	$ 186,324	Auditor/Risk Mitigation Director
	$ 127,321	$ 159,151	$ 190,982	Engineering Director
				Operations Director
22	$ 136,636	$ 170,796	$ 204,955	Assistant General Manager
	$ 140,052	$ 175,065	$ 210,079	

Administration of Salary Plan -
Salaries of direct reports should not exceed 95% of their Manager's / Director's salary.

RESOLUTION 1353

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON

APPROVING THE SALARY ADMINISTRATION PLAN FOR REGULAR, NON-BARGAINING EMPLOYEES, EFFECTIVE JULY 1, 2021 AND SUPERSEDING RESOLUTION 1339

WHEREAS, RCW 54.16.100 requires that the General Manager of Public Utility District No. 1 of Franklin County (the District) recommend to the Board of Commissioners (the Commission) the compensation for employees; and

WHEREAS, the Commission deems it in the best interest of the District to provide a compensation plan (Salary Administration Plan) by salary grade for its regular, non-bargaining employees, in accordance with job classifications and related rates of compensation, based on job difficulty, responsibility, and required qualifications; and

WHEREAS, the Salary Administration Plan establishes minimum, mid, and maximum salary rates within each salary grade based on comparable industry positions, and reflects the needs and compensation philosophy of the District; and

WHEREAS, the current Salary Administration Plan was approved in July 28, 2020 via Resolution 1339, and

WHEREAS, it included an adjustment to the range for each salary grade to align with the current market, re-graded positions placed in the proper salary range, and some positon titles changes to match the industry position titles; and

WHEREAS, the Salary Administration Plan should be reviewed annually to ensure that positions are placed in the proper salary grade based on market survey; and

WHEREAS, after reviewing the current market survey and Salary Administration Plan the General Manager has concluded that minimum, mid, and maximum salary rates within each salary grade need to be adjusted to align with the current market, and

WHEREAS, an Electrical Engineer position needs to be added, and now therefore

BE IT HEREBY RESOLVED that effective July 1, 2021 the Salary Administration Plan for regular, non-bargaining employees attached hereto as Exhibits A and B to this Resolution are approved.

BE IT FURTHER RESOLVED that the General Manager is authorized to administer the Salary Administration Plan, subject to the following conditions:

1. The General Manager will not, without further authorization from the Commission:

    a. Add new position titles or re-grade position titles in the Salary Administration Plan; or
    b. Increase or decrease the minimum, mid, or maximum salary rates specified in the Salary Administration Plan.

2. The General Manager is authorized to:
    a. Hire employees to fill positions specified in the Salary Administration Plan;
    b. Promote or demote employees from one position or salary grade to another;
    c. Set or adjust actual employee salaries within a salary grade; and
    d. Hire temporary, on-call, seasonal or student employees provided the approved budget includes funding for such hires.

BE IT FURTHER RESOLVED, that Resolution 1339 is superseded.

ADOPTED by the Board of Commissioners of Public Utility District No.1 of Franklin County at an open public meeting this 8th day of June 2021.

_____

Stuart Nelson, President

_____

Roger Wright, Vice President

_____

William Gordon, Secretary

Public Utility District No. 1 of Franklin County
SALARY ADMINISTRATION PLAN FOR REGULAR NON-BARGAINING EMPLOYEES
Effective July 1, 2021 - Adopted via Resolution 1353

Salary Grade	Minimum Rate	Mid Rate	Maximum Rate
11	$ 49,088	$ 61,361	$ 73,633
12	$ 53,869	$ 67,336	$ 80,803
13	$ 59,396	$ 74,245	$ 89,094
14	$ 60,881	$ 76,101	$ 91,322
15	$ 71,869	$ 89,836	$ 107,803
16	$ 73,666	$ 92,082	$ 110,498
17	$ 86,961	$ 108,702	$ 130,442
18	$ 95,658	$ 119,573	$ 143,487
19	$ 105,223	$ 131,529	$ 157,835
20	$ 115,746	$ 144,683	$ 173,619
21	$ 127,321	$ 159,151	$ 190,982
22	$ 140,052	$ 175,065	$ 210,079

Administration of Salary Plan-
Salaries of direct reports should not exceed 95% of their Manager's / Director's salary.

Public Utility District No. 1 of Franklin County
SALARY ADMINISTRATION PLAN FOR REGULAR NON-BARGAINING EMPLOYEES
Effective July 1, 2021 - Adopted via Resolution 1353

Salary Grade	Minimum Rate	Mid Rate	Maximum Rate	Position Title
11	$ 49,088	$ 61,361	$ 73,633	Accounts Payable Specialist
				Administrative Assistant
				Energy Programs Representative
12	$ 53,869	$ 67,336	$ 80,803	Contract Specialist
				Human Resources Assistant
				Operations Assistant
				PC Technician
13	$ 59,396	$ 74,245	$ 89,094	Communications Specialist
				Broadband Support Technician
				Payroll Administrator
				Public Records Officer
				Senior Energy Programs Representative
14	$ 65,216	$ 81,521	$ 97,825	Contract Administrator
				Accountant
				Electrical Engineer
				Human Resources Generalist
15	$ 71,869	$ 89,836	$ 107,803	Business Intelligence Analyst
				Business Systems Analyst
				IT Systems Administrator
				Power Analyst
				Senior Broadband Support Technician
				Supervisor of Executive Administration
16	$ 79,056	$ 98,820	$ 118,584	Network Engineer
				Project Engineer
				Senior Accountant
				Systems Engineer
17	$ 86,961	$ 108,702	$ 130,442	Broadband Engineer
				Customer Service Manager
				Purchasing Manager
				Senior Business Systems Analyst
				Senior IT Systems Administrator
				Senior Network Engineer

Public Utility District No. 1 of Franklin County
SALARY ADMINISTRATION PLAN FOR REGULAR NON-BARGAINING EMPLOYEES
Effective July 1, 2021 - Adopted via Resolution 1353

Salary Grade	Minimum Rate	Mid Rate	Maximum Rate	Position Title
18	$ 95,658	$ 119,573	$ 143,487	Senior Power Analyst
				Senior Project Engineer
				Senior Systems Engineer
				Supervisor of Business Analytics
19	$ 105,223	$ 131,529	$ 157,835	Broadband Services Manager
				Human Resources Director
				IT Manager
				Public Relations Director
				Transmission & Distribution Superintendent
20	$ 115,746	$ 144,683	$ 173,619	Engineering Manager
				Power Manager
				Safety & Labor Relations Director
				Treasurer / Accounting Manager
21	$ 127,321	$ 159,151	$ 190,982	Auditor/Risk Mitigation Director
				Engineering Director
				Operations Director
22	$ 140,052	$ 175,065	$ 210,079	Assistant General Manager

Administration of Salary Plan -
Salaries of direct reports should not exceed 95% of their Manager's / Director's salary.

AGENDA ITEM 7

AGENDA ITEM SUMMARY

Presenter:	**Scott Rhees**	☑	**REPORTING ONLY**
	General Manager	☐	FOR DISCUSSION
Date:	**June 8, 2021**	☐	ACTION REQUIRED

1. OBJECTIVE:

Providing an Update on the Pandemic Emergency Event.

2. BACKGROUND:

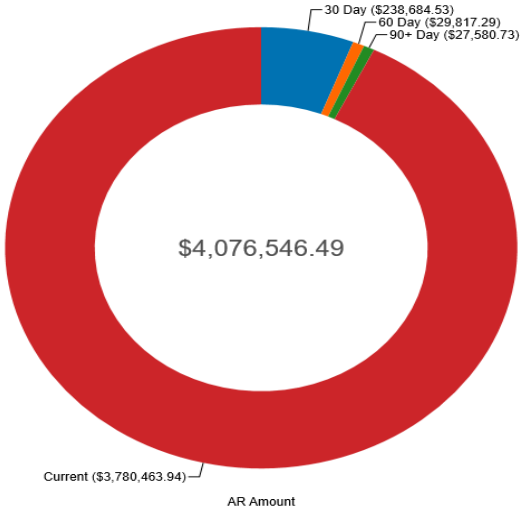
Through Resolution 1324, adopted August 2019, the Commission granted authority to the General Manager to declare an emergency event and implement plans to respond accordingly as provided in the Business Continuity Plan.

A public health emergency was declared by the U.S. Department of Health and Human Services on January 30, 2020, and the Governor of the State of Washington on February 29, 2020. Subsequently, the District's General Manager declared a Pandemic Emergency event on March 16, 2020.

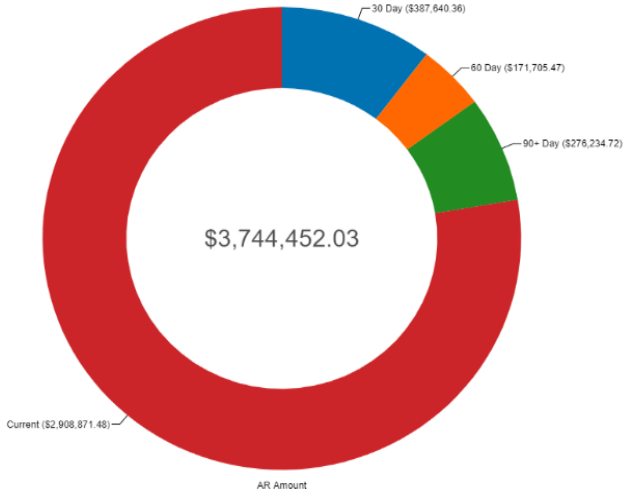
The General Manager will provide any pertinent changes or information regarding the emergency declaration since the May 25, 2021 regular meeting.

3. SUGGESTED MOTION:

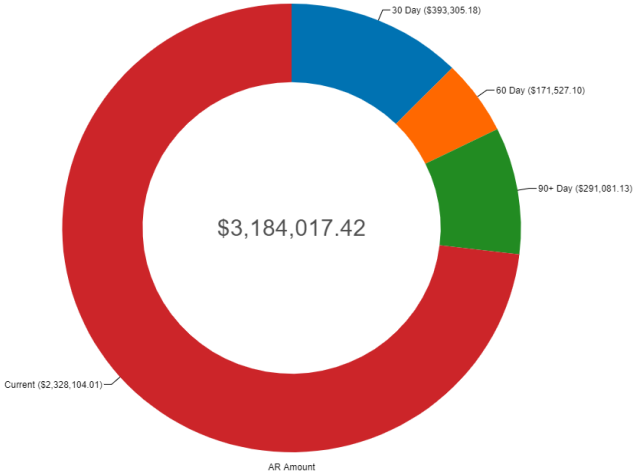
No motion required, reporting only.



March 17, 2020



May 25, 2021



June 1, 2021

	6/1/2021	Average since 3/17/20	Average past 6 Months	Average past 3 months
Current	$ 2,328,104.01	$ 3,543,112.72	$ 3,311,084.75	$ 3,282,998.52
30 day	$ 393,305.18	$ 358,264.30	$ 346,650.20	$ 394,272.81
60 day	$ 171,527.10	$ 109,358.46	$ 126,645.00	$ 162,190.11
90 +	$ 291,081.13	$ 125,995.13	$ 157,773.06	$ 209,266.06
Total	**$ 3,184,017.42**	**$ 4,136,730.61**	**$ 3,942,153.00**	**$ 4,048,727.50**

	Average since 3/17/20	Average past 6 Months	Average past 3 months
Current	84.53%	83.04%	79.64%
30 day	9.25%	9.33%	10.48%
60 day	2.92%	3.39%	4.32%
90 +	3.30%	4.23%	5.56%

Public Utility District No. 1 of Franklin County

PROPOSED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

Subject to Change

Following the Proclamation by the Governor, Amending and Extending 20-05, 20-28 Open Public Meetings Act and Public Records Act 20-28, all Franklin PUD Board of Commissioners meetings are available to the public via conference call. Please check the District's website www.franklinpud.com for the most current call in information.

June 22, 2021 Regular Meeting – Canceled

July 27, 2021
Special Commission Meeting
10 a.m.

Description: **Presenter**

Resource Adequacy Workshop

July 27, 2021
Regular Commission Meeting

Description: **Presenter**

1. Providing an Update and Approving Revisions to the District's 2020-2021 Operating Plan (Q6).....Dohrman

2. Authorizing the General Manager or his Designee to Execute a Contract for the Purchase of Contract Labor for the Installation of the Automated Meters .....Dohrman

3 Approving Revised Rules and Regulations for Electric Service and Superseding Resolution 1309.....Dohrman

4 Enterprise Risk Management Update Presentation .....Dohrman

5 Providing an Update on the Pandemic Emergency Event.....Rhees

August 24, 2021
Regular Commission Meeting

Description: **Presenter**

1. Legislative Update Presentation *(Guest, Isaac Kastama, Water Street Public Affairs)*

2. Authorizing the General Manager or his Designee to Execute a Contract for Construction of the Franklin Substation Rebuild…… Ferraro

3. Authorizing the General Manager or his Designee to Execute a Contract for the Purchase of Underground Wire/Cable Puller.....Scott

4. Providing an Update on the Pandemic Emergency Event.....Rhees

Public Utility District No. 1 of Franklin County

PROPOSED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

Subject to Change

September 28, 2021
Special Commission Meeting
10 a.m.

Description:	**Presenter**
Ethics Training Workshop	

September 28, 2021
Regular Commission Meeting

Description:	**Presenter**
1. Opening the 2022 Budgets Public Hearing, Presenting the Preliminary 2022 Operating and Capital Budgets, and Recessing the Public Hearing	Dohrman

October 26, 2021
Regular Commission Meeting

Description:	**Presenter**
1. Re-Opening the 2022 Budgets Public Hearing, Presenting the Updated Preliminary 2022 Operating and Capital Budgets, and Recessing the Public Hearing	Dohrman
2. Social Media Update Presentation (Year In Review)	

November 9, 2021
Regular Commission Meeting

Description:	**Presenter**
1. Re-Opening the 2022 Budgets Public Hearing, Presenting the Updated Preliminary 2022 Operating and Capital Budgets, and Recessing the Public Hearing	Dohrman
2. Cyber Security Presentation	Dohrman

Public Utility District No. 1 of Franklin County

PROPOSED AGENDA ITEMS FOR FUTURE COMMISSION MEETINGS

Subject to Change

December 14, 2021
Regular Commission Meeting

Description:	**Presenter**
1. Re-opening the 2022 Budgets Public Hearing, Presenting the Final 2022 Operating and Capital Budgets, Closing the Public Hearing and Adopting a Resolution Approving the 2022 Operating and Capital Budgets	Dohrman
2. Adopting a Resolution Approving the Pre-Qualification of Electrical Contractors for Calendar Year 2022	Dohrman
3. Authorizing the General Manager or his Designee to Approve Payments for the Automated Mailing Services, Bill Inserts, On-line Payment Processing and Annual Software Maintenance, for 2022, Payable to the National Information Solutions Cooperative	Dohrman
4. Authorizing the General Manager or his Designee to Execute a Task Order with The Energy Authority for 2022 Consulting Services	Dohrman