

**Public Utility District No. 1 of Franklin County, Washington**  
**Regular Commission Meeting Agenda**

December 12, 2023 | Tuesday | 1 P.M.  
1411 W. Clark Street & via remote technology | Pasco, WA | [www.franklinpud.com](http://www.franklinpud.com)

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Join Zoom Meeting

<https://franklinpud.zoom.us/j/82998526809?pwd=WnkyYjVHbjN4aVFvcXpjM01lQjZCdz09>

Meeting ID: **829 9852 6809**      Passcode: **667888**

- 1) Pledge of Allegiance
- 2) Public Comment –  
*Individuals wishing to provide public comment during the meeting (in-person or remotely) will be recognized by the Commission President and be provided opportunity to speak. Written comments can be sent ahead of the meeting and must be received at least two days prior to the meeting to ensure proper distribution to the District's Board of Commissioners. Comments can be emailed to [clerkoftheboard@franklinpud.com](mailto:clerkoftheboard@franklinpud.com) or mailed to Attention: Clerk of the Board, PO BOX 2407, Pasco, WA, 99302.*
- 3) Employee Minute – **Celene Lockard, Customer Service Specialist**
- 4) Commissioner Reports
- 5) Consent Agenda
- 6) Re-opening the 2024 Budgets Public Hearing, Presenting the Final 2024 Operating and Capital Budgets, Closing the Public Hearing and Adopting a Resolution Approving the 2024 Operating and Capital Budgets. **Presenter: Katrina Fulton, Finance & Customer Service Director**
- 7) Adopting a Resolution Approving the Pre-Qualification of Electrical and Fiber Optic Contractors for Calendar Year 2024. **Presenter: Katrina Fulton, Finance & Customer Service Director**
- 8) Authorizing the General Manager/CEO or his Designee to Approve Payments for Automated Mailing Services, Bill Inserts, On-line Payment Processing and Annual Software Maintenance, for 2024, Payable to the National Information Solutions Cooperative. **Presenter: Katrina Fulton, Finance & Customer Service Director**

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2023 Board of Commissioners

*Bill Gordon, President ~ Stu Nelson, Vice-President ~ Roger Wright, Secretary*

- 9) Authorizing the General Manager/CE or his Designee to Execute a Task Order with The Energy Authority for 2024 Consulting Services. **Presenter: Katrina Fulton, Finance & Customer Service Director**
- 10) Authorizing the General Manager/CEO or his Designee to Approve Continuing the Utilization of the Washington State Department of Enterprise Services Contract for 2024 Miscellaneous Fiber Dock Crew Projects. **Presenter: Steve Ferraro, Operations Director**
- 11) Authorizing the General Manager/CEO or his Designee to Execute a Contract Renewal with Daupler Inc. for After Hour Answering Services. **Presenter: Steve Ferraro, Operations Director**
- 12) Adopting a Resolution Revising the District's Organizational Statement and Superseding Resolution 1378. **Presenter: Rosario Viera, Public Information Officer**
- 13) Approving the 2024 Commission Workshop and Presentation Schedule. **Presenter: Rosario Viera, Public Information Officer**
- 14) Approving the Conservation Targets as Described in the Conservation Potential Assessment Report for 2024-2043. **Presenter: Katrina Fulton, Finance & Customer Service Director**
- 15) Authorizing the General Manager/CEO or his Designee to Execute a Contract for Professional Broadband Design Services Required for the Connell and Basin City Fiber-To-The-Home Project. **Presenter: Steve Ferraro, Operations Director**
- 16) Authorizing the General Manager/CEO or his Designee to utilize Sourcewell Contract No. 110421-TIM for the Purchase of a Service Bucket Truck. **Presenter: Steve Ferraro, Operations Director**
- 17) Approving the 2024 Organization Representation List. **Presenter: Scott Rhees, General Manager/CEO**
- 18) Adopting a Resolution Approving the Salary Administration Plan for Regular Non-Bargaining Employees and Superseding the Motion from July 25, 2023 and Resolution 1381. **Presenter: Scott Rhees, General Manager/CEO**
- 19) Management Reports:
  - a. General Manager/CEO – **Scott Rhees**
  - b. Other members of management
- 20) Executive Session, *If Needed*

21) Schedule for Next Commission Meetings

- a. January 23, 2024, Special Commission Meeting (Strategic Workshop, 8 AM)
- b. January 23, 2024, Regular Commission Meeting

22) Close Meeting – Adjournment

## CONSENT AGENDA

Public Utility District No. 1 of Franklin County, Washington  
Commission Meeting

1411 W. Clark Street, Pasco, WA  
December 12, 2023 | Tuesday | 1 P.M.

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- 1) To approve the minutes of the November 14, 2023, Special Commission meeting.
- 2) To approve payment of expenditures for November 2023 amounting to \$10,251,375.15 as audited and certified by the auditing officer as required by RCW 42.24.080, and as reviewed/certified by the General Manager/CEO as required by RCW 54.16.100, and expense reimbursement claims certified as required by RCW 42.24.090 and as listed in the attached registers and made available to the Commission for inspection prior to this action as follows:

<b>Expenditure Type:</b>	<b>Amounts:</b>
Direct Deposit Payroll – Umpqua Bank	\$ 745,789.78
Wire Transfers	6,197,103.60
Automated and Refund Vouchers (Checks)	1,493,062.19
Direct Deposits (EFTs)	1,835,715.20
Voids	(20,295.62)
<b>Total:</b>	<b>\$10,251,375.15</b>

- 3) To approve the Write Offs in substantially the amount listed on the December 2023 Write Off Report totaling \$2,886.49.



**THE BOARD OF COMMISSIONERS  
OF  
PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON**

MINUTES OF THE NOVEMBER 14, 2023  
REGULAR COMMISSION MEETING

The Board of Commissioners of Public Utility District No. 1 of Franklin County, Washington held a regular meeting at 1411 W. Clark St., Pasco, WA, on November 14, 2023, at 1:00 p.m. Remote technology options were provided for the public to participate.

Those who participated from the District via remote technology or in person for all or part of the meeting were Commissioner Bill Gordon, President; Commissioner Stu Nelson, Vice President; Commissioner Roger Wright, Secretary; Scott Rhees, General Manager/CEO; Steve Ferraro, Operations Director; Victor Fuentes, Engineering Director; Katrina Fulton, Finance and Customer Service Director; Rosario Viera, Public Information Officer and Tyler Whitney, Outside Counsel.

Additional staff that participated in person or via remote technology for all or part of the meeting were Jenny Orvis, Senior Accountant; Noel Contreras, Facilities Maintenance Worker and Shelly Olson, Records Coordinator.

There were no members of the public participating in person or via remote technology for all or part of the meeting.

**OPENING**

Commissioner Gordon called the meeting to order at 1:00 p.m. and called for a moment of silence in honor of Holly Dohrman, Assistant General Manager who recently passed.

Commissioner Gordon called on Mr. Contreras to lead the Pledge of Allegiance.

**PUBLIC COMMENT**

There was no public participating in person, via the remote technology option or written public comment provided prior to the meeting.

**SERVICE AWARD – 10 YEARS**

Commissioner Gordon called on Ms. Fulton, who introduced Ms. Orvis. Ms. Fulton reported that Ms. Orvis is an excellent and dependable employee that embodies all the District's values. She congratulated Ms. Orvis on her ten years of service to the District. The Commission asked Ms. Orvis what she enjoyed most about working at the District. Ms. Orvis reported that she enjoys working remotely and finds joy in the variety of tasks she is assigned every day. The Commission thanked Ms. Orvis for her years of service.

## **EMPLOYEE MINUTE**

Commissioner Gordon welcomed Mr. Contreras and noted that it was the intent of the Commission to hear from employees and check how they are doing. Commissioner Gordon asked general wellbeing questions that included what Mr. Contreras was most proud of, favorite parts of his job, biggest challenge, and what change he would make at the District.

Mr. Contreras reported he takes great pride in his ability to assist people, and that the staff appreciates the work that he does. He reported that he enjoys utilizing his skills to successfully complete projects. He noted that the District has provided numerous opportunities for him to grow and develop his skillset and expressed his appreciation. He reported that one of the challenges was adapting to the new norms to keep himself and his family safe and healthy during the pandemic. He noted that there have been many safety improvements such as the installation of new fire alarms, the placement of signage at the substations, and the addition of fencing to prevent homeless individuals from loitering around the building. The Commission thanked Mr. Contreras for attending.

## **COMMISSIONER REPORTS**

Commissioner Nelson reported that:

- He attended the PPC and PNUCC annual meetings.
- He attended the Pasco Chamber meeting.

Commissioner Wright reported that:

- In honor of Ms. Dohrman, he shared some of the sentiments he had received from those that knew her. He expressed that she was a dedicated individual to the District.
- NoaNet continues to discuss options on how to expand membership to include cities and municipalities. He noted that efforts were being made to find a solution that would ensure a fair and equitable distribution of ownership and voting rights amongst members. He reported that a draft of the new membership proposal would be presented at the NoaNet December meeting with anticipation of approving in early 2024. He noted that NoaNet will be moving into their new office space in the Spokane Valley in January 2024.

Commissioner Gordon did not report.

## **CONSENT AGENDA**

The Commission reviewed the Consent Agenda. Commissioner Gordon asked questions on the solar incentive credits that were listed on the warrant register and Mr. Rhees provided the information. Commissioner Wright commended staff on keeping the write-offs low.

Commissioner Wright moved and Commissioner Nelson seconded to approve the Consent Agenda as noted below. The motion passed unanimously.

- 1) To approve the minutes of the October 24, 2023, Special Commission meeting.

- 2) To approve payment of expenditures for October 2023 amounting to \$11,921,530.88 as audited and certified by the auditing officer as required by RCW 42.24.080, and as reviewed/certified by the General Manager/CEO as required by RCW 54.16.100, and expense reimbursement claims certified as required by RCW 42.24.090 and as listed in the attached registers and made available to the Commission for inspection prior to this action as follows:

<b>Expenditure Type:</b>	<b>Amounts:</b>
Direct Deposit Payroll – Umpqua Bank	\$ 493,209.45
Wire Transfers	6,767,581.86
Automated and Refund Vouchers (Checks)	1,738,564.70
Direct Deposits (EFTs)	2,942,121.35
Voids	(19,946.48)
<b>Total:</b>	<b>\$ 11,921,530.88</b>

- 3) To approve the Write Offs in substantially the amount listed on the November 2023 Write Off Report totaling \$2,575.84.

**AGENDA ITEM 7, RE-OPENING THE 2024 BUDGETS PUBLIC HEARING, PRESENTING THE UPDATED PRELIMINARY 2024 OPERATING AND CAPITAL BUDGETS, AND RECESSING THE PUBLIC HEARING.**

Commissioner Gordon re-opened the 2024 Operating and Capital Budgets hearing. There was no public participating in the meeting to provide public comment and no public comment was received prior to the meeting. Commissioner Gordon called on Ms. Fulton for presentation of the Agenda Item.

Ms. Fulton reviewed Attachments A and B and reported there was a crosswalk change on Attachment B. She noted that two vehicles were purchased this year and a reduction of \$185,000 was done in the Vehicles category. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Nelson seconded to recess the 2024 Operating and Capital Budgets public hearing to the December 12, 2023, Commission meeting. The motion passed unanimously.

**AGENDA ITEM 8, ADOPTING A RESOLUTION APPROVING A REVISED FINANCIAL POLICY FOR THE DISTRICT (ADMINISTRATIVE POLICY 54) AND SUPERSEDING RESOLUTION 1273.**

Ms. Fulton introduced the agenda item and reviewed the background information as reported on the Agenda Item Summary included in the meeting packet. Ms. Fulton reported that changes were reviewed at the October 24, 2023 Special meeting. She reported that the revised Financial Policy was included as Exhibit A to Resolution 1399. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Nelson seconded to adopt Resolution 1399 as presented. The motion passed unanimously.

**AGENDA ITEM 9, ADOPTING A RESOLUTION AMENDING THE POLICIES AND PROCEDURES FOR RISK MANAGEMENT AND TRADING OPERATIONS AND SUPERSEDING RESOLUTION 1395.**

Ms. Fulton introduced the agenda item and reviewed the background information as reported on the Agenda Item Summary included in the meeting packet.

Ms. Fulton reported that the current policies are very specific to voting Risk Management Committee member titles. She noted that the proposed changes would allow the General Manager/CEO to fill vacancies on the Risk Management Committee and ensure business continuity. She noted that no other substantive changes were being recommended.

The Commission concurred with the proposed changes and noted that notification of who the voting members are should be provided to the Commission when changes are done.

Commissioner Wright moved and Commissioner Nelson seconded to adopt Resolution 1400 as presented. The motion passed unanimously.

Ms. Viera requested a revised motion to allow staff to amend the resolution to include the language “when such changes are made to the voting members of the Risk Management Committee the General Manager/CEO will provide notification to the Commission at the next regular Commission meeting.”

Commissioner Wright moved and Commissioner Nelson seconded to revise the motion to adopt Resolution 1400 with the amended language “when changes are made to the voting members of the Risk Management Committee the General Manager/CEO will provide notification to the Commission at the next regular Commission meeting.” The amended motion passed unanimously.

**AGENDA ITEM 10, APPROVING THE 2024 REGULAR COMMISSION MEETING SCHEDULE AND APPOINTING THE 2024 BOARD OF COMMISSION OFFICERS.**

Ms. Viera introduced the agenda item and reviewed the information included in the Agenda Item Summary included in the meeting packet. Staff reviewed their recommendation.

Commissioner Nelson moved and Commissioner Wright seconded to approve the 2024 regular meeting schedule as presented with the 2024 officers to be Stu Nelson, President; Roger Wright, Vice President and Bill Gordon, Secretary effective January 1, 2024. The motion passed unanimously.

**AGENDA ITEM 11, APPROVING NEW BUSINESS HOURS FOR THE DISTRICT.**

Ms. Viera introduced the agenda item and reviewed the background information included in the Agenda Item Summary included in the meeting packet. Ms. Viera reported that if the Commission approved the new customer service business hours for the District, staff would begin notifying customers through various channels such as social media, reader board, the

Hotline newsletter, lobby signage, SmartHub, and the website.

The Commission inquired on the operating hours for the customer service lobby and noted it was important to be open in both the lobby and drive-thru from 7 a.m. to 6 p.m. After discussion, the Commission agreed that the lobby and drive-thru should be open from 7 a.m. to 6 p.m. Staff reviewed their recommendation. Ms. Viera noted that staff will bring the Organizational Statement to reflect the changes in operational hours to the December 12, 2023, meeting for approval.

Commissioner Wright moved and Commissioner Nelson seconded to approve the hours of Monday through Thursday, closed on Fridays, with operation hours of 7 a.m. to 6 p.m. for customer service to be effective January 1, 2024. The motion passed unanimously.

**AGENDA ITEM 12, RATIFYING THE EXECUTION OF A CONTRACT FOR SOFTWARE AS A SERVICE (SAAS) AGREEMENT FOR THE ADVANCED METERING INFRASTRUCTURE.**

Mr. Rhees introduced the agenda item and reviewed the background information as reported in the Agenda Item Summary included in the meeting packet. The Commission noted concern in the vendor's access to information and staff noted that the vendor does not have access to personal identifiable information of customers. Staff reported on what data would be accessible to the vendor. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Nelson seconded to ratify the execution of the SaaS Agreement with Landis+Gyr Technology Inc. for third party hosting of the District's Smart Grid software in an amount not to exceed \$203,275 for the three-year term of the agreement.

**AGENDA ITEM 13, REVIEWING THE 2023 CONSERVATION POTENTIAL ASSESSMENT REPORT FOR THE DISTRICT.**

Ms. Fulton introduced the agenda item and reviewed the background information as reported in the Agenda Item Summary included in the meeting packet. Through a presentation Ms. Fulton reported on the findings of the Conservation Potential Assessment Report for 2024-2043. She noted that conservation potential and biennial targets must be established by action of the utility's governing board. There were questions and discussion throughout the presentation. She noted that staff will bring back the conservation potential and biennial targets as were presented today to the December Regular meeting for review and Commission consideration of approval.

**CLAIMS**

Commissioner Gordon called on Mr. Fuentes. Mr. Fuentes reported that there were no new claims to report and provided an update on a previously reported on claim that has been denied by Federated.

## **GENERAL MANAGER/CEO REPORT**

Mr. Rhees reported that:

- Ms. Dohrman had been a highly dedicated employee and expressed that she had an amazing work ethic. He reported that she had worked full time during her courageous battle with cancer. He noted that her passing is a huge loss for the District and noted she had made significant contributions to the District. He reported that the division of duties has been carefully considered to ensure that tasks are managed effectively.
- The Utah Associated Municipal Power Systems (UAMPS) and NuScale Power Corporation (NuScale) (NYSE: SMR) shared a press release announcing that the parties have mutually agreed to terminate the project.
- The leadership staff met with local legislators and state representatives on October 30, 2023, and he reported on some of the topics that were discussed. He noted that the meeting had gone very well.
- Staff has begun discussions with BPA on potentially securing ownership of the Franklin to Ruby transmission line that runs on Court Street.
- A mediation settlement is forthcoming for the lawsuit involving the Snake River Dam. He noted that more information will be shared at the December Commission meeting.
- Due to the short meeting turnaround the October Key Financial Indicators and budget status monthly report will be provided in December.

## **FINANCE AND CUSTOMER SERVICE DIRECTOR REPORT:**

Ms. Fulton reported that:

- The current timeline for the potential sale of bonds in 2024 is issuance in early April. She noted that market conditions are continually being evaluated for optimum timing and receipt of funds.
- Staff continues to work on the Cost of Service Analysis and Rate Study.
- She and Mr. Fuentes met with OneEnergy regarding the Palouse Junction Solar Project.
- The District will host Winter Weatherization workshops on December 8, 2023.
- For her audit, staff reviewed banking service fees charged by Umpqua bank to ensure that the District is being charged in accordance with the banking services contract and only for services being utilized. No exceptions were found.

Commissioner Wright inquired how often staff audited smart meters once the smart meter is installed. Mr. Ferraro reported on the process for auditing meters.

## **OPERATIONS DIRECTOR REPORT:**

Mr. Ferraro reported that:

- The Operations crews continue to be busy and noted that pad mount transformers and switch gear have been installed in the Burn's addition.
- Future vehicle purchases will be challenging due to supply chain issues.
- The OSHA inspector was onsite, and he reported that the apprentice had done a great job answering the OSHA inspector's questions.

- Cold stress training was provided to Operations employees.
- The Facilities Maintenance employees are doing a great job and reported on recent projects completed.
- Open enrollment began on November 1 through November 30, 2023. He noted this was an opportunity to make changes to benefits being subscribed to and noted that Ms. Ransom would be available to answer questions, if needed.
- For his audit, he inventoried hydraulic filters, and all were accounted for.

**PUBLIC INFORMATION OFFICER REPORT:**

Ms. Viera reported that:

- She will email the Commission the presentation that was shared during the local legislative meeting.
- A Strategic Plan workshop needs to be scheduled and she provided dates for Commission consideration. The Commission agreed to hold a Special meeting for the purpose of holding a Strategic Plan workshop on January 23, 2024, to begin at 8 a.m.

**OUTSIDE GENERAL COUNSEL REPORT:**

Mr. Whitney reported that:

- He appreciated the District's Public Records staff. He noted that they are very knowledgeable and do a great job.

**ENGINEERING DIRECTOR REPORT:**

Mr. Fuentes reported that:

- Progress continues at the Railroad Avenue Substation, and he provided an update on the progress.
- As was requested by Commissioner Wright, staff has begun the timeline for the Pasco CT and will provide a draft for review once it is available.
- Relay panels were replaced at the Ruby Substation. He noted that the mobile substation will be used to complete the repairs needed at the substation.
- Other utilities in the region had experienced substation fires and he provided more information on the fires. The Commission noted it was important to learn from these experiences.
- For his audit, he reviewed the outstanding invoices for service orders and noted staff was able to void 24 expired invoices as the projects did not proceed.

Commissioner Wright asked for an update on a customer that had reached out to him regarding the need of a transformer. Mr. Fuentes reported that the District is able to accommodate the customer and the business is expected to be energized in early 2024. Commissioner Wright thanked Mr. Fuentes for his assistance.

Commissioner Gordon reported that he had attended a meeting at Energy Northwest regarding a generation station outage and findings during the outage. He provided a summary of the

findings and noted that it was important to follow up in all processes.

**CLOSING OF MEETING – ADJOURNMENT**

With no further business to come before the Commission, Commissioner Gordon adjourned the regular meeting at 2:49 p.m. The next meeting will be a regular meeting on December 12, 2023, at 1:00 p.m. and will be held at the District's Auditorium located at 1411 W. Clark Street, Pasco, WA. Remote technology options will be provided for members of the public to participate.

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William Gordon, President

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Stuart Nelson, Vice President

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Roger Wright, Secretary



## Accounts Payable

## Check Register - Wires

11/01/2023 To 11/30/2023

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	2342	11/02/2023	WIRE	100285	WA STATE SUPPORT REGISTRY	SUPPORT PAYMENT	503.67
2	2344	11/02/2023	WIRE	113257	EFTPS - PAYROLL TAXES	FEDERAL INCOME TAX	98,913.34
3	2340	11/03/2023	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 2	119,950.96
4	2351	11/08/2023	WIRE	100521	PUD ADVANCE TRAVEL	PUD ADVANCE TRAVEL	2,710.00
5	2343	11/15/2023	WIRE	112689	BONNEVILLE POWER ADMINISTRATION	EIM SERVICES BILL	9,092.10
6	2349	11/15/2023	WIRE	112707	THE ENERGY AUTHORITY	TEA SCHEDULING & CONSULTING	134,451.12
7	2356	11/16/2023	WIRE	113257	EFTPS - PAYROLL TAXES	FEDERAL INCOME TAX	107,805.19
8	2358	11/17/2023	WIRE	100285	WA STATE SUPPORT REGISTRY	SUPPORT PAYMENT	503.67
9	2346	11/20/2023	WIRE	112715	POWEREX CORP	POWER SUPPLY CONTRACT	1,663,945.97
10	2357	11/21/2023	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 3 WSIB A	59,420.17
11	2347	11/24/2023	WIRE	112689	BONNEVILLE POWER ADMINISTRATION	TRANSMISSION BILL	527,743.00
12	2350	11/27/2023	WIRE	112689	BONNEVILLE POWER ADMINISTRATION	POWER BILL	3,196,929.00
13	2361	11/27/2023	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 2	2,714.49
14	2364	11/27/2023	WIRE	109978	WA STATE DEPT OF REVENUE	OCT 2023 EXCISE TAX	22,811.56
15	2362	11/28/2023	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 3 WSIB A	55,906.08
16	2354	11/30/2023	WIRE	112709	LL&P WIND ENERGY INC	WHITE CREEK WIND	104,188.58
17	2366	11/30/2023	WIRE	113257	EFTPS - PAYROLL TAXES	FEDERAL INCOME TAX	89,514.70
Total for Bank Account - 3 :							6,197,103.60
Grand Total :							6,197,103.60

## Accounts Payable

## Check &amp; Customer Refunds

11/01/2023 To 11/30/2023

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	45399	11/02/2023	CHK	100028	ABADAN	PRINTER MAINTENANCE	671.01
2	45400	11/02/2023	CHK	114357	ALASKA RUBBER GROUP INC	GROUNDS MAINTENANCE & SUPPLIES	380.23
3	45401	11/02/2023	CHK	109927	ARAMARK UNIFORM SERVICES	MATS AND COVERALLS	162.80
4	45402	11/02/2023	CHK	114254	BORDER STATES INDUSTRIES INC	WAREHOUSE MATERIALS & SUPPLIES	19,750.93
5	45403	11/02/2023	CHK	113216	BOYD'S TREE SERVICE	TREE TRIMMING	8,485.44
6	45404	11/02/2023	CHK	100339	CENTURY LINK	PHONE SERVICES	201.43
7	45405	11/02/2023	CHK	100354	CITY OF CONNELL	UTILITY SERVICES	101.06
8	45406	11/02/2023	CHK	100354	CITY OF CONNELL	COC OCTOBER 2023	400.00
9	45407	11/02/2023	CHK	110413	COMPUNET INC	SOFTWARE MAINTENANCE	45,997.34
10	45408	11/02/2023	CHK	105071	DIRECT AUTOMOTIVE	OPERATING SUPPLIES	1,105.89
11	45409	11/02/2023	CHK	113264	ECOMODUS, LLC	ENERGY SERVICES	9,973.00
12	45410	11/02/2023	CHK	114077	EMPIRE INNOVATION GROUP LLC	FLEX PLAN	943.95
13	45411	11/02/2023	CHK	109093	FIVE D FARMS	ENERGY SERVICES	9,980.00
14	45412	11/02/2023	CHK	113418	FREDDIE'S TRADING POST	OPERATING SUPPLIES	4,356.70
15	45413	11/02/2023	CHK	114013	SOLAR INCENTIVE CREDIT	SOLAR INCENTIVE CREDIT	0.56
16	45414	11/02/2023	CHK	114007	GRIGG ENTERPRISES INC	BUILDING MAINTENANCE & SUPPLIES	525.01
17	45415	11/02/2023	CHK	114039	J R SIMPLOT COMPANY	ENERGY SERVICES	9,800.00
18	45416	11/02/2023	CHK	114363	KAIZEN CONSTRUCTION AND DEVELOPMENT LLC	COLO ROOM EXPANSION	32,990.82
19	45417	11/02/2023	CHK	113874	SOLAR INCENTIVE CREDIT	SOLAR INCENTIVE CREDIT	2,302.72
20	45418	11/02/2023	CHK	100006	LOURDES OCCUPATIONAL HEALTH CENTER	PROFESSIONAL SERVICES	120.00
21	45419	11/02/2023	CHK	114307	MILSOFT UTILITY SOLUTIONS INC	SOFTWARE MAINTENANCE	882.09
22	45420	11/02/2023	CHK	114067	MOBILE HEALTH DIAGNOSTICS LLC	PROFESSIONAL SERVICES	2,330.00
23	45421	11/02/2023	CHK	100638	PERFECTION GLASS INC	BUILDING MAINTENANCE & REPAIRS	762.30
24	45422	11/02/2023	CHK	113438	PITNEY BOWES INC	MAIL MACHINE LEASE	1,300.21
25	45423	11/02/2023	CHK	114022	PURE WATER PARTNERS LLC	WATER COOLER RENTAL	419.30
26	45424	11/02/2023	CHK	100411	RANCH & HOME INC	GROUNDS MAINTENANCE & SUPPLIES	318.67
27	45425	11/02/2023	CHK	101875	RAY POLAND & SONS	DISPOSAL SERVICES	25.00
28	45426	11/02/2023	CHK	113334	RETTIG FORGETTE ILLER BOWERS, LLP	PROFESSIONAL SERVICES	139.00
29	45427	11/02/2023	CHK	100505	SIERRA ELECTRIC INC	PROJECT WORK	1,476.01
30	45428	11/02/2023	CHK	114029	SOLAR INCENTIVE CREDIT	SOLAR INCENTIVE CREDIT	2,366.46
31	45429	11/02/2023	CHK	113973	SOLAR INCENTIVE CREDIT	SOLAR INCENTIVE CREDIT	2,729.70
32	45430	11/02/2023	CHK	104596	TRI CITIES AREA JOURNAL OF BUSINESS	ADVERTISING	550.00
33	45431	11/02/2023	CHK	100478	TRI CITY HERALD	ADVERTISING	148.58
34	45432	11/02/2023	CHK	112127	US BANK	TRAVEL & PURCHASE CARDS	340.39
35	45433	11/02/2023	CHK	112127	US BANK	TRAVEL & PURCHASE CARDS	13,124.57
36	45434	11/02/2023	CHK	111471	VERIZON WIRELESS SERVICES LLC	METER READING & PHONE SERVICES	13,919.73
37	45435	11/02/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	113.46

## Accounts Payable

## Check &amp; Customer Refunds

11/01/2023 To 11/30/2023

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
38	45436	11/02/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	118.99
39	45437	11/02/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	160.13
40	45438	11/02/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	56.12
41	45439	11/02/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	168.05
42	45440	11/02/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	146.84
43	45441	11/02/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	318.93
44	45442	11/02/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	52.55
45	45443	11/02/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	37.53
46	45444	11/02/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	401.30
47	45445	11/02/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	323.01
48	45446	11/02/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	110.32
49	45447	11/02/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	174.37
50	45448	11/09/2023	CHK	100028	ABADAN	PRINTER MAINTENANCE	358.62
51	45449	11/09/2023	CHK	114357	ALASKA RUBBER GROUP INC	GROUPS MAINTENANCE & SUPPLIES	132.63
52	45450	11/09/2023	CHK	109927	ARAMARK UNIFORM SERVICES	MATS AND COVERALLS	325.60
53	45451	11/09/2023	CHK	113437	ARCHIBALD & COMPANY ARCHITECTS P.S.	PROFESSIONAL SERVICES	5,522.25
54	45452	11/09/2023	CHK	112734	ARNETT INDUSTRIES LLC	OPERATING TOOLS	1,684.35
55	45453	11/09/2023	CHK	100171	BASIN DISPOSAL INC	UTILITY SERVICES	1,486.28
56	45454	11/09/2023	CHK	113333	BATTERY POWER SYSTEMS LLC	EQUIPMENT RENTAL	29,561.11
57	45455	11/09/2023	CHK	104565	BIG BEND ELECTRIC COOPERATIVE INC	UTILITY SERVICES	116.81
58	45456	11/09/2023	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	50,094.80
59	45457	11/09/2023	CHK	112936	CENTURY LINK	PHONE SERVICES	343.08
60	45458	11/09/2023	CHK	100360	CITY OF PASCO	UTILITY SERVICES	348.46
61	45459	11/09/2023	CHK	112903	CITY OF RICHLAND	UTILITY SERVICES	29.14
62	45460	11/09/2023	CHK	113363	COLEMAN OIL COMPANY	GAS & OTHER FUELS	12,471.77
63	45461	11/09/2023	CHK	110413	COMPUNET INC	SOFTWARE MAINTENANCE	3,806.71
64	45462	11/09/2023	CHK	100346	CONNELL OIL INC	FUEL & OTHER GASES	1,697.29
65	45463	11/09/2023	CHK	113369	CORWIN OF PASCO LLC	OPERATING SUPPLIES	432.17
66	45464	11/09/2023	CHK	113124	D J'S ELECTRICAL INC	DOCK CREW WORK	105,379.35
67	45465	11/09/2023	CHK	112835	DANZ FARMS	ENERGY SERVICES	6,000.00
68	45466	11/09/2023	CHK	100206	FRANKLIN COUNTY GRAPHIC	ADVERTISING	102.30
69	45467	11/09/2023	CHK	100697	FRONTIER FENCE INC	BUILDING MAINTENANCE & REPAIRS	326.70
70	45468	11/09/2023	CHK	114031	HOME DEPOT USA	PAPER PRODUCTS	1,934.93
71	45469	11/09/2023	CHK	112980	IRRIGATION SPECIALISTS INC	GROUPS MAINTENANCE & SUPPLIES	20.73
72	45470	11/09/2023	CHK	100006	LOURDES OCCUPATIONAL HEALTH CENTER	PROFESSIONAL SERVICES	395.00
73	45471	11/09/2023	CHK	113339	NORTH COAST ELECTRIC COMPANY	OPERATING SUPPLIES	40.69
74	45472	11/09/2023	CHK	114205	PERFORMANCE SYSTEMS INTEGRATION LLC	PROFESSIONAL SAFETY SERVICES	359.10

## Accounts Payable

## Check &amp; Customer Refunds

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Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
75	45473	11/09/2023	CHK	100411	RANCH & HOME INC	BUILDING MAINTENANCE & SUPPLIES	60.57
76	45474	11/09/2023	CHK	101875	RAY POLAND & SONS	RAILROAD AVE SUBSTATION DEMO	135,849.25
77	45475	11/09/2023	CHK	112990	S & C ELECTRIC COMPANY	TRANSFORMER MAINTENANCE & SUPPLIES	2,142.84
78	45476	11/09/2023	CHK	101679	STELLA-JONES CORPORATION	WAREHOUSE MATERIALS & SUPPLIES	81,138.11
79	45477	11/09/2023	CHK	112920	TACOMA SCREW PRODUCTS INC	SAFETY EQUIPMENT	791.83
80	45478	11/09/2023	CHK	104596	TRI CITIES AREA JOURNAL OF BUSINESS	ADVERTISING	900.00
81	45479	11/09/2023	CHK	100478	TRI CITY HERALD	ADVERTISING	171.58
82	45480	11/09/2023	CHK	111471	VERIZON WIRELESS SERVICES LLC	PHONE SERVICES	1,009.96
83	45481	11/09/2023	CHK	114204	VITAL RECORDS HOLDINGS LLC	RECORDS STORAGE SERVICES	468.17
84	45482	11/09/2023	CHK	100290	WA PUBLIC UTILITY DISTRICT ASSOC	DUES & MEMEBERSHIP	9,137.00
85	45483	11/09/2023	CHK	113473	WASHINGTON STATE DOT	FRANCHISE AMENDMENT 3 PERMIT FEE	300.00
86	45484	11/09/2023	CHK	113626	WATER STREET PUBLIC AFFAIRS LLC	CONSULTING SERVICES	3,500.00
87	45485	11/09/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	182.18
88	45486	11/09/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	53.48
89	45487	11/16/2023	CHK	100171	BASIN DISPOSAL INC	UTILITY SERVICES	95.01
90	45488	11/16/2023	CHK	114254	BORDER STATES INDUSTRIES INC	WAREHOUSE MATERIALS & SUPPLIES	185.13
91	45489	11/16/2023	CHK	100591	CASCADE FIRE PROTECTION CORP	PROFESSIONAL SERVICES	640.00
92	45490	11/16/2023	CHK	113072	CDW DIRECT LLC	BROADBAND MATERIALS & SUPPLIES	1,091.15
93	45491	11/16/2023	CHK	100362	CITY OF PASCO	OCCUPATION/UTILITY	412,690.64
94	45492	11/16/2023	CHK	100360	CITY OF PASCO	UTILITY SERVICES	600.03
95	45493	11/16/2023	CHK	112961	CITY OF RICHLAND	FIBER LEASE	734.00
96	45494	11/16/2023	CHK	114425	ROBERT J DOHRMAN	EMPLOYEE FINAL PAY	33,417.65
97	45495	11/16/2023	CHK	114077	EMPIRE INNOVATION GROUP LLC	FLEX PLAN	943.95
98	45496	11/16/2023	CHK	114421	FOUNDATION FOR WATER & ENERGY EDUCATION	DUES & MEMBERSHIP	700.00
99	45497	11/16/2023	CHK	100226	GOVERNMENT FINANCE OFFICERS ASSOC	TRAINING REGISTRATION	135.00
100	45498	11/16/2023	CHK	114007	GRIGG ENTERPRISES INC	BUILDING MAINTENANCE & SUPPLIES	19.21
101	45499	11/16/2023	CHK	114186	ONEBRIDGE BENEFITS INC	FLEX PLAN FEE	300.00
102	45500	11/16/2023	CHK	112995	PASCOR	WAREHOUSE MATERIALS & SUPPLIES	52,942.82
103	45501	11/16/2023	CHK	113438	PITNEY BOWES INC	MAIL MACHINE POSTAGE	200.00
104	45502	11/16/2023	CHK	114155	VACCINATION SERVICES OF AMERICA INC	BIOMETRIC SCREENINGS	5,850.00
105	45503	11/16/2023	CHK	113360	VALLEY TRANSFORMER INC	TRANSFORMER MAINTENANCE & REPAIRS	13,381.37
106	45504	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	483.94
107	45505	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	227.94
108	45506	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	83.01
109	45507	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	72.55
110	45508	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	89.58
111	45509	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	8.23

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Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
112	45510	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	49.13
113	45511	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	63.07
114	45512	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	23.58
115	45513	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	106.24
116	45514	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	59.10
117	45515	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	462.03
118	45516	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	241.04
119	45517	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	58.86
120	45518	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	127.25
121	45519	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	145.46
122	45520	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	95.47
123	45521	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	41.82
124	45522	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	326.87
125	45523	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	99.14
126	45524	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	81.22
127	45525	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	16.69
128	45526	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	86.25
129	45527	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	157.22
130	45528	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	29.29
131	45529	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	277.32
132	45530	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	81.39
133	45531	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	53.61
134	45532	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	104.90
135	45533	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	174.86
136	45534	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	243.54
137	45535	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	66.26
138	45536	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	72.70
139	45537	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	548.96
140	45538	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	131.56
141	45539	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	65.80
142	45540	11/16/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	169.98
143	45541	11/21/2023	CHK	100087	ALTEC INDUSTRIES INC	LABOR & SUPPLIES	3,424.91
144	45542	11/21/2023	CHK	109927	ARAMARK UNIFORM SERVICES	MATS AND COVERALLS	162.80
145	45543	11/21/2023	CHK	112734	ARNETT INDUSTRIES LLC	OPERATING TOOLS	727.85
146	45544	11/21/2023	CHK	114254	BORDER STATES INDUSTRIES INC	WAREHOUSE MATERIALS & SUPPLIES	456.84
147	45545	11/21/2023	CHK	114378	CABLE HUSTON LLP	PROFESSIONAL SERVICES	936.00
148	45546	11/21/2023	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	10,726.65

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#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
149	45547	11/21/2023	CHK	114424	CUMMINS INC	AUTO PARTS & REPAIRS	4,653.48
150	45548	11/21/2023	CHK	1177	EMPLOYEE	PAYMENT	20,000.00
151	45549	11/21/2023	CHK	114249	IRONSIDES CUSTOM GRINDING INC	WOOD GRINDING SERVICES	473.72
152	45550	11/21/2023	CHK	112980	IRRIGATION SPECIALISTS INC	GROUNDS MAINTENANCE & SUPPLIES	52.72
153	45551	11/21/2023	CHK	100006	LOURDES OCCUPATIONAL HEALTH CENTER	PROFESSIONAL SERVICES	190.00
154	45552	11/21/2023	CHK	100452	ORKIN EXTERMINATING INC	PEST CONTROL	2,119.09
155	45553	11/21/2023	CHK	112814	OVERHEAD DOOR COMPANY OF TRI CITIES	BUILDING MAINTENANCE & REPAIRS	13,024.22
156	45554	11/21/2023	CHK	112995	PASCOR	VEHICLE EQUIPMENT & REPAIRS	1,292.19
157	45555	11/21/2023	CHK	100411	RANCH & HOME INC	OPERATING SUPPLIES	7.32
158	45556	11/21/2023	CHK	101875	RAY POLAND & SONS	DISPOSAL	115.56
159	45557	11/21/2023	CHK	113898	REESE CONCRETE PRODUCTS MANUFACTURING	WAREHOUSE MATERIALS & SUPPLIES	17,587.35
160	45558	11/21/2023	CHK	100505	SIERRA ELECTRIC INC	PROJECT WORK	3,158.10
161	45559	11/21/2023	CHK	112920	TACOMA SCREW PRODUCTS INC	OPERATING SUPPLIES	19.90
162	45560	11/21/2023	CHK	113870	TOTH AND ASSOCIATES INC	PROFESSIONAL SERVICES	13,212.19
163	45561	11/21/2023	CHK	100283	UTILITIES UNDERGROUND LOCATION CENTER	LOCATE SERVICES	304.44
164	45562	11/21/2023	CHK	113360	VALLEY TRANSFORMER INC	TRANSFORMER MAINTENANCE & REPAIRS	6,150.90
165	45563	11/22/2023	CHK	1177	EMPLOYEE	PAYMENT	20,000.00
166	45564	11/30/2023	CHK	100028	ABADAN	PRINTER MAINTENANCE	533.40
167	45565	11/30/2023	CHK	109927	ARAMARK UNIFORM SERVICES	MATS AND COVERALLS	162.80
168	45566	11/30/2023	CHK	113333	BATTERY POWER SYSTEMS LLC	EQUIPMENT RENTAL	5,227.20
169	45567	11/30/2023	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	34,137.89
170	45568	11/30/2023	CHK	113631	CENTRAL MACHINERY SALES, INC	OPERATING SUPPLIES	3,403.13
171	45569	11/30/2023	CHK	112936	CENTURY LINK	PHONE SERVICES	237.27
172	45570	11/30/2023	CHK	100339	CENTURY LINK	PHONE SERVICES	201.43
173	45571	11/30/2023	CHK	114426	CHRISTOPHER J SOELLING PLLC	PROFESSIONAL SERVICES	4,500.00
174	45572	11/30/2023	CHK	101285	CITY OF PASCO	ROW PERMIT FEE	10.00
175	45573	11/30/2023	CHK	100360	CITY OF PASCO	UTILITY SERVICES	225.86
176	45574	11/30/2023	CHK	110413	COMPUNET INC	CONSULTING SERVICES	22,146.48
177	45575	11/30/2023	CHK	113369	CORWIN OF PASCO LLC	AUTO PARTS	37.77
178	45576	11/30/2023	CHK	114077	EMPIRE INNOVATION GROUP LLC	FLEX PLAN	825.20
179	45577	11/30/2023	CHK	113899	FIBER MARKETING INTERNATIONAL INC	OPERATING SUPPLIES	233.83
180	45578	11/30/2023	CHK	114024	FRANKLIN COUNTY FACILITIES	ENERGY SERVICES	32,653.00
181	45579	11/30/2023	CHK	113418	FREDDIE'S TRADING POST	DECKED BED DRAWER	1,792.46
182	45580	11/30/2023	CHK	114417	FT ACQUISITION CO LLC	ENERGY SERVICES	8,510.00
183	45581	11/30/2023	CHK	114112	GDS ASSOCIATES INC	PROFESSIONAL SERVICES	18,542.50
184	45582	11/30/2023	CHK	103521	GRAYBAR ELECTRIC INC	BROADBAND MATERIALS & SUPPLIES	19,849.33
185	45583	11/30/2023	CHK	114007	GRIGG ENTERPRISES INC	FACILITIES MAINTENANCE TOOLS	97.97

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#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
186	45584	11/30/2023	CHK	114036	HD FOWLER	ENERGY SERVICES	2,158.00
187	45585	11/30/2023	CHK	113720	IDSC HOLDINGS LLC	OPERATING TOOLS	646.35
188	45586	11/30/2023	CHK	114363	KAIZEN CONSTRUCTION AND DEVELOPMENT LLC	COLO ROOM EXPANSION	8,166.44
189	45587	11/30/2023	CHK	114170	MPOWER TECHNOLOGIES INC	SOFTWARE MAINTENANCE	4,100.00
190	45588	11/30/2023	CHK	100452	ORKIN EXTERMINATING INC	PEST CONTROL	138.30
191	45589	11/30/2023	CHK	100394	OXARC INC	NITROGEN & OTHER GASES	256.61
192	45590	11/30/2023	CHK	113084	PAPE MATERIAL HANDLING INC	AUTO PARTS	24.47
193	45591	11/30/2023	CHK	113438	PITNEY BOWES INC	MAIL MACHINE POSTAGE	35.08
194	45592	11/30/2023	CHK	113215	PORT OF PASCO	ENERGY SERVICES	4,612.00
195	45593	11/30/2023	CHK	114106	RAINES ELECTRIC INC.	BUILDING MAINTENANCE & SUPPLIES	1,753.29
196	45594	11/30/2023	CHK	100411	RANCH & HOME INC	BUILDING MAINTENANCE & SUPPLIES	2.58
197	45595	11/30/2023	CHK	100826	SMITH INSULATION INC	ENERGY SERVICES	3,695.60
198	45596	11/30/2023	CHK	114071	STUART C IRBY CO.	OPERATING SUPPLIES	1,718.06
199	45597	11/30/2023	CHK	114277	THE PRINT GUYS INC	OFFICE FORMS	330.34
200	45598	11/30/2023	CHK	113221	THE SHERWIN-WILLIAMS CO	BUILDING MAINTENANCE & SUPPLIES	1,864.91
201	45599	11/30/2023	CHK	112127	US BANK	PURCHASE & TRAVEL CARDS	1,486.80
202	45600	11/30/2023	CHK	114108	VERIZON CONNECT FLEET USA LLC	FLEET MANAGEMENT SERVICES	2,430.66
203	45601	11/30/2023	CHK	111471	VERIZON WIRELESS SERVICES LLC	METER READING & PHONE SERVICES	5,371.50
204	45602	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	25.83
205	45603	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	74.19
206	45604	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	144.98
207	45605	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	94.12
208	45606	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	140.59
209	45607	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	55.04
210	45608	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	228.70
211	45609	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	106.54
212	45610	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	56.07
213	45611	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	67.61
214	45612	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	95.90
215	45613	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	95.70
216	45614	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	60.83
217	45615	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	75.43
218	45616	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	74.54
219	45617	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	59.96
220	45618	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	251.31
221	45619	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	373.34
222	45620	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	55.32

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#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
223	45621	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	82.24
224	45622	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	162.69
225	45623	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	77.63
226	45624	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	204.83
227	45625	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	6.03
228	45626	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	18.73
229	45627	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	181.07
230	45628	11/30/2023	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	189.07
Total for Bank Account - 1 :							<u>1,493,062.19</u>
Grand Total :							1,493,062.19



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## Check Register - Direct Deposit

11/01/2023 To 11/30/2023

Bank Account: 3 - FPU D REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	26328	11/03/2023	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	28,663.57
2	26329	11/03/2023	DD	100390	CULVER COMPANY LLC	ADVERTISING	1,521.53
3	26330	11/03/2023	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	951.79
4	26331	11/03/2023	DD	100229	GRAINGER INC	BUILDING MAINTENANCE & SUPPLIES	38.08
5	26332	11/03/2023	DD	113299	HRA VEBA TRUST	VEBA	18,097.74
6	26333	11/03/2023	DD	100245	IBEW LOCAL 77	UNION DUES	6,205.08
7	26334	11/03/2023	DD	100264	LAMPSON INTERNATIONAL LLC	OFF LOAD NEW TRANSFORMER	816.75
8	26335	11/03/2023	DD	113652	LEAF CAPITAL FUNDING LLC	PRINTER LEASE	1,027.42
9	26336	11/03/2023	DD	114319	MISSIONSQUARE 106134	DEFERRED COMPENSATION	987.69
10	26337	11/03/2023	DD	114295	MISSIONSQUARE 107514	DEFERRED COMPENSATION	13,689.64
11	26338	11/03/2023	DD	114294	MISSIONSQUARE 301671	DEFERRED COMPENSATION	18,174.11
12	26339	11/03/2023	DD	113201	NAPA	AUTO PARTS	1,248.25
13	26340	11/03/2023	DD	1093	STUART J NELSON	TRAVEL REIMBURSEMENT	342.12
14	26341	11/03/2023	DD	113269	NISC	TRAINING REGISTRATION	300.00
15	26342	11/03/2023	DD	113168	PORTLAND GENERAL ELECTRIC COMPANY	COB INTERTIE	12,044.16
16	26343	11/03/2023	DD	114282	RWC INTERNATIONAL LTD	OPERATING SUPPLIES	301.95
17	26344	11/03/2023	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	31,249.01
18	26345	11/03/2023	DD	100291	STATE AUDITOR'S OFFICE	AUDIT SERVICES	2,805.00
19	26346	11/03/2023	DD	102263	TYNDALE COMPANY INC	FIRE SAFETY CLOTHING	901.47
20	26347	11/03/2023	DD	100277	UNITED WAY	UNITED WAY	164.34
21	26348	11/03/2023	DD	114173	WEG TRANSFORMERS USA LLC	WAREHOUSE MATERIALS & SUPPLIES	140,644.60
22	26349	11/03/2023	DD	1113	ROGER G WRIGHT	TRAVEL REIMBURSEMENT	189.96
23	26350	11/10/2023	DD	114180	2001 SIXTH LLC	BROADBAND SERVICES	150.00
24	26351	11/10/2023	DD	113886	AMAZON CAPITAL SERVICES INC	PAPER PRODUCTS	1,268.76
25	26352	11/10/2023	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	12,010.16
26	26353	11/10/2023	DD	100178	BENTON COUNTY PUD	TREE TRIMMING	204.48
27	26354	11/10/2023	DD	101625	CARLSON SALES INC	METER SHOP MATERIALS & SUPPLIES	5,645.38
28	26355	11/10/2023	DD	107217	FINANCIAL CONSULTING SOLUTIONS GROUP INC	PROFESSIONAL SERVICES	12,570.00
29	26356	11/10/2023	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	1,502.82
30	26357	11/10/2023	DD	100229	GRAINGER INC	OPERATING TOOLS	314.73
31	26358	11/10/2023	DD	1058	TROY J JAHNKE	EMPLOYEE REIMBURSEMENT	100.00
32	26359	11/10/2023	DD	113201	NAPA	AUTO PARTS	283.98
33	26360	11/10/2023	DD	113269	NISC	SOFTWARE IMPLEMENTATION FEE	1,089.00
34	26361	11/10/2023	DD	1227	MIGUEL NUNEZ	TRAVEL REIMBURSEMENT	12.48
35	26362	11/10/2023	DD	1223	SHELLY OLSON	EMPLOYEE REIMBURSEMENT	9.99
36	26363	11/10/2023	DD	113294	PARAMOUNT COMMUNICATIONS, INC	FIBER DOCK CREW	45,603.34
37	26364	11/10/2023	DD	100300	PRINCIPAL BANK PCS	INSURANCE PREMIUM	127,102.91

## Accounts Payable

## Check Register - Direct Deposit

11/01/2023 To 11/30/2023

Bank Account: 3 - FPU D REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
38	26365	11/10/2023	DD	100672	REINHAUSEN MANUFACTURING INC	OPERATING SUPPLIES	8,310.84
39	26366	11/10/2023	DD	114312	RELIANCE STANDARD LIFE INSURANCE CO	INSURANCE PREMIUM	5,679.71
40	26367	11/10/2023	DD	114326	RELIANCE STANDARD LIFE INSURANCE CO /ASO	INSURANCE PREMIUM	106.25
41	26368	11/10/2023	DD	111776	ROHLINGER ENTERPRISES INC	SAFETY EQUIPMENT TESTING	2,904.78
42	26369	11/10/2023	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	12,579.17
43	26370	11/10/2023	DD	102483	SCHWEITZER ENGINEERING LABORATORIES	WAREHOUSE MATERIALS & SUPPLIES	20,039.35
44	26371	11/10/2023	DD	113777	SMARSH INC	SOFTWARE MAINTENANCE	2.45
45	26372	11/10/2023	DD	1184	MARSHAL SMITH	EMPLOYEE REIMBURSEMENT	102.00
46	26373	11/10/2023	DD	100195	STAPLES ADVANTAGE	PAPER PRODUCTS	3,113.04
47	26374	11/10/2023	DD	113684	SUSTAINABLE LIVING CENTER	LOW INCOME CERTIFICATIONS	500.00
48	26375	11/10/2023	DD	100120	TIMBER PRODUCTS INSPECTION INC	POLE INSPECTION	65.59
49	26376	11/10/2023	DD	102263	TYNDALE COMPANY INC	FIRE SAFETY CLOTHING	1,537.91
50	26377	11/10/2023	DD	114173	WEG TRANSFORMERS USA LLC	WAREHOUSE MATERIALS & SUPPLIES	49,015.52
51	26466	11/17/2023	DD	100608	ALCAD STANDBY BATTERIES	WAREHOUSE MATERIALS & SUPPLIES	65,079.18
52	26467	11/17/2023	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	28,903.80
53	26468	11/17/2023	DD	100644	DELL MARKETING L.P.	HARDWARE PURCHASE	52,066.19
54	26469	11/17/2023	DD	102842	ENERGY NORTHWEST	NINE CANYON	177,631.54
55	26470	11/17/2023	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	17,346.30
56	26471	11/17/2023	DD	100229	GRAINGER INC	BUILDING MAINTENANCE & REPAIRS	1,167.43
57	26472	11/17/2023	DD	112981	GREEN ENERGY TODAY LLC	ESQUATZEL DAM PROJECT	45,870.75
58	26473	11/17/2023	DD	113299	HRA VEBA TRUST	VEBA	9,506.38
59	26474	11/17/2023	DD	114319	MISSIONSQUARE 106134	DEFERRED COMPENSATION	987.69
60	26475	11/17/2023	DD	114295	MISSIONSQUARE 107514	DEFERRED COMPENSATION	13,482.51
61	26476	11/17/2023	DD	114294	MISSIONSQUARE 301671	DEFERRED COMPENSATION	18,159.41
62	26477	11/17/2023	DD	113201	NAPA	AUTO PARTS	215.42
63	26478	11/17/2023	DD	113269	NISC	NISC CONFERENCE REGISTRATION	865.00
64	26479	11/17/2023	DD	111368	ONLINE INFORMATION SERVICES INC	UTILITY EXCHANGE REPORT	685.69
65	26480	11/17/2023	DD	113294	PARAMOUNT COMMUNICATIONS, INC	FIBER DOCK CREW	10,417.74
66	26481	11/17/2023	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	13,033.55
67	26482	11/17/2023	DD	114173	WEG TRANSFORMERS USA LLC	WAREHOUSE MATERIALS & SUPPLIES	63,134.78
68	26483	11/22/2023	DD	112724	A W REHN & ASSOCIATES	COBRA NOTIFICATION/FLEX FEE	50.00
69	26484	11/22/2023	DD	100608	ALCAD STANDBY BATTERIES	WAREHOUSE MATERIALS & SUPPLIES	7,952.67
70	26485	11/22/2023	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	7,715.35
71	26486	11/22/2023	DD	113744	APOLLO INC	RETAINAGE RELEASE	2,375.60
72	26487	11/22/2023	DD	101890	COLUMBIA INDUSTRIES	SHREDDING SERVICES	218.02
73	26488	11/22/2023	DD	100644	DELL MARKETING L.P.	HARDWARE PURCHASE	9,346.23
74	26489	11/22/2023	DD	102842	ENERGY NORTHWEST	PACKWOOD	30,036.00

## Accounts Payable

## Check Register - Direct Deposit

11/01/2023 To 11/30/2023

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
75	26490	11/22/2023	DD	100216	GENERAL PACIFIC INC	SAFETY EQUIPMENT AND SUPPLIES	220.52
76	26491	11/22/2023	DD	100229	GRAINGER INC	OPERATING SUPPLIES	9.91
77	26492	11/22/2023	DD	113033	HYAS GROUP LLC	CONSULTING SERVICES	5,000.00
78	26493	11/22/2023	DD	113442	ICE TRADE VAULT, LLC	COUNTERPARTY TRADE FEE	399.00
79	26494	11/22/2023	DD	101501	JIM'S PACIFIC GARAGES INC	OPERATING SUPPLIES	313.99
80	26495	11/22/2023	DD	113261	LANDIS+GYR TECHNOLOGY, INC	SOFTWARE MAINTENANCE	38,040.97
81	26496	11/22/2023	DD	100448	LAWSON PRODUCTS INC	OPERATING SUPPLIES	1,539.37
82	26497	11/22/2023	DD	113652	LEAF CAPITAL FUNDING LLC	PRINTER LEASE	463.58
83	26498	11/22/2023	DD	112949	LUMEN	PHONE SERVICES	50.88
84	26499	11/22/2023	DD	100080	MCCURLEY INTEGRITY DEALERSHIPS LLC	AUTO PARTS	61.79
85	26500	11/22/2023	DD	100572	MONARCH MACHINE & TOOL INC	TRANSFORMER MAINTENANCE	871.20
86	26501	11/22/2023	DD	113201	NAPA	AUTO PARTS	126.42
87	26502	11/22/2023	DD	1093	STUART J NELSON	TRAVEL REIMBURSEMENT	907.82
88	26503	11/22/2023	DD	113269	NISC	MAILING SERVICES	45,615.95
89	26504	11/22/2023	DD	101318	NORTHWEST OPEN ACCESS NETWORK	FIBER SERVICES	8,471.14
90	26505	11/22/2023	DD	113294	PARAMOUNT COMMUNICATIONS, INC	FIBER DOCK CREW	4,809.88
91	26506	11/22/2023	DD	1200	SCOTT RHEES	TRAVEL REIMBURSEMENT	928.31
92	26507	11/22/2023	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	24,255.52
93	26508	11/22/2023	DD	113777	SMARSH INC	SOFTWARE MAINTENANCE	2.45
94	26509	11/22/2023	DD	1225	JAKOB STOLL	TRAVEL REIMBURSEMENT	801.72
95	26510	11/22/2023	DD	102263	TYNDALE COMPANY INC	FIRE SAFETY CLOTHING	132.86
96	26511	11/22/2023	DD	114173	WEG TRANSFORMERS USA LLC	WAREHOUSE MATERIALS & SUPPLIES	534,173.79
97	26512	11/22/2023	DD	113245	WESTERN UNION FINANCIAL SERVICES INC	WESTERN UNION FEES	82.00
Total for Bank Account - 3 :							1,835,715.20
Grand Total :							1,835,715.20

Franklin PUD - Write Off Report					
Write Off Report for the Month of:					Dec-23
Collection Agency:					Armada Corporation
#	Name	Amount			
1	JUSTIN MCLAIN	\$	325.41		
2	MARCOS MARTINEZ GODINEZ	\$	267.41		
3	JOSE M ARREOLA GUZMAN	\$	231.87		
4	ANDY K TORRES	\$	219.17		
5	JULIA LANDRY	\$	187.67		
6	SANDRA AMEZOLA	\$	185.57		
7	KIMBERLY WALKER	\$	184.07		
8	ALEJANDRA BARRAGAN	\$	166.75		
9	COURTNEY A TALLENT	\$	154.63		
10	ALEX SANDERS	\$	150.05		
11	ADRIANA G RIVAS	\$	142.04		
12	JESUS M AYALA	\$	136.97		
13	J GUADALUPE RAMOR LARIOS	\$	100.87		
14	MICHAEL PAYNE	\$	97.75		
15	LOGAN BOARDMAN	\$	87.45		
16	CRUZ MARTINEZ CASTANED	\$	59.40		
17	JOANNA GUTIERREZ	\$	48.47		
18	TEODOLO R VALENCIA	\$	38.62		
19	MARIA SANCHEZ	\$	38.37		
20	LETICIA LOPEZ	\$	26.98		
21	ISRAEL DEL ANGEL JR	\$	24.77		
22	RIGOBERTO CELAYA SOLIS	\$	12.20		
	Total	\$	2,886.49		
	Average amount per account:	\$	131.20		
	Gross bad debts as a percentage to				
	August 2023 monthly sales:		0.03%		

## AGENDA ITEM 6

Franklin PUD Commission Meeting Packet

Agenda Item Summary

**Presenter:** Katrina Fulton  
Finance & Customer Service Director  
**Date:** December 12, 2023

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ **ACTION REQUIRED**

### 1. OBJECTIVE:

Re-Opening the 2024 Budgets Public Hearing, Presenting the Final 2024 Operating and Capital Budgets, Closing the Public Hearing and Adopting a Resolution Approving the 2024 Operating and Capital Budgets.

### 2. BACKGROUND:

On September 26, 2023, the Commission President opened, and after the presentation of the preliminary budgets, discussion, and comment period, recessed the 2024 Operating and Capital Budgets public hearing to October 24, 2023.

On October 24, 2023, the Commission President re-opened the hearing, and after the presentation of the updated preliminary budgets, discussion and comment period, staff addressed questions. The Commission then recessed the 2024 Operating and Capital Budgets hearing to the November 14, 2023 Commission meeting.

On November 14, 2023, the Commission President re-opened, and after the public comment period, presentation of the updated preliminary budgets and discussion the Commission then recessed the 2024 Operating and Capital Budgets public hearing to the December 12, 2023 meeting.

Any proposed changes since the last Commission meeting are noted on the 2024 Operating and Capital Budgets Crosswalks (Attachments A and B). Staff will review any changes at the meeting.

Staff recommends that after hearing any public comment, and Commission review and discussion, the Commission close the public hearing and adopt Resolution 1401, approving the 2024 Operating and Capital Budgets.

### 3. SUGGESTED MOTION:

I move to close the 2024 Operating and Capital Budgets public hearing and adopt Resolution 1401 as presented.

**Public Utility District No. 1 of Franklin County**  
**2024 Operating Budget Crosswalk**

	September	October	November	December	\$ Change	% Change
1 <i>Operating Revenues</i>						
2 Retail Energy Sales	\$90,184,916	\$90,184,916	\$90,184,916	\$90,184,916	\$0	0.00%
3 Broadband Sales	2,403,248	2,403,248	2,403,248	2,403,248	0	0.00%
4 Secondary Market Sales*	30,227,549	30,227,549	30,227,549	30,661,278 a	433,729	1.43%
5 Other Operating Revenue	469,700	469,700	469,700	469,700	0	0.00%
6 <i>Total Operating Revenues</i>	<i>\$123,285,413</i>	<i>\$123,285,413</i>	<i>\$123,285,413</i>	<i>\$123,719,142</i>	<i>\$433,729</i>	<i>0.35%</i>
7						
8 <i>Operating Expenses</i>						
9 Power Supply	92,339,353	92,339,353	92,339,353	95,864,748 a	3,525,395	3.82%
10 System Operations & Maintenance	8,486,826	8,486,826	8,486,826	8,491,826 b	5,000	0.06%
11 Broadband Operations & Maintenance	995,434	995,434	995,434	995,434	0	0.00%
12 Customer Accounts Expense	1,905,280	1,905,280	1,905,280	1,905,280	0	0.00%
13 Administrative & General Expense	7,541,864	7,541,864	7,541,864	7,568,307 c	26,443	0.35%
14 Taxes	5,376,125	5,376,125	5,376,125	5,376,125	0	0.00%
15 <i>Total Operating Expenses</i>	<i>116,644,882</i>	<i>116,644,882</i>	<i>116,644,882</i>	<i>120,201,720</i>	<i>3,556,838</i>	<i>3.05%</i>
16						
17 <i>Operating Income (Loss)</i>	<i>\$6,640,531</i>	<i>\$6,640,531</i>	<i>\$6,640,531</i>	<i>\$3,517,422</i>	<i>\$ (3,123,109)</i>	<i>-47.03%</i>
18						
19 Non Operating Revenue (Expense)						
20 Interest Income	1,640,012	1,640,012	1,640,012	1,640,012	0	0.00%
21 Interest Expense	(1,845,812)	(1,845,812)	(1,845,812)	(1,845,812)	0	0.00%
22 Federal and State Grant Revenue	3,000,000	3,000,000	3,000,000	3,000,000	0	0.00%
23 Other Non Operating Revenue (Expense)	10,000	10,000	10,000	10,000	0	0.00%
24 <i>Total Non Operating Revenue (Expense)</i>	<i>2,804,200</i>	<i>2,804,200</i>	<i>2,804,200</i>	<i>2,804,200</i>	<i>0</i>	<i>0.00%</i>
25						
26 Capital Contributions	4,875,000	4,875,000	4,875,000	4,875,000	0	0.00%
27						
28 <i>Change in Net Position</i>	<i>\$14,319,731</i>	<i>\$14,319,731</i>	<i>\$14,319,731</i>	<i>\$11,196,622</i>	<i>\$ (3,123,109)</i>	<i>-21.81%</i>
29						
30 Debt Service Coverage (DSC):						
31 Change in Net Position	\$14,319,731	\$14,319,731	\$14,319,731	\$11,196,622		
32 Adjustments for Debt Service:						
33 Interest, Amortization & Bond Issuance Costs	1,845,812	1,845,812	1,845,812	1,845,812		
34 Deposit from Rate Stabilization Fund	0	0	0	0		
35 <i>Total Adjustments</i>	<i>1,845,812</i>	<i>1,845,812</i>	<i>1,845,812</i>	<i>1,845,812</i>		
36 <i>Net Revenue Available for Debt Service</i>	<i>\$16,165,543</i>	<i>\$16,165,543</i>	<i>\$16,165,543</i>	<i>\$13,042,434</i>		
37 Debt Service	4,866,663	4,866,663	4,866,663	4,866,663		
38 Debt Service Coverage	3.32	3.32	3.32	2.68		

\* Beginning in September 2023, Sales for Resale has been relabeled Secondary Market Sales and includes proceeds from sales of carbon allowances

a) Updated based on final power forecast information.

b) Updated to include travel for PPC meetings.

c) Updated to include funds for a strategic planning consultant, for changes to commissioner compensation and travel for PPC meetings.

Public Utility District No. 1 of Franklin County  
2024 Capital Budget Crosswalk by Project

Category	Project Description	September	October	November	December	\$ Change
Broadband						
	BROADBAND SYSTEM IMPROVEMENTS & EXPANSION	\$ 696,000	\$ 696,000	\$ 696,000	\$ 696,000	\$ -
	BROADBAND CUSTOMER CONNECTS	570,924	570,924	570,924	570,924	-
	RAILROAD AVE COLLO FACILTY	150,000	150,000	150,000	50,000	(100,000)
	SMALL CELLULAR SITES	285,000	285,000	285,000	285,000	-
	NEW HVAC SERVER ROOM	25,000	25,000	25,000	25,000	-
	NEW HVAC COLO 1	25,000	25,000	25,000	25,000	-
	WSBO CONNELL - BASIN CITY PROJECT*	3,000,000	3,000,000	3,000,000	3,000,000	-
	Total for Broadband	4,751,924	4,751,924	4,751,924	4,651,924	(100,000)
	* AMOUNTS FUNDED BY FEDERAL GRANT PROGRAM					
Building						
	RTU 8 REPLACEMENT- CARRYOVER	155,000	155,000	155,000	155,000	-
	AC UNITS FOR OPERATIONS (2)	55,000	55,000	55,000	55,000	-
	SECURE DOORS AT OPERATIONS	35,000	35,000	35,000	10,000	(25,000)
	SECURITY SYSTEM UPDATE	50,000	50,000	50,000	50,000	-
	ASPHALT WORK AT OPERATIONS & W. CLARK ST	75,000	75,000	75,000	75,000	-
	1411 W. CLARK POWER REMODEL	750,000	750,000	750,000	750,000	-
	ADA COMPLIANCE/ SAFETY ENHANCEMENT				147,000	147,000
	Total for Building	1,120,000	1,120,000	1,120,000	1,242,000	122,000
Information Handling						
	TELECOM USAGE IN SERVICE	43,560	43,560	43,560	43,560	-
	ELECTRONIC CODING SYSTEM WAREHOUSE	21,780	21,780	21,780	21,780	-
	Total for Information Handling	65,340	65,340	65,340	65,340	-
System Construction - New Customers						
	PURCHASE OF METERS	300,000	300,000	300,000	300,000	-
	CUSTOMER ADDS TO THE DISTRIBUTION SYSTEM	2,700,000	2,700,000	2,700,000	2,700,000	-
	PURCHASE OF TRANSFORMERS	2,800,000	2,800,000	2,800,000	2,800,000	-
	SUBSTATION TRANSFORMER- CARRYOVER	1,300,000	1,300,000	1,300,000	1,300,000	-
	ACQUIRE FUTURE SUBSTATION SITES- CARRYOVER	500,000	500,000	500,000	500,000	-
	Total for System Construction- New Customers	7,600,000	7,600,000	7,600,000	7,600,000	-
System Construction - Reliability & Overloads						
	TRANSMISSION PROJECTS					
	RAILROAD AVE SUB (REIMANN INDUSTRIAL) TRANSMISSION	500,000	500,000	500,000	780,000	280,000
	COMPLETE BPA B-F #1 TAP TO RAILROAD AVE	1,075,000	1,075,000	1,075,000	1,075,000	-
	SUBSTATION PROJECTS					
	RAILROAD AVE SUB (REIMANN INDUSTRIAL) SUBSTATION	4,000,000	4,000,000	4,000,000	10,156,000	6,156,000
	SCADA UPGRADES- SUBSTATIONS	60,000	60,000	60,000	60,000	-
	VOLTAGE REGULATORS UPGRADES	400,000	400,000	400,000	400,000	-
	REPLACE OBSOLETE BREAKER RELAYS	300,000	300,000	300,000	300,000	-
	FOSTER WELLS/EAST OF HWY 395	600,000	600,000	600,000	600,000	-
	DISTRIBUTION PROJECTS					
	RAILROAD AVE SUB (REIMANN INDUSTRIAL) DISTRIBUTION	500,000	500,000	500,000	1,798,000	1,298,000
	UNDERGROUND CABLE REPLACEMENTS	600,000	600,000	600,000	600,000	-
	DISTRIBUTION CIRCUIT RECONDUCTORS- NP, BM, AND KC FEEDERS	700,000	700,000	700,000	700,000	-
	MISCELLANEOUS SYSTEM IMPROVEMENTS	1,000,000	1,000,000	1,000,000	1,000,000	-
	CONVERT OH/UG- CITY OF PASCO	675,000	675,000	675,000	675,000	-
	CAR HIT POLES	90,000	90,000	90,000	90,000	-
	Total for System Construction- Reliability & Overloads	10,500,000	10,500,000	10,500,000	18,234,000	7,734,000

**Public Utility District No. 1 of Franklin County**  
**2024 Capital Budget Crosswalk by Project**

Category	Project Description	September	October	November	December	\$ Change
Vehicles	SERVICE BUCKETS (1)- CARRYOVER	170,000	170,000	170,000	-	(170,000)
	FOREMAN TRUCK (1)	185,000	185,000	185,000	185,000	-
	EQUIPMENT TRAILER	16,000	16,000	16,000	-	(16,000)
	PICKUPS (2)	185,000	185,000	-	-	-
	LINE TRUCK	480,000	480,000	480,000	480,000	-
	UPGRADE SOLAR ON TREK	10,000	10,000	10,000	-	(10,000)
	Total for Vehicles	1,046,000	1,046,000	861,000	665,000	(196,000)
Grand Total		\$ 25,083,264	\$ 25,083,264	\$ 24,898,264	\$ 32,458,264	\$ 7,560,000



## **RESOLUTION 1401**

### **A RESOLUTION OF THE BOARD OF COMMISSIONERS OF PUBLIC UTILITY DISTRICT NO. 1, OF FRANKLIN COUNTY, WASHINGTON**

#### **APPROVING THE 2024 OPERATING AND CAPITAL BUDGETS**

---

WHEREAS, the Board of Commissioners (the Commission) of Public Utility District No. 1 of Franklin County (the District) annually in December approve the Operating and Capital Budgets for the next fiscal year; and

WHEREAS, public hearing notices were published in the manner required by law on the proposed 2024 Operating and Capital Budgets in the newspapers printed and of general circulation in Franklin County, giving notice of a series of four public hearings beginning on September 7, 2023; and

WHEREAS, the public hearings information was also published the District's website; and

WHEREAS, at the time and place specified for said hearing on September 26, 2023, the Commission President declared the budgets hearing to be opened; and

WHEREAS, after opening and providing time for public comment and discussion, the Commission President recessed the hearing on September 26, 2023 to October 24, 2023; and

WHEREAS, after re-opening and providing time for public comment and discussion, the Commission President recessed the hearing on October 24, 2023 to November 14, 2023; and

WHEREAS, after re-opening and providing time for public comment and discussion, the Commission President recessed the hearing on November 14, 2023 to December 12, 2023; and

WHEREAS, after re-opening and providing time for public comment and discussion, the Commission President closed the hearing on December 12, 2023; and

WHEREAS, District staff presented details of the 2024 Operating and Capital Budgets at the Commission meetings on the aforementioned dates and answered questions posed; now therefore

BE IT HEREBY RESOLVED that the Commission finds that said Operating and Capital Budgets set forth as Exhibits A and B to this resolution are approved as the 2024 Operating and Capital Budgets, effective January 1, 2024.

ADOPTED by the Board of Commissioners of Public Utility District No.1 of Franklin County, Washington, at a regular open public meeting this 12<sup>th</sup> day of December 2023.

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William Gordon, President

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Stuart Nelson, Vice President

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Roger Wright, Secretary

***Public Utility District No. 1 of Franklin County  
2024 Operating Budget***

	<b>2024 Budget</b>
1 <i>Operating Revenues</i>	
2   Retail Energy Sales	\$90,184,916
3   Broadband Sales	2,403,248
4   Secondary Market Sales*	30,661,278
5   Other Operating Revenue	469,700
6 <i>Total Operating Revenues</i>	<u>\$123,719,142</u>
7	
8 <i>Operating Expenses</i>	
9   Power Supply	95,864,748
10   System Operations & Maintenance	8,491,826
11   Broadband Operations & Maintenance	995,434
12   Customer Accounts Expense	1,905,280
13   Administrative & General Expense	7,568,307
14   Taxes	5,376,125
15 <i>Total Operating Expenses</i>	<u>120,201,720</u>
16	
17 <i>Operating Income (Loss)</i>	\$3,517,422
18	
19 <i>Non Operating Revenue (Expense)</i>	
20   Interest Income	1,640,012
21   Interest Expense	(1,845,812)
22   Federal and State Grant Revenue	3,000,000
23   Other Non Operating Revenue (Expense)	10,000
24 <i>Total Non Operating Revenue (Expense)</i>	<u>2,804,200</u>
25	
26 Capital Contributions	4,875,000
27	
28 <i>Change in Net Position</i>	<u><u>\$11,196,622</u></u>
29	
30 <i>Debt Service Coverage (DSC):</i>	
31 <i>Change in Net Position</i>	\$11,196,622
32 <i>Adjustments for Debt Service:</i>	
33   Interest, Amortization & Bond Issuance Costs	1,845,812
34   Deposit from Rate Stabilization Fund	0
35   Total Adjustments	<u>1,845,812</u>
36 <i>Net Revenue Available for Debt Service</i>	<u>\$13,042,434</u>
37 <i>Debt Service</i>	4,866,663
38 <i>Debt Service Coverage</i>	2.68

*\* Beginning in September 2023, Sales for Resale has been relabeled Secondary Market Sales and includes proceeds from sales of carbon allowances*

**Public Utility District No. 1 of Franklin County**  
**2024 Capital Budget by Project**

Category	Project Description	December
Broadband		
	BROADBAND SYSTEM IMPROVEMENTS & EXPANSION	\$ 696,000
	BROADBAND CUSTOMER CONNECTS	570,924
	RAILROAD AVE COLLO FACILTY	50,000
	SMALL CELLULAR SITES	285,000
	NEW HVAC SERVER ROOM	25,000
	NEW HVAC COLO 1	25,000
	WSBO CONNELL - BASIN CITY PROJECT*	3,000,000
	Total for Broadband	4,651,924
	* AMOUNTS FUNDED BY FEDERAL GRANT PROGRAM	
Building		
	RTU 8 REPLACEMENT- CARRYOVER	155,000
	AC UNITS FOR OPERATIONS (2)	55,000
	SECURE DOORS AT OPERATIONS	10,000
	SECURITY SYSTEM UPDATE	50,000
	ASPHALT WORK AT OPERATIONS & W. CLARK ST	75,000
	1411 W. CLARK POWER REMODEL	750,000
	ADA COMPLIANCE/ SAFETY ENHANCEMENT	147,000
	Total for Building	1,242,000
Information Handling		
	TELECOM USAGE IN SERVICE	43,560
	ELECTRONIC CODING SYSTEM WAREHOUSE	21,780
	Total for Information Handling	65,340
System Construction - New Customers		
	PURCHASE OF METERS	300,000
	CUSTOMER ADDS TO THE DISTRIBUTION SYSTEM	2,700,000
	PURCHASE OF TRANSFORMERS	2,800,000
	SUBSTATION TRANSFORMER- CARRYOVER	1,300,000
	ACQUIRE FUTURE SUBSTATION SITES- CARRYOVER	500,000
	Total for System Construction- New Customers	7,600,000
System Construction - Reliability & Overloads		
	TRANSMISSION PROJECTS	
	RAILROAD AVE SUB (REIMANN INDUSTRIAL) TRANSMISSION	780,000
	COMPLETE BPA B-F #1 TAP TO RAILROAD AVE	1,075,000
	SUBSTATION PROJECTS	
	RAILROAD AVE SUB (REIMANN INDUSTRIAL) SUBSTATION	10,156,000
	SCADA UPGRADES- SUBSTATIONS	60,000
	VOLTAGE REGULATORS UPGRADES	400,000
	REPLACE OBSOLETE BREAKER RELAYS	300,000
	FOSTER WELLS/EAST OF HWY 395	600,000

***Public Utility District No. 1 of Franklin County***  
***2024 Capital Budget by Project***

Category	Project Description	December
	<b>DISTRIBUTION PROJECTS</b>	
	RAILROAD AVE SUB (REIMANN INDUSTRIAL) DISTRIBUTION	1,798,000
	UNDERGROUND CABLE REPLACEMENTS	600,000
	DISTRIBUTION CIRCUIT RECONDUCTORS- NP, BM, AND KC FEEDERS	700,000
	MISCELLANEOUS SYSTEM IMPROVEMENTS	1,000,000
	CONVERT OH/UG- CITY OF PASCO	675,000
	CAR HIT POLES	90,000
	<b>Total for System Construction- Reliability &amp; Overloads</b>	<b>18,234,000</b>
<b>Vehicles</b>		
	FOREMAN TRUCK (1)	185,000
	LINE TRUCK	480,000
	<b>Total for Vehicles</b>	<b>665,000</b>
	<b>Grand Total</b>	<b>\$ 32,458,264</b>

## AGENDA ITEM 7

Franklin PUD Commission Meeting Packet  
Agenda Item Summary

**Presenter:** Katrina Fulton  
**Finance & Customer Service Director**  
**Date:** December 12, 2023

☐ REPORT  
☐ DISCUSSION  
☒ **ACTION REQUIRED**

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### 1. OBJECTIVE:

Adopting a Resolution Approving the Pre-Qualification of Electrical and Fiber Optic Contractors for Calendar Year 2024.

### 2. BACKGROUND:

Pursuant to RCW 54.04.085, the District annually pre-qualifies contractors who work on or around the District's electrical and fiber optic systems. Such work may consist of:

- substation construction and maintenance,
- construction and maintenance on overhead and underground distribution lines and equipment,
- tree trimming,
- fiber optic,
- meter testing, and
- pole testing & treatment.

Staff reviewed the contractor applications and qualifications and recommends that the Commission pre-qualify the named contractors for work on or around the District's electrical and fiber optic system during the calendar year of 2024 in the categories and maximum bid amounts set out in Exhibit A to Resolution 1402.

At any time during the year, contractors may submit an application requesting to be included on the District's list of pre-qualified contractors. Staff will seek Commission approval of such requests via the Consent Agenda. Adopting Resolution 1402 will also authorize staff to maintain the list current and include the approved contractors after Commission approval. Staff recommends the Commission adopt Resolution 1402 as presented.

### 3. SUGGESTED MOTION:

I move to adopt Resolution 1402 as presented.

## **RESOLUTION 1402**

### **A RESOLUTION OF THE BOARD OF COMMISSIONERS OF PUBLIC UTILITY DISTRICT NO. 1, OF FRANKLIN COUNTY, WASHINGTON**

#### **APPROVING THE PRE-QUALIFICATION OF ELECTRICAL AND FIBER OPTICS CONTRACTORS FOR CALENDAR YEAR 2024**

---

WHEREAS, the Board of Commissioners (the Commission) of Public Utility District No. 1 of Franklin County (the District) are required, pursuant to RCW 54.04.085, to annually pre-qualify contractors; and

WHEREAS, the Commission annually approves a list of pre-qualified contractors; and

WHEREAS, the District staff has evaluated contractor qualifications and has recommended to the Commission approval of the list of pre-qualified contractors with corresponding maximum bid amounts and categories as set forth in Exhibit A of this resolution, and

WHEREAS, staff may receive an application from a contractor requesting to be included on the District's list of pre-qualified contractors at any time during the year, now therefore

BE IT RESOLVED that effective January 1, 2024 the Commission pre-qualify for calendar year 2024 the named contractors for work on or around the District's electrical and fiber optic system in maximum bid amounts and categories as set forth in Exhibit A.

BE IT FURTHER RESOLVED that staff will seek Commission approval for requests received during the calendar year for inclusion to the District's list of pre-qualified contractors via the Consent Agenda.

BE IT FURTHER RESOLVED that staff is authorized to maintain the list of pre-qualified contractors current, and may add an approved responsible contractor to the existing pre-qualification list.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Franklin County,  
at an open public meeting this 12<sup>th</sup> day of December 2023.

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William Gordon, President

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Stuart Nelson, Vice President

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Roger Wright, Secretary



## Exhibit A, Resolution 1402

### 2024 Electrical Contractors

#	CONTRACTOR NAME	MAXIMUM BID AWARD	TYPE OF WORK							
			HV Dist - OH & UG	HV Trans - OH	HV Sub	Meter Testing	Street Lighting	Tree Trimming	Pole Test & Treat	Dock Crew
1	Asplundh Tree Expert LLC	\$ 750,000						X		
2	Basin Tree Service & Pest Control, Inc.	\$ 750,000						X		
3	Boyd's Tree Service	\$ 750,000						X		
4	DJ's Electrical, Inc.	\$ 2,500,000	X	X	X		X			X
4	DJ's Electrical, Inc.	\$ 300,000						X		
5	KVA Electric, Inc.	\$ 300,000			X					
6	Michels Pacific Energy	\$ 2,500,000	X	X	X	X	X			X
7	Mi-Tech	\$ 300,000							X	
8	National Wood Treatment Company	\$ 300,000							X	
9	Olympic Electric Co., Inc.	\$ 750,000	X	X	X		X			X
10	Pacific Pole Inspection	\$ 300,000							X	
11	Palouse Power	\$ 750,000	X	X			X	X		
11	Palouse Power	\$ 300,000			X					X
12	Potelco, Inc.	\$ 2,500,000	X	X	X		X			X
13	Power City Electric, Inc.	\$ 2,500,000	X	X	X		X			X
14	Prairie Electric, Inc.	\$ 300,000	X				X			
15	RiverLine Power LLC	\$ 750,000	X	X	X	X	X			X
16	Sierra Electric, Inc.	\$ 300,000					X			
17	Sturgeon Electric Company, Inc.	\$ 2,500,000	X	X	X					X
18	Summit Line Construction	\$ 2,500,000	X	X	X		X			X
19	Tice Electric Company	\$ 2,500,000			X					
20	Wilson Construction Company	\$ 2,500,000	X	X	X		X			X

### 2024 Fiber Optic Contractors

#	CONTRACTOR NAME	MAXIMUM BID AWARD	Fiber Optic Work
1	Blue Mt. Telecommunication Services	\$ 750,000	X
2	Cascade Cable Constructors, Inc.	\$ 750,000	X
3	DJ's Electrical, Inc.	\$ 300,000	X
4	Michels Pacific Energy	\$ 750,000	X
5	Olympic Electric Co., Inc.	\$ 300,000	X
6	Palouse Power	\$ 300,000	X
7	Paramount Communications, Inc.	\$ 2,500,000	X
8	Potelco, Inc.	\$ 750,000	X
9	RiverLine Power LLC	\$ 300,000	X
10	Robinson Brother Construction LLC	\$ 300,000	X
11	Sturgeon Electric Company, Inc.	\$ 2,500,000	X
12	Summit Line Construction	\$ 300,000	X
13	Utility Technologies, Inc.	\$ 2,500,000	X
14	Wilson Construction Company	\$ 750,000	X
15	Wolf Line Construction	\$ 300,000	X

## AGENDA ITEM 8

Franklin PUD Commission Meeting Packet

Agenda Item Summary

**Presenter:** Katrina Fulton  
Finance & Customer Service Director

**Date:** December 12, 2023

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ **ACTION REQUIRED**

### 1. OBJECTIVE:

Authorizing the General Manager/CEO or his Designee to Approve Payments for Automated Mailing Services, Bill Inserts, On-line Payment Processing and Annual Software Maintenance for 2024 Payable to the National Information Solutions Cooperative.

### 2. BACKGROUND:

The District contracts with National Information Solutions Cooperative (NISC) for mailing services, bill inserts, on-line payment processing and software maintenance (services).

Since NISC is the sole vendor that provides these services, the combined cost will exceed the General Manager/CEO's purchasing authority limit of \$120,000. Per the Purchasing Approval and Payment Authority, Policy 16, payment authorization for purchases greater than \$120,000 require Commission approval. The 2024 budget includes \$590,296 for these services as follows:

\$ 253,000	for automated mailing services,
30,000	for bill inserts,
7,296	for online payment processing, and
300,000	for software maintenance.

Staff recommends that the Commission authorize the General Manager/CEO or his designee to approve 2024 payments for automated mailing services, bill inserts, on-line payment processing and annual software maintenance, payable to National Information Solutions Cooperative in an amount not to exceed \$590,296.

### 3. SUGGESTED MOTION:

I move to authorize the General Manager/CEO or his designee to approve 2024 payments for the services as described, payable to NISC, in an amount not to exceed \$590,296.

## AGENDA ITEM 9

Franklin PUD Commission Meeting Packet

Agenda Item Summary

**Presenter:** Katrina Fulton  
Finance & Customer Service Director

**Date:** December 12, 2023

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ **ACTION REQUIRED**

### 1. OBJECTIVE:

Authorizing the General Manager/CEO or his Designee to Execute a Task Order with The Energy Authority for 2024 Consulting Services.

### 2. BACKGROUND:

The Energy Authority's (TEA) 2024 consulting services task order is an update to the District's and TEA's Resource Management Agreement, which includes assistance with load forecasting, current Slice contract related activities, BPA power issues, transmission, updating the District's Integrated Resource Plan, Green House Gas (GHG)/carbon compliance activities, and general power management. The 2024 Task Order is for a 12-month term, with a not to exceed amount of \$150,000.

Staff recommends that the Commission authorize the General Manager/CEO or his designee to execute the Task Order with TEA for 2024 consulting services, effective January 1, 2024, in an amount not to exceed \$150,000.

### 3. SUGGESTED MOTION:

I move to authorize the General Manager/CEO or his designee to execute a Task Order with TEA for 2024 Consulting Services in an amount not to exceed \$150,000.

## AGENDA ITEM 10

Franklin PUD Commission Meeting Packet  
Agenda Item Summary

**Presenter:** Steve Ferraro  
Operations Director  
**Date:** December 12, 2023

☐ REPORT  
☐ DISCUSSION  
☒ ACTION REQUIRED

### 1. OBJECTIVE:

Authorizing the General Manager/CEO or his Designee to Approve Continuing the Utilization of the Washington State Department of Enterprise Services Contract for 2024 Miscellaneous Fiber Dock Crew Projects.

### 2. BACKGROUND:

The Washington State Department of Enterprise Services (DES) awarded competitively solicited Contract 5620 for cabling materials and services in November 2021 to information technology cabling vendors based on location. An Interlocal Agreement in place between the District and DES allows the District to use the services offered through Contract 5620.

In December 2022, the Commission authorized utilizing the DES Contract 5620 for fiber dock crew projects that were to be completed in 2023. Staff wishes to continue using the services offered through Contract 5620 for 2024 miscellaneous fiber dock crew projects.

The 2024 Capital Budget includes \$740,000 for miscellaneous fiber dock crew projects to be completed in 2024. The amount includes the applicable taxes. In accordance with Policy 16, Purchasing Approval and Payment Authority, purchases over \$120,000 require approval from the Commission.

Staff recommends that the Commission authorize the General Manager/CEO or his designee to approve continuing the use of Washington DES Contract 5620 for 2024 Miscellaneous Fiber Dock Crew Projects in an amount not to exceed \$740,000, including applicable taxes.

### 3. SUGGESTED MOTION:

I move to authorize the General Manager/CEO or his designee to approve continuing the utilization of the Washington State DES Contract 5620 for 2024 Miscellaneous Fiber Dock Crew Projects in an amount not to exceed \$740,000, including applicable taxes.

## AGENDA ITEM 11

Franklin PUD Commission Meeting Packet

Agenda Item Summary

**Presenter:** Steve Ferraro  
**Operations Director**  
**Date:** December 12, 2023

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ **ACTION REQUIRED**

### 1. OBJECTIVE:

Authorizing the General Manager/CEO or his Designee to Execute a Contract Renewal with Daupler, Inc. for After Hours Answering Services.

### 2. BACKGROUND:

In November 2022, the District entered a one (1) year contract with Daupler Inc. for after-hours answering services. Those services included the Response Management Module and Support, which allowed Daupler Inc. to answer the District's calls after hours, on weekends and holidays, and to dispatch District crews when appropriate.

In June 2023, the District added the integration service to the contract. Once the integration is completed, Daupler Inc. will be able to establish and maintain communication with the District's National Information Solutions Cooperative (NISC) enterprise system and Verizon with the intent of reducing response time and increasing communication during outages. Integration is expected to be completed in December 2023.

The District would like to renew the contract for a three (3) year term to capitalize on the integration. If approved, the term would begin January 1, 2024 through December 31, 2026. The annual cost would be \$68,632, which includes a multi-year discount, and the total contract amount would be \$205,896. In accordance with Policy 16, Purchasing Approval and Payment Authority, purchases over \$120,000 require approval from the Commission.

Staff recommends that the Commission authorize the General Manager/CEO or his designee to execute the three-year renewal of Contract 10143, beginning January 1, 2024 through December 31, 2026, with Daupler Inc., for after hour services in an amount not to exceed \$205,896.

### 3. SUGGESTED MOTION:

I move to authorize the General Manager/CEO or his designee to execute the three-year renewal of Contract 10143, beginning January 1, 2024 through December 31, 2026, with Daupler Inc., for after hour services in an amount not to exceed \$205,896.

## AGENDA ITEM 12

Franklin PUD Commission Meeting Packet  
Agenda Item Summary

**Presenter:** Rosario Viera  
Public Information Officer  
**Date:** December 12, 2023

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ **ACTION REQUIRED**

### 1. **OBJECTIVE:**

Adopting a Resolution Revising the District's Organizational Statement and Superseding Resolution 1378.

### 2. **BACKGROUND:**

The District's Organizational Statement provides general organizational information such as the office locations and business hours, contact information, and details when and where the regular Commission meetings will take place. The District's current Organizational Statement was last revised in 2022 and adopted via Resolution 1378.

At the November 14, 2023 regular Commission meeting, staff brought forth the matter of changing the District's business hours to reflect a 4-days x 10 hours (4x10) work schedule. This would require changing the District's current business hours to Monday to Thursday, closed on Fridays, opening at 7:00 a.m. and closing at 6:00 p.m.

After discussion the Commission concurred with changing the District's hours of operation and directed staff to initiate the process of public notification.

Attachment A shows the Organizational Statement with the proposed hours of operation changed. Other administrative changes were done to make the document current.

The updated District's Organizational Statement is included as Exhibit A of Resolution 1403. Staff recommends that the Commission adopt Resolution 1403 as presented.

### 3. **SUGGESTED MOTION:**

I move to adopt Resolution 1403 as presented.

# FRANKLIN PUD

## Organizational Statement

---

1. Public Utility District No. 1 of Franklin County (Franklin PUD) is engaged in the transmission, distribution, and sale of electric energy in Franklin County, as well as the construction, development, operation, and maintenance of wholesale broadband services. Certain areas within Franklin County are served by other power companies.
2. Franklin PUD's administration building is located at 1411 W. Clark in Pasco, WA, and its operations center at 2103 N. 4<sup>th</sup> Ave, Pasco, WA. The business hours for the:
  - administration building lobby and drive thru are ~~7:08:30~~ 7:08:30 a.m. to ~~65:00~~ 6:00 p.m., and
  - ~~drive thru at the administrative building are 8:00 a.m. to 5:30 p.m., and~~
  - operations center are ~~67:00~~ 6:00 a.m. to ~~4:300~~ 4:30 p.m.

Facilities are open Monday through ~~Thursday~~Friday, excluding holidays observed by Franklin PUD, and closed on Friday. Field crews are stationed in Pasco and Connell during business hours.

3. Franklin PUD's contact information is as follows:

Physical Address:            1411 W. Clark Street, Pasco, WA 99302-2407

Mailing Address: PO Box 2407, Pasco, WA 99302-2407

Phone: 509-547-5591 or Toll Free 1-800-638-7701 Fax: 509-546-5972

Email: [franklin@franklinpud.com](mailto:franklin@franklinpud.com) Website: <http://www.franklinpud.com>

4. Franklin PUD is a municipal corporation organized under the laws of the State of Washington, RCW 54. The governing board consists of three elected Commissioners. Each Commissioner is elected for a six-year term and a Commissioner position is on the ballot every two years.
5. The Commissioners establish Franklin PUD policy and appoint a General Manager/~~CEO-~~ who is charged with the responsibility of operating Franklin PUD within established policies and guidelines. The Rules and Regulations for Electric Service of Franklin PUD are published and available to the public upon request or anytime on Franklin PUD's website at [www.franklinpud.com](http://www.franklinpud.com)
6. Franklin PUD's Commission meetings are regularly scheduled at 1:00 p.m. on the second and fourth Tuesdays of each month in Franklin PUD's auditorium at the administrative building located at 1411 W. ~~est~~ Clark Street and are open to the public. Each year, the Commission Meeting Schedule is approved by motion and made available to the public upon request or anytime on the website at [www.franklinpud.com](http://www.franklinpud.com)

The meeting schedule is subject to change based upon the business needs of Franklin PUD. All persons interested in attending a Franklin PUD Commission meeting should contact Franklin PUD prior to a regularly scheduled meeting to confirm whether the meeting will occur. Rules of procedure and official actions of the board are recorded in the meeting minutes.

Options and guidelines for public attendance are found in the Public Participation at Commission Meetings Policy, available to the public upon request or anytime on the Franklin PUD's website at [www.franklinpud.com](http://www.franklinpud.com)

Virtual attendance options are provided for each meeting of the Commission.

7. Franklin PUD maintains an official record of minutes from the Commission meetings in which the following items may be found: final opinions and decisions of the Commission, statements and interpretations of policy, administrative staff assignments and instructions, all of which are retained in Franklin PUD files in accordance with the laws of the State of Washington.
8. The following location constitutes Franklin PUD's State Environmental Policy Act (SEPA) Public Information Center:

Public Utility District No. 1 of Franklin County (Franklin PUD)  
1411 W. Clark Street  
Pasco, WA 99301  
(509) 547-5591

9. The established place where information is available to the public is the administration building located at 1411 W. Clark Street. Access to public records may be obtained from the Public Records Officer upon written request. Any indexes of Franklin PUD's public records created for internal purposes are also available to the public. Adequate facilities are available in the administration building for the purpose of inspecting and copying public records of Franklin PUD in accordance with the Records Request Policy. A charge that reimburses Franklin PUD for its actual costs for copying will be made.

**This Organizational Statement has been approved by Resolution ~~1403~~1403 at the ~~September 27, 2022~~December 12, 2023 Regular Commission meeting and can only be changed by further resolution.**



**RESOLUTION 1403**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 1, OF FRANKLIN COUNTY, WASHINGTON**

**APPROVING A REVISED DISTRICT ORGANIZATIONAL STATEMENT AND SUPERSEDING  
RESOLUTION 1378**

---

WHEREAS, RCW 42.30.070 requires public agencies to formally establish and make public the regular meeting schedule of the Board of Commissioners (the Commission), which the Public Utility District No.1 of Franklin County (the District) does by way of an Organizational Statement; and

WHEREAS, the District's Organizational Statement was last revised and adopted via Resolution 1378 on September 27, 2022; and

WHEREAS, the Organizational Statement sets out the Commissioner's regular meeting schedule, the office locations and business hours, contact information, and other pertinent District information, and

WHEREAS, Commission meetings are regularly scheduled on the second and fourth Tuesdays of each month for 1:00 p.m. in the Auditorium at the Pasco administration office, located at 1411 West Clark Street; and

WHEREAS, the Organizational Statement has been revised to include updated business hours and other changes to bring the document current, now therefore

BE IT RESOLVED that the Organizational Statement set forth as Exhibit A of this Resolution supersedes all earlier Organizational Statements.

BE IT FURTHER RESOLVED that the Organizational Statement is effective January 1, 2024 when the new hours of operations will take effect.

BE IT FURTHER RESOLVED that Resolution 1378 is superseded.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Franklin County at an open public meeting this 12<sup>th</sup> day of December 2023.

---

William Gordon, President

---

Stuart Nelson, Vice President

---

Roger Wright, Secretary

# FRANKLIN PUD

## Organizational Statement

1. Public Utility District No. 1 of Franklin County (Franklin PUD) is engaged in the transmission, distribution, and sale of electric energy in Franklin County, as well as the construction, development, operation, and maintenance of wholesale broadband services. Certain areas within Franklin County are served by other power companies.
2. Franklin PUD's administration building is located at 1411 W. Clark in Pasco, WA, and its operations center at 2103 N. 4<sup>th</sup> Ave, Pasco, WA. The business hours for the:

- administration building lobby and drive thru are 7:00 a.m. to 6:00 p.m., and
- operations center are 6:00 a.m. to 4:30 p.m.

Facilities are open Monday through Thursday, excluding holidays observed by Franklin PUD, and closed on Friday. Field crews are stationed in Pasco and Connell during business hours.

3. Franklin PUD's contact information is as follows:

Physical Address: 1411 W. Clark Street, Pasco, WA 99302-2407  
Mailing Address: PO Box 2407, Pasco, WA 99302-2407

Phone: 509-547-5591 or Toll Free 1-800-638-7701 Fax: 509-546-5972

Email: [franklin@franklinpud.com](mailto:franklin@franklinpud.com) Website: <http://www.franklinpud.com>

4. Franklin PUD is a municipal corporation organized under the laws of the State of Washington, RCW 54. The governing board consists of three elected Commissioners. Each Commissioner is elected for a six-year term and a Commissioner position is on the ballot every two years.
5. The Commissioners establish Franklin PUD policy and appoint a General Manager/CEO who is charged with the responsibility of operating Franklin PUD within established policies and guidelines. The Rules and Regulations for Electric Service of Franklin PUD are published and available to the public upon request or anytime on Franklin PUD's website at [www.franklinpud.com](http://www.franklinpud.com)
6. Franklin PUD's Commission meetings are regularly scheduled at 1:00 p.m. on the second and fourth Tuesdays of each month in Franklin PUD's auditorium at the administrative building located at 1411 W. Clark Street and are open to the public. Each year, the Commission Meeting Schedule is approved by motion and made available to the public upon request or anytime on the website at [www.franklinpud.com](http://www.franklinpud.com)

The meeting schedule is subject to change based upon the business needs of Franklin PUD. All persons interested in attending a Franklin PUD Commission meeting should contact Franklin PUD

Exhibit A, Resolution 1403

prior to a regularly scheduled meeting to confirm whether the meeting will occur. Rules of procedure and official actions of the board are recorded in the meeting minutes.

Options and guidelines for public attendance are found in the Public Participation at Commission Meetings Policy, available to the public upon request or anytime on the Franklin PUD's website at [www.franklinpud.com](http://www.franklinpud.com)

Virtual attendance options are provided for each meeting of the Commission.

7. Franklin PUD maintains an official record of minutes from the Commission meetings in which the following items may be found: final opinions and decisions of the Commission, statements and interpretations of policy, administrative staff assignments and instructions, all of which are retained in Franklin PUD files in accordance with the laws of the State of Washington.
8. The following location constitutes Franklin PUD's State Environmental Policy Act (SEPA) Public Information Center:

Public Utility District No. 1 of Franklin County (Franklin PUD)  
1411 W. Clark Street  
Pasco, WA 99301  
(509) 547-5591

9. The established place where information is available to the public is the administration building located at 1411 W. Clark Street. Access to public records may be obtained from the Public Records Officer upon written request. Any indexes of Franklin PUD's public records created for internal purposes are also available to the public. Adequate facilities are available in the administration building for the purpose of inspecting and copying public records of Franklin PUD in accordance with the Records Request Policy. A charge that reimburses Franklin PUD for its actual costs for copying will be made.

<b>This Organizational Statement has been approved by Resolution 1403 at the December 12, 2023 Regular Commission meeting and can only be changed by further resolution.</b>
--

## AGENDA ITEM 13

Franklin PUD Commission Meeting Packet  
Agenda Item Summary

**Presenter:** Rosario Viera  
Public Information Officer  
**Date:** December 12, 2023

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ **ACTION REQUIRED**

### 1. OBJECTIVE:

Reviewing and Approving the 2024 Commission Meeting Workshops and Presentations Schedule.

### 2. BACKGROUND:

Staff prepared a schedule of proposed workshops and presentations for 2024 Commission meetings as follows:

Month/Day	Topic	Type	Proposed Time
*January 23	Strategic Update	Workshop	8 a.m. Special Meeting
March 26	Safety at the District	Presentation	During Regular Meeting
April 23	District Financial Update	Presentation	During Regular Meeting
May 28	Energy Services Process Review	Workshop	10 a.m. Special Meeting
July 25	Power Resources/BPA Contract Updates	Workshop	10 a.m. Special Meeting
August 22	Legislative Update	Presentation	During Regular Meeting
September 26	Net Metering Update	Workshop	10 a.m. Special Meeting

\*The January 23 Special Meeting was approved at the November 14, 2023 meeting.

Staff recommends the Commission approve the 2024 Commission meeting presentation and workshops in substantially the form presented today.

### 3. SUGGESTED MOTION:

I move to approve the 2024 Commission Meeting Workshops and Presentations in substantially the form presented today.

## AGENDA ITEM 14

Franklin PUD Commission Meeting Packet  
Agenda Item Summary

**Presenter:** Katrina Fulton  
Finance & Customer Service Director  
**Date:** December 12, 2023

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ **ACTION REQUIRED**

### 1. OBJECTIVE:

Approving the Conservation Targets as Described in the Conservation Potential Assessment Report for 2024-2043.

### 2. BACKGROUND:

The Washington's Energy Independence Act (EIA), effective January 1, 2010 and modified October 4, 2016, requires that utilities with more than 25,000 customers, known as qualifying utilities, pursue all cost-effective conservation resources and meet conservation targets set using a utility-specific conservation potential assessment methodology. The District became a qualifying utility in 2016.

The EIA sets forth specific requirements for setting, pursuing and reporting on conservation targets. The Conservation Potential Assessment (CPA) Report will support the District's compliance with EIA requirements and provides estimates of energy savings by sector for the period 2024 to 2043, with a focus on the first 10 years of the planning period, as per EIA requirements. The measures and information used to develop the District's preliminary conservation potential were reviewed at the November 14, 2023 Commission meeting and are as follows:

Sector	2-Year	10-Year
Residential	0.15	1.25
Commercial	0.60	2.67
Industrial	0.10	0.45
Agriculture	0.04	0.38
Distribution Efficiency	0.00	0.06
Total	0.89	4.82

*Note: Numbers shown may not add in total due to rounding*

Staff recommends that the Commission approve the 2 year and 10-year conservation targets as described in the Conservation Potential Assessment 2024 to 2043 Final Report.

### 3. SUGGESTED MOTION:

I move to approve the 2 year and 10 year conservation targets as described in the Conservation Potential Assessment 2024 to 2043 Final Report.

## AGENDA ITEM 15

Franklin PUD Commission Meeting Packet  
Agenda Item Summary

**Presenter:** Steve Ferraro  
**Operations Director**  
**Date:** December 12, 2023

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ **ACTION REQUIRED**

### 1. OBJECTIVE:

Authorizing the General Manager/CEO or his Designee to Execute a Contract for Professional Broadband Design Services Required for the Connell and Basin City Fiber-To-The-Home Project.

### 2. BACKGROUND:

The Washington State Broadband Office (WSBO) was awarded Coronavirus Capital Program Funds by the U.S. Department of the Treasury. The District applied and qualified for up to \$4,854,610 in funding to build a fiber infrastructure for the City of Connell and Basin City. The funding process includes WSBO review to bid advertisements and scope of work approval.

In November 2023, the District requested proposals in accordance with the WSBO Infrastructure Acceleration Grants Handbook from consultants for the fiber-to-the-home final design. Staff received and evaluated seven (7) proposals based on the criteria listed below:

		Rate Each Criteria (1 lowest - 5 highest)									Total Rating
	Vendor	Proposed Amount	Staffing	Broadband Design	Permitting	Construction Project Area	Project Outline	Ability to Deliver	Cost	Timeline	
1	WBE Technologies, LLC	\$ 103,000	4	5	4	4	3	5	5	4	34
2	Zero DB	\$ 405,800	4	4	4	4	4	3	2	3	28
3	JSI Engineering / ATCO Communications	\$ 93,950	5	4	4	3	3	4	5	3	31
4	NoaNet	\$ 299,700	3	4	4	3	4	3	2	3	26
5	Terra/Congruex	\$ 99,630	4	4	4	4	4	4	5	4	33
6	Cannon Company	\$ 170,880	5	4	4	4	4	4	3	4	32
7	Mission Critical Communication	\$ 950,000	2	3	2	3	2	3	1	1	17

Staff's evaluation found that WBE Technologies LLC, was the highest scoring proposal based on the criteria. Staff recommends that the Commission authorize the General Manager/CEO or his designee to execute a contract with WBE Technologies LLC, the most qualified consultant for professional broadband design services in an amount not to exceed \$103,000.

### 3. SUGGESTED MOTION:

I move to authorize the General Manager/CEO or his designee to execute a contract with WBE Technologies LLC, the most qualified consultant, for professional broadband design services in an amount not to exceed \$103,000.

## AGENDA ITEM 16

Franklin PUD Commission Meeting Packet

Agenda Item Summary

**Presenter:** Steve Ferraro  
**Operations Director**  
**Date:** December 12, 2023

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ **ACTION REQUIRED**

### 1. OBJECTIVE:

Authorizing the General Manager/CEO or his Designee to utilize Sourcewell Contract No. 110421-TIM for the Purchase of a Service Bucket Truck.

### 2. BACKGROUND:

Sourcewell is a public agency that offers cooperatively contracted products, equipment, and services to government entities. Sourcewell awarded competitively solicited Contract No. 110421-TIM for large equipment and vehicles to Time Manufacturing Company in 2022. An Interlocal Agreement in place between the District and Sourcewell allows the District to purchase equipment and vehicles through Contract No. 110421-TIM.

The 2023 Capital Budget includes \$500,000 for the purchase of service bucket trucks. In accordance with Policy 16, Purchasing Approval and Payment Authority, purchases over \$120,000 require approval from the Commissioners.

Staff recommends that the Commission authorize the General Manager/CEO or his designee to utilize Sourcewell Contract No. 110421-TIM for the Purchase of a Service Bucket Truck in an amount not to exceed \$205,821.

### 3. SUGGESTED MOTION:

I move to authorize the General Manager/CEO or his designee to utilize Sourcewell Contract No. 110421-TIM for the Purchase of a Service Bucket Truck in an amount not to exceed \$205,821.



## AGENDA ITEM 17

Franklin PUD Commission Meeting Packet

Agenda Item Summary

**Presenter:** Scott Rhees  
General Manager/CEO

**Date:** December 12, 2023

☐ REPORTING ONLY

☐ FOR DISCUSSION

☒ ACTION REQUIRED

### 1. OBJECTIVE:

Approving the 2024 Organization Representation List.

### 2. BACKGROUND:

At the end of each year, the Commission approves the appointment of Commissioners and staff to represent the District on external organizations' boards and committees for the coming calendar year.

Attachment A is the current Organization Representation List, which was last revised in November 2022 for representation in 2023, showing proposed changes for 2024.

Staff recommends the Commission approve the 2024 Organization Representation List as shown on Attachment A.

### 3. SUGGESTED MOTION:

I move to approve the 2024 Organization Representation List as presented.

## Attachment A, Agenda Item 17

**Proposed Changes are Highlighted**

<b>2024 Organization Representation List</b>		
<b>Organization</b>	<b>Delegate</b>	<b>Alternate</b>
<b>American Public Power Association</b>		
Legislative & Resolutions Committee	B. Gordon	
Policy Makers Council (PMC)	B. Gordon	
<b>Central Washington Public Utilities (CWPU)</b>	S. Rhees	<b>S. Ferraro</b>
<b>Central Washington Public Utilities Unified Insurance Program (UIP)</b>	S. Ferraro	N. Ransom
<b>Conservation and Renewable Energy Systems (CARES)</b>	<b>K. Fulton</b>	
<b>Energy Northwest (ENW)</b>		
Board of Directors	B. Gordon	S. Nelson
Participant's Review Board (PRB)	S. Nelson	
<b>Northwest Open Access Network (NoaNet)</b>		
Board Member	R. Wright	B. Hooper
Member Representative	B. Hooper	B. Weatherman
<b>Northwest Public Power Association (NWPPA)</b>		
Government Relations Committee	S. Rhees	R. Viera
<b>Pacific Northwest Waterways Association (PNWA)</b>	S. Rhees	R. Wright
<b>Public Power Council (PPC)</b>	S. Rhees	
<b>Tri-City Development Council (TRIDEC)</b>	S. Rhees	R. Viera
<b>WPUDA</b>		
Board of Directors	S. Nelson	R. Wright
Managers Committee	S. Rhees	<b>S. Ferraro</b>
Government Relations/Communications Committee	R. Viera	<b>K. Fulton</b>
Energy Committee	<b>K. Fulton</b>	S. Nelson
Telecommunications Committee	R. Wright	B. Hooper
<b>Safety/Risk Managers Committee</b>	<b>S. Ferraro</b>	<b>V. Fuentes</b>

## AGENDA ITEM 18

Franklin PUD Commission Meeting Packet  
Agenda Item Summary

**Presenter:** Scott Rhees  
General Manager/CEO  
**Date:** December 12, 2023

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ ACTION REQUIRED

### 1. OBJECTIVE:

Adopting a Resolution Approving the Salary Administration Plan for Regular Non-Bargaining Employees and Superseding the Motion from July 25, 2023 and Resolution 1381.

### 2. BACKGROUND:

The Salary Administration Plan (SAP) provides the compensation structure and salary grades for non-bargaining employees of the District. The last full revision to the SAP was in November 2022 and included adjustments to the minimum and maximum position rates within each salary range to reflect the current market and various changes to position titles. On July 25, 2023 it was amended by motion to include position title and grade changes.

It is the District's intent to review the SAP annually to ensure appropriate compensation for regular non-bargaining positions and that these positions are placed in the proper salary grade based on market survey data.

A review of market survey data indicates that the SAP needs to be adjusted to keep in line with the market. The proposed changes shown on Attachment A reflect these market adjustments, as well as title changes to current positions, and re-grading of various positions titles.

Staff recommends that the Commission adopt Resolution 1404, approving the Salary Administration Plan for Regular Non-bargaining employees, as shown in Exhibit A of the Resolution, effective December 12, 2023.

### 3. SUGGESTED MOTION:

I move to adopt Resolution 1404 as presented.

**Attachment A, Agenda Item 18**

<b>Public Utility District No. 1 of Franklin County</b> <b>Salary Administration Plan for Regular Non-Bargaining Employees</b> <b>Effective December 12, 2023, Adopted via Resolution 1404</b>				
<b>Salary Grade</b>	<b>Minimum Rate</b>	<b>Mid Rate</b>	<b>Maximum Rate</b>	<b>Position Title</b>
<b>11</b>	\$ 52,682	\$ 65,853	\$ 79,024	Accounts Payable Specialist
	\$ 54,895	\$ 68,619	\$ 82,343	Administrative Assistant
				Energy Programs Representative
<b>12</b>	\$ 57,813	\$ 72,266	\$ 86,719	Contract Specialist
	\$ 60,241	\$ 75,301	\$ 90,361	Engineering Assistant
				Human Resources Assistant
				Operations Assistant
				PC Technician
<b>13</b>	\$ 63,745	\$ 79,681	\$ 95,617	Broadband Support Technician
	\$ 66,422	\$ 83,028	\$ 99,633	Payroll Administrator
				Records Coordinator
				Senior Energy Programs Representative
<b>14</b>	\$ 69,991	\$ 87,489	\$ 104,987	Accountant
	\$ 72,931	\$ 91,164	\$ 109,396	Community Relations Coordinator
				Human Resources Generalist
				Materials Buyer
				Records Coordinator
<b>15</b>	\$ 77,131	\$ 96,414	\$ 115,696	Business Systems Analyst
	\$ 80,371	\$ 100,463	\$ 120,556	Electrical Engineer
				IT Systems Administrator
				Senior Broadband Support Technician
				Supervisor of Executive Administration
<b>16</b>	\$ 84,844	\$ 106,055	\$ 127,266	Electrical Engineer
	\$ 88,407	\$ 110,509	\$ 132,611	Network Engineer
				Power Analyst
				Safety Coordinator
				Senior Accountant
<b>17</b>	\$ 93,328	\$ 116,660	\$ 139,993	Accounting Manager
	\$ 97,248	\$ 121,560	\$ 145,872	Broadband Engineer
				Customer Service Manager
				Data Analyst
				Project Engineer
				Purchasing Manager
				Senior Business Systems Analyst
				Senior IT Systems Administrator
				Senior Network Engineer
				Systems Engineer

**Attachment A, Agenda Item 18**

<b>Public Utility District No. 1 of Franklin County</b> <b>Salary Administration Plan for Regular Non-Bargaining Employees</b> <b>Effective December 12, 2023, Adopted via Resolution 1404</b>				
<b>18</b>	\$ 102,662	\$ 128,327	\$ 153,993	Senior Power Analyst
	<b>\$ 106,973</b>	<b>\$ 133,717</b>	<b>\$ 160,460</b>	Senior Project Engineer
				Senior Systems Engineer
				<del>Supervisor of Business Analytics</del>
<b>19</b>	\$ 112,927	\$ 141,159	\$ 169,391	Broadband Services Manager
	<b>\$ 117,670</b>	<b>\$ 147,088</b>	<b>\$ 176,505</b>	<b>Business Analytics Manager</b>
				IT Manager
				Public Information Officer
				Transmission & Distribution Superintendent
<b>20</b>	\$ 124,221	\$ 155,276	\$ 186,331	Engineering Manager
	<b>\$ 129,438</b>	<b>\$ 161,798</b>	<b>\$ 194,157</b>	Executive Administration Director
				Power Manager
<b>21</b>	\$ 136,643	\$ 170,804	\$ 204,964	<b>Energy Resources Director</b>
	<b>\$ 142,382</b>	<b>\$ 177,978</b>	<b>\$ 213,573</b>	Engineering Director
				Finance and Customer Service Director
				Operations Director
<b>22</b>	\$ 152,464	\$ 190,580	\$ 228,695	Assistant General Manager
	<b>\$ 158,867</b>	<b>\$ 198,584</b>	<b>\$ 238,301</b>	<del>Energy Resources Director</del>
Administration of Salary Plan -				
Salaries of direct reports should not exceed 95% of their Manager's / Director's salary.				

**RESOLUTION 1404**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON**

**APPROVING THE SALARY ADMINISTRATION PLAN FOR REGULAR, NON-BARGAINING  
EMPLOYEES, EFFECTIVE DECEMBER 12, 2023 AND  
SUPERSEDING THE MOTION FROM JULY 25, 2023 AND RESOLUTION 1381**

---

WHEREAS, RCW 54.16.100 requires that the General Manager/CEO of Public Utility District No. 1 of Franklin County (the District) recommend to the Board of Commissioners (the Commission) the compensation for regular non-bargaining employees; and

WHEREAS, the Commission deems it in the best interest of the District to provide a compensation plan (Salary Administration Plan) by salary grade for its regular, non-bargaining employees, in accordance with job classifications and related rates of compensation, based on job difficulty, responsibility, and required qualifications; and

WHEREAS, the Salary Administration Plan establishes minimum, mid, and maximum salary rates within each salary grade based on comparable industry positions, and reflects the needs and compensation philosophy of the District; and

WHEREAS, the current Salary Administration Plan was last approved on November 8, 2022 via Resolution 1381, and amended on July 25, 2023, and

WHEREAS, the Salary Administration Plan included an adjustment to the range for each salary grade to align with the current market, and title changes to current positions, addition of new position titles and deletion of position titles; and

WHEREAS, the Salary Administration Plan should be reviewed annually to ensure that positions are placed in the proper salary grade based on market survey; and

WHEREAS, after reviewing the analysis and Salary Administration Plan the General Manager/CEO has concluded that the minimum, mid, and maximum salary rates within each salary grade need to be adjusted to align with the current market, and

WHEREAS, position titles changes are needed to match industry positions, and

WHEREAS, various position titles need to be placed in the proper grade, now therefore

BE IT HEREBY RESOLVED that effective the date of this Resolution the Salary Administration Plan for regular, non-bargaining employees attached hereto as Exhibit A to this Resolution is approved.

BE IT FURTHER RESOLVED that the General Manager is authorized to administer the Salary Administration Plan, subject to the following conditions:

1. The General Manager will not, without further authorization from the Commission:
  - a. Add new position titles or re-grade position titles in the Salary Administration Plan; or
  - b. Increase or decrease the minimum, mid, or maximum salary rates specified in the Salary Administration Plan.
2. The General Manager is authorized to:
  - a. Hire employees to fill positions specified in the Salary Administration Plan;
  - b. Promote or demote employees from one position or salary grade to another;
  - c. Set or adjust actual employee salaries within a salary grade; and

- d. Hire temporary, on-call, seasonal or student employees provided the approved budget includes funding for such hires.

BE IT FURTHER RESOLVED that the motion from July 25, 2023 and Resolution 1381 are superseded.

ADOPTED by the Board of Commissioners of Public Utility District No.1 of Franklin County at an open public meeting this 12<sup>th</sup> day of December 2023.

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William Gordon, President

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Stuart Nelson, Vice President

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Roger Wright, Secretary



Exhibit A, Resolution 1404

<b>Public Utility District No. 1 of Franklin County</b> <b>Salary Administration Plan for Regular Non-Bargaining Employees</b> <b>Effective December 12, 2023, Adopted via Resolution 1404</b>				
<b>Salary Grade</b>	<b>Minimum Rate</b>	<b>Mid Rate</b>	<b>Maximum Rate</b>	<b>Position Title</b>
<b>11</b>	\$ 54,895	\$ 68,619	\$ 82,343	Accounts Payable Specialist
				Administrative Assistant
				Energy Programs Representative
<b>12</b>	\$ 60,241	\$ 75,301	\$ 90,361	Contract Specialist
				Engineering Assistant
				Human Resources Assistant
				Operations Assistant
				PC Technician
<b>13</b>	\$ 66,422	\$ 83,028	\$ 99,633	Broadband Support Technician
				Payroll Administrator
				Senior Energy Programs Representative
<b>14</b>	\$ 72,931	\$ 91,164	\$ 109,396	Accountant
				Community Relations Coordinator
				Human Resources Generalist
				Materials Buyer
				Records Coordinator
<b>15</b>	\$ 80,371	\$ 100,463	\$ 120,556	Business Systems Analyst
				IT Systems Administrator
				Senior Broadband Support Technician
				Supervisor of Executive Administration
<b>16</b>	\$ 88,407	\$ 110,509	\$ 132,611	Electrical Engineer
				Network Engineer
				Power Analyst
				Safety Coordinator
				Senior Accountant
<b>17</b>	\$ 97,248	\$ 121,560	\$ 145,872	Accounting Manager
				Broadband Engineer
				Customer Service Manager
				Data Analyst
				Project Engineer
				Purchasing Manager
				Senior Business Systems Analyst
				Senior IT Systems Administrator
				Senior Network Engineer
				Systems Engineer

<b>Public Utility District No. 1 of Franklin County</b> <b>Salary Administration Plan for Regular Non-Bargaining Employees</b> <b>Effective December 12, 2023, Adopted via Resolution 1404</b>				
<b>Salary Grade</b>	<b>Minimum Rate</b>	<b>Mid Rate</b>	<b>Maximum Rate</b>	<b>Position Title</b>
<b>18</b>	\$ 106,973	\$ 133,717	\$ 160,460	Senior Power Analyst
				Senior Project Engineer
				Senior Systems Engineer
<b>19</b>	\$ 117,670	\$ 147,088	\$ 176,505	Broadband Services Manager
				Business Analytics Manager
				IT Manager
				Public Information Officer
				Transmission & Distribution Superintendent
<b>20</b>	\$ 129,438	\$ 161,798	\$ 194,157	Engineering Manager
				Executive Administration Director
				Power Manager
<b>21</b>	\$ 142,382	\$ 177,978	\$ 213,573	Energy Resources Director
				Engineering Director
				Finance and Customer Service Director
				Operations Director
<b>22</b>	\$ 158,867	\$ 198,584	\$ 238,301	Assistant General Manager
<b>Administration of Salary Plan -</b> <b>Salaries of direct reports should not exceed 95% of their Manager's / Director's salary.</b>				



# October 2023

## Monthly Key Performance Indicators

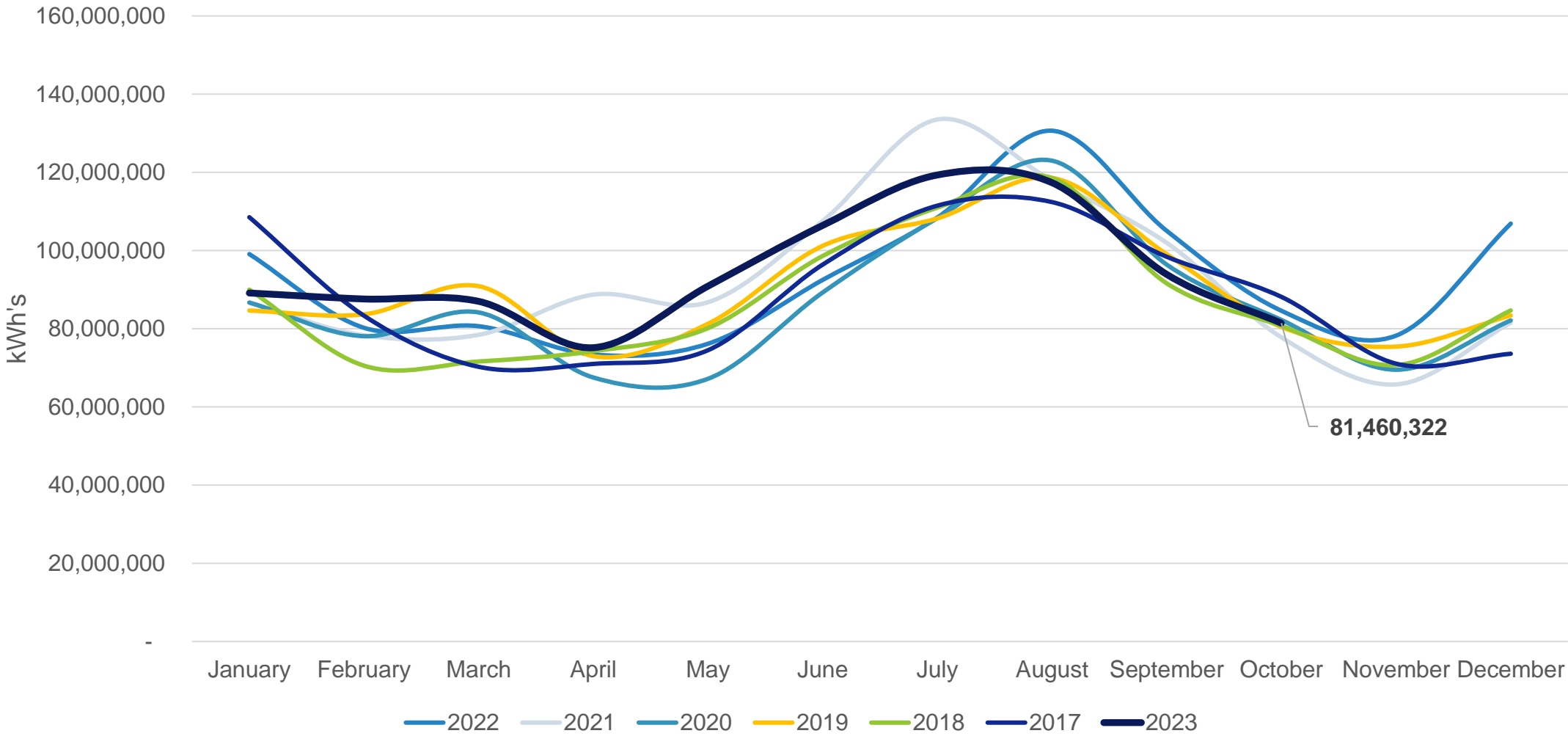
# EXECUTIVE SUMMARY

October kicked off the 2024 BPA water year and after a strong (but short) start returned to the poor water conditions experienced for most of 2023. Runoff at the Dalles was 3,922 KAF, which is 73% of the 40-year average. October retail sales totaled 81,460 MWh's which was 4% below October 2022 totals. Year-to-date sales are 2% above 2022 totals.

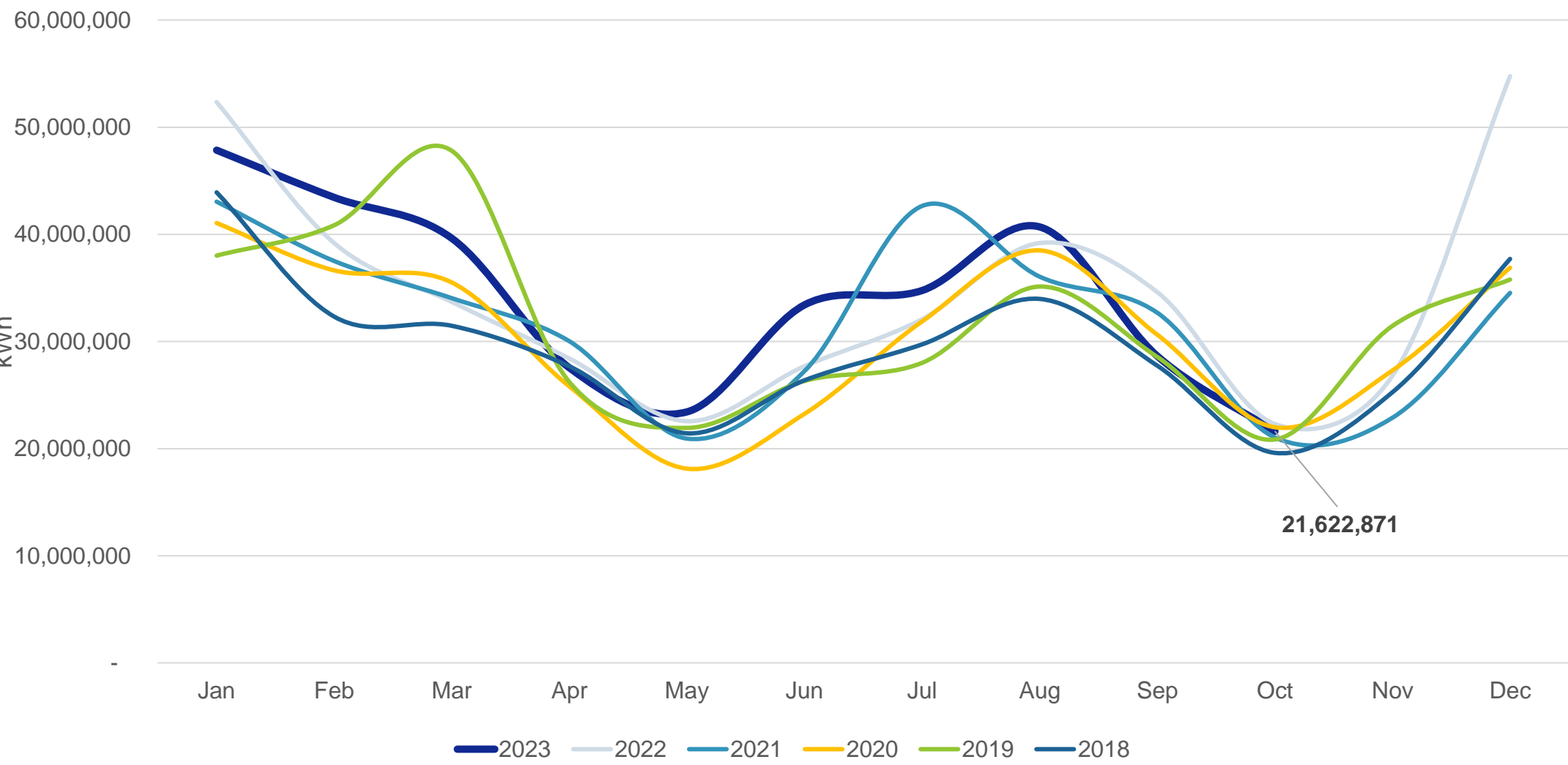
Residential loads were 3% lower than 2022. Industrial loads were 6% less than 2022 and Irrigation loads were 23% lower than 2022. General loads were 3% higher than 2022.

Small General was the same as October 2022, Medium General was 14% higher, and Large General was 6% lower.

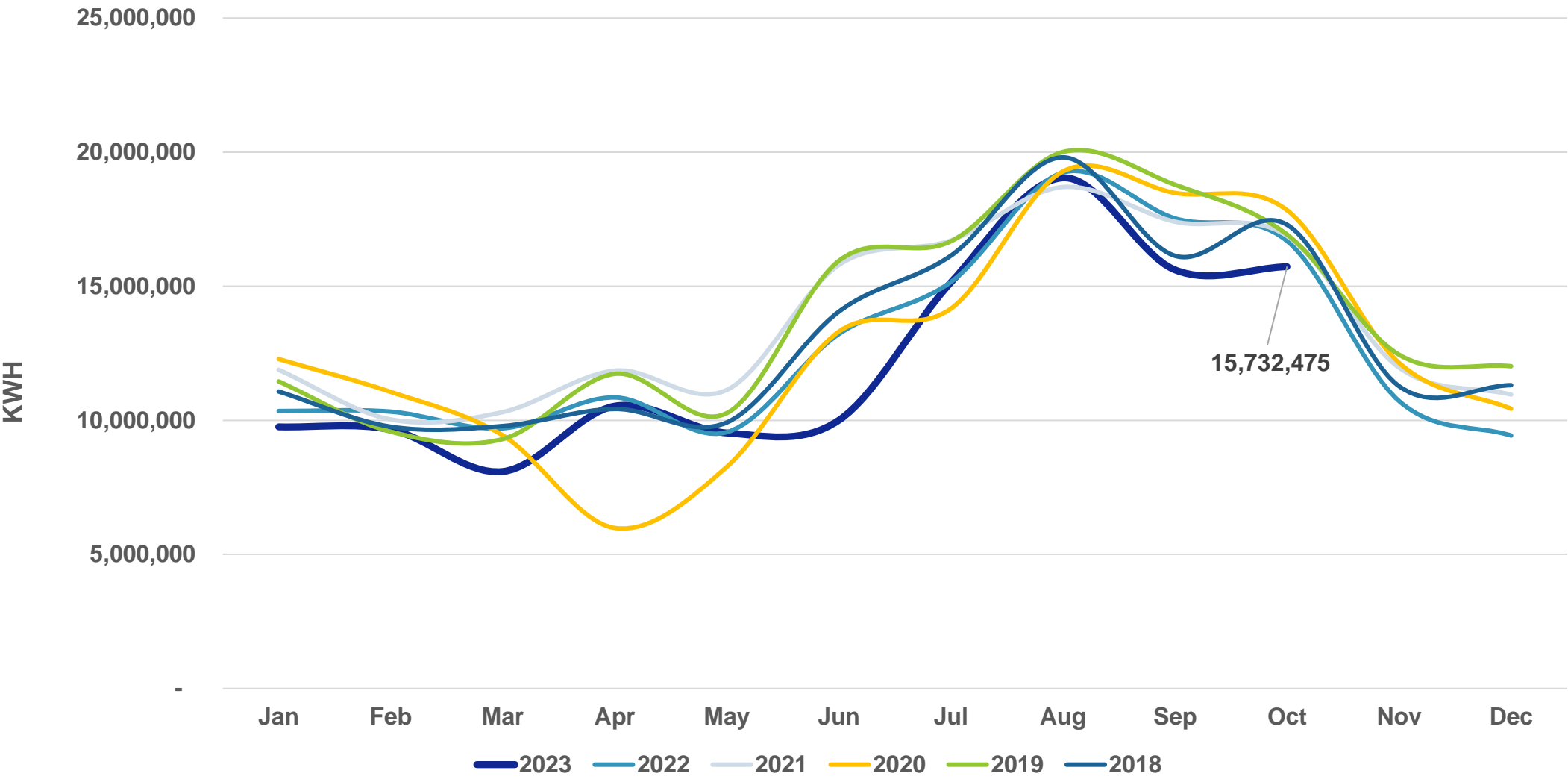
# RETAIL LOAD COMPARISON



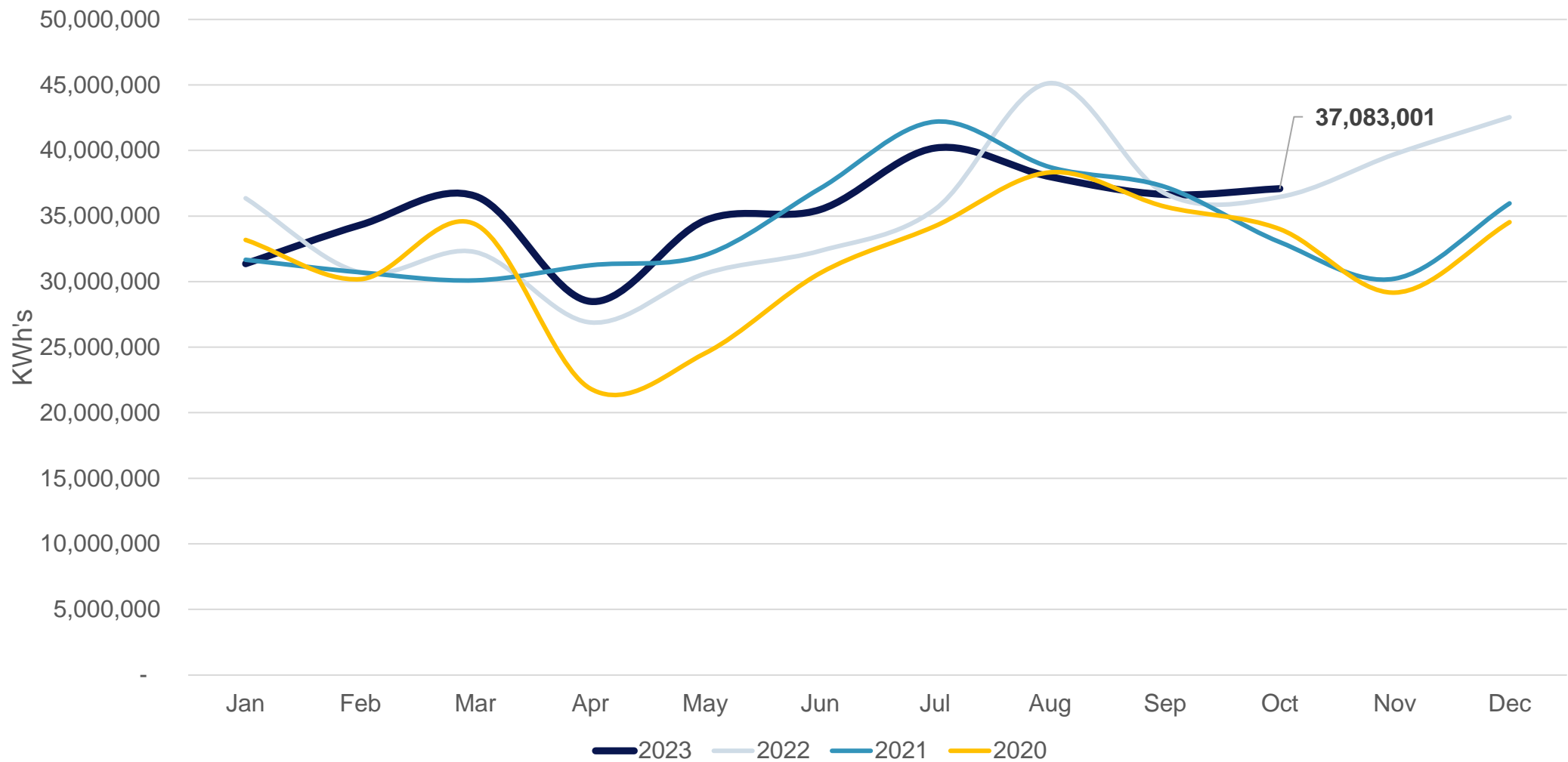
# RESIDENTIAL LOADS



# INDUSTRIAL LOADS

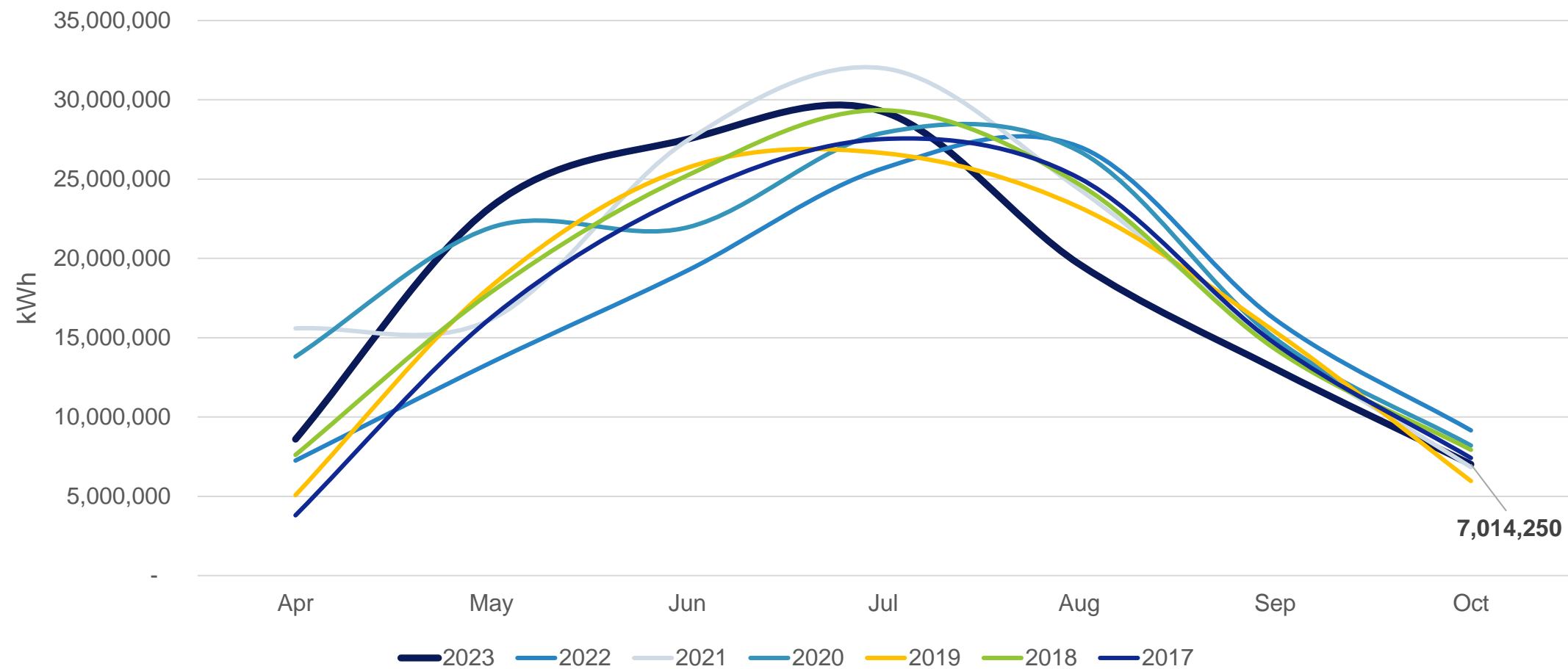


# GENERAL LOADS

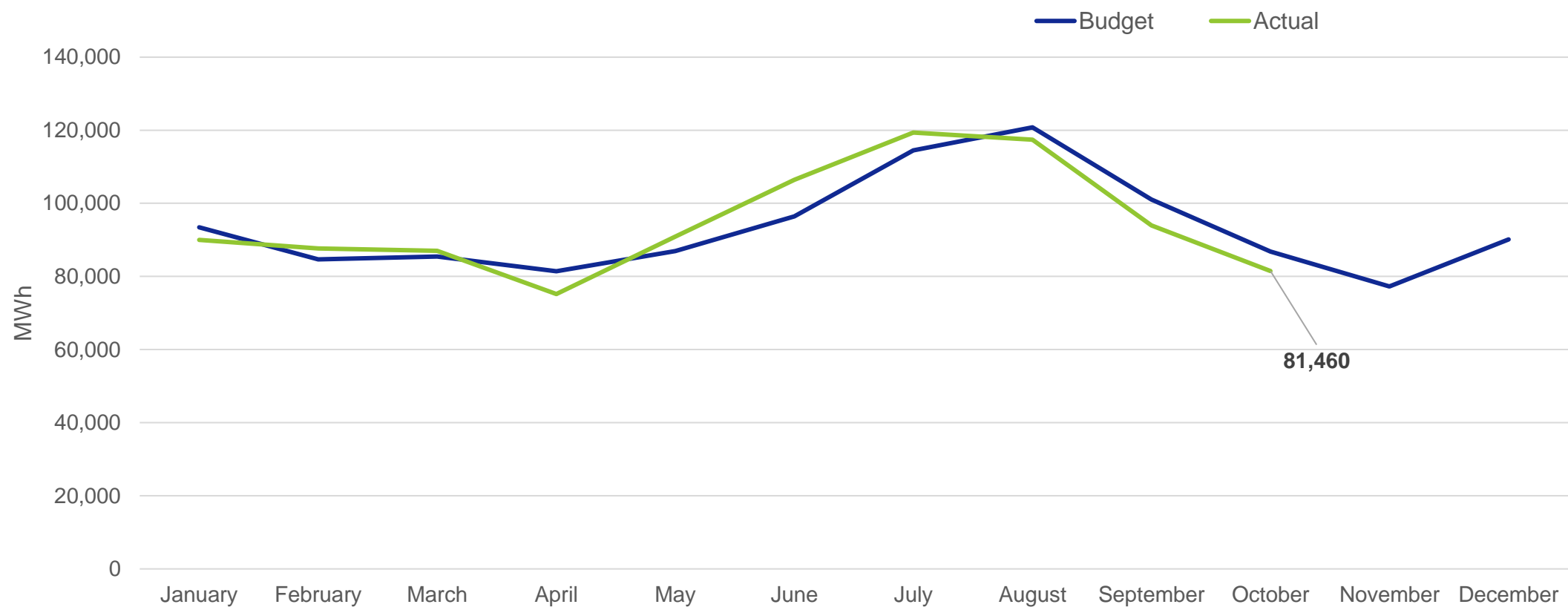




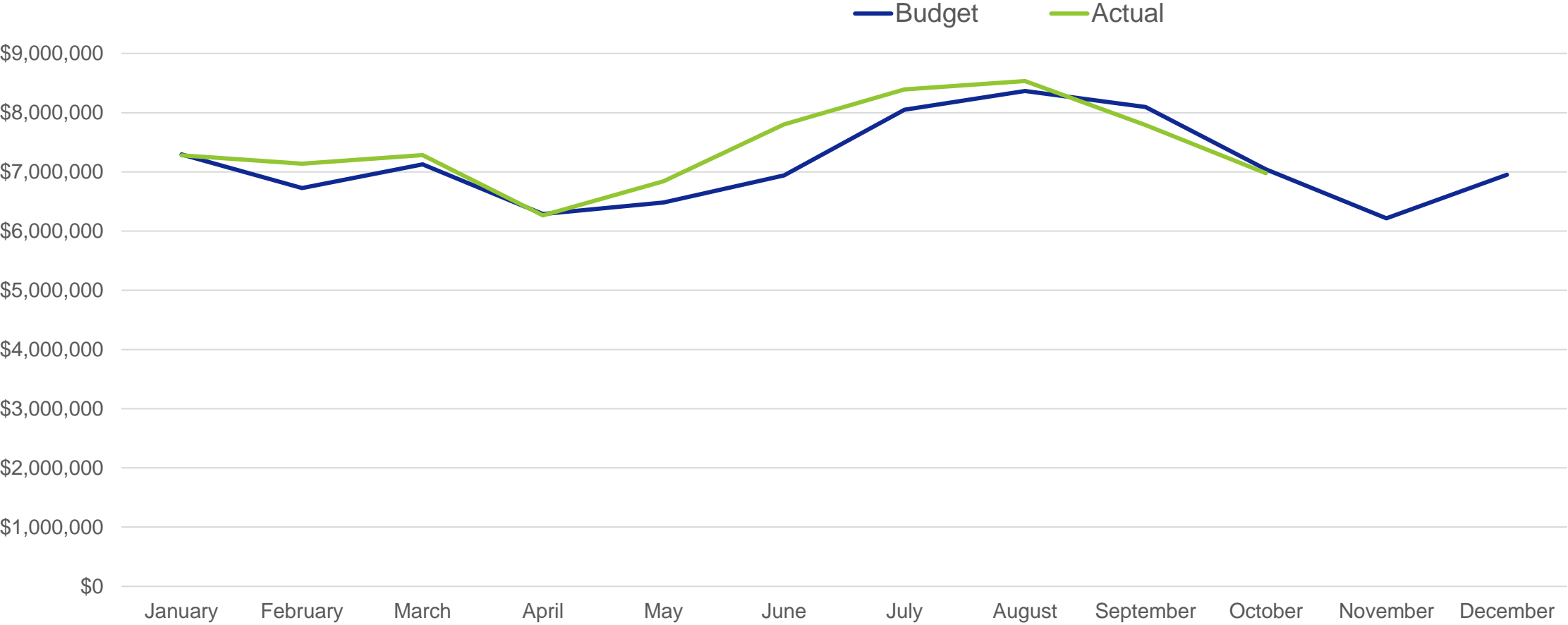
# IRRIGATION LOADS



# LOADS: BUDGET VS. ACTUAL



# RETAIL ENERGY SALES





# POWER





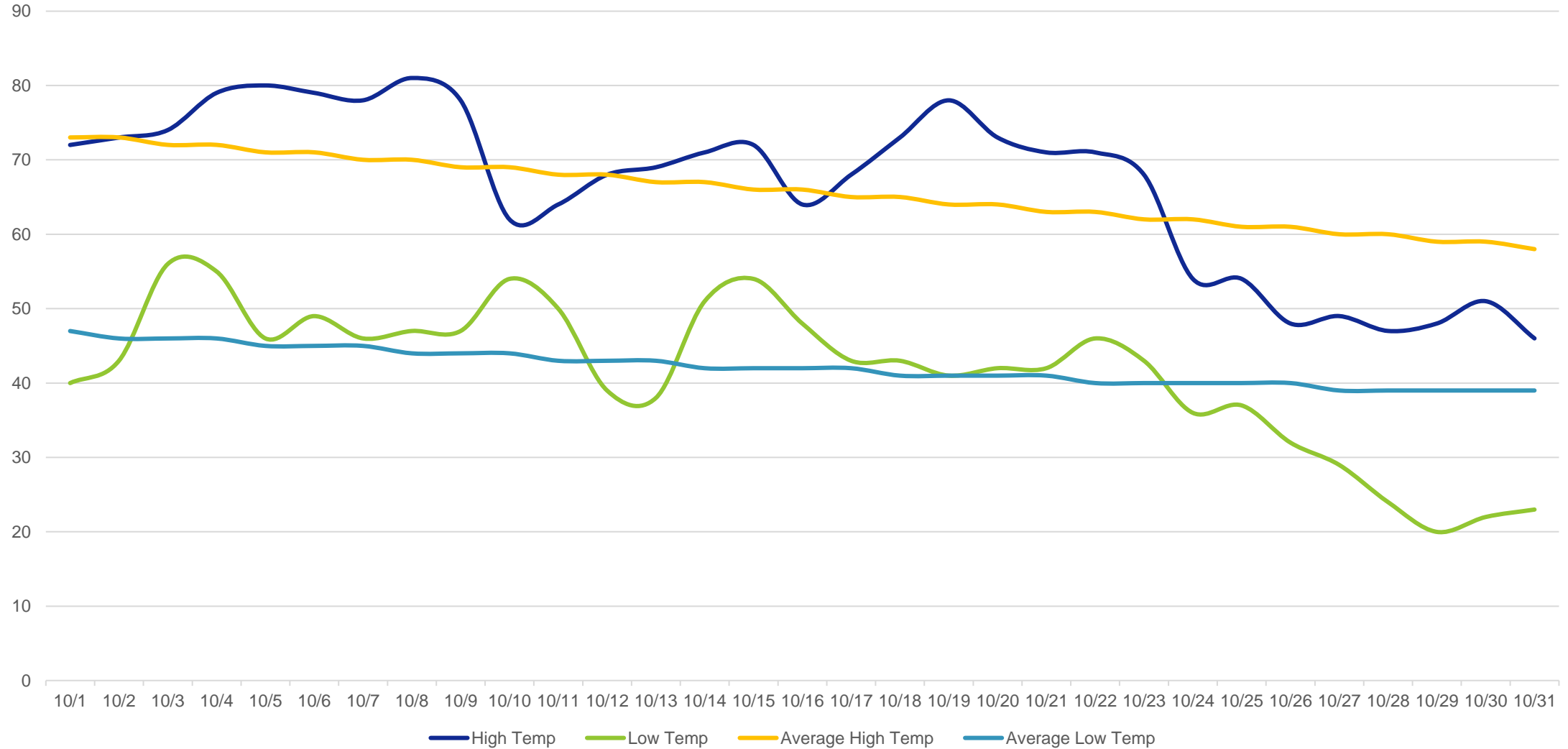
# OCTOBER OVERVIEW

October had mostly average weather but hit a cold snap in the last week of the month causing prices to spike into the \$250 per MWH range for heavy load periods. Prices averaged out about \$89 per MWH for the month across all hours.

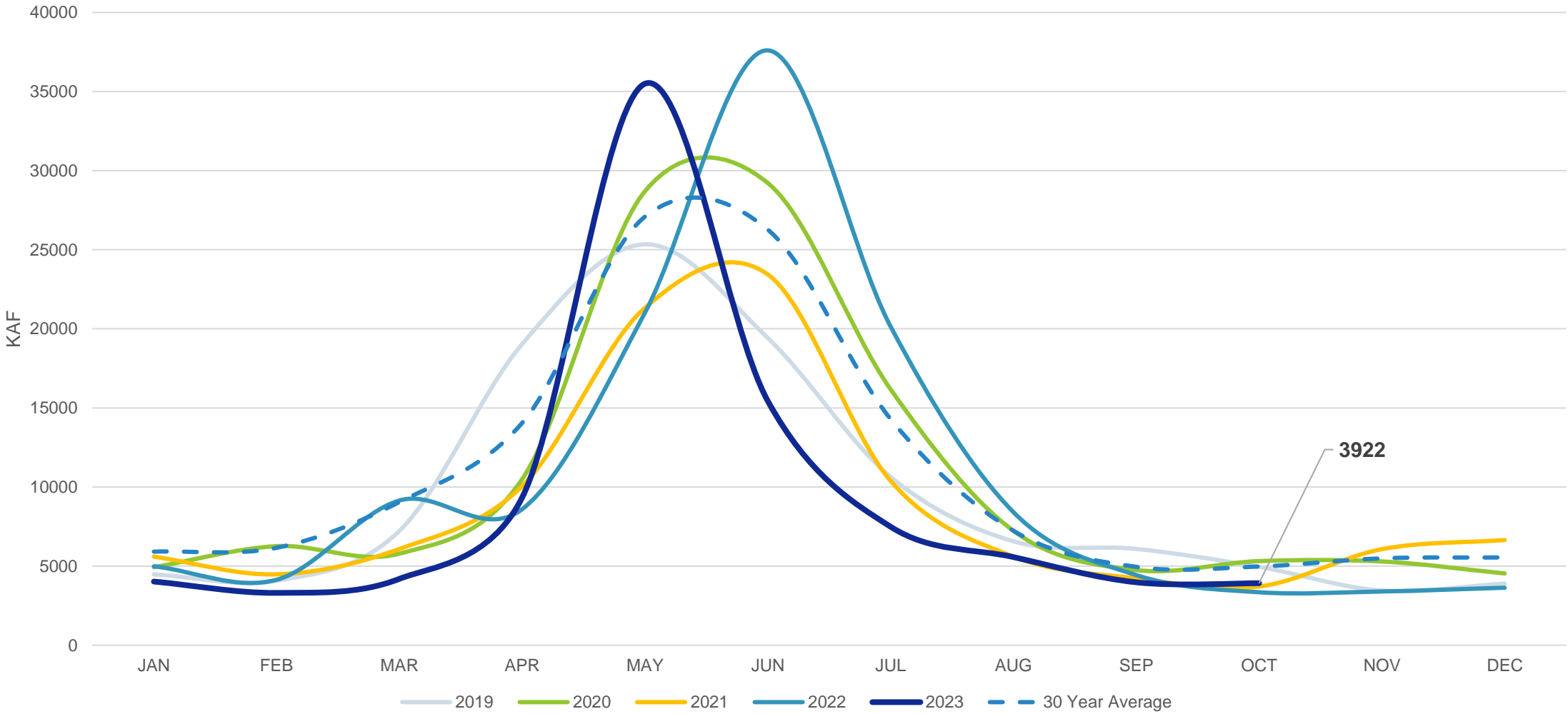
Poor water year conditions continued into October but loads kept supply manageable and there was some excess to sell.

Additionally, swaps settled in the money \$226,000, reducing net power costs.

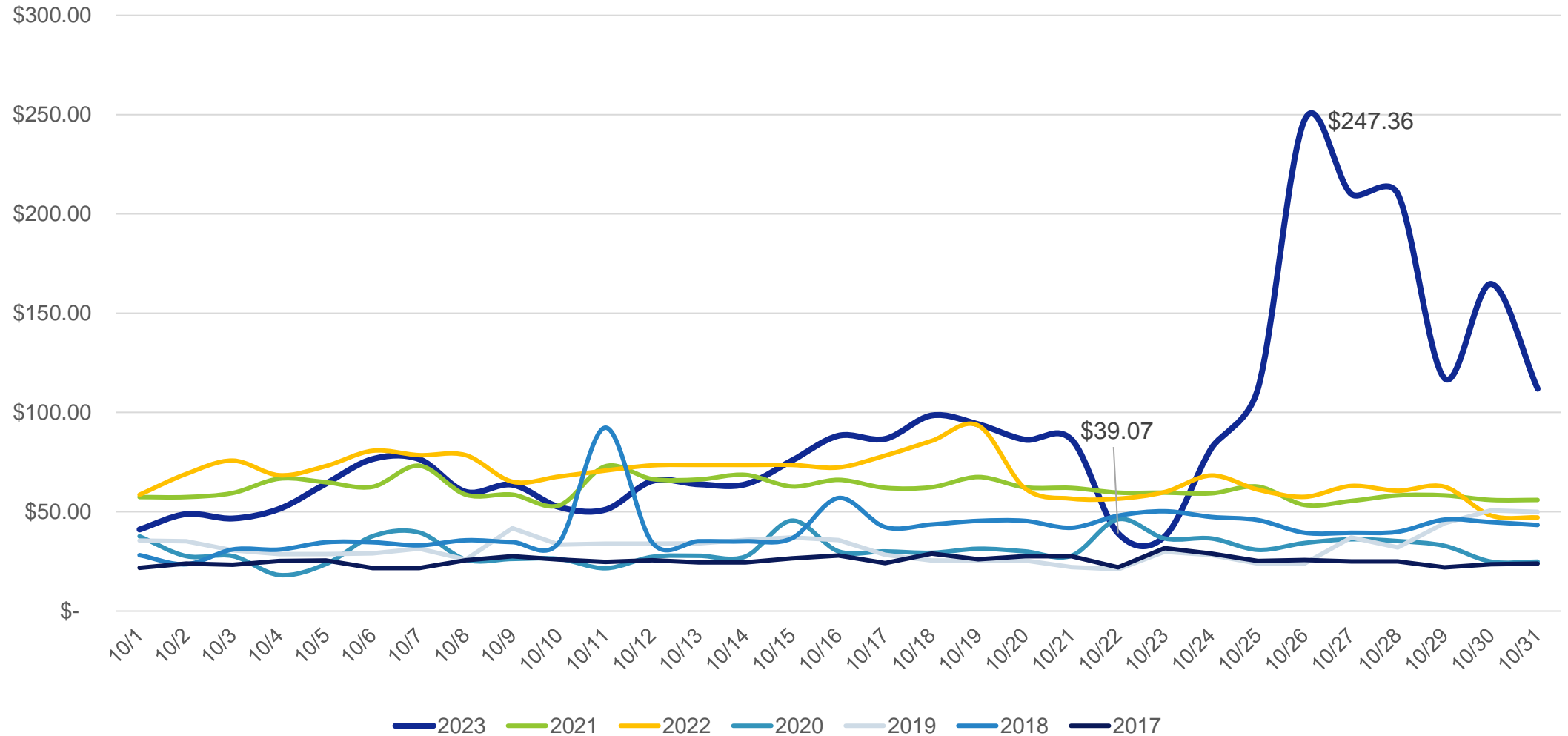
# TEMPERATURES



# COLUMBIA RIVER RUNOFF

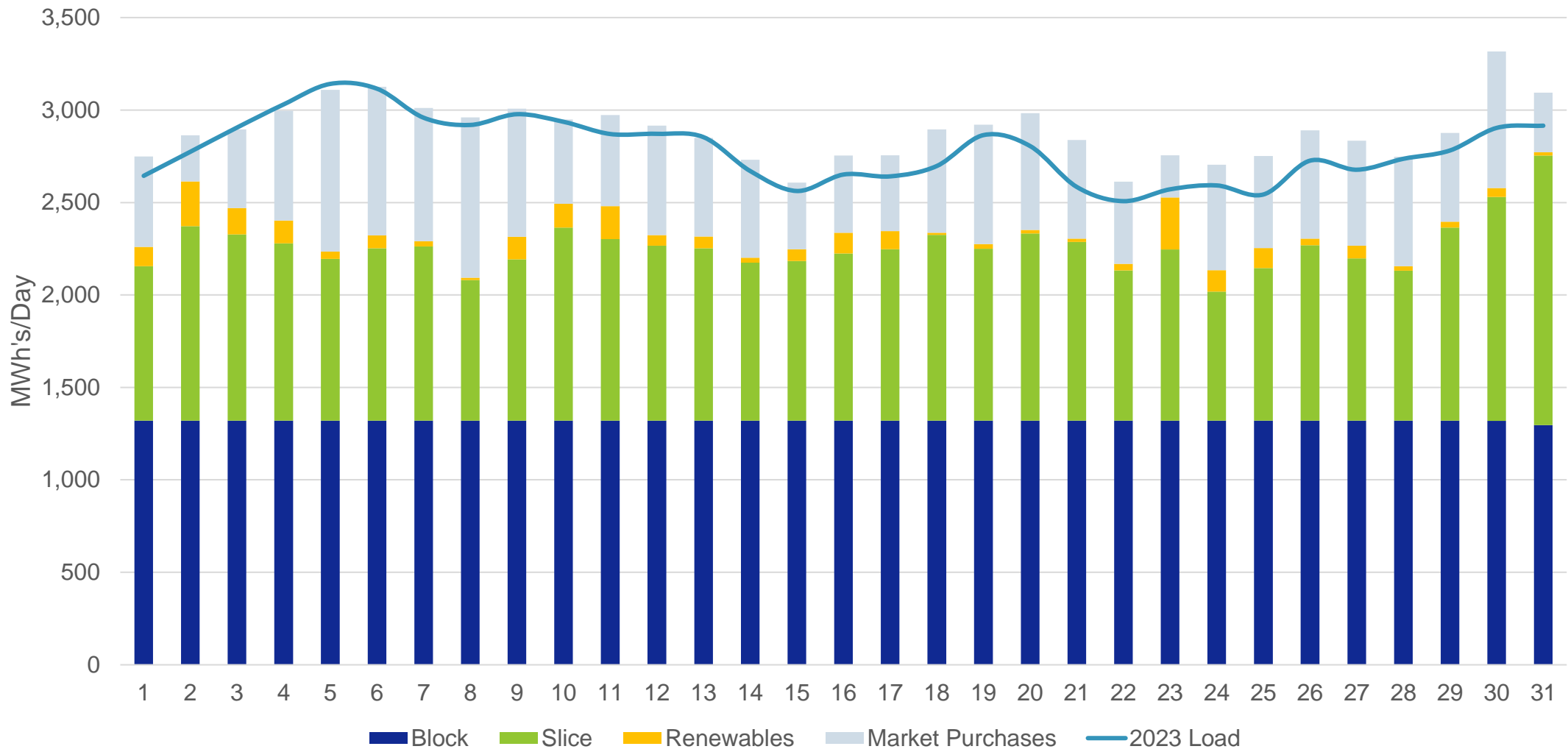


# AVERAGE DAILY PRICES (MID-COLUMBIA)

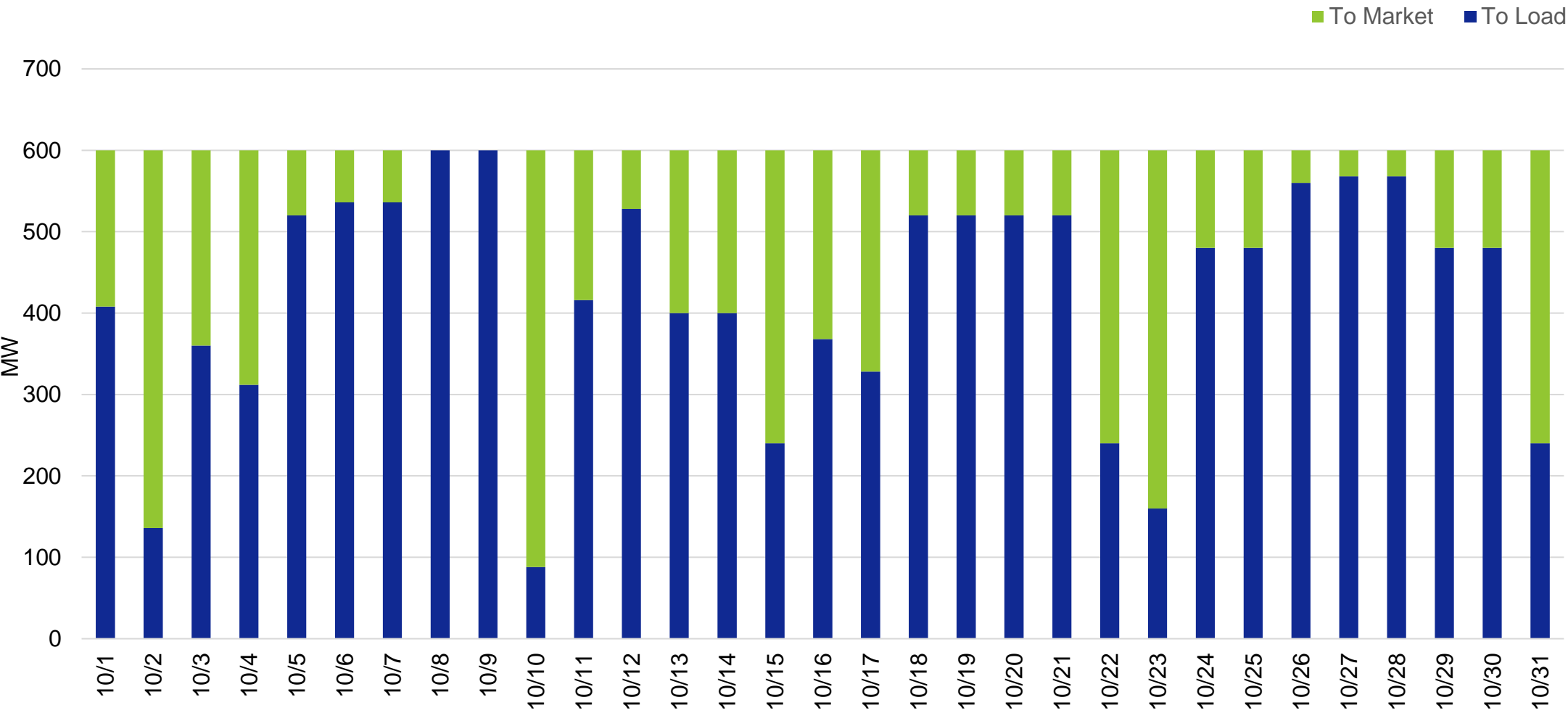




# LOAD/RESOURCES BALANCE

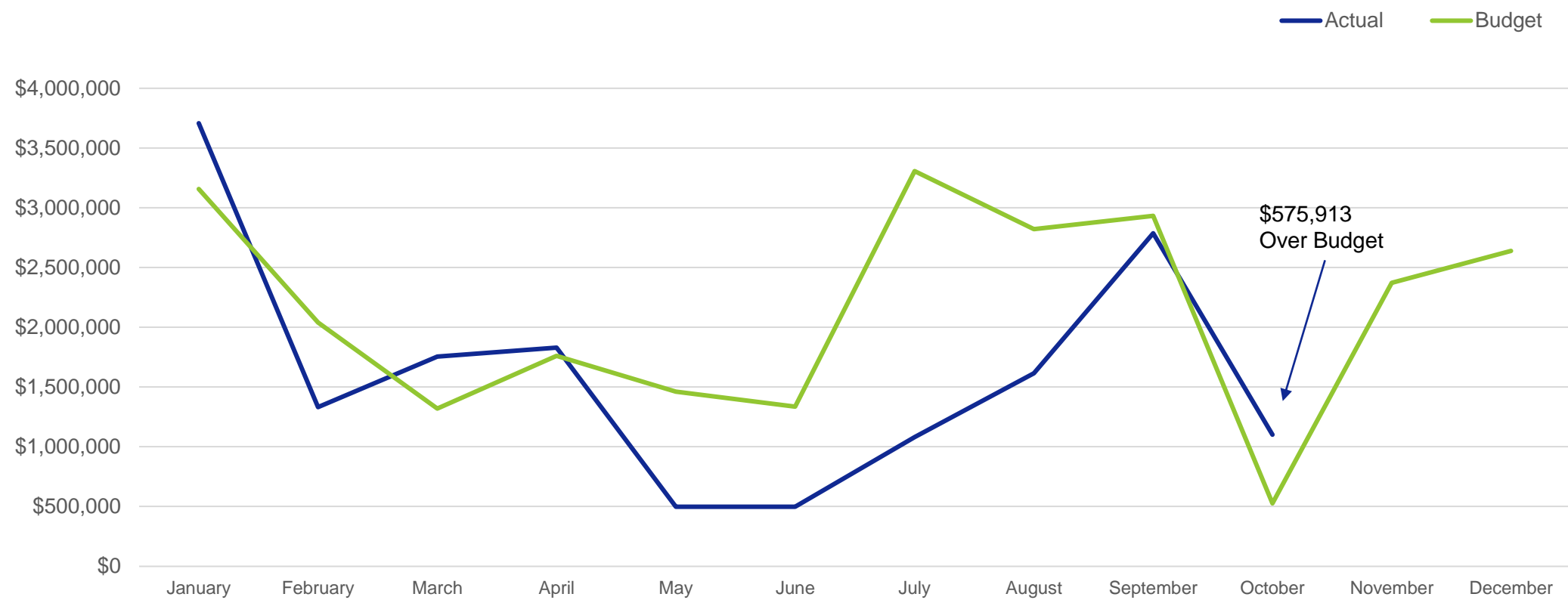


# POWEREX DELIVERIES

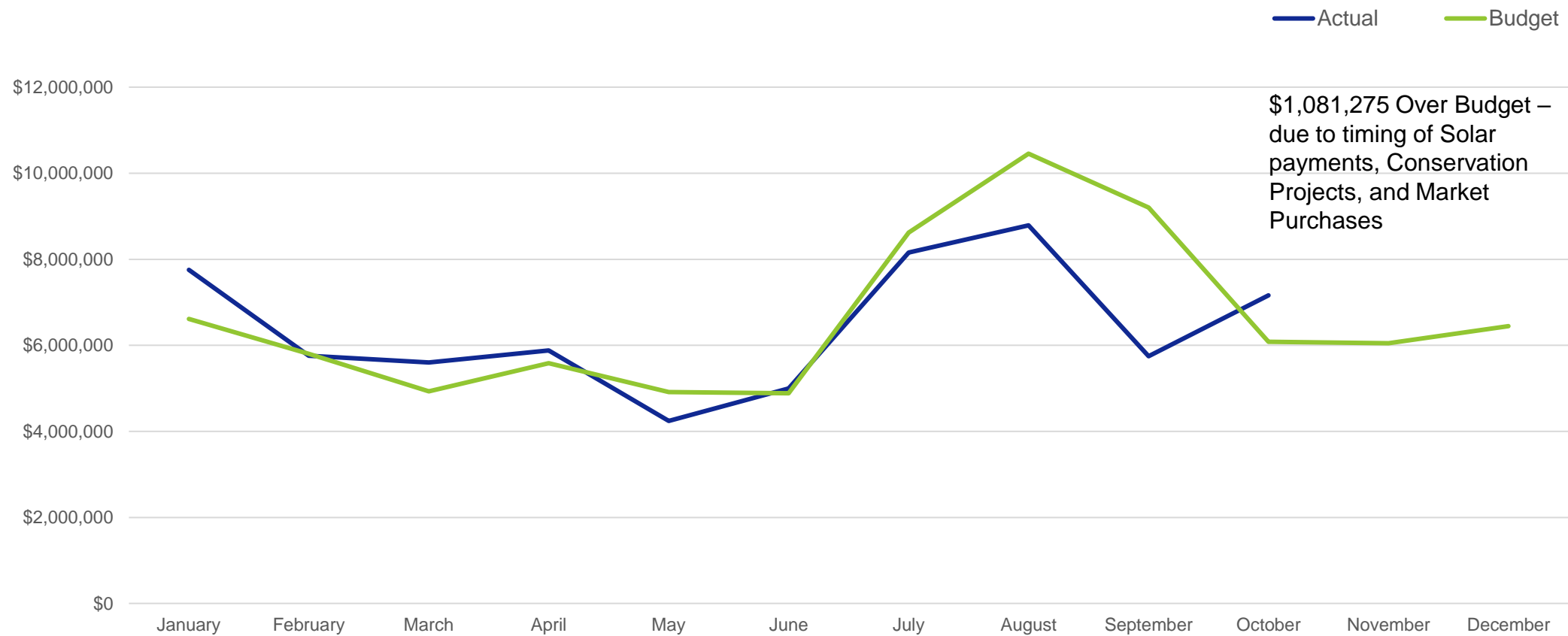


# SECONDARY MARKET SALES

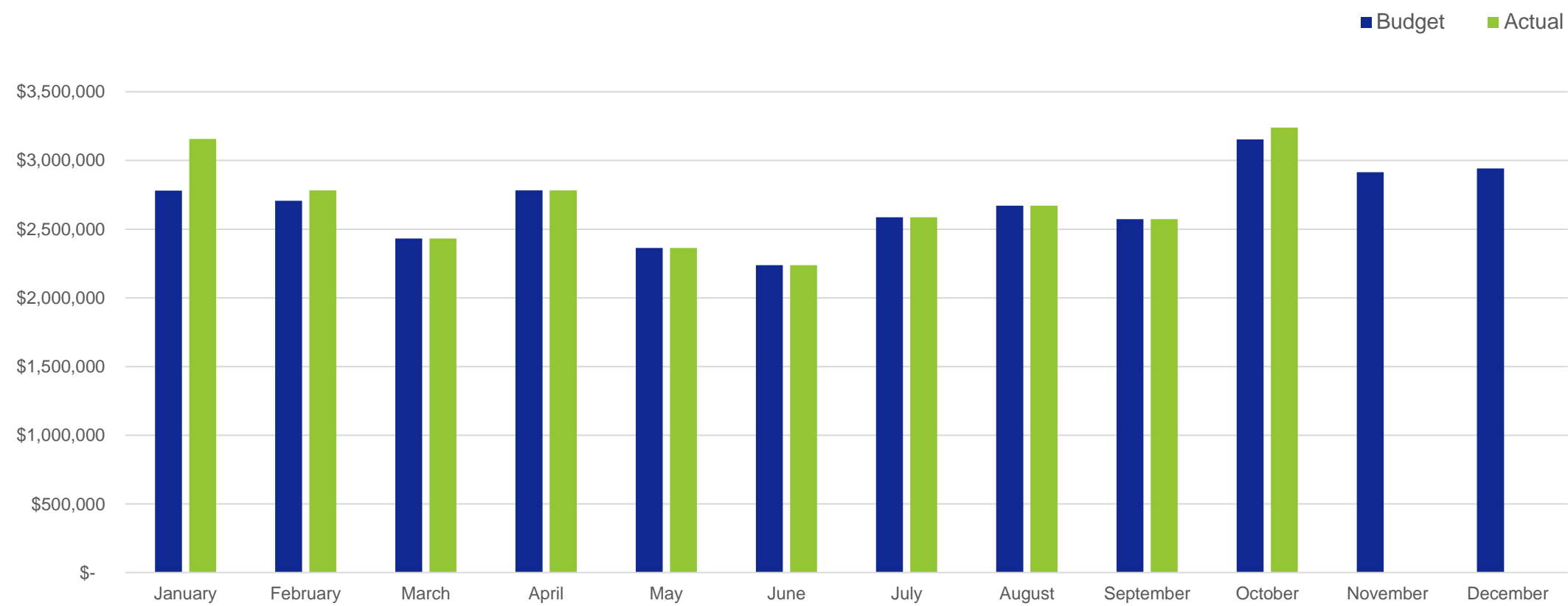
(FORMERLY SALES FOR RESALE)



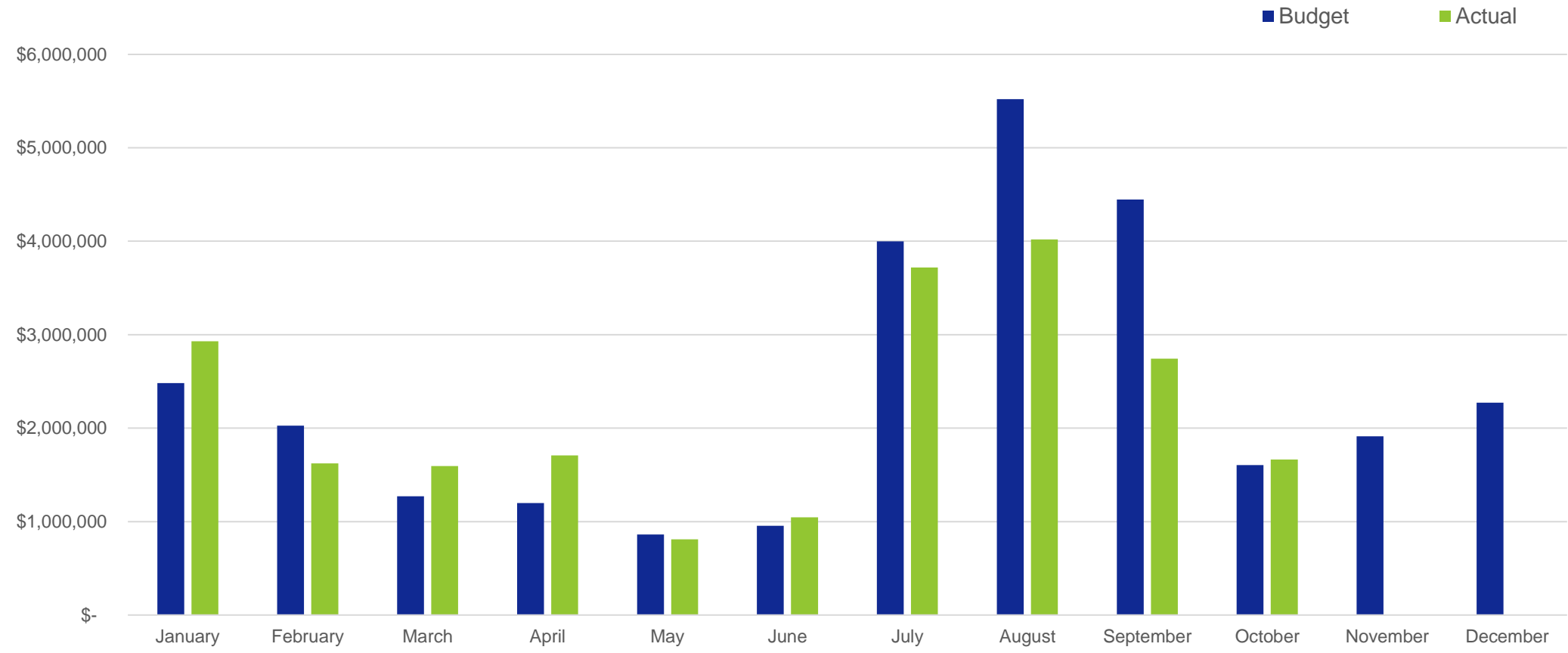
# POWER COSTS



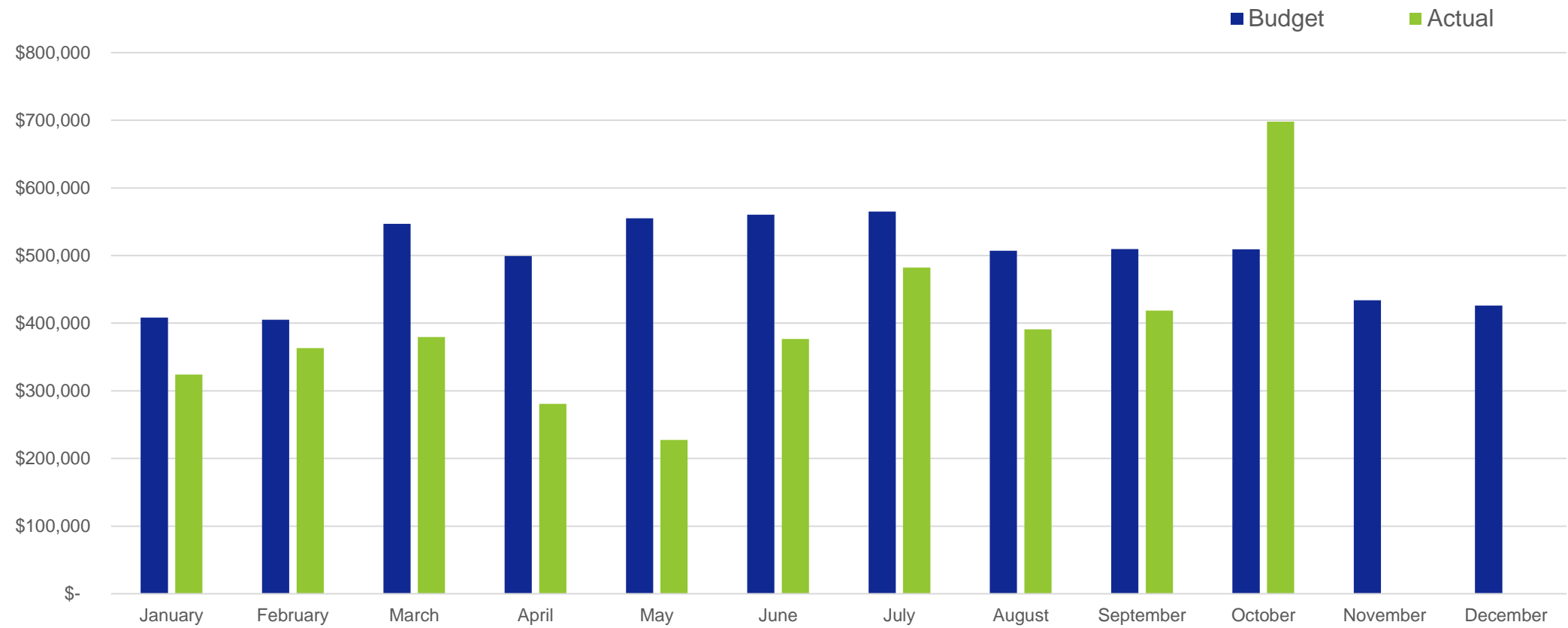
# BPA POWER: BUDGET VS. ACTUAL



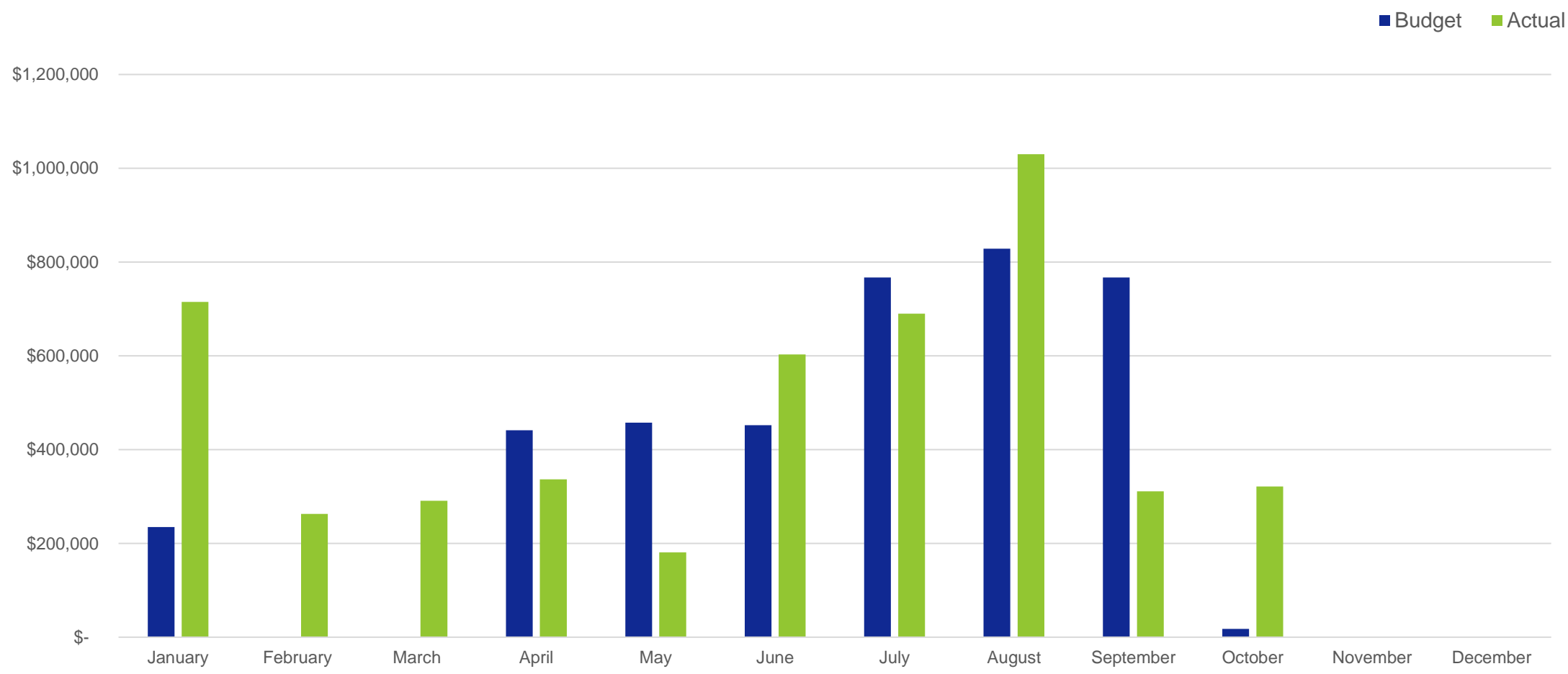
# POWEREX: BUDGET VS. ACTUAL



# OTHER RESOURCES: BUDGET VS. ACTUAL



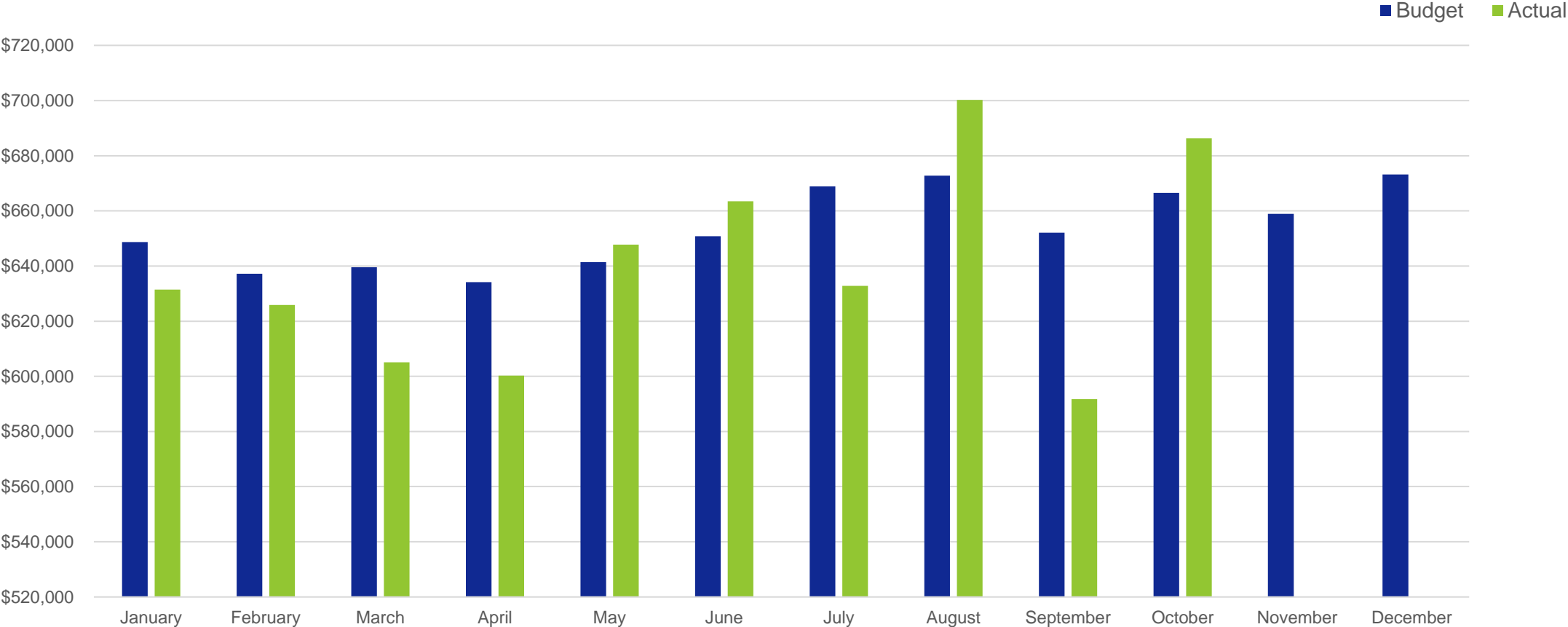
# MARKET PURCHASES: BUDGET VS. ACTUAL





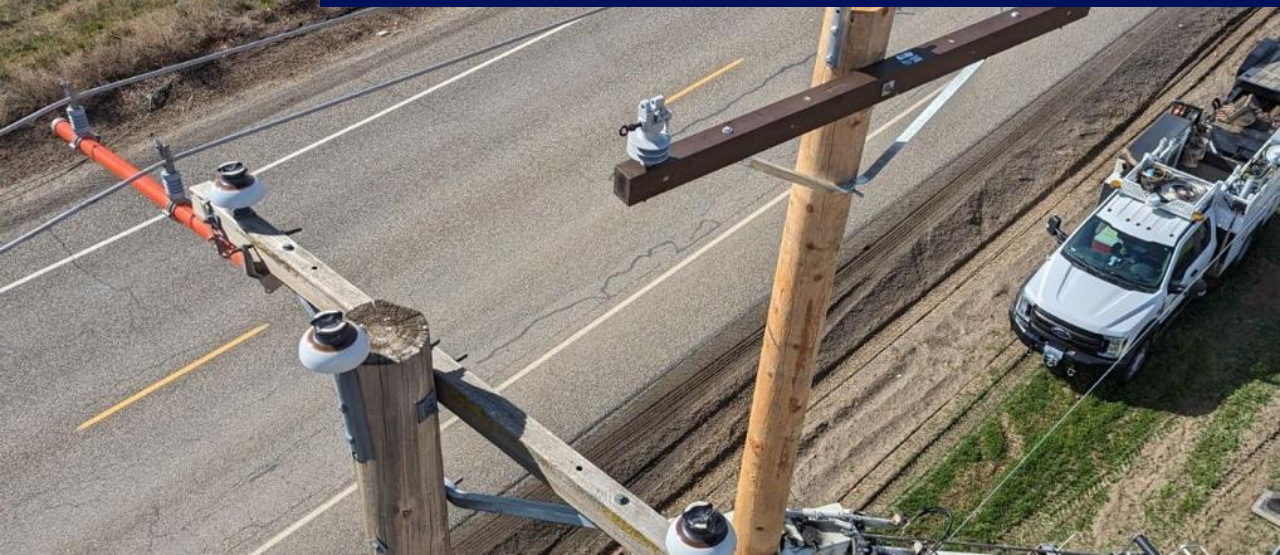
# TRANSMISSION & ANCILLARY: BUDGET VS. ACTUAL

12.12.23 FPUD Commission Meeting





# OPERATIONS



# OVERVIEW

There were 47 outages that occurred in October.

12 of the outages were planned.

An outage at the T22939 Tap Circuit 2 occurred on October 1st affecting 442 customers

and lasted 2 hours forty-three minutes.

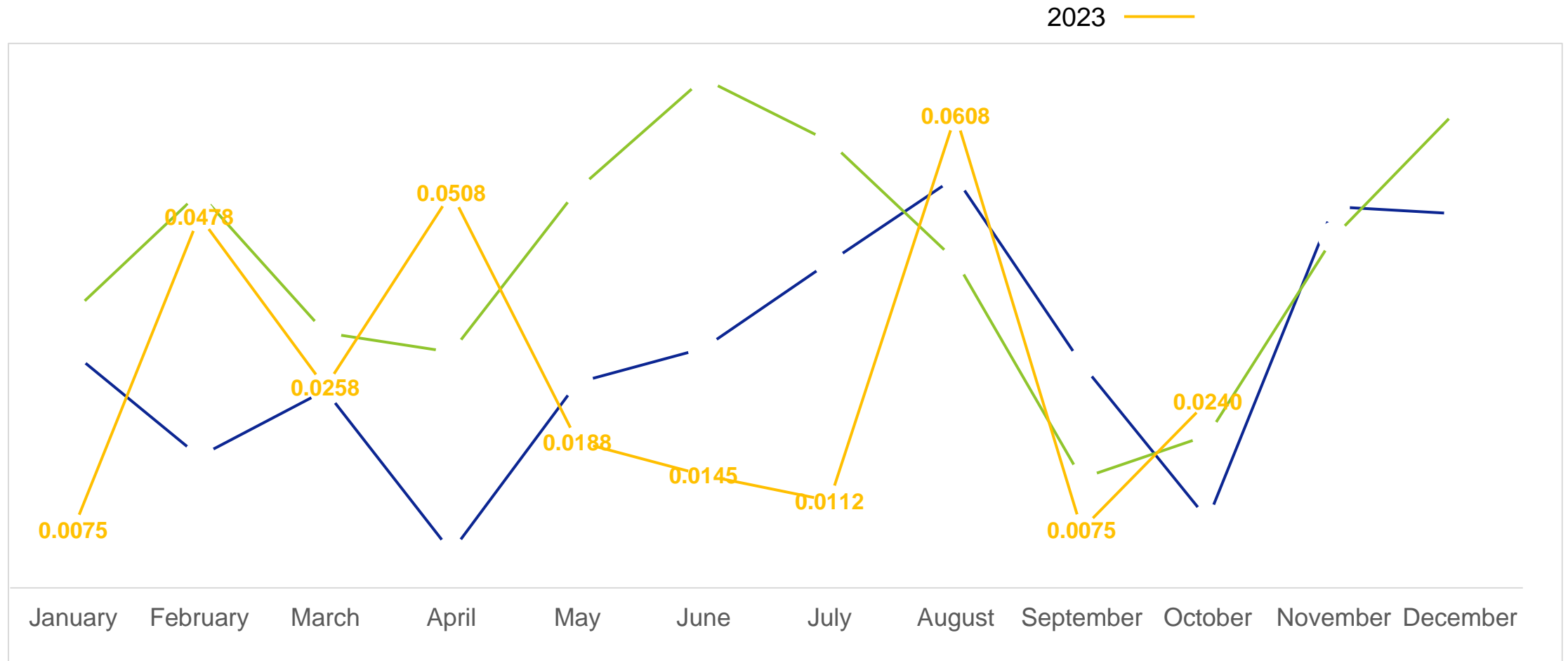
There were 32 outages that occurred in November.

7 of the outages were planned.

An outage occurred at Big Pasco to B2 on November 26th affecting 608 customers and lasted for 2 hours and 43 minutes.



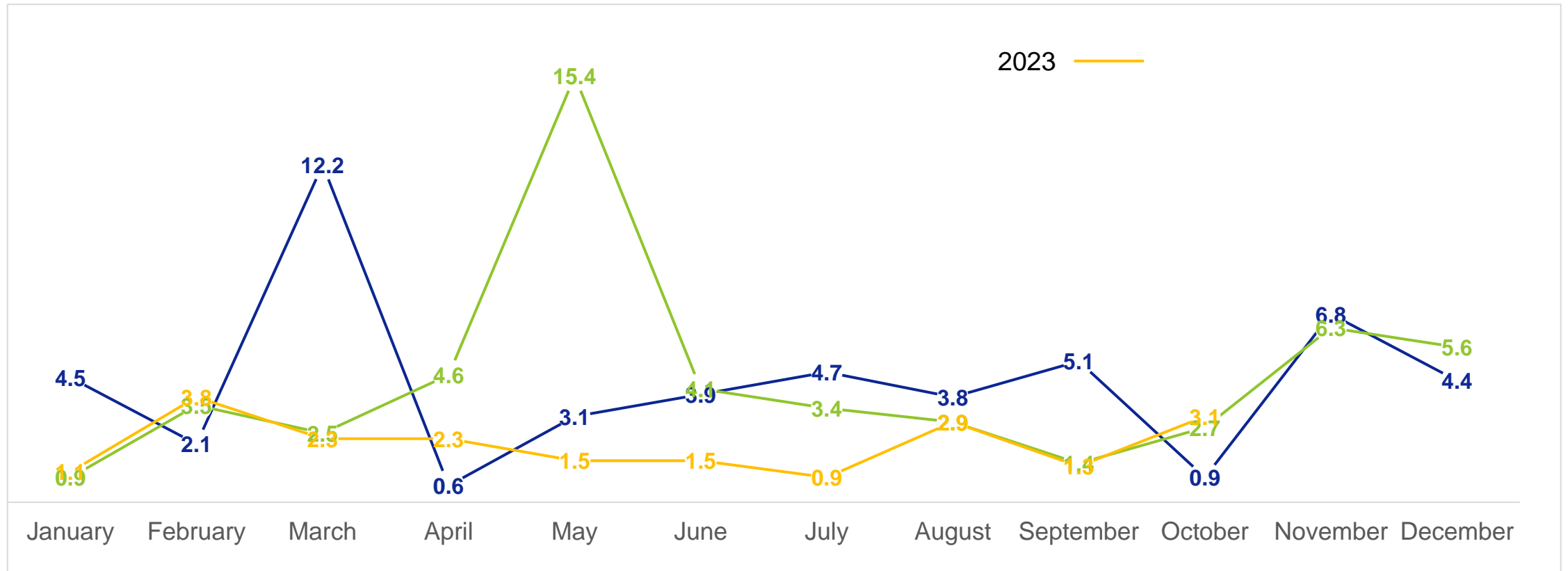
# SYSTEM AVERAGE INTERRUPTION FREQUENCY INDEX (SAIFI)



a. SAIFI describes how often the average customer experiences an interruption.

b. SAIFI is calculated by dividing the total number of customers interrupted by an outage by the total number of customers in the system.

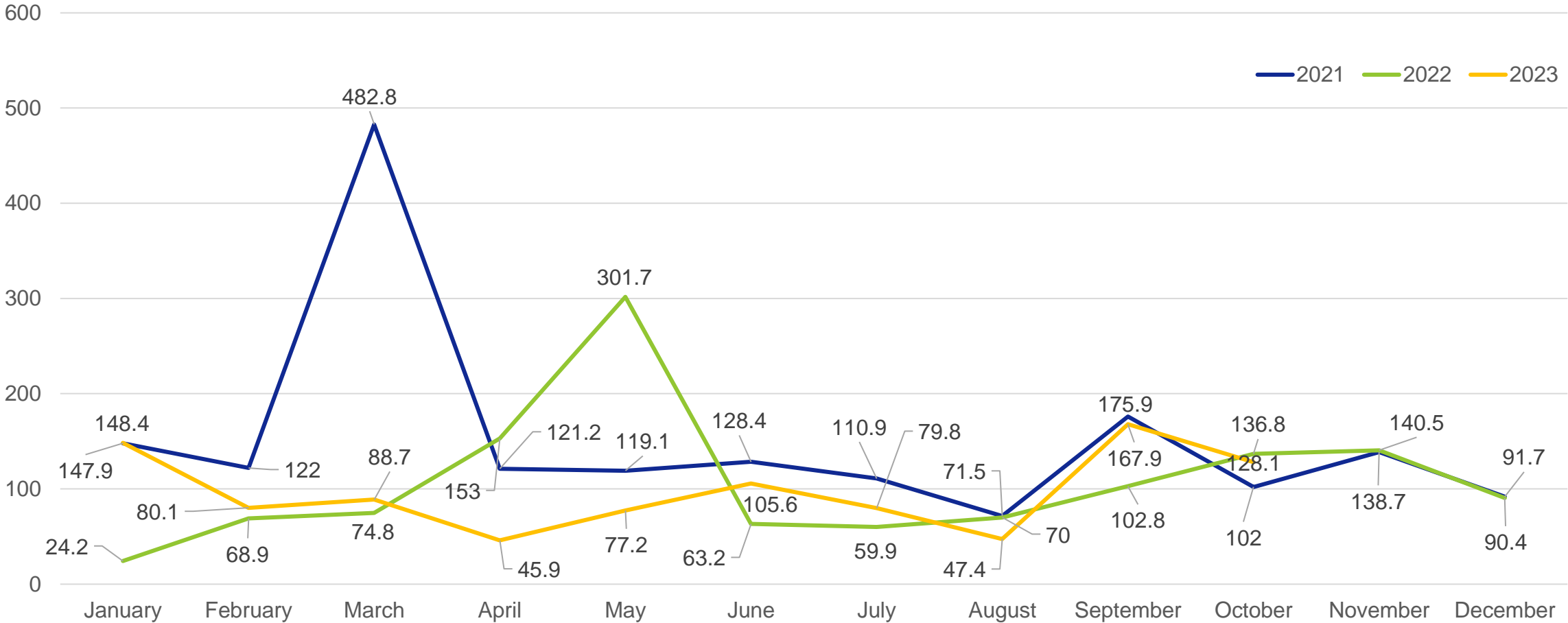
# SYSTEM AVERAGE INTERRUPTION DURATION INDEX (SAIDI)



- SAIDI describes the total duration of the average customer interruption.
- SAIDI is calculated by multiplying the average duration of customer interruptions by their total number and then dividing by the total number of customers in the system

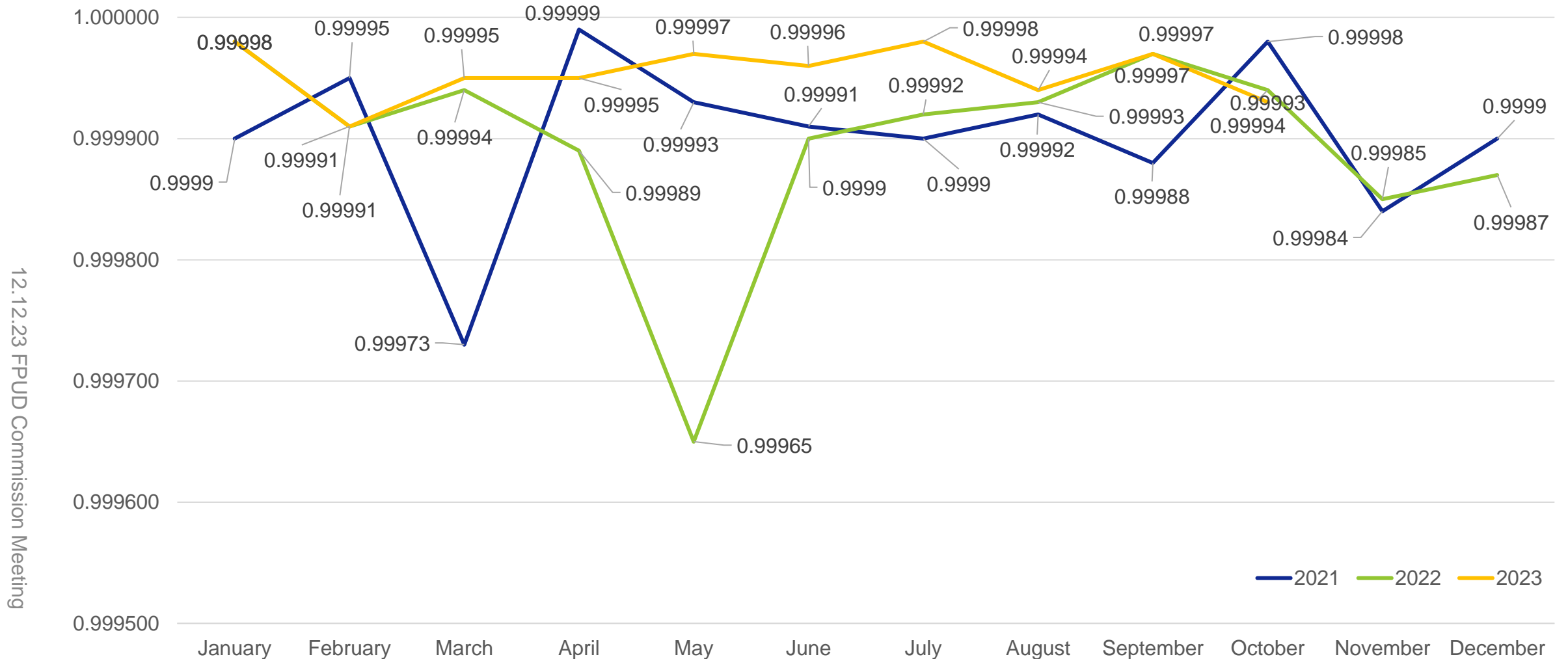
# CUSTOMER AVERAGE INTERRUPTION DURATION INDEX (CAIDI)

12.12.23 FPUD Commission Meeting



- a. CAIDI describes the average time required to restore service. Unlike SAIDI & SAIFI, CAIDI includes only customers who actually experienced an interruption.
- b. CAIDI is calculated as total minutes of customer interruption divided by the total number of customers interrupted.

# AVERAGE SERVICE AVAILABILITY INDEX (ASAI)



a. ASAI is the ratio of the total number of customer hours that service was available during a given time period.





# ENGINEERING





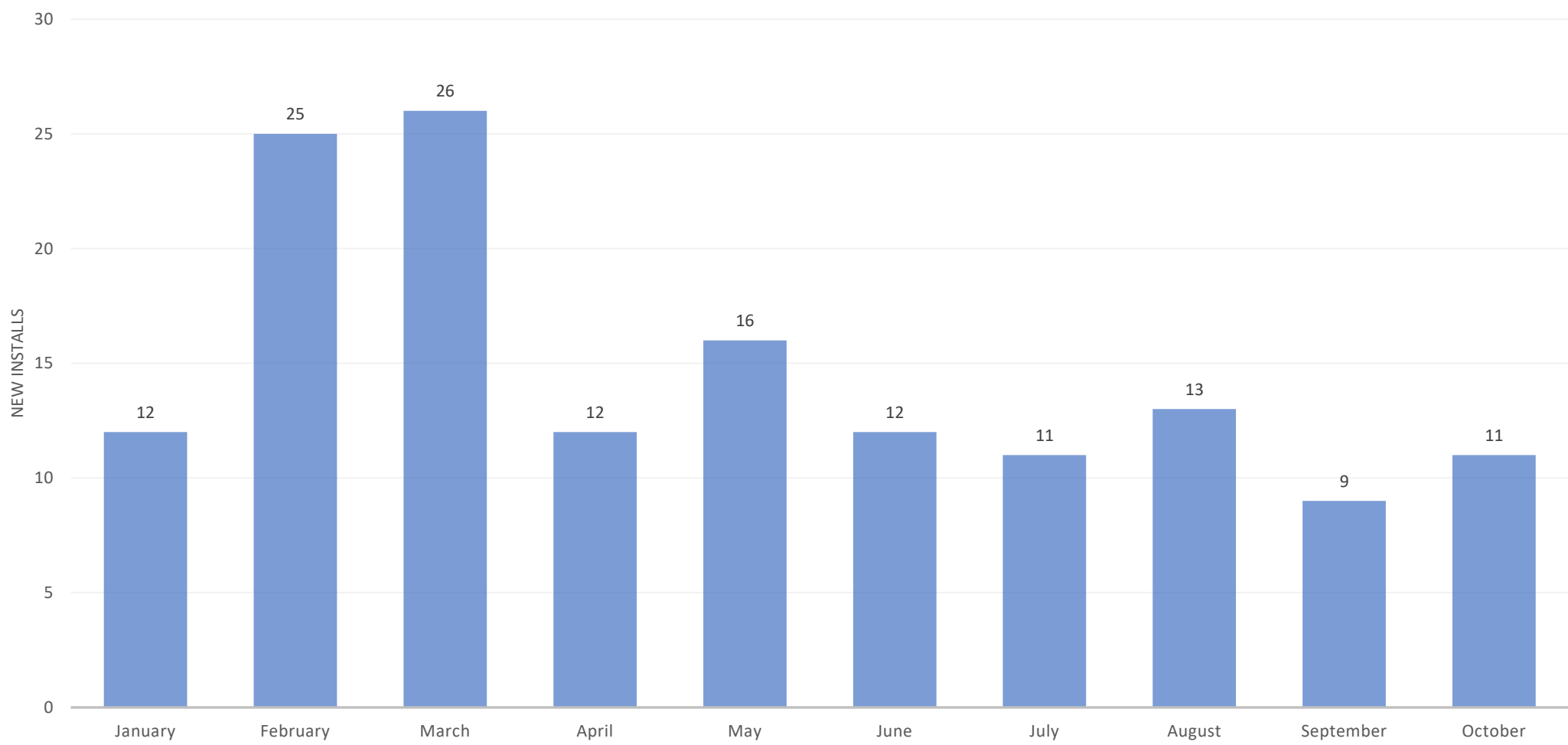
# OVERVIEW

There were a combined 11 new net metering (solar) interconnections added to the system in the month of October. This brings the total capacity of net meter connections on the system up to 6,585 kWac. Total active net meter connections on the system are 803 with the average system size being 8.2 kWac.

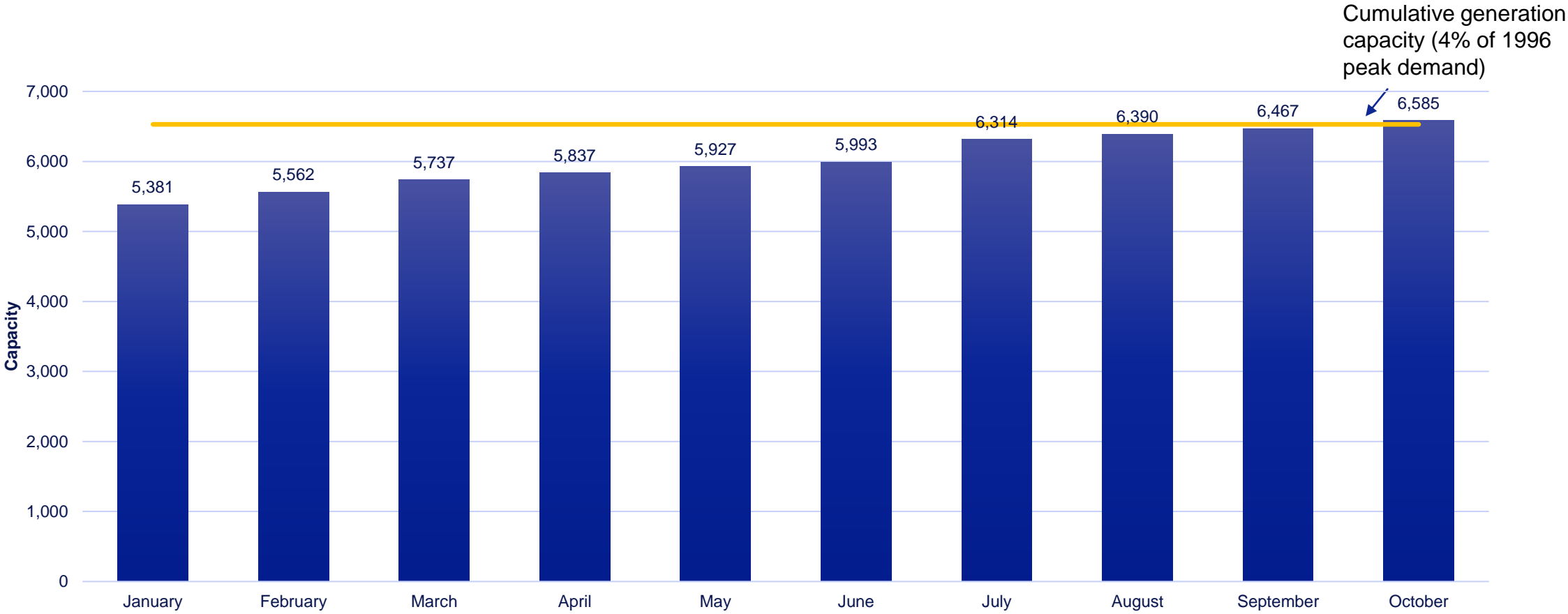
There were 13 SCADA alarms sent out by the system to staff in October. Most of these alarms were due to testing and outage notifications. In October there was one (1) feeder lockout at the Broadmoor substation Feeder 2, due to vegetation inside of a switch cabinet. There were 478 operator issued commands sent remotely from the dispatch center by the on-duty dispatcher, which avoids having to send crews to the substations saving both time and resources.

There were a total of 6 work orders released to Operations in the month of October with a total material and labor cost estimate of \$49,926.67, which is an average of \$8,321.11 per job. For new services during this time period, there were 51 new residential and 7 commercial services that came online.

# NET METERING INSTALLATIONS



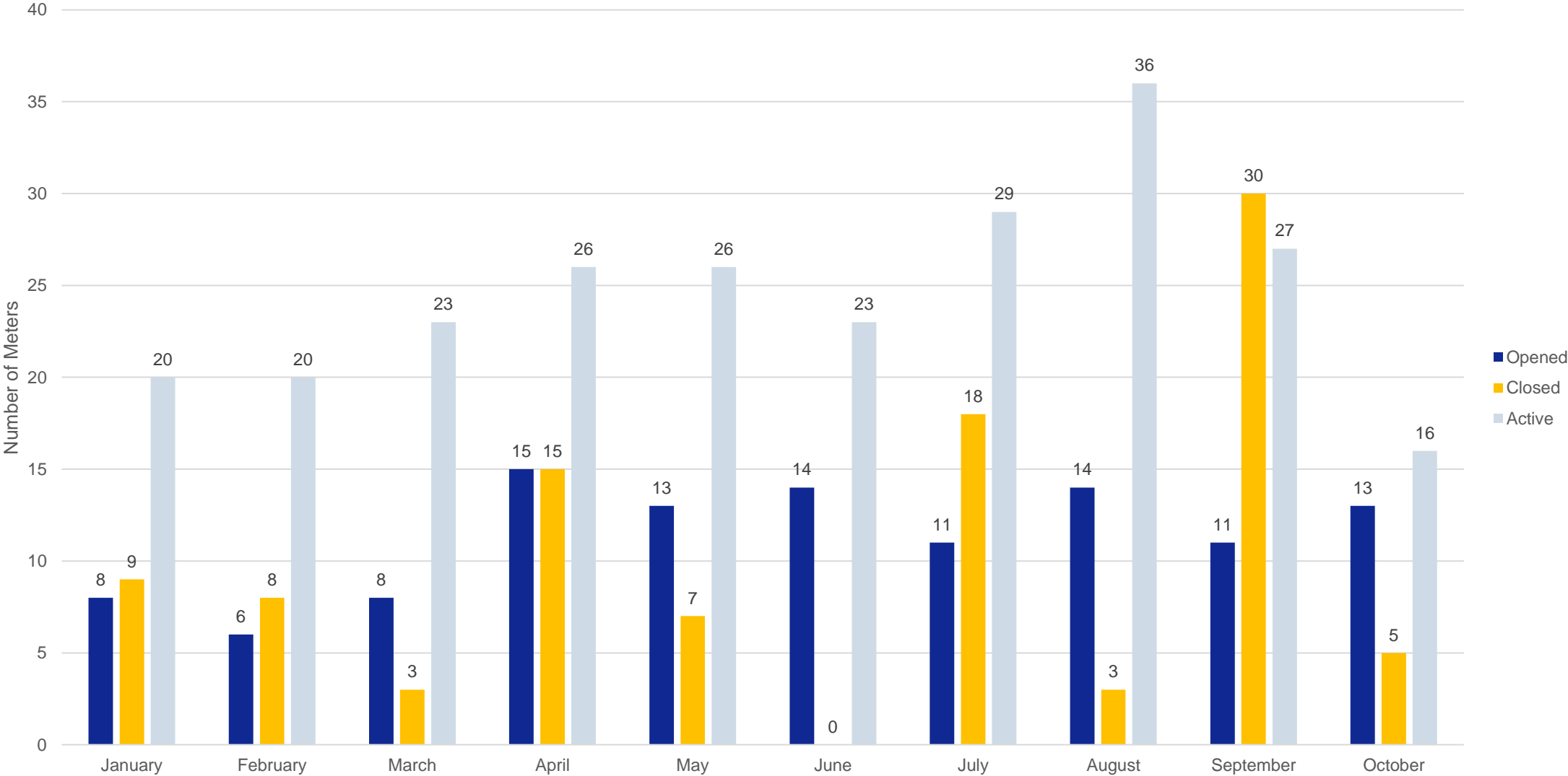
# NET METERING CAPACITY INSTALLED



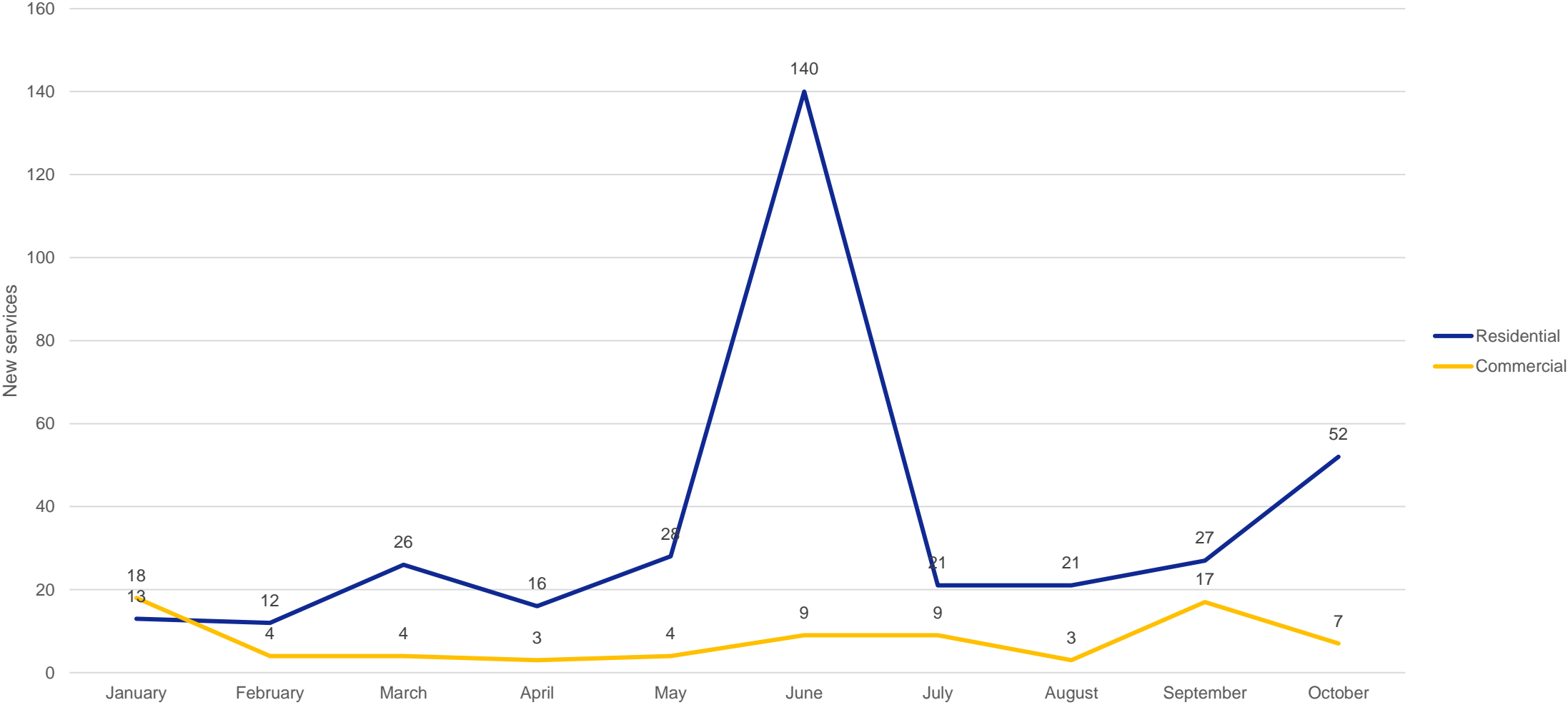
# TEMPORARY SERVICE

12.12.23 FPUD Commission Meeting

34



# NEW SERVICES



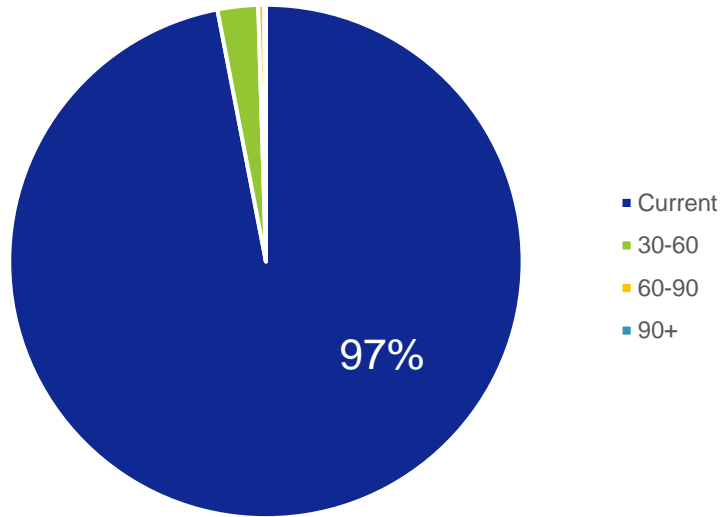


# CUSTOMER SERVICE

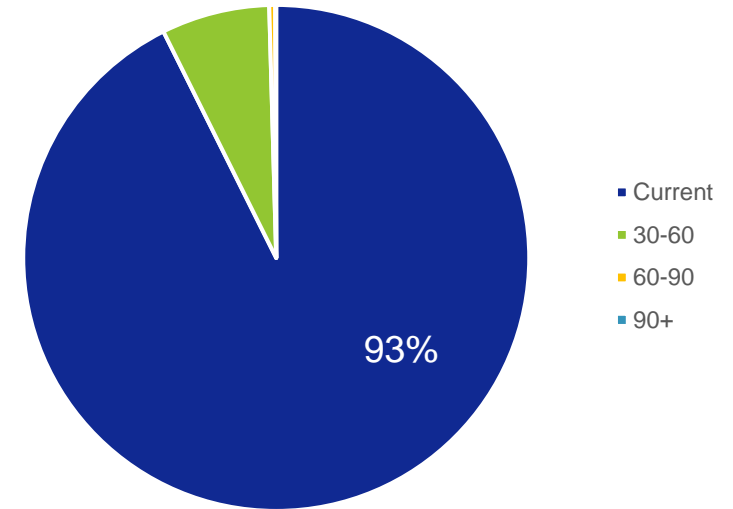


# AGING ACCOUNTS

October 2023



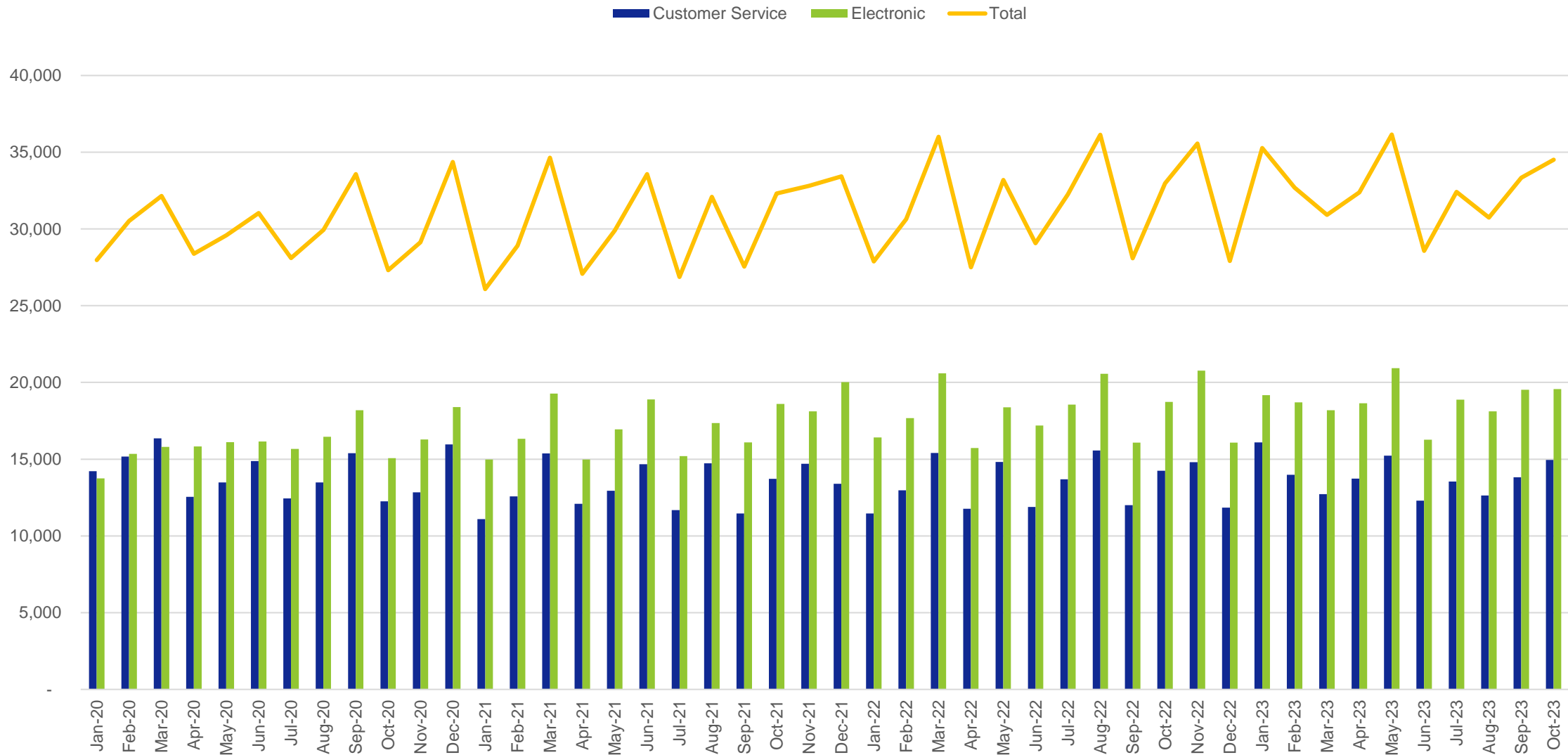
October 2022



	Current	30-60	60-90	90+
2023	\$5,217,538	\$137,265	\$20,257	\$5,599
2022	\$6,080,725	\$453,824	\$24,884	\$4,221

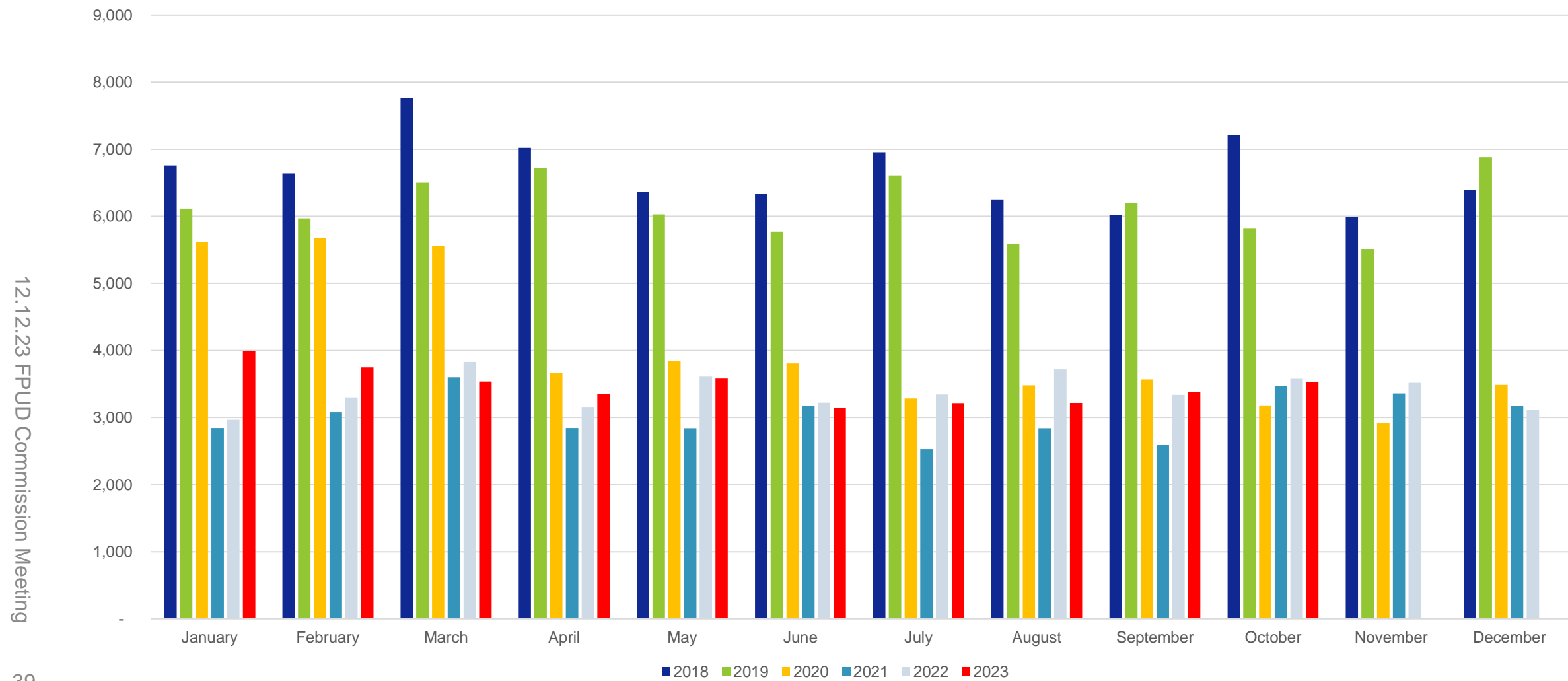
# PAYMENTS

12.12.23 FPUD Commission Meeting 88





# WALK-IN TRANSACTIONS



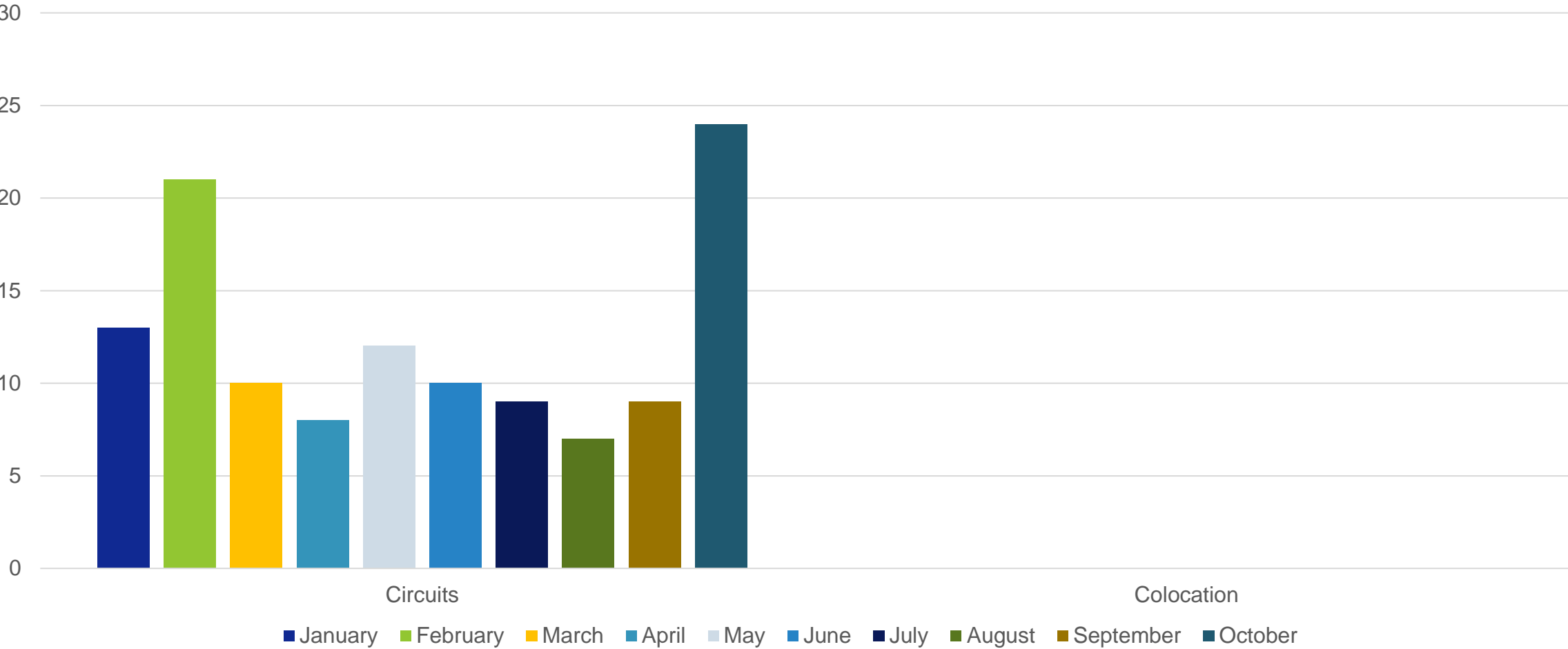


# BROADBAND

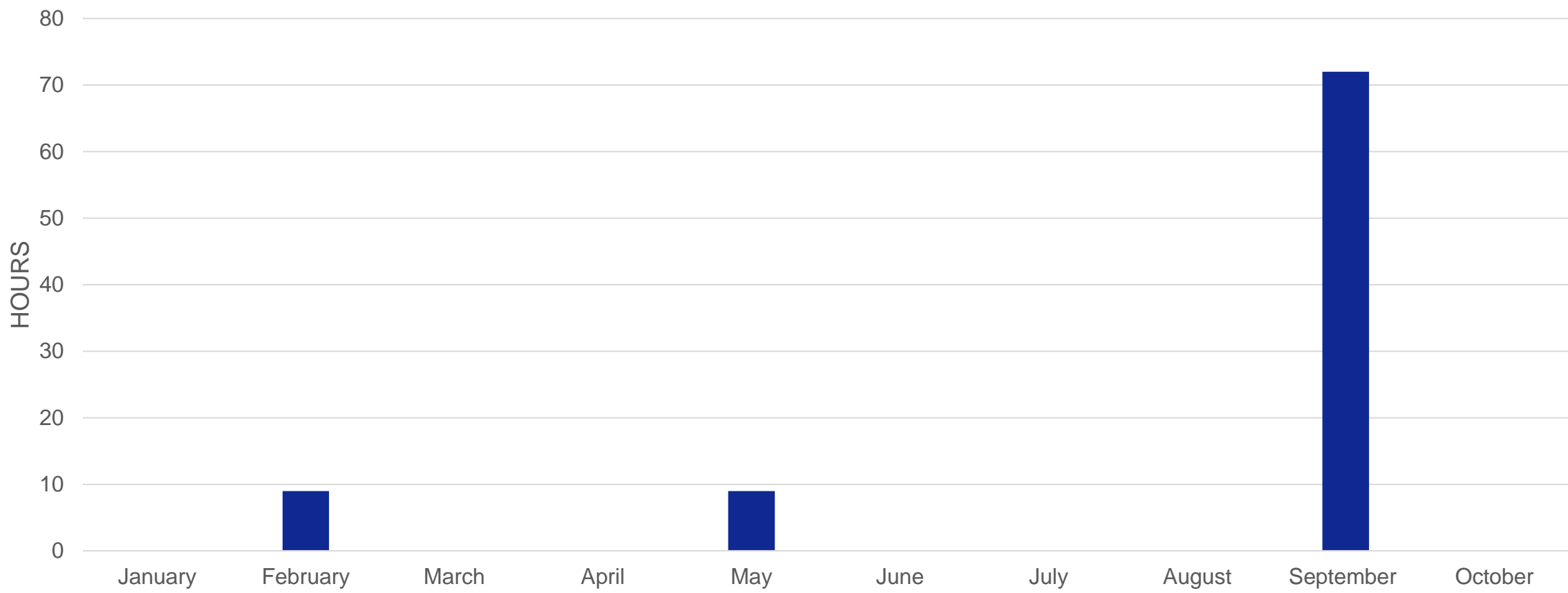


# NEW SERVICES

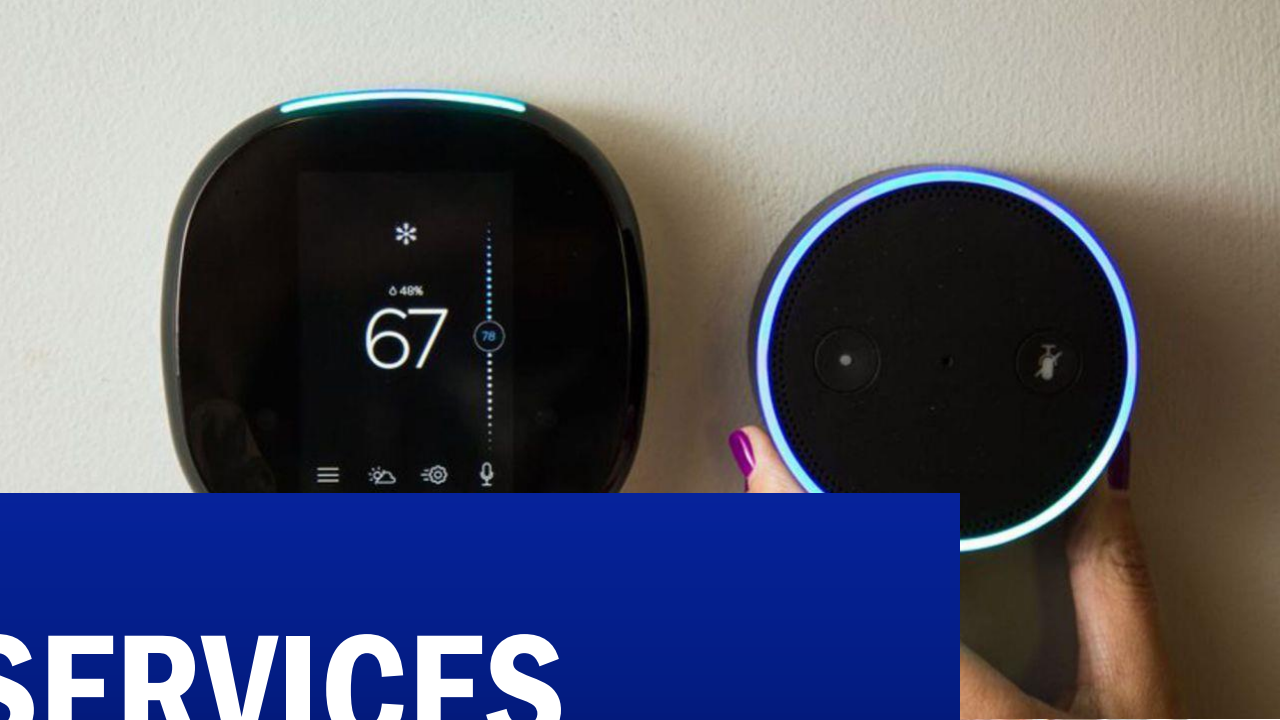
12.12.23 FPUD Commission Meeting



# UNPLANNED OUTAGE TIME







# ENERGY SERVICES



# PAID INCENTIVES

VENDOR	NAME	DATE	DESCRIPTION	AMOUNT
113980	SANCHEZ BROS CONSTRUCTION LLC	10/6/2023	INSULATION	\$26,035.38
113980	SANCHEZ BROS CONSTRUCTION LLC	10/13/2023	INSULATION	\$26,874.34
107211	RESER'S FINE FOODS INC	10/19/2023	HVAC	\$25,000.00
107740	FRANK TIEGS LLC	10/19/2023	INDUSTRIAL	\$15,996.54
112936	CENTURY LINK	10/19/2023	SWITCH	\$33,667.63
114039	J R SIMPLOT COMPANY	10/19/2023	SEM	\$27,093.79
100264	LAMPSON INTERNATIONAL LLC	10/20/2023	DRYER	\$14,154.36
107211	RESER'S FINE FOODS INC	10/26/2023	REFRIGERATION	\$248,510.00
113689	LAMB WESTON INC	10/26/2023	DRYER	\$70,262.81
113980	SANCHEZ BROS CONSTRUCTION LLC	10/27/2023	INSULATION	\$11,657.42
			<b>TOTAL</b>	<b>\$499,252.27</b>

# FUTURE PROJECTS - UNDER CONTRACT

CONTRACT	INCENTIVE	AMOUNT
10271	COMMERCIAL	\$9,973.00
10185	INDUSTRIAL	\$9,800.00
10274	AGRICULTURE	\$9,980.00
10273	AGRICULTURE	\$6,000.00
10089	LIGHTING	\$1,430.00
10091	HVAC	\$75,000.00
10141	LIGHTING	\$2,129.00
10142	LIGHTING	\$19,987.00
10231	LIGHTING	\$8,480.00
10237	LIGHTING	\$56.00
10252	LIGHTING	\$3,195.00
10288	LIGHTING	\$22,366.00
	<b>TOTAL</b>	<b>\$168,396.00</b>

# FUTURE PROJECTS - NOT UNDER CONTRACT

INCENTIVE	AMOUNT
AIR COMPRESSOR	\$35,000.00
BATTERY CHARGER	\$13,632.00
BOILER	\$12,500.00
COLD STORAGE	\$15,000.00
CURTAINS	\$1,200.00
EXPANSION	\$50,000.00
FREEZER/VFDS	\$15,000.00
HVAC	\$151,500.00
LIGHTING	\$553,329.00
PUMP/COMPRESSED AIR	\$250,000.00
REFRIGERATION	\$756,021.63
STRATEGIC ENERGY MANAGMENT	\$30,120.00
SPRINKLERS	\$15,345.00
THERMOSTATS	\$20,300.00
UPGRADES	\$375,000.00
VFDS	\$300,167.00
WASTEWATER	\$728,263.00
<b>TOTAL</b>	<b>\$3,322,377.63</b>





# PURCHASING



# QUOTES

REQUESTOR	TYPE OF PURCHASE	AWARDED	VENDOR(S)
Warehouse	Stock Material	05/04/2023	Border States, Irby Electrical, Anixter, General Pacific
Engineering	Substation Material	05/16/2023	General Pacific
Engineering	Substation Material	05/17/2023	Victor Insulators
Engineering	Substation Trenching	07/03/2023	Trenwa Inc.
Engineering	Substation Material	07/21/2023	Victor Insulators, Borders States, Irby Electrical, Alcad Batteries
Warehouse	Railroad Substation Stock	08/11/2023	Irby Electrical, General Pacific
Meter Shop	Meter Test Board	08/14/2023	Radian Research Inc
Warehouse	Railroad Substation Stock	08/24/2023	Anixter
Engineering	Breakers	08/29/2023	Anixter
Warehouse	Poles	09/08/2023	Stella-Jones
Warehouse	Stock Material	09/19/2023	Irby Electrical, Anixter, General Pacific
Warehouse	Railroad Substation Stock	09/25/2023	Irby Electrical, Anixter, General Pacific
Warehouse	Stock Material	10/06/2023	Border States, Anixter, General Pacific

# BIDS

REQUESTOR	TYPE OF PURCHASE	AWARDED	VENDOR
Meter Shop	AMI Meters	03/28/2023	Carlson Sales
Engineering	15kV Metering Cabinet	03/28/2023	General Pacific
Engineering	Primary UG Cable	03/28/2023	General Pacific
Engineering	Single Phase Transformers	03/28/2023	General Pacific
Engineering	115kV GOAB Switches	04/25/2023	Royal Switchgear
Engineering	Steel Structures	06/13/2023	Monarch Machine
Engineering	Steel Transmission Poles	06/28/2023	MVA Power
Operations	Tree Trimming Services	07/25/2023	Boyd's Tree Service
Operations	Janitorial Services	09/12/2023	Intermountain Cleaning
Engineering	Relay Panels	09/26/2023	Schweitzer Engineering
Engineering	Double Circuit Transmission Line Construction	10/24/2023	DJ's Electric Inc.





# METRICS & DASHBOARDS



# PUBLIC AFFAIRS

## Social Media Performance Summary (Oct 12 – Nov 30)

Category	Facebook	Twitter	Instagram
Total Followers	2,335	1,079	366
New Followers	12	5	0
Total Impressions	6,749	810	682
Total Reach	4,953	N/A	1,964
Engagement Rate	3.81%	2.40%	6.09%

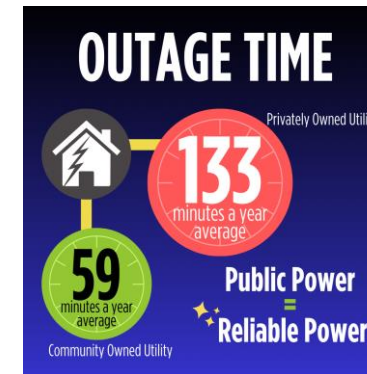
## Events We've Participated In:

- October 12 – Kingspoint Christian STEM Night
- October 13 – Pasco High School - Accounting
- October 17 – Senior Times Expo



## Public Power & Fall Energy Savings (Oct 2023)

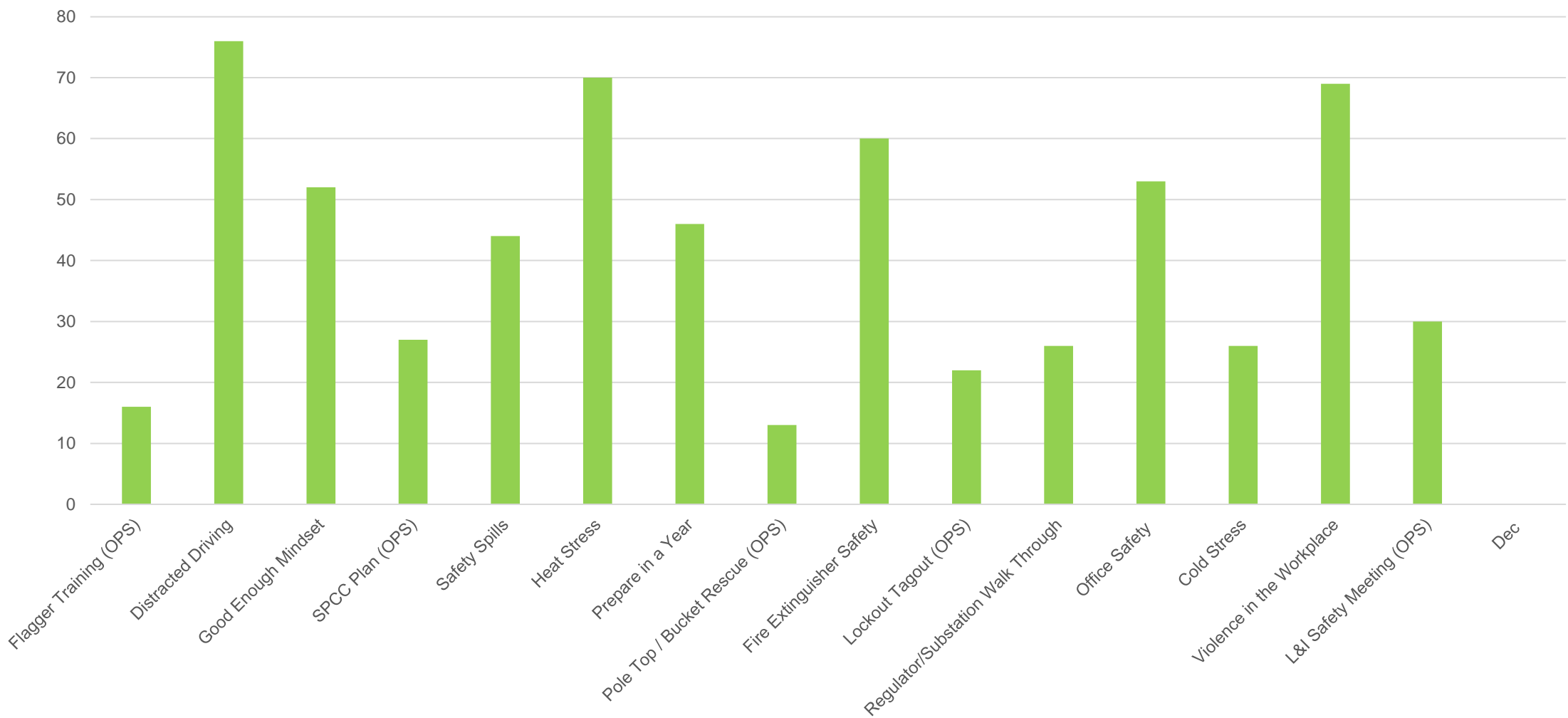
Impressions	Engagements	Comments	Av. Eng. Rate
2,354	138	6	3.58%





# SAFETY TRAINING

12.12.23 FPUD Commission Meeting



# CYBERSECURITY

## October 2023 Phishing Results:

Out of 86 emails sent:

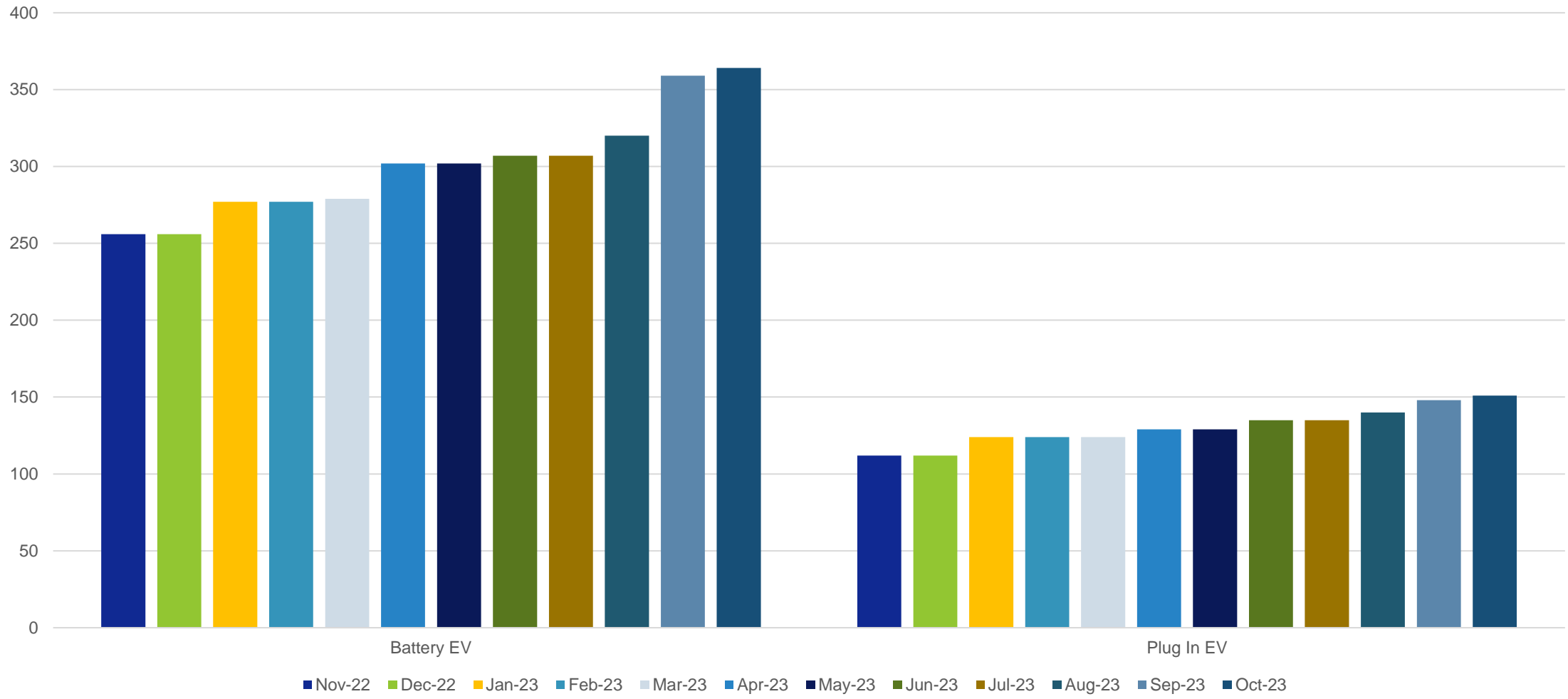
- 1 User clicked on a bad link
- 41 Users reported the email as phishing
- Phish-Prone = 1.16%

## Previous results

- September – Taylor Swift tickets = 2.33% prone to an attack
- August – You have some new messages = 1.1% prone to an attack
- July – Suspicious Activity = 2.3% prone to an attack
- June – M365 De-Activation = 6.9% prone to an attack
- May – Memorial Day Picnic = 1.1% prone to an attack
- April – Benefits Survey = 0% prone to an attack
- March – Website Error = 0% prone to an attack
- February – Changes to Healthcare = 1.1% prone to an attack
- January – Facebook Join – 1.1% prone to an attack

# ELECTRIC VEHICLES

12.12.23 FPUD Commission Meeting



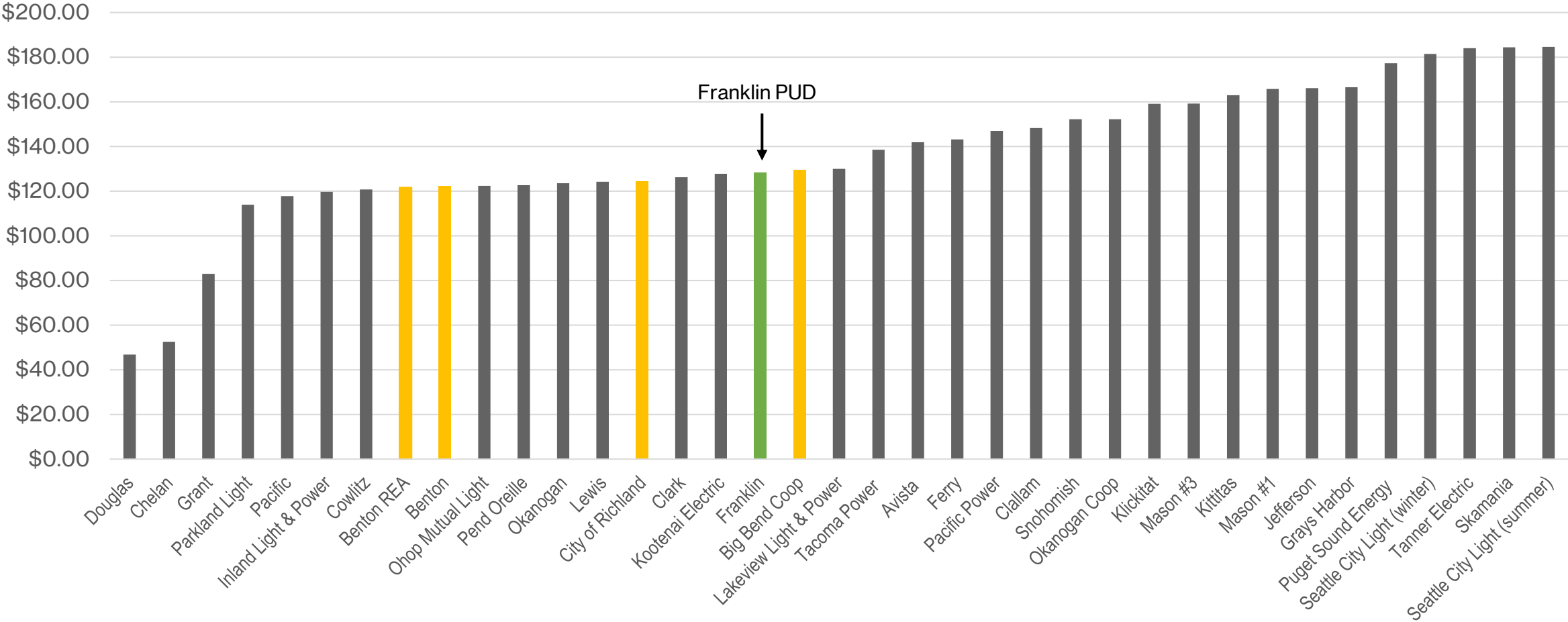


# RESIDENTIAL RATE COMPARISON

Neighboring utilities are shown in orange.

Total Residential Bill  
1,400 kWh

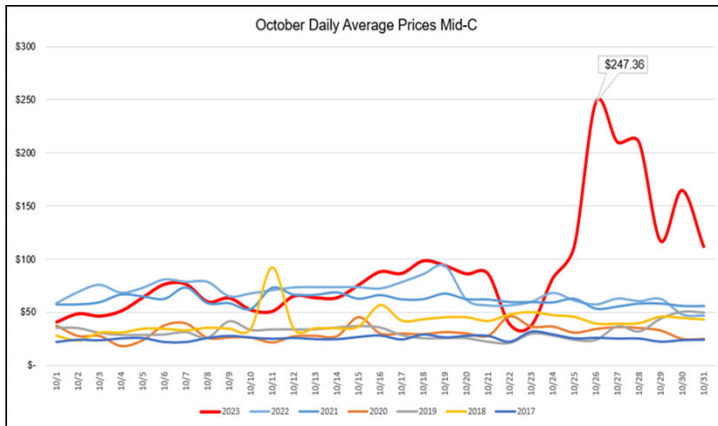
12.12.23 FPUD Commission Meeting



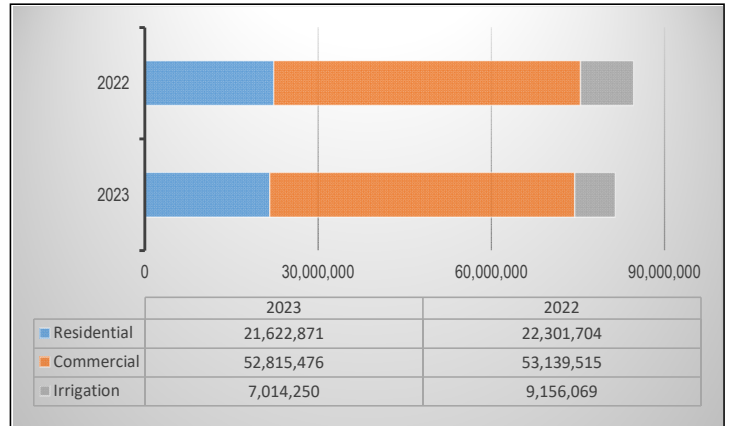
Rates as of June 2023

**Public Utility District No. 1 of Franklin County**  
**Monthly Financial Highlights**  
**For the Month Ended October 31, 2023**

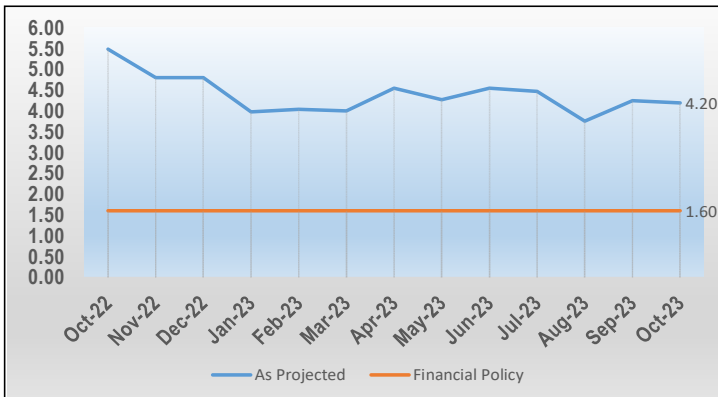
**Average Day Ahead Wholesale Power Pricing - Current Month**



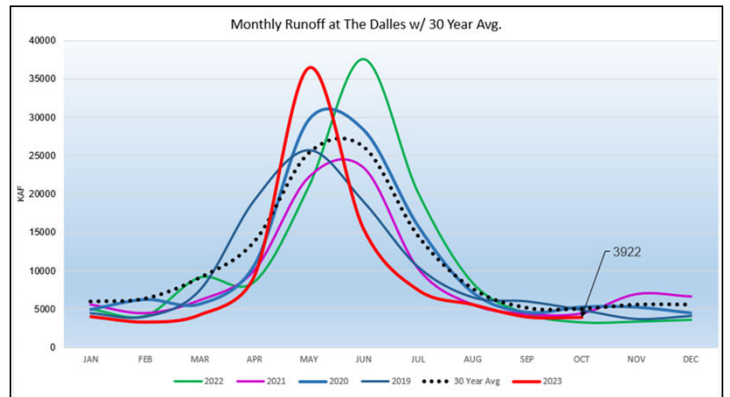
**Energy Uses - kWh**



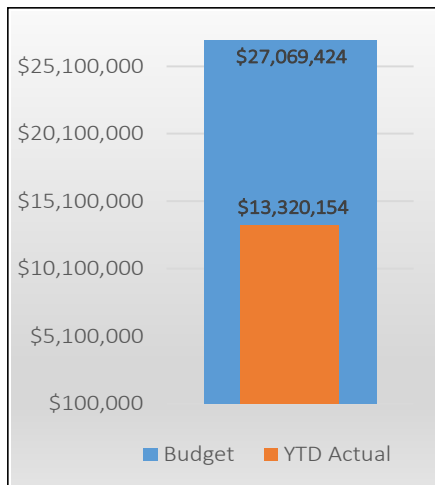
**Debt Service Coverage**



**Runoff at The Dalles**



**Capital Spending**



**Labor & Benefits**

	Budget	Actual	+/- 10%
Capital	\$188,308	\$158,409	●
Operating	1,013,023	932,197	●
Garage & Warehouse	79,324	65,389	●
<b>Total</b>	<b>\$1,280,655</b>	<b>\$1,155,996</b>	

**Overtime**

YTD October:	Budget*	Actual
Hours	5139	5343
Dollars	\$497,605	\$557,310

\*Budget is submitted for annual period, amount shown is prorated for months elapsed

**Cash & Investment Balances**

	End of Year Forecast		
	Prior Month	Current Month	
Unrestricted Revenue Fund	\$ 40,468,971	\$ 42,365,736	↑
Unrestricted Rate Stabilization	\$ 5,900,000	\$ 5,900,000	●
Restricted Bond Funds	\$ 1,622,221	\$ 1,622,221	●
Restricted Construction Funds	\$ 9,000,000	\$ 9,000,000	●
Restricted Debt Service Reserve	\$ 2,163,204	\$ 2,163,204	●
Restricted Deposit Fund	\$ 1,417,793	\$ 1,417,793	●
Restricted Other	\$ 10,000	\$ 10,000	●

**Electric Customer Statistics**

As of October 31:	2023	2022	
Electric Residential Meters	28,846	28,442	↑
Electric Commercial Meters	3,843	3,779	↑
Electric Irrigation Meters	901	905	↓

**Public Utility District No. 1 of Franklin County**  
**Budget Status Report**  
**For the Month Ended October 31, 2023**

	October Budget	October Actual	Variance	FY Forecast	FY Budget	Variance
1 <i>Operating Revenues</i>						
2   Retail Energy Sales	\$7,043,797	\$6,977,156	(\$66,641)	\$87,473,051	\$85,580,329	\$1,892,722
3   Broadband Sales	201,307	190,533	(10,774)	2,351,370	2,356,220	(4,850)
4   Transmission Sales	0	35,086	35,086	53,190	0	53,190
5   Secondary Market Sales*	525,731	1,101,644	575,913	21,044,816	25,666,504	(4,621,688)
6   Other Operating Revenue	21,458	29,611	8,153	476,833	394,496	82,337
7 <i>Total Operating Revenues</i>	<u>\$7,792,293</u>	<u>\$8,334,030</u>	<u>\$541,737</u>	<u>\$111,399,259</u>	<u>\$113,997,549</u>	<u>(2,598,290)</u>
8						
9 <i>Operating Expenses</i>						
10   Power Supply	6,083,132	7,164,327	1,081,195	75,936,937	79,590,624	(3,653,687)
11   System Operations & Maintenance	678,307	502,414	(175,893)	6,730,250	6,525,799	204,450
12   Broadband Operations & Maintenance	62,408	89,189	26,781	960,571	845,482	115,089
13   Customer Accounts Expense	180,217	156,341	(23,876)	2,027,456	2,124,886	(97,429)
14   Administrative & General Expense	547,431	490,615	(56,816)	6,029,485	7,109,592	(1,080,107)
15   Taxes	218,431	210,205	(8,226)	5,364,833	4,977,127	387,706
16 <i>Total Operating Expenses</i>	<u>7,769,926</u>	<u>8,613,090</u>	<u>843,165</u>	<u>97,049,533</u>	<u>101,173,511</u>	<u>(4,123,978)</u>
17						
18 <i>Operating Income (Loss)</i>	<u>\$22,367</u>	<u>(\$279,060)</u>	<u>(\$301,428)</u>	<u>\$14,349,727</u>	<u>\$12,824,038</u>	<u>\$1,525,688</u>
19						
20 <i>Non Operating Revenue (Expense)</i>						
21   Interest Income	98,800	250,547	151,747	2,162,153	1,253,700	908,453
22   Interest Expense	(155,284)	(155,284)	0	(1,891,935)	(1,891,935)	0
23   Federal Grant Revenue	0	0	0	79,502	0	79,502
24   Federal Grant Expense	0	0	0	(79,502)	0	(79,502)
23   Other Non Operating Revenue (Expense)	833	1,696	862	(29,952)	10,000	(39,952)
24 <i>Total Non Operating Revenue (Expense)</i>	<u>(55,651)</u>	<u>96,959</u>	<u>152,610</u>	<u>240,266</u>	<u>(628,235)</u>	<u>868,501</u>
25						
26 Capital Contributions	270,832	503,035	232,203	3,965,174	3,249,996	715,178
27						
28 <i>Change in Net Position</i>	<u>\$237,548</u>	<u>\$320,933</u>	<u>\$83,385</u>	<u>\$18,555,167</u>	<u>\$15,445,799</u>	<u>\$3,109,367</u>
Debt Service Payment (Annual)				\$ 4,869,634	\$ 4,869,634	
Change in Net Position				18,555,167	15,445,799	
Interest Expense				1,891,935	1,891,935	
Net Revenue Available for Debt Service				\$ 20,447,101	\$ 17,337,734	
Debt Service Coverage (DSC)				4.20	3.56	

\* Beginning in September 2023, Sales for Resale has been relabeled Secondary Market Sales and includes proceeds from sales of carbon allowances

**Public Utility District No. 1 of Franklin County**  
**2023 Capital Budget by Project**  
**Percent of Year Elapsed: 83%**

Category	Project Description	Year to Date October 31	2023 Budget	\$ Remaining in Budget	% Spent
<b>Broadband</b>					
	1.23 BROADBAND SYSTEM IMPROVEMENTS & EXPANSION	\$ 267,600	\$ 375,000	\$ 107,400	71.36%
	2.23 BROADBAND CUSTOMER CONNECTS	916,547	570,924	(345,623)	160.54%
142.23	NEW COLLO FACILITY	247,739	300,000	52,261	82.58%
UB 24	COLO-2 REMODEL/EXPANSION	6,880	-	(6,880)	100.00%
	<b>Total for Broadband</b>	<b>1,438,766</b>	<b>1,245,924</b>	<b>(192,842)</b>	115.48%
<b>Building</b>					
	92.23 RTU 8 REPLACEMENT- <i>CARRYOVER</i>		130,000	130,000	0.00%
171.23	SWAMP COOLER FOR WAREHOUSE		7,500	7,500	0.00%
172.23	FAN FOR GARAGE		6,000	6,000	0.00%
173.23	BUILDING REMODEL (GARAGE)		100,000	100,000	0.00%
174.23	NEW READERBOARD	54,980	58,000	3,020	94.79%
UB33	CHAMPION DUCTED EVAPORATIVE SWAMP COOLER	5,116	-	(5,116)	100.00%
	<b>Total for Building</b>	<b>60,096</b>	<b>301,500</b>	<b>241,404</b>	19.93%
<b>Information Handling</b>					
175.23	UCS BLADES (4)	102,519	96,000	(6,519)	106.79%
176.23	VOICE ROUTERS (2)		12,000	12,000	0.00%
UB 25	NISC PREPAID METERING IMPLEMENTATION	13,068	-	(13,068)	100.00%
UB 25	NISC ANALYTICS IMPLEMENTATION FEE	26,136	-	(26,136)	100.00%
194.23	ALL IN ONE COMPUTERS- BULK PURCHASE (30)	52,066	-	(52,066)	100.00%
	<b>Total for Information Handling</b>	<b>193,789</b>	<b>108,000</b>	<b>(85,789)</b>	179.43%
<b>System Construction - New Customers</b>					
121.23	PURCHASE OF AMI METERS	1,397,857	300,000	(1,097,857)	465.95%
63.23	PURCHASE OF METERS	27,091	-	(27,091)	100.00%
64.23	CUSTOMER ADDS TO THE DISTRIBUTION SYSTEM	2,614,593	2,550,000	(64,593)	102.53%
65.23	PURCHASE OF TRANSFORMERS	1,289,660	1,500,000	210,340	85.98%
156.23	SUBSTATION TRANSFORMER REIMANN- <i>CARRYOVER</i>	1,347,865	1,400,000	52,135	96.28%
157.23	SUBSTATION TRANSFORMER- <i>CARRYOVER</i>		1,400,000	1,400,000	0.00%
106.23	ACQUIRE FUTURE SUBSTATION SITES- <i>CARRYOVER</i>		500,000	500,000	0.00%
UB42	CT LAND PURCHASE FROM GRAYS HARBOR	300,216	-	(300,216)	100.00%
	<b>Total for System Construction- New Customers</b>	<b>6,977,282</b>	<b>7,650,000</b>	<b>672,718</b>	91.21%
<b>System Construction - Reliability &amp; Overloads</b>					
67.23	UNDERGROUND CABLE REPLACEMENTS	16,786	600,000	583,214	2.80%
70.23	SCADA UPGRADES- SUBSTATIONS	14,418	60,000	45,582	24.03%
72.23	MISCELLANEOUS SYSTEM IMPROVEMENTS	601,109	1,000,000	398,891	60.11%
73.23	REPLACE OBSOLETE BREAKER RELAYS	25,906	350,000	324,094	7.40%
103.23	CONVERT OH/UG- CITY OF PASCO	235,562	475,000	239,438	49.59%
105.23	REPLACE FRANKLIN #1 TRNFMR & DESIGN 12KV	34,738	600,000	565,262	5.79%
130.23	REPLACE 12 KV BUS - FRANKLIN SUB BAY #1- <i>CARRYOVER</i>	803,868	810,000	6,132	99.24%
148.23	VOLTAGE REGULATORS UPGRADES	9,389	300,000	290,611	3.13%
160.23	REFURBISH COURT ST. POWER TRANSFORMER		150,000	150,000	0.00%
161.23	FRANKLIN REBUILD FEEDER GETAWAYS	92,003	300,000	207,997	30.67%
177.23	RAILROAD AVE SUB (REIMANN INDUSTRIAL) TRANSMISSION	52,516	1,000,000	947,484	5.25%
178.23	RAILROAD AVE SUB (REIMANN INDUSTRIAL) SUBSTATION	1,678,752	7,500,000	5,821,248	22.38%
179.23	RAILROAD AVE SUB (REIMANN INDUSTRIAL) DISTRIBUTION		2,250,000	2,250,000	0.00%
168.23	SUBSTATION SECURITY UPGRADES		500,000	500,000	0.00%
CHP.23	CAR HIT POLES	156,387	-	(156,387)	100.00%
	<b>Total for System Construction- Reliability &amp; Overloads</b>	<b>3,721,434</b>	<b>15,895,000</b>	<b>12,173,566</b>	23.41%
<b>Tools</b>					
180.23	WECO TEST BOARD	61,001	65,000	3,999	93.85%
181.23	BANTAM PORTABLE TEST BOARD	27,564	42,000	14,436	65.63%
182.23	DOBLE TRF WITH PRINTER# PH TRANS TURN RATIO FINDER		20,000	20,000	0.00%
UB33	ANDERSON CRIMPER	16,409	-	(16,409)	100.00%
UB33	RD8200 CABLE & PIPE LOCATOR	19,879	-	(19,879)	100.00%
	<b>Total for Tools</b>	<b>124,853</b>	<b>127,000</b>	<b>2,147</b>	98.31%
<b>Vehicles</b>					
183.23	SERVICE BUCKETS (2)	194,517	500,000	305,483	38.90%

*Public Utility District No. 1 of Franklin County*  
*2023 Capital Budget by Project*  
*Percent of Year Elapsed: 83%*

Category	Project Description	Year to Date October 31	2023 Budget	\$ Remaining in Budget	% Spent
	184.23 DIGGER DERRICK	344,033	480,000	135,967	71.67%
	170.23 BUCKET TRUCK- <i>CARRYOVER</i>		375,000	375,000	0.00%
	185.23 HVAC VEHICLE MACHINE/ VEHICLE LIFTS	7,686	52,000	44,314	14.78%
	186.23 MINI EXCAVATOR		150,000	150,000	0.00%
	187.23 PICKUPS (2)	113,761	185,000	71,239	61.49%
	140.23 TEST VAN- <i>CARRYOVER</i>	5,085	-	(5,085)	100.00%
	UB35 HYDRAULIC TILT EQUIPMENT TRAILER	15,900	-	(15,900)	100.00%
	UB35 LAWN MAINTENANCE DUMP TRAILER	11,252	-	(11,252)	100.00%
	UB33 EQUIPMENT TRAILER	15,035	-	(15,035)	100.00%
	UB35 NEW 2023 FORD RANGER #1	48,656	-	(48,656)	100.00%
	UB35 NEW 2023 FORD RANGER #2	48,009	-	(48,009)	100.00%
	Total for Vehicles	803,934	1,742,000	938,066	46.15%
Grand Total		\$ 13,320,154	\$ 27,069,424	\$ 13,749,270	49.21%