



# PRE-QUALIFICATION APPLICATION

Calendar Year 2019

*Applications for Pre-Qualification are necessary only if a company wishes to bid on work involving construction or improvement of the District's electrical system, fiber system, and/or tree trimming. Contractors seeking designation as a pre-qualified bidder for electrical work with Public Utility District No. 1 of Franklin County shall submit the following Pre-qualification Application. Pre-qualification of bidders will be in accordance with RCW 54.04.085.*

## LIST OF DOCUMENTS TO SUBMIT FOR PRE-QUALIFICATION

- \_\_\_\_\_ Completed application – must be notarized
- \_\_\_\_\_ Letter from bonding company
- \_\_\_\_\_ A copy of your certificate of registration in the State of Washington
- \_\_\_\_\_ A copy of your last fiscal year's balance sheet
- \_\_\_\_\_ A list of clients served in the last three (3) years
- \_\_\_\_\_ A company history/resume, which includes a list of supervisory personnel and a list of available equipment.

Please contact Franklin PUD's Contract Administrator at 509-542-5918 or [contractorinfo@franklinpud.com](mailto:contractorinfo@franklinpud.com) with any questions.

**Submit application packet to:**

**Franklin PUD  
Attn: Contract Administrator  
1411 W Clark St or  
PO Box 2407  
Pasco, WA 99302**

**APPLICATION FOR PRE-QUALIFICATION**

1. Company Name: \_\_\_\_\_
2. Address:
  - (a) Mailing: \_\_\_\_\_  
\_\_\_\_\_
  - (b) Street : \_\_\_\_\_  
\_\_\_\_\_
3. Telephone: \_\_\_\_\_
4. Fax: \_\_\_\_\_
5. E-mail Address: \_\_\_\_\_  
**(All requests for bids will be sent via e-mail in PDF format; if hard copies are required please contact the FPUD and your request will be reviewed)**
6. If applicant is a corporation:
  - (a) State of incorporation \_\_\_\_\_
  - (b) Name and address of registered agent: \_\_\_\_\_  
\_\_\_\_\_
  - (c) Names and addresses of officers of the corporation and their length of time with corporation and their length of time with corporation. Indicate by an \* those authorized to sign contracts.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - (d) Number of years corporation has been in business: \_\_\_\_\_
7. If applicant is any type of partnership state:
  - (a) Names and addresses of all partners \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - (b) Length of time partnership has been in business: \_\_\_\_\_
8. If applicant is sole proprietorship, how long have you been in business: \_\_\_\_\_
9. Number of years applicant has performed the type of work for which applicant is seeking pre-qualification: \_\_\_\_\_

10. Indicate type of work for which applicant is seeking bid pre-qualification. Indicate by use of "X" in the proper square(s).

- A. HIGH- VOLTAGE DISTRIBUTION 
  - Includes each of the following:
    - 15 kV primary
    - 600 volt secondary
    - overhead construction
    - underground construction
    - hot work
  
- B. HIGH-VOLTAGE TRANSMISSION 
  - Includes all phases of 115kV overhead construction
  
- C. HIGH-VOLTAGE SUBSTATION 
  - Includes all phases of 115kV substation construction
  
- D. FIBER OPTIC 
  - Includes installation, splicing and testing of fiber optic cable
  
- E. METER TESTING
  
- F. STREET LIGHTING – Installation and maintenance.
  
- G. POLE TESTING & TREATMENT 
  - If this selection is marked please complete question 21.
  
- H. TREE TRIMMING
  
- G. DOCK CREW 
  - To request pre-qualification for this category you must also be pre-qualified in A, B, & C above, and have a bonding letter for no less than \$2,500,000.

List any other special class of work not covered above for which applicant is seeking pre-qualification:

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11. What is the largest contract amount completed in the previous calendar year:

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12. What is the total amount of contract work completed for the previous calendar year:

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13. What is the maximum dollar amount of work in one contract that you are capable of undertaking: \_\_\_\_\_

14. Name and address of applicant's bank including the branch, telephone number and name of the individual in such bank to be contacted for financial reference:

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15. References: For the types of work selected in Section 10, list at least three (3) recent electric utility clients where jobs of similar work have been performed, include name of contact person, company, location and CURRENT phone number. (Attach additional sheets if necessary).

- a) Company: \_\_\_\_\_  
Location: \_\_\_\_\_  
Phone Number: \_\_\_\_\_
- b) Company: \_\_\_\_\_  
Location: \_\_\_\_\_  
Phone Number: \_\_\_\_\_
- c) Company: \_\_\_\_\_  
Location: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

16. Affirm that applicant will pay wages and benefits according to the Prevailing Wage laws of Washington State: YES \_\_\_ NO \_\_\_

17. Affirm that applicant will comply with government regulations regarding non-discrimination employment practices on the basis of sex, race, color or national origin and applicant shall also abide by the Drug Free Workplace Act of 1988: YES \_\_\_ NO \_\_\_

18. Applicant recognizes and agrees that under the provisions of RCW 54.04.085 the District has the right to reconsider or reevaluate the pre-qualification status of applicant at any time or for any reason at the sole judgment of the District Commission: YES \_\_\_\_\_ NO \_\_\_\_\_

19. Affirm that applicant is a registered contractor under the provisions of RCW 18.27 and has paid all current fees to the State of Washington: YES \_\_\_ NO \_\_\_

20. Bonding Information:

- a) Bonding Agent -
  - 1) Company Name: \_\_\_\_\_
  - 2) Contact: \_\_\_\_\_
  - 3) Phone Number: \_\_\_\_\_
  
- b) Bonding Company -
  - 1) Company Name: \_\_\_\_\_
  - 2) Contact: \_\_\_\_\_
  - 3) Phone Number: \_\_\_\_\_

c) Bonding Capacity -

- 1) Per Job: \$
- 2) Aggregate: \$
- 3) Date & Amount of Last Bond:     /     /     \$
- 4) Surety Rate:     %

d) Other Bonding Information -

- 1) Years with Current Surety:
- 2) Has your firm or any affiliated firm ever had your work completed or supported by a surety in the last 5 years? \_\_\_\_ Yes \_\_\_\_ No If yes, please explain.

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List the persons or entities who provide indemnification to your surety:

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21. Pole Testing and Treatment (**only complete if Pole Testing & Treatment is selected on page 3**):

- Describe the criteria for rejecting poles and determining whether a pole should be replaced or if a pole is able to be reinforced.
- Describe the calculation method used to determine percentage of strength remaining of a pole after shell thickness has been determined, include example calculations.
- Provide make and model of electronic data collection device used in the field to record pole testing data.

**THE FOLLOWING MUST BE INCLUDED WITH YOUR APPLICATION:**

- Attach a letter from a bonding company – An original letter with a current date from your bonding company specifying your maximum per project and aggregate bonding capacity in dollars (required to post a Statutory Payment & Performance Bond)
- Attach a copy of your certificate of registration in the State of Washington.
- Attach your company's last fiscal year's balance sheet.
- Attach a list of clients served in the last three (3) years including their name, addresses, location of the jobs performed, and contract amounts of the larger contracts.
- Attach a general resume including the following information:
  - (a) Experience.
  - (b) Technical Qualifications.
  - (c) Ability to perform work for which applicant seeks pre-qualification.

- Attach a list of supervisory personnel and their qualifications and years of experience.
- Attach list of the number and type of craftsman available and routinely employed.
- Attach list of equipment including age of equipment available for work.

SUBMITTED THIS \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
(Name of Applicant)

\_\_\_\_\_  
(Title)

(STATE OF WASHINGTON)

) ss.  
County of \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_ , before me, the undersigned, a Notary Public in and for the State of \_\_\_\_\_, duly commissioned and sworn, personally appeared \_\_\_\_\_, to me known to be the individual described in and who executed the foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said corporation, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute the said instrument, and that the statements contained in said instrument and in the attachments thereto are true and correct to the best of his/her knowledge.

WITNESS my hand and official seal hereto affixed the day and year first above written.

\_\_\_\_\_  
Notary Public in and for the State of \_\_\_\_\_