



RESIDENTIAL SOLAR *Customer Information Packet*

Now that you have installed a solar power system on your home, we would like to share how the monthly billing process works, any incentives you are eligible to receive, and other helpful information.

This packet covers the following information:

- a summary of what each meter on your home is used for,
- how your monthly bill will look with your solar production included,
- a summary of what to expect with annual incentives for production,
- a copy of RCW 80.60.030: Net Metering of Electricity,
- a blank W-9 form, if needed, for your convenience; and
- an electronic transfer form, if needed, to enroll in direct deposit.

REMINDER: We must have a filled-out W-9 on file for every customer in order for you to receive your annual incentive check. The W-9 can be dropped off in our office located at 1411 W Clark St. in Pasco or mailed to us at PO Box 2407, Pasco, WA 99302-2407.

If you have any additional questions not covered in this packet, please call our Customer Service Department at 509-547-5591. *We're here to help!*

Thank you,

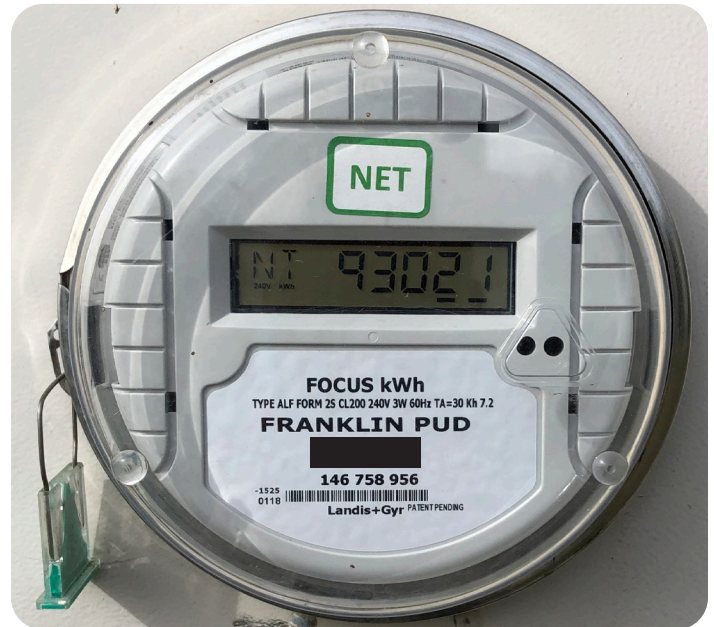
**Franklin PUD
Customer Service Department**

YOUR METERS

Your system may have 2 meters. *What are they used for?*

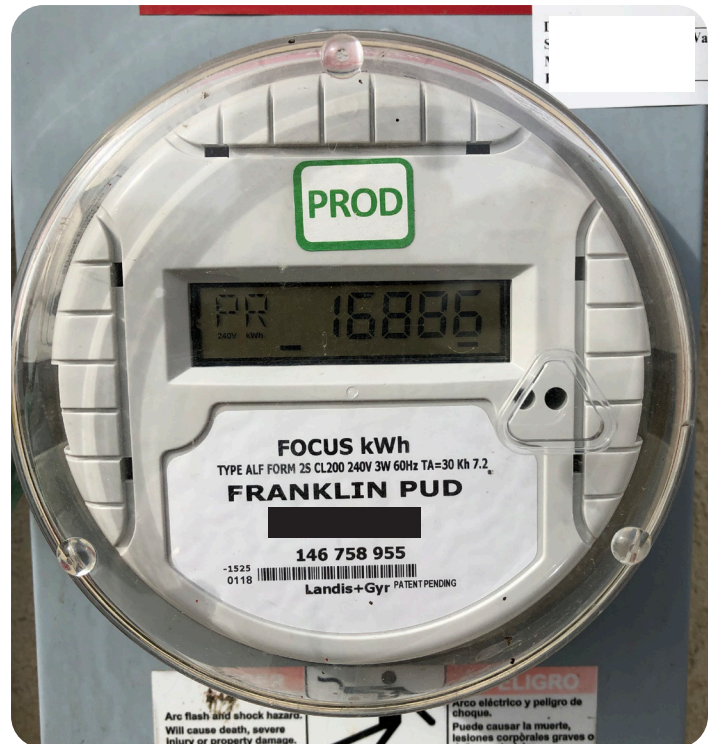
NET METER

- A net meter is the meter Franklin PUD uses to calculate your monthly bill.
- This meter can go forward or backward based on your usage compared to your production.
- The net meter is read monthly and displayed on your bill.
- Your net meter is marked with a sticker that says “**NET**”.



PRODUCTION METER

- A production meter tracks only the production from your solar panels and is used for the information needed to submit to the State for incentive payment.
- This meter will only go forward as your production happens.
- The production meter is read the first week of July each year and the read is provided by Franklin PUD to the administrator of the State to qualify for your incentive payment.
- Your production meter is marked with a sticker that says “**PROD**”.



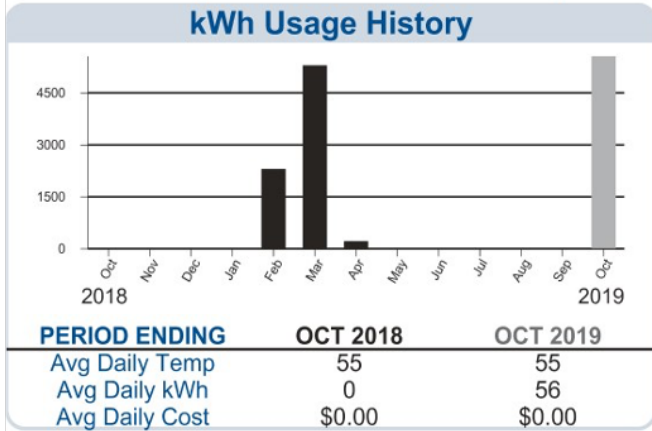
BILLING SUMMARY*

On the bill below, the customer produced 449 kWh over what they used, increasing their bank balance from the starting amount that they had the previous month as follows;

(previous bank balance) + (excess produced on this billing) = bank balance after this billing

$$6817 + 449 = 7266$$

Account Type	Meter Number	Services		Days	Readings		Code	Meter Multiplier	kWh Usage
RES-S111		From	To		Previous	Present			
		09/12/19	10/10/19	28	1,010	561	MR	1	-449



Current Service Detail

Previous Balance	36.89
Payment	36.89 CR
Balance Forward	\$0.00
System Charge	34.00
Pasco Utility Tax	2.89
Total Current Charges Due 11/13/2019	\$36.89

Total Amount Due \$36.89

Even if you produce more than you use, you will still receive a monthly bill with the System Charge and any applicable taxes.

YOUR BILL INCLUDES CHARGES FOR ELECTRICITY, DELIVERY SERVICES, GENERAL ADMINISTRATION AND OVERHEAD, METERING, TAXES, CONSERVATION EXPENSES, AND OTHER ITEMS.

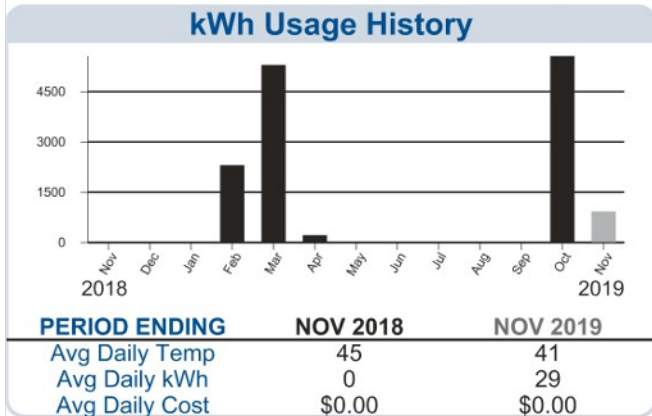
BANK BEG 6817 INCREASE/DECREASE: 449 BANK END 7266

On this bill, the customer used more kWh than they produced by 1,789 kWh, decreasing their bank balance from the starting amount they had after the previous billing as follows;

(previous bank balance) - (kWh used over amount produced on this billing) = bank balance after this billing

$$7266 - 1789 = 5477$$

Account Type	Meter Number	Services		Days	Readings		Code	Meter Multiplier	kWh Usage
RES-S111		From	To		Previous	Present			
		10/10/19	11/11/19	32	561	2,350	MR	1	1,789



Current Service Detail

Previous Balance	36.89
Payment	36.89 CR
Balance Forward	\$0.00
System Charge	34.00
Pasco Utility Tax	2.89
Total Current Charges Due 12/11/2019	\$36.89

Total Amount Due \$36.89

YOUR BILL INCLUDES CHARGES FOR ELECTRICITY, DELIVERY SERVICES, GENERAL ADMINISTRATION AND OVERHEAD, METERING, TAXES, CONSERVATION EXPENSES, AND OTHER ITEMS.

BANK BEG 7266 INCREASE/DECREASE: -1789 BANK END 5477

* Per RCW 80.60.030: Any unused credit in the solar bank will be cleared on March 31st each year without any compensation to the customer.



ANNUAL PRODUCTION INCENTIVE INFORMATION

Will I be getting a state incentive?

Participants who have registered and have been approved by the Washington State University (WSU) Energy Program will receive an annual incentive issued by Franklin PUD. If you have questions regarding eligibility, please contact the WSU Energy Program at (360) 956-2000 or e-mail solarprogram@energy.wsu.edu.

When will my production meter be read?

Franklin PUD will read your production meter once per year - in the first week of July.

What happens after my production read is collected?

Once Franklin PUD has collected production meter reads from all residential solar participants the information will be submitted to the administrator of the State for review (WSU Energy Program). The administrator will review information submitted by Franklin PUD and determine incentive amounts for each participant. That information will then be passed on to Franklin PUD for payout.

When can I expect my annual incentive payment?

Incentive payments are usually mailed out by September of each year, but the timing may vary depending on the turn-around time from the administrator.

What must I do to ensure I receive my annual incentive?

- If you are a participant who has already received an incentive payment from Franklin PUD you don't need to do anything, unless your mailing address or banking information has changed. You will continue to receive your annual incentive.
- If you are a new participant that has been approved by the WSU Energy Program, but have not received an incentive payment from Franklin PUD, please be sure you have a filled-out W-9 on file with Franklin PUD. Payment cannot be issued without a properly filled-out W-9 on file. We have attached a blank W-9 form to this packet for your convenience. The form can be mailed to Franklin PUD, PO Box 2407 Pasco, WA 99302-2407 or dropped off to our office located at 1411 W. Clark St., Pasco, WA.

Is direct deposit an option?

Yes! Franklin PUD offers direct deposit for your yearly incentive. In order to set-up direct deposit you will have to fill out an electronic transfer form. We have attached it for your convenience. This form can be mailed to PO Box 2407, Pasco, WA 99302-2407 or dropped off in-person to our office located at 1411 W. Clark St. in Pasco.

Washington State Legislature - RCW 80.60.030

Net energy measurement, charges for kilowatt-hour consumption, and credits for excess kilowatt-hour generation-Required calculation-Unused credit-Net metering system-Customer-generator meter aggregation.

Consistent with the other provisions of this chapter, the net energy measurement, billed charges for kilowatt-hour consumption, and credits for excess kilowatt-hour generation by a net metered system, must be calculated in the following manner:

- (1) The electric utility shall measure the net electricity produced or consumed during the billing period, in accordance with normal metering practices.
- (2) If the electricity supplied by the electric utility exceeds the electricity generated by the customer-generator's net metering system and fed back to the electric utility during the billing period, the customer-generator shall be billed for the net electricity supplied by the electric utility, in accordance with normal metering practices.
- (3) If excess electricity generated by the net metering system during a billing period exceeds the electricity supplied by the electric utility during the same billing period, the customer-generator:
 - (a) Shall be billed for the appropriate customer charges for that billing period, in accordance with RCW 80.60.020; and
 - (b) Shall be credited for the excess kilowatt-hours generated during the billing period, with the credit for kilowatt-hours appearing on the bill for the following billing period.
- (4) If a customer-generator requests, an electric utility shall provide such a customer-generator meter aggregation.
 - (a) For a customer-generator participating in meter aggregation, credits for kilowatt-hours earned by the customer-generator's net metering system during the billing period first shall be used to offset electricity supplied by the electric utility at the location of the customer-generator's designated meter.
 - (b) A customer-generator may aggregate a designated meter with one additional aggregated meter located on the same parcel as the designated meter or a parcel that is contiguous with the parcel where the designated meter is located.
 - (c) For the purposes of (b) of this subsection, a parcel is considered contiguous if they share a common property boundary, but may be separated only by a road or rail corridor.
 - (d) A retail electric customer who is a customer-generator and receives retail electric service from an electric utility at an aggregated meter must be the same retail electric customer who receives retail electric service from such an electric utility at the designated meter that is located on the premises where such a customer-generator's net metering system is located.
 - (e) Credits for excess kilowatt-hours earned by the net metering system at the site of a designated meter during a billing period shall be credited by the electric utility for kilowatt hour charges due at the aggregated meter at the applicable rate of the aggregated meter.
 - (f) If credits generated in any billing period exceed total consumption for that billing period at both meters that are part of an aggregated arrangement, credits are retained pursuant to subsections (3) and (5) of this section.
 - (g) Credits carried over from one billing period to the next pursuant to (f) of this subsection must be applied in subsequent billing periods in the same manner described under (a) and (e) of this subsection.
 - (h) Meters so aggregated shall not change rate classes due to meter aggregation under this section.
- (5) On March 31st of each calendar year, any remaining unused credits for kilowatt-hours accumulated during the previous year shall be granted to the electric utility, without any compensation to the customer-generator.
- (6) Nothing in this section prohibits a utility from allowing aggregation under terms different than the requirements of subsection (4) of this section if a customer-generator has an existing arrangement for meter aggregation in effect or a customer submits a written request for aggregation on or before July 1, 2019.
- (7) Nothing in this section prohibits the owner of multifamily residential facility from installing a net metering system as defined in **RCW 80.60.010** assigned to a single designated meter located on the premises of the multifamily residential facility where the tenants are not individually metered customers of the utility and distributing any benefits of the net metering to tenants of the facility where the net metering system is located. The utility must measure the net energy produced and provide credit to the single designated meter to which the net metering system is assigned in accordance with subsections (1) through (3) of this section or under the terms of a standard rate or tariff schedule established under **RCW 80.60.020**(3). The distribution of benefits to tenants of such a system, if any, is the responsibility of the owner of the net metering system and not the responsibility of the utility.

[2019 c 235 § 3; 2007 c 323 § 3; 2006 c 201 § 3; 1998 c 318 § 4.]

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number												
				-				-				
or												
Employer identification number												
				-								

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ►	Date ►
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



ELECTRONIC PAYMENT AUTHORIZATION FORM

Please complete the form to facilitate invoice payments via Electronic Funds Transfer (EFT) and return it via fax 509-546-5966 or email to vendorinvoices@franklinpud.com.

PAYEE NAME: _____

BANK NAME: _____

ROUTING NUMBER: _____

ACCOUNT NUMBER: _____

BANK CITY & STATE: _____

ACCOUNT TYPE: **Checking** **Savings**

Any changes to this form must be made in writing by an authorized representative of the payee. Upon receipt of a change, the original information will be inactivated and the new account information will be processed. The authorization provided hereby will remain in effect until withdrawn in writing with sufficient notice to Franklin PUD to allow adequate time to effect termination. Franklin PUD will not be responsible for any loss or liability that may arise as a result of error, mistake or fraud regarding information provided in this form or any written modification of this form.

By executing below, you authorize Franklin PUD to initiate credit entries and if necessary, reversing entries in accordance with NACHA rules, in order to correct a credit entry made in error.

Signature: _____

Printed Name: _____

Date: _____

Phone Number: _____

Email Address: _____