

# ORGANIZATIONAL STATEMENT

Adopted December 10, 2024

1. Public Utility District No. 1 of Franklin County (Franklin PUD) is engaged in the transmission, distribution, and sale of electric energy in Franklin County, as well as the construction, development, operation, and maintenance of wholesale broadband services. Certain areas within Franklin County are served by other power companies.

2. Franklin PUD's administration building is located at 1411 W. Clark St. in Pasco, WA, and its operations center at 2103 N. 4th Avenue, Pasco, WA. The business hours for the:

- administration building lobby and drive thru are 7:00 a.m. to 6:00 p.m., and
- operations center are 6:00 a.m. to 4:30 p.m.

Facilities are open Monday through Thursday, excluding Friday and holidays observed by Franklin PUD. Field crews are stationed in Pasco and Connell during business hours.

3. Franklin PUD's contact information is as follows:

Physical Address: 1411 W. Clark Street, Pasco, WA 99302-2407

Mailing Address: PO Box 2407, Pasco, WA 99302-2407

Phone: 509-547-5591 or Toll Free 1-800-638-7701 Fax: 509-546-5972

Email: [franklin@franklinpud.com](mailto:franklin@franklinpud.com) Website: <http://www.franklinpud.com>

4. Franklin PUD is a municipal corporation organized under the laws of the State of Washington, RCW 54. The governing board consists of three elected Commissioners. Each Commissioner is elected for a six-year term and a Commissioner position is on the ballot every two years.

5. The Commissioners establish Franklin PUD policy and appoint a General Manager/Chief Executive Officer who is charged with the responsibility of operating Franklin PUD within established policies and guidelines. The Rules and Regulations for Electric Service of Franklin PUD are published and available to the public upon request or anytime on Franklin PUD's website at [www.franklinpud.com](http://www.franklinpud.com)

6. Franklin PUD's regularly scheduled Commission meetings are held at Franklin PUD's auditorium in the administrative building located at 1411 W. Clark Street and are open to the public. Each year, the Commission Meeting Schedule is approved by resolution and made available to the public upon request or anytime on the website at [www.franklinpud.com](http://www.franklinpud.com). While regular meetings typically start at 8:30 a.m., the Commission's Meeting Schedule may provide for a different start time for one or more meetings.

Meetings will be noticed and held in accordance with the Open Public Meeting Act (Chapter 42.30 RCW). The Commission President may cancel or reschedule a regular meeting or may call a special meeting by giving advance notice to other members of the Commission and in accordance with the requirements of the Open Public Meeting Act.

The meeting schedule is subject to change based upon the business needs of Franklin PUD. All persons interested in attending a Franklin PUD Commission meeting should contact Franklin PUD prior to a regularly scheduled meeting to confirm whether the meeting will occur. Rules of procedure and official actions of the Commissioners are recorded in the meeting minutes

Options and guidelines for public attendance are found in the Public Participation at Commission Meetings Policy, available to the public upon request or anytime on the Franklin PUD's website at [www.franklinpud.com](http://www.franklinpud.com)

Virtual attendance options are provided for each meeting of the Commission.

7. Franklin PUD maintains an official record of minutes from the Commission meetings in which the following items may be found: final opinions and decisions of the Commission, statements and interpretations of policy, administrative staff assignments and instructions, all of which are retained in Franklin PUD files in accordance with the laws of the State of Washington.

8. The following location constitutes Franklin PUD's State Environmental Policy Act (SEPA) Public Information Center:

Public Utility District No. 1 of Franklin County (Franklin PUD)  
1411 W. Clark Street  
Pasco, WA 99301  
(509) 547-5591

9. The established place where information is available to the public is the administration building located at 1411 W. Clark Street. Access to public records may be obtained from the Public Records Officer upon written request. Any indexes of Franklin PUD's public records created for internal purposes are also available to the public. Adequate facilities are available in the administration building for the purpose of inspecting and copying public records of Franklin PUD in accordance with the Records Request Policy. A charge that reimburses Franklin PUD for its actual costs for copying will be made.



This Organizational Statement has been approved by Resolution 1421 at the December 10, 2024, Regular Commission meeting and can only be changed by further resolution.