

Public Utility District No. 1 of Franklin County, Washington
Regular Commission Meeting Agenda

January 28, 2025 | Tuesday | 8:30 A.M.

1411 W. Clark Street & via remote technology | Pasco, WA | www.franklinpud.com

Meetings of the Board of Commissioners are also available to the public via remote technology. Members of the public may participate by dialing: (888) 475-4499 US Toll-free or 1 (253) 215-8782

Join Zoom Meeting

<https://franklinpud.zoom.us/j/89974991728?pwd=aplSX63qknb8ZjzBhcahhAa86Du6Jy.1>

Meeting ID: 899 7499 1728

Passcode: 424513

- 1) Pledge of Allegiance
- 2) Public Comment –
Individuals wishing to provide public comment during the meeting (in-person or remotely) will be recognized by the Commission President and be provided opportunity to speak. Written comments can be sent ahead of the meeting and must be received at least two days prior to the meeting to ensure proper distribution to the District's Board of Commissioners. Comments can be emailed to clerkoftheboard@franklinpud.com or mailed to Attention: Clerk of the Board, PO BOX 2407, Pasco, WA, 99302.
- 3) Employee Minute – **Toni Hernandez, Customer Service Specialist**
- 4) Adopting a Resolution Expressing the Appreciation for the Service of Stuart Nelson, For District 3 Commissioner of the District. **Presenter: Scott Rhees, General Manager / CEO**
- 5) Commissioner Reports
- 6) Consent Agenda
- 7) Cyber Security Presentation. **Presenter: Steve Ferraro, Assistant General Manager/ Chad Schow, IT Manager**
- 8) Adopting a Resolution Appointing an Agent for Service of Damage Claims for the District and Superseding Resolutions 1369 and 1406. **Presenter: Rosario Viera, Public Information Officer**

2025 Board of Commissioners

Roger Wright, President | Bill Gordon, Vice-President | Pedro Torres, Secretary

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- 9) Approving a Revised 2025 Commission Workshops and Presentations Schedule. **Presenter: Rosario Viera, Public Information Officer**
 - 10) Adopting a Resolution Accepting Grant Funds Awarded by Hanford Area Economic Investment Fund. **Presenter: Katrina Fulton, Finance and Customer Service Director**
 - 11) Providing an Operating Plan Update for Q4 of 2024. **Presenter: Scott Rhees, General Manager / CEO**
 - 12) Adopting a Resolution Setting the Compensation for the Interim General Manager / CEO of the District. **Presenter: Tyler Whitney, General Counsel.**
 - 13) Management Reports:
 - a. General Manager/CEO – Scott Rhees
 - b. Assistant General Manager– Steve Ferraro
 - c. Other members of management
 - 14) Executive Session, *If Needed*
 - 15) Schedule for Next Commission Meetings
 - a. February 11, 2025
 - b. March 25, 2025
 - c. April 22, 2025
 - d. May 27, 2025
 - 16) Close Meeting – Adjournment

CONSENT AGENDA

Public Utility District No. 1 of Franklin County, Washington
Regular Commission Meeting

1411 W. Clark Street, Pasco, WA
January 28, 2025 | Tuesday | 8:30 A.M.

- 1) To approve the minutes of the December 10, 2024, Regular Commission Meeting.
- 2) To approve payment of expenditures for December 2024 amounting to \$7,464,724.50 as audited and certified by the auditing officer as required by RCW 42.24.080, and as reviewed/certified by the General Manager/CEO as required by RCW 54.16.100, and expense reimbursement claims certified as required by RCW 42.24.090 and as listed in the attached registers and made available to the Commission for inspection prior to this action as follows:

Expenditure Type:	Amounts:
Direct Deposit Payroll – Umpqua Bank	\$ 545,649.84
Wire Transfers	4,347,730.54
Automated and Refund Vouchers (Checks)	1,570,221.56
Direct Deposits (EFTs)	1,002,687.98
Voids	(1,565.42)
Total:	\$ 7,464,724.50

- 3) To approve the Write Offs in substantially the amount listed on the January 2025 Write Off Report totaling \$30,792.66.
- 4) To declare final acceptance of the work completed as inspected by the District; to authorize release of available retainage; and to approve final payment in the amount of \$1,150.07 for work completed by Paramount Communications Inc. under Contract 10149, Miscellaneous Fiber Dock Crew Projects.
- 5) To declare final acceptance of the work completed as inspected by the District; to authorize release of available retainage; and to approve final payment in the amount of \$1,119.48 for work completed by Boyd’s Tree Services under Contract 10209, Tree Trimming Services Year 1.
- 6) To declare final acceptance of the work completed as inspected by the District; to authorize release of available retainage; and to approve final payment in the amount of \$16,811.29 for work completed by Pacific Pole Inspection LLC under Contract 10048, Pole Testing and Treatment for Year 3.

CONSENT AGENDA

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- 7) To declare final acceptance of the work completed as inspected by the District; to authorize release of available retainage; and to approve final payment in the amount of \$4,251.25 for work completed by Intermountain Cleaning Services Inc. under Contract 10233, Janitorial Services Year 1.
- 8) Reporting on the Contracts Awarded During 2024 from the District's and Municipal Resources Service Center's (MRSC) statewide Small Works Roster as shown on Attachment A, of Consent Agenda Item 8.

**THE BOARD OF COMMISSIONERS
OF
PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON**

MINUTES OF THE DECEMBER 10, 2024
REGULAR COMMISSION MEETING

The Board of Commissioners of Public Utility District No. 1 of Franklin County, Washington held a regular meeting at 1411 W. Clark St., Pasco, WA, on December 10, 2024, at 8:30 a.m. Remote technology options were provided for the public to participate.

Those who participated from the District via remote technology or in person for all or part of the meeting were Commissioner Stu Nelson, President; Commissioner Roger Wright, Vice President; Commissioner Bill Gordon, Secretary; Scott Rhees, General Manager/CEO; Steve Ferraro, Assistant General Manager; Victor Fuentes, Engineering and Operations Senior Director; Katrina Fulton, Finance and Customer Service Director; Rosario Viera, Public Information Officer and Tyler Whitney, General Counsel.

Additional staff that participated in person or via remote technology for all or part of the meeting was Kirril Pilipaka, Electrical Engineer; Maria Aguirre, Community Relations Coordinator; and Lisa Scott, Records Coordinator/Board Clerk

Public participating in person or via remote technology for all or part of the meeting was Mr. Pedro Torres, District customer and Commissioner-elect District 3; MariCruz Torres, District Customer; Pedro M. Torres; District Customer; Nelson Borja, District Customer, Kathy Sorenson, public; and another unidentifiable Zoom participant.

OPENING

Commissioner Nelson was participating via remote technology and was not yet in attendance. Commissioner Wright called the meeting to order at 8:30 a.m. and lead the Pledge of Allegiance.

Commissioner Wright reported he would preside over the meeting.

PUBLIC COMMENT

Commissioner Wright called for public comment and there was none. He asked Mr. Torres for introduction of members of the public that were in attendance on his behalf. Mr. Torres briefly introduced his family and thanked them for their support during his campaign.

OATH OF OFFICE

Ms. Viera administered the Oath of Office to Mr. Pedro Torres Jr., District 3, Commissioner-elect and congratulations were given to Mr. Torres.

EXECUTIVE SESSION

At 8:35 a.m., Commissioner Wright called for a five-minute break and noted it would be followed immediately by an executive session that would end at 8:50 a.m. He reported that the purpose of the executive session was to discuss the qualifications of an applicant for public employment as allowed by RCW 42.30.110(1)(g).

At 8:40 a.m., Commissioner Wright ended the break and immediately called for an executive session that would end at 8:50 a.m. for the purpose of discussing the qualifications of an applicant for public employment as allowed by RCW 42.30.110(1)(g).

At 8:50 a.m., Commissioner Wright ended the executive session and reconvened the regular meeting.

Commissioner Wright called for Commissioner reports.

Commissioner Nelson joined the meeting remotely at 8:54 a.m.

COMMISSIONER REPORTS

Commissioner Gordon reported that:

- As per a recent news report the Lamb Weston plant in Connell will be tore down.

Commissioner Wright reported that:

- He attended the monthly NoaNet meeting, and he provided a brief update on NoaNet matters.
- The District continues to have a low aging accounts balance and commended staff for a great job. He expressed his appreciation for the Customer Service staff.

Commissioner Nelson reported that he would like to discuss the matter of the appointment of the Interim General Manager / CEO and noted he had no other District matters to report on.

Commissioner Wright requested that Agenda Item 21 be moved to the top of the meeting agenda as Commissioner Nelson joined specifically for this agenda item and was on limited availability.

AGENDA ITEM 21, PRESENTING A RESOLUTION APPOINTING AN INTERIM GENERAL MANAGER / CHIEF EXECUTIVE OFFICER OF THE DISTRICT.

Mr. Whitney presented this agenda item and reviewed the information as listed on the Agenda Item Summary. He noted that with the announcement of Mr. Rhees' retirement an interim would need to be appointed by the Commission. He reported that Resolution 1424 was drafted as was requested at the November 12, 2024 Commission meeting and he noted that adopting the resolution would appoint Mr. Fuentes as the Interim General Manager/Chief Executive Officer of the District effective February 1, 2025.

Commissioner Wright reported that he felt strongly that Mr. Fuentes was a great candidate to fill the General Manager/CEO position, however he would like to solicit outside applicants and go through a formalized hiring process. He noted this would allow Commissioner-elect Torres to familiarize himself with staff and the hiring process. Commissioner Gordon agreed.

Commissioner Nelson noted that Mr. Fuentes was highly qualified and experienced and should be appointed as General Manager/CEO without the interim status. He reported that going through the hiring process when there was a qualified candidate in house would be a waste of District time and resources. He noted he disagreed with Commissioners Wright and Gordon.

Commissioner Wright moved and Commissioner Gordon seconded to adopt Resolution 1424 appointing Mr. Fuentes as Interim General Manager/CEO of the District. Commissioners Gordon and Wright voted in favor and Commissioner Nelson opposed. The motion passed with 2/3 majority vote.

Mr. Fuentes thanked the Commission for the opportunity to serve as Interim General Manager/CEO and noted that this was a great responsibility that he would not take lightly. Commissioner Wright requested staff prepare another resolution to set the final details of the interim appointment and bring for adoption to the next Commission meeting.

At 8:59 a.m., Commissioner Nelson left the meeting. A quorum was still present.

EMPLOYEE MINUTE

Commissioner Wright welcomed Mr. Pilipaka and asked general questions about his current position, tasks his position entails, favorite parts of his job, his professional growth at the District and what safety improvements or changes he has seen over the course of his employment.

Mr. Pilipaka reported on the duties he performs as an Electrical Engineer and noted he has been employed with the District for six months. He noted he was able to work on the Railroad Avenue Substation build.

Mr. Pilipaka reported that identifying hazards before entering an area or scenario was critical for

safety. Commissioner Wright reported that safety meetings are important because they help staff not become complacent.

Mr. Fuentes reported that Mr. Pilipaka hit the ground running and has been a great addition to the District.

CONSENT AGENDA

The Commission reviewed the Consent Agenda. Commissioner Wright asked about a write off listed and Ms. Fulton reported the account was a business and the owner had passed away. Commissioner Wright moved and Commissioner Gordon seconded to approve the Consent Agenda as follows. The motion passed unanimously with the quorum present.

- 1) To approve the minutes of the November 12, 2024 Regular Commission Meeting.
- 2) To approve payment of expenditures for November 2024 amounting to \$8,237,331.74 as audited and certified by the auditing officer as required by RCW 42.24.080, and as reviewed/certified by the General Manager/CEO as required by RCW 54.16.100, and expense reimbursement claims certified as required by RCW 42.24.090 and as listed in the attached registers and made available to the Commission for inspection prior to this action as follows:

Expenditure Type:	Amounts:
Direct Deposit Payroll – Umpqua Bank	\$ 584,658.61
Wire Transfers	5,466,749.35
Automated and Refund Vouchers (Checks)	747,369.99
Direct Deposits (EFTs)	1,442,121.32
Voids	(3,567.53)
Total:	\$ 8,237,331.74

- 3) To approve the Write Offs in substantially the amount listed on the November 2024 Write Off Report totaling \$5,266.22.

AGENDA ITEM 7, RE-OPENING THE 2025 BUDGETS PUBLIC HEARING, PRESENTING THE FINAL 2025 OPERATING AND CAPITAL BUDGETS, CLOSING THE PUBLIC HEARING AND ADOPTING A RESOLUTION APPROVING THE 2025 OPERATING AND CAPITAL BUDGETS.

Commissioner Wright reopened the public hearing for the 2025 Operating and Capital Budgets and called for public comment and none was provided. He called on Ms. Fulton for presentation of the agenda item.

Ms. Fulton reviewed the final 2025 Operating Budget and 2025 Capital Budget (Attachments A and B of the Agenda Item) and provided more information on the crosswalk items listed. She

noted that the budgets meet the District's financial policy metrics. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Gordon seconded to close the 2025 Operating and Capital Budgets public hearing and adopt Resolution 1417 as presented. The motion passed unanimously.

AGENDA ITEM 8, AUTHORIZING THE GENERAL MANAGER/CEO OR HIS DESIGNEE TO APPROVE PAYMENTS FOR AUTOMATED MAILING SERVICES, BILL INSERTS, ON-LINE PAYMENT PROCESSING AND ANNUAL SOFTWARE MAINTENANCE FOR 2025 PAYABLE TO THE NATIONAL INFORMATION SOLUTIONS COOPERATIVE.

Ms. Fulton introduced the agenda item and reviewed the information as reported on the Agenda Item Summary included in the meeting packet. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Gordon seconded to authorize the General Manager/CEO or his designee to approve 2025 payments for the services as described, payable to NISC, in an amount not to exceed \$597,225. The motion passed unanimously.

AGENDA ITEM 9, ADOPTING RESOLUTION 1418 APPROVING THE PRE-QUALIFICATION OF ELECTRICAL AND FIBER OPTIC CONTRACTORS FOR CALENDAR YEAR 2025.

Ms. Fulton introduced the agenda item and reviewed the information as reported on the Agenda Item Summary included in the meeting packet. She reviewed Exhibit A of Resolution 1418 and summarized any changes or additions to the Contractor List from last year. Staff reviewed their recommendation.

Commissioner Gordon moved and Commissioner Wright seconded to adopt Resolution 1418 as presented. The motion passed unanimously.

AGENDA ITEM 10, APPROVING A USE OF ARTIFICIAL INTELLIGENCE TECHNOLOGIES POLICY.

Ms. Fulton introduced the agenda item and reviewed the information as reported on the Agenda Item Summary included in the meeting packet. She noted that staff had presented the Use of Artificial Intelligence (AI) Technologies Policy at the October 22, 2024 Commission Meeting.

Commissioner Wright requested some minor modifications to the policy which included defining the Security Officer and incorporating the involvement of the Information Technology staff when reporting concerns or incidents.

Ms. Fulton reported that the chat bot demonstration will be done at a later date. There was general discussion on AI. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Gordon seconded to approve the Use of Artificial Intelligence Technologies Policy with the changes as discussed. The motion passed unanimously.

Mr. Torres asked if the policy applied to the Commission and noted he found it beneficial to use AI when summarizing large articles and reports. Commissioner Wright noted the policy applies to members of the Commission.

AGENDA ITEM 11, AUTHORIZING THE GENERAL MANAGER/CEO OR HIS DESIGNEE TO APPROVE CONTINUING THE UTILIZATION OF THE WASHINGTON STATE DEPARTMENT OF ENTERPRISE SERVICES CONTRACT FOR 2025 MISCELLANEOUS FIBER DOCK CREW PROJECTS.

Mr. Ferraro introduced the agenda item and reviewed the information as reported on the Agenda Item Summary in the meeting packet. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Gordon seconded to authorize the General Manager/CEO or his designee to approve continuing the utilization of the Washington State DES Contract 05620 for 2025 Miscellaneous Fiber Dock Crew Projects in an amount not to exceed \$770,000, including applicable taxes. The motion passed unanimously.

AGENDA ITEM 12, AUTHORIZING THE GENERAL MANAGER/CEO OR HIS DESIGNEE TO UTILIZE DEPARTMENT OF ENTERPRISE CONTRACT NO. 00318 FOR THE PURCHASE OF NOKIA CARE SERVICES.

Mr. Ferraro introduced the agenda item and reviewed the information as reported on the Agenda Item Summary in the meeting packet. He reported that executing the contract will provide for Nokia Care Services from 2025 through 2028. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Gordon seconded to authorize the General Manager/CEO or his designee to utilize Department of Enterprise Contract No. 00318 for the purchase of Nokia Care Services in an amount not to exceed \$155,000, which excludes sales tax, over a three-year term effective January 4, 2025 through January 3, 2028. The motion passed unanimously.

Commissioner Wright inquired when the approval limits for the General Manager/CEO were last revised. Discussion ensued on the approval limits and the current Policy 16, Purchasing Approval and Payment Authority. The Commission requested staff look at the approval limits for other entities' General Managers and bring back the information for further discussion and possible revision of the current approval limits.

At 9:35 a.m., Commissioner Gordon requested a five-minute break. At 9:40 a.m. Commissioner Wright reconvened the regular meeting.

At 9:43 a.m., the Zoom meeting platform erroneously disconnected. Zoom connection resumed at 9:44 a.m.

AGENDA ITEM 13, ADOPTING RESOLUTION 1419 AUTHORIZING THE GENERAL MANAGER/CEO OR HIS DESIGNEE TO EXECUTE A REVISED INTERLOCAL AGREEMENT ESTABLISHING THE CENTRAL WASHINGTON PUBLIC UTILITIES UNIFIED INSURANCE PROGRAM TRUST AND SUPERSEDING RESOLUTION 1321.

Mr. Ferraro introduced the agenda item and reviewed the information reported on the Agenda Item Summary in the meeting packet. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Gordon seconded to adopt Resolution 1419 as presented. The motion passed unanimously.

AGENDA ITEM 14, AUTHORIZING THE GENERAL MANAGER/CEO OR HIS DESIGNEE TO EXECUTE A CONTRACT EXTENSION WITH BOYD'S TREE SERVICE FOR TREE TRIMMING SERVICES.

Mr. Fuentes introduced the agenda item and reviewed the information reported on the Agenda Item Summary in the meeting packet. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Gordon seconded to authorize the General Manager/CEO or his designee to execute a contract extension with Boyd's Tree Services LLC, for year two funding, effective January 1, 2025 through December 31, 2025, in the amount not to exceed \$290,000. The motion passed unanimously.

AGENDA ITEM 15, ADOPTING RESOLUTION 1420 APPROVING REVISED RULES AND REGULATIONS FOR ELECTRIC SERVICE AND SUPERSEDING RESOLUTION 1411.

Mr. Fuentes introduced the agenda item and reviewed the information reported on the Agenda Item Summary in the meeting packet. He noted that the Engineering Fees included in the Rules and Regulations for Electric Service had not been updated since 2010. He reported that staff had reviewed the Engineering Fees and that after the review had determined various changes were needed. He reported on the changes which included changing the terminology from transformer capacity fee to system capacity charge, instituting an engineering application fee, and removing the unmetered temporary service.

Mr. Fuentes noted it was important to recuperate the costs of providing electric service, specifically for new electricity customers and service enhancements. He reported that a system

capacity fee was needed to establish equity between current existing customers of the District and new customers in order to fairly allocate long term costs of the District. There was discussion on similar fees being assessed by other public utilities.

Mr. Fuentes reported that if adopted the updated fees would become effective January 1, 2025. He noted that Resolution 1420 included in the meeting packet had today's meeting date as the effective date and proposed changing the Resolution to the January 1, 2025 effective date. He noted that this would allow staff to update all the corresponding documents and notify customers.

Mr. Rhees reported that that the system capacity charge will be reviewed annually to ensure it is recuperating the costs of providing electric service. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Gordon seconded to adopt Resolution 1420 with the new Engineering Fees to be effective January 1, 2025. The motion passed unanimously.

AGENDA ITEM 16, ADOPTING RESOLUTION 1421 REVISING THE DISTRICT'S ORGANIZATIONAL STATEMENT AND SUPERSEDING RESOLUTION 1403.

Mr. Whitney introduced the agenda item on behalf of Ms. Viera and reviewed the information reported on the Agenda Item Summary included in the meeting packet. He reviewed the changes as shown on Attachment A of the Agenda Item. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Gordon seconded to adopt Resolution 1421 as presented. The motion passed unanimously.

AGENDA ITEM 17, ADOPTING RESOLUTION 1422, APPROVING THE 2025 REGULAR COMMISSION MEETING SCHEDULE AND APPOINTING THE 2025 BOARD OF COMMISSION OFFICERS.

Ms. Viera introduced the agenda item and reviewed the background information as reported in the Agenda Item Summary included in the meeting packet. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Gordon seconded to adopt Resolution 1422, approving as presented. The motion passed unanimously.

AGENDA ITEM 18, APPROVING THE 2025 COMMISSION WORKSHOPS AND PRESENTATIONS SCHEDULE.

Ms. Viera introduced the agenda item and reviewed the background information as reported in

the Agenda Item Summary included in the meeting packet. She reviewed the proposed Commission presentations and workshops for 2025. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Gordon seconded to approve the 2025 Commission Meeting Workshops and Presentations in substantially the form presented. The motion passed unanimously.

AGENDA ITEM 19, DISCUSSING AND APPROVING THE 2025 ORGANIZATION REPRESENTATION LIST.

Mr. Rhees introduced the agenda item and reviewed the background information as reported in the Agenda Item Summary included in the meeting packet. Mr. Rhees reviewed staff's proposed changes for representation in 2025. Staff reviewed their recommendation.

Commissioner Wright reported that he would like to represent the District at the organizations previously represented by Commissioner Nelson. He noted this would allow Mr. Torres, Commissioner-Elect to learn more about the organizations and the District's involvement in each before being delegated to represent the District. He asked staff to revisit this matter in the summer of 2025.

Commissioner Wright moved and Commissioner Gordon seconded approving the 2025 Organization Representation List with staff's proposed changes and Commissioner Wright replacing Commissioner Nelson's representations. The motion passed unanimously.

AGENDA ITEM 20, ADOPTING RESOLUTION 1423, APPROVING A REVISED SALARY ADMINISTRATION PLAN FOR REGULAR NON-BARGAINING EMPLOYEES AND SUPERSEDING RESOLUTION 1404.

Mr. Rhees introduced the agenda item and reviewed the background information as reported in the Agenda Item Summary included in the meeting packet. He noted the revised Salary Administration Plan (Attachment A of the Agenda item) showed a general 4% increase across the salary grades. There was discussion on ensuring proper compensation for employees and the importance of hiring individuals whose values align with that of the organization. Staff reviewed their recommendation.

Commissioner Wright moved and Commissioner Gordon seconded to adopt Resolution 1423 as presented. The motion passed unanimously.

GENERAL MANAGER/CEO REPORT

Mr. Rhees reported that:

- Discussions continue regarding the Columbia River Treaty Agreement in Principle, and he provided an update.

- He and Mr. Fuentes attended the Port of Pasco's annual tenants meeting. He noted that the meeting is normally just for Port of Pasco tenants however, the Port of Pasco values the District and had extended the invitation to staff as well.

FINANCE & CUSTOMER SERVICE DIRECTOR REPORT

Ms. Fulton reported that:

- The November Key Performance Indicators (KPIs) monthly report was included in the meeting packet, and she briefly reviewed slides within the report.

Commissioner Gordon reported that he had a meeting at Energy Northwest and would have to leave the meeting shortly.

GENERAL COUNSEL REPORT

Mr. Whitney requested a two-minute executive session for the purpose of considering the minimum offering price for sale or lease of real estate as allowed per RCW 42.30.110(1)(c).

At 10:45 a.m., Commissioner Wright called for a five-minute break that would be followed immediately by a two-minute executive session.

At 10:50 a.m., Commissioner Wright ended the break and called for an executive session that would end at 10:57 a.m. for the purpose of considering the minimum offering price for sale or lease of real estate as allowed per RCW 42.30.110(1)(c).

At 10:57 a.m., Commissioner Wright ended the executive session and reconvened the regular meeting.

No other staff members reported.

CLOSING OF MEETING – ADJOURNMENT

With no further business to come before the Commission, Commissioner Wright adjourned the regular meeting at 10:58 a.m. The next regular meeting will be January 28, 2025, and begin at 8:30 a.m. The meeting will be at the District's Auditorium located at 1411 W. Clark Street, Pasco, WA. Remote technology options will be provided for members of the public to participate.

Roger Wright, President

William Gordon , Vice President

Pedro Torres Jr., Secretary



Small Works Contracts Awarded in 2024 (\$0 to \$350,000)

Contract #	Contractor Name	Job Description	Amount	Date Awarded
10048.3	Pacific Pole Inspection LLC	Pole Testing and Treatment - Year 3	\$ 116,200.00	Tuesday, January 23, 2024
10162.1	Apollo Heating and Air	HVAC Maintenance and Repairs - Year 2	\$ 82,096.00	Thursday, August 29, 2024
10209.1	Boyd's Tree Services	Tree Trimming - Year 2	\$ 291,373.00	Tuesday, December 10, 2024
10233.1	Intermountain Cleaning Services, Inc.	Janitorial Services - Year 2	\$ 54,774.00	Wednesday, December 11, 2024
10301	Siefken & Sons Construction Inc	Customer Service Remodel	\$ 203,897.00	Tuesday, June 25, 2024
10433	ESF Solutions LLC	Sidewalk Repairs	\$ 789.00	Tuesday, September 17, 2024
10463	John's Excavating & Paving	Asphalt Repairs and Improvements	\$ 13,752.00	Wednesday, October 9, 2024

Public Works Contracts Awarded in 2024 (over \$350,000)

Contract #	Contractor Name	Job Description	Amount	Date Awarded
10291	Paramount Communications	Labor for the FTTH Project (WSBO Grant)	\$ 2,326,288.20	Tuesday, August 27, 2024
10514	Washington State Department of Enterprise Services	2025 Misc. Fiber Dock Crew Projects	\$ 707,070.00	Tuesday, December 10, 2024

Limited Public Works Contracts Awarded before June 30, 2024 (under \$50,000)

Quote #	Contractor Name	Job Description	Amount	Date Awarded
225	Alpine Electric Lighting & Maintenance	Electrical for Pump Removal	\$ 2,960.00	Tuesday, March 26, 2024
231	Monarch Machine & Tool	Steel Pole Welding	\$ 540.00	Monday, April 29, 2024
232	Columbia Pumping & Construction	Curbing at the Main Office	\$ 31,931.62	Monday, May 6, 2024
234	Farmers Electric II LLC	Electric Gate Repairs	\$ 1,091.00	Monday, June 17, 2024

*The District did not award any Direct Contracting Contracts during the 2024 calendar year therefore the small Business Utilization Plan was not used.

Copies of contracts are available by contacting Julie Anderson, Purchasing Manager, at (509) 546-5950 or purchasing@franklinpud.com

Accounts Payable

Check Register - Wires

12/01/2024 To 12/31/2024

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	2739	12/02/2024	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 3 WSIB A	63,279.02
2	2745	12/06/2024	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 2	71,900.29
3	2748	12/12/2024	WIRE	112793	CITIGROUP ENERGY INC	POWER SWAP	86,470.43
4	2752	12/12/2024	WIRE	113257	EFTPS - PAYROLL TAXES	FEDERAL INCOME TAX	94,943.55
5	2754	12/12/2024	WIRE	100285	WA STATE SUPPORT REGISTRY	SUPPORT PAYMENT	337.00
6	2755	12/12/2024	WIRE	112707	THE ENERGY AUTHORITY	TEA SCHEDULING & CONSULTING	118,780.54
7	2758	12/12/2024	WIRE	114437	OREGON DEPARTMENT OF REVENUE	OREGON WORKERS BENEFIT FUND ASSESS - ER	938.14
8	2736	12/17/2024	WIRE	112707	THE ENERGY AUTHORITY	CONSULTING SERVICES	103,904.84
9	2749	12/19/2024	WIRE	112715	POWEREX CORP	POWER SUPPLY CONTRACT	846,953.61
10	2759	12/20/2024	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 3 WSIB A	61,868.24
11	2762	12/23/2024	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 2	2,175.24
12	2756	12/24/2024	WIRE	112689	BONNEVILLE POWER ADMINISTRATION	POWER & TRANSMISSION BILLS	2,295,421.00
13	2760	12/24/2024	WIRE	109978	WA STATE DEPT OF REVENUE	NOVEMBER 2024 EXCISE TAX	284,162.62
14	2766	12/26/2024	WIRE	100285	WA STATE SUPPORT REGISTRY	SUPPORT PAYMENT	337.00
15	2767	12/26/2024	WIRE	113257	EFTPS - PAYROLL TAXES	FEDERAL INCOME TAX	98,675.20
16	2768	12/26/2024	WIRE	114437	OREGON DEPARTMENT OF REVENUE	OREGON WORKERS BENEFIT FUND ASSESS - ER	1,005.43
17	2757	12/30/2024	WIRE	112709	LL&P WIND ENERGY INC	WHITE CREEK WIND	154,017.03
18	2769	12/31/2024	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 3 WSIB A	62,561.36
Total for Bank Account - 3 :							4,347,730.54
Grand Total :							4,347,730.54

Accounts Payable

Checks and Customer Refunds

12/01/2024 To 12/31/2024

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	48077	12/05/2024	CHK	100028	ABADAN	PRINTER MAINTENANCE	389.62
2	48078	12/05/2024	CHK	100171	BASIN DISPOSAL INC	UTILITY SERVICES	3,247.37
3	48079	12/05/2024	CHK	113906	BEAVER BARK LTD	GROUPS MAINTENANCE & SUPPLIES	206.51
4	48080	12/05/2024	CHK	104565	BIG BEND ELECTRIC COOPERATIVE INC	UTILITY SERVICES	118.55
5	48081	12/05/2024	CHK	114254	BORDER STATES INDUSTRIES INC	WAREHOUSE MATERIALS & SUPPLIES	695.87
6	48082	12/05/2024	CHK	114515	BOWMAN CONSULTING GROUP LTD	PROFESSIONAL SERVICES	1,290.00
7	48083	12/05/2024	CHK	114378	CABLE HUSTON LLP	PROFESSIONAL SERVICES	3,819.50
8	48084	12/05/2024	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	57,542.46
9	48085	12/05/2024	CHK	100354	CITY OF CONNELL	UTILITY SERVICES	80.76
10	48086	12/05/2024	CHK	100354	CITY OF CONNELL	PROFESSIONAL SERVICES	400.00
11	48087	12/05/2024	CHK	100360	CITY OF PASCO	UTILITY SERVICES	340.49
12	48088	12/05/2024	CHK	113363	COLEMAN OIL COMPANY	GAS & OTHER FUELS	9,349.45
13	48089	12/05/2024	CHK	110413	COMPUNET INC	SOFTWARE MAINTENANCE	7,175.83
14	48090	12/05/2024	CHK	100344	CONNELL GRANGE SUPPLY CO INC	BUILDING MAINTENANCE & SUPPLIES	52.15
15	48091	12/05/2024	CHK	100346	CONNELL OIL INC	GAS & OTHER FUELS	1,063.68
16	48092	12/05/2024	CHK	113124	D J'S ELECTRICAL INC	DOCK CREW WORK	493,569.14
17	48093	12/05/2024	CHK	103040	FIRE PROTECTION SPECIALISTS LLC	ANNUAL BUILDING FIRE & ALARM TESTING	1,509.45
18	48094	12/05/2024	CHK	109280	FRANKLIN CONSERVATION DISTRICT	EDUCATION PROGRAM	4,000.00
19	48095	12/05/2024	CHK	103521	GRAYBAR ELECTRIC INC	BROADBAND MATERIALS & SUPPLIES	5,478.98
20	48096	12/05/2024	CHK	107277	JUB ENGINEERS INC	PROFESSIONAL SERVICES	3,392.50
21	48097	12/05/2024	CHK	114363	KAIZEN CONSTRUCTION AND DEVELOPMENT LLC	RETAINAGE RELEASE CONTRACT 10151	2,696.88
22	48098	12/05/2024	CHK	114080	LOOMIS ARMORED US LLC	ARMORED CAR SERVICE	786.21
23	48099	12/05/2024	CHK	100006	LOURDES OCCUPATIONAL HEALTH CENTER	MEDICAL SERVICES	270.00
24	48100	12/05/2024	CHK	114307	MILSOFT UTILITY SOLUTIONS INC	SOFTWARE MAINTENANCE	882.09
25	48101	12/05/2024	CHK	114186	ONEBRIDGE BENEFITS INC	FLEX PLAN	50.00
26	48102	12/05/2024	CHK	100452	ORKIN EXTERMINATING INC	PEST CONTROL	138.30
27	48103	12/05/2024	CHK	100580	PASCO RENTALS INC	GROUPS MAINTENANCE & SUPPLIES	19.06
28	48104	12/05/2024	CHK	114320	RADAR ENGINEERS INC	OPERATING SUPPLIES	1,224.93
29	48105	12/05/2024	CHK	113898	REESE CONCRETE PRODUCTS MANUFACTURING	WAREHOUSE MATERIALS & SUPPLIES	27,225.00
30	48106	12/05/2024	CHK	100143	TRI CITIES BATTERY INC	OPERATING SUPPLIES	31.84
31	48107	12/05/2024	CHK	114099	U.S. PAYMENTS LLC	KIOSK TRANSACTIONS AND FEES	920.62
32	48108	12/05/2024	CHK	111471	VERIZON WIRELESS SERVICES LLC	PHONE SERVICES	465.78
33	48109	12/05/2024	CHK	109927	VESTIS SERVICES LLC	MATS AND COVERALLS	166.43
34	48110	12/05/2024	CHK	100290	WA PUBLIC UTILITY DISTRICT ASSOC	DUES & MEMBERSHIP	9,507.00
35	48111	12/05/2024	CHK	111202	WESTERN RENEWABLE ENERGY WREGIS	TRANSFER FEES	20.35
36	48112	12/05/2024	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	300.00
37	48113	12/05/2024	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	42,038.19
38	48114	12/12/2024	CHK	100179	BENTON FRANKLIN CAC	HELPING HANDS	841.42
39	48115	12/12/2024	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	2,848.82
40	48116	12/12/2024	CHK	112936	CENTURY LINK	PHONE SERVICES	360.35
41	48117	12/12/2024	CHK	100360	CITY OF PASCO	UTILITY SERVICES	24.27
42	48118	12/12/2024	CHK	112903	CITY OF RICHLAND	UTILITY SERVICES	28.20
43	48119	12/12/2024	CHK	110413	COMPUNET INC	SOFTWARE MAINTENANCE & SUPPLIES	2,013.67
44	48120	12/12/2024	CHK	113124	D J'S ELECTRICAL INC	DOCK CREW WORK	137,300.72
45	48121	12/12/2024	CHK	114077	EMPIRE INNOVATION GROUP LLC	FLEX PLAN	987.50

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#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
46	48122	12/12/2024	CHK	100197	FEDEX	SHIPPING CHARGES	119.33
47	48123	12/12/2024	CHK	100697	FRONTIER FENCE INC	BUILDING MAINTENANCE & SUPPLIES	135.80
48	48124	12/12/2024	CHK	103521	GRAYBAR ELECTRIC INC	BROADBAND MATERIALS & SUPPLIES	83,480.44
49	48125	12/12/2024	CHK	114007	GRIGG ENTERPRISES INC	BUILDING MAINTENANCE & SUPPLIES	51.15
50	48126	12/12/2024	CHK	102722	LES SCHWAB TIRE CENTERS OF WA INC	VEHICLE TIRES SUPPLIES	848.24
51	48127	12/12/2024	CHK	113908	MILNE ENTERPRISES INC	BUILDING MAINTENANCE & SUPPLIES	19.58
52	48128	12/12/2024	CHK	100452	ORKIN EXTERMINATING INC	PEST CONTROL	2,306.02
53	48129	12/12/2024	CHK	113084	PAPE MATERIAL HANDLING INC	WAREHOUSE MATERIALS & SUPPLIES	217.97
54	48130	12/12/2024	CHK	104915	PEND OREILLE PUD	CWPU EXPENSE	1,191.91
55	48131	12/12/2024	CHK	101875	RAY POLAND & SONS	DISPOSAL SERVICE	25.00
56	48132	12/12/2024	CHK	100483	SIEFKEN & SONS CONSTRUCTION INC	PROJECT WORK	45,816.68
57	48133	12/12/2024	CHK	114071	STUART C IRBY CO.	BROADBAND MATERIALS & SUPPLIES	3,519.69
58	48134	12/12/2024	CHK	112127	US BANK - P CARDS & TRAVEL	PURCHASE CARD	3,438.98
59	48135	12/12/2024	CHK	112127	US BANK - P CARDS & TRAVEL	TRAVEL CARD	364.20
60	48136	12/12/2024	CHK	111471	VERIZON WIRELESS SERVICES LLC	PHONE SERVICES	13,464.93
61	48137	12/12/2024	CHK	109927	VESTIS SERVICES LLC	MATS AND COVERALLS	184.60
62	48138	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	141.79
63	48139	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	16.47
64	48140	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	415.81
65	48141	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	66.65
66	48142	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	70.50
67	48143	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	26.81
68	48144	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	222.55
69	48145	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	7.24
70	48146	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	236.60
71	48147	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	11.60
72	48148	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	219.99
73	48149	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	78.40
74	48150	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	121.71
75	48151	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	152.61
76	48152	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	127.64
77	48153	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	57.39
78	48154	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	46.15
79	48155	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	63.68
80	48156	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	280.93
81	48157	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	59.92
82	48158	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	26.08
83	48159	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	30.37
84	48160	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	274.62
85	48161	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	131.44
86	48162	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	91.87
87	48163	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	225.15
88	48164	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	128.22
89	48165	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	299.90
90	48166	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	994.27

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#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
91	48167	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	38.90
92	48168	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	100.25
93	48169	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	213.28
94	48170	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	67.29
95	48171	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	23.06
96	48172	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	142.05
97	48173	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	85.77
98	48174	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	43.08
99	48175	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	73.36
100	48176	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	21.46
101	48177	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	256.19
102	48178	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	400.93
103	48179	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	154.68
104	48180	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	117.04
105	48181	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	209.03
106	48182	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	194.96
107	48183	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	117.42
108	48184	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	54.15
109	48185	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	165.57
110	48186	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	164.86
111	48187	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	159.39
112	48188	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	142.60
113	48189	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	103.90
114	48190	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	185.58
115	48191	12/12/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	92.47
116	48192	12/19/2024	CHK	100028	ABADAN	PRINTER MAINTENANCE	337.03
117	48193	12/19/2024	CHK	100087	ALTEC INDUSTRIES INC	VEHICLE REPAIR AND SUPPLIES	518.35
118	48194	12/19/2024	CHK	100129	APOLLO SHEET METAL INC	HVAC MAINTENANCE	7,466.54
119	48195	12/19/2024	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	2,374.02
120	48196	12/19/2024	CHK	112936	CENTURY LINK	PHONE SERVICES	260.77
121	48197	12/19/2024	CHK	101285	CITY OF PASCO	ROW PERMIT FEE	20.00
122	48198	12/19/2024	CHK	100362	CITY OF PASCO	OCCUPATION/UTILITY	424,103.09
123	48199	12/19/2024	CHK	100360	CITY OF PASCO	UTILITY SERVICES	692.12
124	48200	12/19/2024	CHK	110413	COMPUNET INC	SOFTWARE MAINTENANCE	391.06
125	48201	12/19/2024	CHK	113369	CORWIN OF PASCO LLC	AUTO PARTS	276.48
126	48202	12/19/2024	CHK	105071	DIRECT AUTOMOTIVE	OPERATING SUPPLIES	536.33
127	48203	12/19/2024	CHK	100197	FEDEX	SHIPPING & POSTAGE	298.26
128	48204	12/19/2024	CHK	100206	FRANKLIN COUNTY GRAPHIC	ADVERTISING	112.50
129	48205	12/19/2024	CHK	103521	GRAYBAR ELECTRIC INC	BROADBAND MATERIALS & SUPPLIES	6,351.05
130	48206	12/19/2024	CHK	114031	HOME DEPOT USA	PAPER PRODUCTS	617.46
131	48207	12/19/2024	CHK	114334	HOWARD INDUSTRIES INC	WAREHOUSE MATERIALS & SUPPLIES	26,477.95
132	48208	12/19/2024	CHK	112980	IRRIGATION SPECIALISTS INC	BUILDING MAINTENANCE & SUPPLIES	176.08
133	48209	12/19/2024	CHK	114265	JASON KRONE	BROADBAND MATERIALS & SUPPLIES	16,102.88
134	48210	12/19/2024	CHK	113908	MILNE ENTERPRISES INC	OPERATING TOOLS	366.14
135	48211	12/19/2024	CHK	100452	ORKIN EXTERMINATING INC	PEST CONTROL	185.12

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#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
136	48212	12/19/2024	CHK	100394	OXARC INC	NITROGEN & OTHER GASES	103.24
137	48213	12/19/2024	CHK	100411	RANCH & HOME INC	BUILDING MAINTENANCE & SUPPLIES	177.42
138	48214	12/19/2024	CHK	101875	RAY POLAND & SONS	RETAINAGE RELEASE CONTRACT 10248	6,537.50
139	48215	12/19/2024	CHK	100143	TRI CITIES BATTERY INC	OPERATING SUPPLIES	24.70
140	48216	12/19/2024	CHK	114099	U.S. PAYMENTS LLC	KIOSK TRANSACTIONS AND FEES	895.00
141	48217	12/19/2024	CHK	114108	VERIZON CONNECT FLEET USA LLC	FLEET MANAGEMENT SERVICES	1,273.09
142	48218	12/19/2024	CHK	111471	VERIZON WIRELESS SERVICES LLC	PHONE SERVICES	465.78
143	48219	12/19/2024	CHK	109927	VESTIS SERVICES LLC	MATS AND COVERALLS	334.36
144	48220	12/19/2024	CHK	113626	WATER STREET PUBLIC AFFAIRS LLC	CONSULTING SERVICES	3,500.00
145	48221	12/19/2024	CHK	114162	ZAYO GROUP HOLDINGS INC	BROADBAND SERVICES	2,722.27
146	48222	12/19/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	61.54
147	48223	12/19/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	17.26
148	48224	12/19/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	124.16
149	48225	12/19/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	167.71
150	48226	12/19/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	194.90
151	48227	12/19/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	135.24
152	48228	12/19/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	86.34
153	48229	12/19/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	10.07
154	48230	12/19/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	172.28
155	48231	12/19/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	44.80
156	48232	12/19/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	180.61
157	48233	12/19/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	14.71
158	48234	12/19/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	163.15
159	48235	12/24/2024	CHK	100028	ABADAN	PRINTER MAINTENANCE	141.57
160	48236	12/24/2024	CHK	100129	APOLLO SHEET METAL INC	HVAC MAINTENANCE	697.98
161	48237	12/24/2024	CHK	100360	CITY OF PASCO	UTILITY SERVICES	684.08
162	48238	12/24/2024	CHK	112961	CITY OF RICHLAND	FIBER LEASE	733.73
163	48239	12/24/2024	CHK	110413	COMPUNET INC	SOFTWARE MAINTENANCE	3,972.35
164	48240	12/24/2024	CHK	100138	ELECTRICAL CONSULTANTS INC	PROFESSIONAL SERVICES	11,424.00
165	48241	12/24/2024	CHK	112420	ELECTROMARK COMPANY	OFFICE FORMS	680.36
166	48242	12/24/2024	CHK	114077	EMPIRE INNOVATION GROUP LLC	FLEX PLAN	986.58
167	48243	12/24/2024	CHK	100198	FEDERATED RURAL ELECTRIC INSURANCE CORP	INSURANCE DEDUCTIBLE	1,000.00
168	48244	12/24/2024	CHK	114136	FIRE FARMS LLC	SAFETY TRAINING	1,125.00
169	48245	12/24/2024	CHK	114007	GRIGG ENTERPRISES INC	BUILDING MAINTENANCE & SUPPLIES	92.51
170	48246	12/24/2024	CHK	114477	H&L AUTO GLASS LLC	VEHICLE WINDSHIELD REPAIR	1,213.11
171	48247	12/24/2024	CHK	113706	INTERMOUNTAIN CLEANING SERVICE INC	JANITORIAL SERVICES	4,251.25
172	48248	12/24/2024	CHK	114527	JOHN EXCAVATING	BUILDING MAINTENANCE & REPAIRS	8,745.78
173	48249	12/24/2024	CHK	107277	JUB ENGINEERS INC	PROFESSIONAL SERVICES	4,202.00
174	48250	12/24/2024	CHK	108667	KEVIN DOUGLAS BROWN	SUBSTATION GROUNDS MAINTENANCE	15,597.37
175	48251	12/24/2024	CHK	112886	SHERMAN & REILLY INC	OPERATING TOOLS	1,137.89
176	48252	12/24/2024	CHK	114071	STUART C IRBY CO.	WAREHOUSE MATERIALS & SUPPLIES	596.55
177	48253	12/24/2024	CHK	114534	TAWTNUK INSTITUTE CORP	ENERGY SERVICES	3,899.70
178	48254	12/24/2024	CHK	113870	TOTH AND ASSOCIATES INC	PROFESSIONAL SERVICES	420.00
179	48255	12/24/2024	CHK	104596	TRI CITIES AREA JOURNAL OF BUSINESS	ADVERTISING	1,575.00
180	48256	12/24/2024	CHK	112127	US BANK - P CARDS & TRAVEL	PURCHASE CARD	12,307.11

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#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
181	48257	12/24/2024	CHK	111471	VERIZON WIRELESS SERVICES LLC	PHONE SERVICES	105.04
182	48258	12/24/2024	CHK	113999	WESMAR AUTOMOTIVE	OPERATING SUPPLIES	103.46
183	48259	12/24/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	56.57
184	48260	12/24/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	246.97
185	48261	12/24/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	161.95
186	48262	12/24/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	31.26
187	48263	12/24/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	71.24
188	48264	12/24/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	65.97
189	48265	12/24/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	22.79
190	48266	12/24/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	339.03
191	48267	12/24/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	121.35
192	48268	12/24/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	119.52
193	48269	12/24/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	168.30
194	48270	12/24/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	30.42
195	48271	12/24/2024	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	16.32
Total for Bank Account - 1 :							1,570,221.56
Grand Total :							1,570,221.56

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Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	30293	12/05/2024	DD	114180	2001 SIXTH LLC	BROADBAND SERVICES	150.00
2	30294	12/05/2024	DD	113886	AMAZON CAPITAL SERVICES INC	OPERATING TOOLS	1,424.64
3	30295	12/05/2024	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	1,663.99
4	30296	12/05/2024	DD	100339	CENTURY LINK	PHONE SERVICES	207.30
5	30297	12/05/2024	DD	1232	ENOCH DAHL	TRAVEL REIMBURSEMENT	214.10
6	30298	12/05/2024	DD	100216	GENERAL PACIFIC INC	SAFETY EQUIPMENT	102,522.92
7	30299	12/05/2024	DD	112981	GREEN ENERGY TODAY LLC	ESQUATZEL DAM PROJECT	13,386.88
8	30300	12/05/2024	DD	113033	HYAS GROUP LLC	CONSULTING SERVICES	10,000.00
9	30301	12/05/2024	DD	114529	INSULX INSULATION LLC	ENERGY SERVICES	12,378.69
10	30302	12/05/2024	DD	101501	JIM'S PACIFIC GARAGES INC	OPERATING SUPPLIES	395.03
11	30303	12/05/2024	DD	113652	LEAF CAPITAL FUNDING LLC	PRINTER LEASE	984.87
12	30304	12/05/2024	DD	113201	NAPA	AUTO PARTS	546.89
13	30305	12/05/2024	DD	111368	ONLINE INFORMATION SERVICES INC	UTILITY EXCHANGE REPORT	544.55
14	30306	12/05/2024	DD	113294	PARAMOUNT COMMUNICATIONS, INC	FIBER DOCK CREW	10,030.84
15	30307	12/05/2024	DD	112792	PASCO TIRE FACTORY INC	VEHICLE TIRES & SUPPLIES	3,207.77
16	30308	12/05/2024	DD	113168	PORTLAND GENERAL ELECTRIC COMPANY	COB INTERTIE	12,044.16
17	30309	12/05/2024	DD	100300	PRINCIPAL BANK PCS	INSURANCE PREMIUM	136,715.20
18	30310	12/05/2024	DD	114312	RELIANCE STANDARD LIFE INSURANCE CO	INSURANCE PREMIUM	5,649.68
19	30311	12/05/2024	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	7,226.20
20	30312	12/05/2024	DD	100195	STAPLES ADVANTAGE	OFFICE SUPPLIES	5,392.95
21	30313	12/05/2024	DD	100478	TRI CITY HERALD	ADVERTISING	495.13
22	30314	12/05/2024	DD	114469	TUPS LLC	BROADBAND MATERIALS & SUPPLIES	7,199.81
23	30403	12/12/2024	DD	113886	AMAZON CAPITAL SERVICES INC	HARDWARE PURCHASE	76.83
24	30404	12/12/2024	DD	112936	CENTURY LINK	PHONE SERVICES	2.13
25	30405	12/12/2024	DD	113811	SOLAR INCENTIVE CREDIT	SOLAR INCENTIVE CREDIT	1,393.14
26	30406	12/12/2024	DD	114144	COGENT COMMUNICATIONS INC	BROADBAND SERVICES	3,175.60
27	30407	12/12/2024	DD	102842	ENERGY NORTHWEST	NINE CANYON	169,167.95
28	30408	12/12/2024	DD	107217	FINANCIAL CONSULTING SOLUTIONS GROUP INC	PROFESSIONAL SERVICES	200.00
29	30409	12/12/2024	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	10,530.63
30	30410	12/12/2024	DD	100229	GRAINGER INC	OFFICE SUPPLIES	111.47
31	30411	12/12/2024	DD	113299	HRA VEBA TRUST	VEBA	17,818.03
32	30412	12/12/2024	DD	100245	IBEW LOCAL 77	UNION DUES	6,082.01
33	30413	12/12/2024	DD	114529	INSULX INSULATION LLC	ENERGY SERVICES	11,468.84
34	30414	12/12/2024	DD	1107	DEREK A LARSON	TRAVEL REIMBURSEMENT	563.62
35	30415	12/12/2024	DD	100448	LAWSON PRODUCTS INC	OPERATING SUPPLIES	893.87
36	30416	12/12/2024	DD	112949	LUMEN	PHONE SERVICES	51.85
37	30417	12/12/2024	DD	114319	MISSIONSQUARE 106134	DEFERRED COMPENSATION	1,076.92
38	30418	12/12/2024	DD	114295	MISSIONSQUARE 107514	DEFERRED COMPENSATION	14,098.56
39	30419	12/12/2024	DD	114294	MISSIONSQUARE 301671	DEFERRED COMPENSATION	26,804.48
40	30420	12/12/2024	DD	114170	MPOWER TECHNOLOGIES INC	SOFTWARE MAINTENANCE	4,100.00
41	30421	12/12/2024	DD	113201	NAPA	AUTO PARTS	313.56
42	30422	12/12/2024	DD	101318	NORTHWEST OPEN ACCESS NETWORK	PROFESSIONAL SERVICES	518.00

Accounts Payable

Check Register - Direct Deposit

12/01/2024 To 12/31/2024

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
43	30423	12/12/2024	DD	112792	PASCO TIRE FACTORY INC	VEHICLE TIRES AND REPAIRS	762.49
44	30424	12/12/2024	DD	112792	PASCO TIRE FACTORY INC	VEHICLE TIRES	755.41
45	30425	12/12/2024	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	4,185.03
46	30426	12/12/2024	DD	114471	SIXTY MOUNTAIN PLLC	ENGINEERING SERVICES	1,606.20
47	30427	12/12/2024	DD	100195	STAPLES ADVANTAGE	OFFICE SUPPLIES	1,321.79
48	30428	12/12/2024	DD	113684	SUSTAINABLE LIVING CENTER	LOW INCOME CERTIFICATIONS	625.00
49	30429	12/12/2024	DD	102263	TYNDALE COMPANY INC	FIRE SAFETY CLOTHING	166.62
50	30430	12/12/2024	DD	100277	UNITED WAY	UNITED WAY	100.00
51	30431	12/12/2024	DD	1023	ANGEL H VALDOVINOS	EMPLOYEE REIMBURSEMENT	150.00
52	30432	12/12/2024	DD	1113	ROGER G WRIGHT	TRAVEL REIMBURSEMENT	418.77
53	30433	12/19/2024	DD	112724	A W REHN & ASSOCIATES	COBRA NOTIFICATION	44.00
54	30434	12/19/2024	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	15,405.87
55	30435	12/19/2024	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	14,023.87
56	30436	12/19/2024	DD	100229	GRAINGER INC	OPERATING TOOLS	250.03
57	30437	12/19/2024	DD	113442	ICE TRADE VAULT, LLC	COUNTERPARTY TRADE FEE	435.00
58	30438	12/19/2024	DD	114529	INSULX INSULATION LLC	ENERGY SERVICES	29,119.13
59	30439	12/19/2024	DD	101501	JIM'S PACIFIC GARAGES INC	OPERATING SUPPLIES	656.94
60	30440	12/19/2024	DD	113201	NAPA	AUTO PARTS	269.92
61	30441	12/19/2024	DD	113269	NISC	MAILING SERVICES AND INSERT BILLING	50,999.39
62	30442	12/19/2024	DD	101318	NORTHWEST OPEN ACCESS NETWORK	FIBER SERVICES	9,884.98
63	30443	12/19/2024	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	3,798.87
64	30444	12/19/2024	DD	100195	STAPLES ADVANTAGE	PAPER PRODUCTS	47.58
65	30445	12/19/2024	DD	100283	UTILITIES UNDERGROUND LOCATION CENTER	LOCATE SERVICES	293.04
66	30534	12/26/2024	DD	102600	A-L COMPRESSED GASES	OPERATING SUPPLIES	262.48
67	30535	12/26/2024	DD	113886	AMAZON CAPITAL SERVICES INC	OPERATING SUPPLIES	226.74
68	30536	12/26/2024	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	30,832.86
69	30537	12/26/2024	DD	101625	CARLSON SALES INC	METER SHOP & MATERIALS	62,337.63
70	30538	12/26/2024	DD	114144	COGENT COMMUNICATIONS INC	BROADBAND SERVICES	2,320.63
71	30539	12/26/2024	DD	1232	ENOCH DAHL	TRAVEL REIMBURSEMENT	54.88
72	30540	12/26/2024	DD	113663	DATA HARDWARE DEPOT LP	BROADBAND MATERIALS & SUPPLIES	1,332.44
73	30541	12/26/2024	DD	102842	ENERGY NORTHWEST	PACKWOOD	32,862.00
74	30542	12/26/2024	DD	113902	FOXIT SOFTWARE INCORPORATED	SOFTWARE LICENSE	4,426.17
75	30543	12/26/2024	DD	100229	GRAINGER INC	OPERATING TOOLS	93.58
76	30544	12/26/2024	DD	113299	HRA VEBA TRUST	VEBA	9,860.96
77	30545	12/26/2024	DD	101501	JIM'S PACIFIC GARAGES INC	OPERATING SUPPLIES	14.77
78	30546	12/26/2024	DD	113261	LANDIS+GYR TECHNOLOGY, INC	SOFTWARE MAINTENANCE	6,441.26
79	30547	12/26/2024	DD	100448	LAWSON PRODUCTS INC	OPERATING SUPPLIES	1,579.92
80	30548	12/26/2024	DD	113652	LEAF CAPITAL FUNDING LLC	PRINTER LEASE	962.23
81	30549	12/26/2024	DD	114319	MISSIONSQUARE 106134	DEFERRED COMPENSATION	1,076.92
82	30550	12/26/2024	DD	114295	MISSIONSQUARE 107514	DEFERRED COMPENSATION	14,456.75
83	30551	12/26/2024	DD	114294	MISSIONSQUARE 301671	DEFERRED COMPENSATION	19,279.32
84	30552	12/26/2024	DD	113201	NAPA	AUTO PARTS	119.79

Accounts Payable

Check Register - Direct Deposit

12/01/2024 To 12/31/2024

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
85	30553	12/26/2024	DD	113294	PARAMOUNT COMMUNICATIONS, INC	FIBER DOCK CREW	57,612.02
86	30554	12/26/2024	DD	113168	PORTLAND GENERAL ELECTRIC COMPANY	COB INTERTIE	12,044.16
87	30555	12/26/2024	DD	114022	PURE WATER PARTNERS LLC	WATER COOLER RENTAL	419.30
88	30556	12/26/2024	DD	113445	RELIABLE EQUIPMENT & SERVICE COMPANY, IN	OPERATING TOOLS	546.48
89	30557	12/26/2024	DD	114326	RELIANCE STANDARD LIFE INSURANCE CO /ASO	INSURANCE PREMIUM	105.00
90	30558	12/26/2024	DD	100291	STATE AUDITOR'S OFFICE	AUDIT SERVICES	3,646.50
91	30559	12/26/2024	DD	102263	TYNDALE COMPANY INC	FIRE SAFETY CLOTHING	3,074.72
92	30560	12/26/2024	DD	114204	VITAL RECORDS HOLDINGS LLC	RECORDS STORAGE SERVICES	549.45
Total for Bank Account - 3 :							<u>1,002,687.98</u>
Grand Total :							1,002,687.98

Franklin PUD - Write Off Report

Write Off Report for the Month of: **Jan-25**

Write Off Report for the Month of: **Jan-25**

Collection Agency: **Armada Corporation**[illegible][illegible]

AGENDA ITEM 4

Franklin PUD Commission Meeting Packet
Agenda Item Summary

Presenter: Scott Rhees
General Manager/CEO
Date: January 28, 2025

☐ REPORT
☐ DISCUSSION
☒ ACTION REQUIRED

1. OBJECTIVE:

Adopting a Resolution Expressing the Appreciation for the Service of Stuart Nelson Former District 3 Commissioner of the District.

2. BACKGROUND:

The Commission, General Manager/CEO and District staff desire to express their appreciation for the time, work and advocacy of public power Mr. Stu Nelson provided.

Mr. Nelson served as the former District 3 Commissioner for over 21 years. He advocated for and provided support for the District on many regional issues in the various roles he held as a community leader and as a District Commissioner.

Staff recommends that the Commission adopt Resolution 1425 as presented.

3. SUGGESTED MOTION:

I move to adopt Resolution 1425 as presented.

RESOLUTION 1425

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON**

**EXPRESSING THE APPRECIATION
FOR THE SERVICE OF STUART NELSON FORMER DISTRICT 3 COMMISSIONER**

WHEREAS, the Board of Commissioners (the Commission) of Public Utility District No. 1 of Franklin County (the District) would like to express their appreciation for the service provided by Stuart Nelson (Mr. Nelson), and

WHEREAS, Mr. Nelson served as District 3 Commissioner since November 2003, and

WHEREAS, Mr. Nelson was a valuable member of the District's Commission for over 21 years, and

WHEREAS, Mr. Nelson advocated for and provided support for the District on regional issues in the various roles he held as a community leader and as a Commissioner, and

WHEREAS, on behalf of the District, Mr. Nelson also served on the Energy Northwest, Participants Review Board, and the Northwest Public Power Association, Board of Trustees, and

WHEREAS, Mr. Nelson represented the District at Public Power Council and Washington Public Utility Districts Association meetings, and

WHEREAS, the Commission, General Manager/CEO and staff desire to express their appreciation and gratitude for the many years of service and dedication Mr. Nelson had for the District, now therefore

BE IT RESOLVED that the Commission of Public Utility District No. 1 of Franklin County expresses its sincere appreciation and gratitude for Mr. Nelson's dedicated service to the District as the former District 3 Commissioner, community leader and public power advocate.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Franklin County at an open public meeting this 28th day of January 2025.

Roger Wright, President

William Gordon, Vice President

Pedro Torres, Secretary

AGENDA ITEM 7

Franklin PUD Commission Meeting Packet
Agenda Item Summary

Presenter: Steve Ferraro
Assistant General Manager
Date: January 28, 2025

☐ REPORTING ONLY
☒ **FOR DISCUSSION**
☐ ACTION REQUIRED

-
1. **OBJECTIVE:**
Cyber Security Presentation.
 2. **BACKGROUND:**
Staff will provide a cyber security presentation.
 3. **SUGGESTED MOTION:**
No action required, presentation for discussion purposes.

AGENDA ITEM 8

Franklin PUD Commission Meeting Packet
Agenda Item Summary

Presenter: Rosario Viera
Public Information Officer
Date: January 28, 2025

☐ REPORTING ONLY
☐ FOR DISCUSSION
☒ **ACTION REQUIRED**

1. OBJECTIVE:

Adopting a Resolution Appointing an Agent for Service of Claims for the District and Superseding Resolutions 1369 and 1406.

2. BACKGROUND:

RCW 4.96.020 requires the Commission appoint an agent for service of damage claims being asserted against the District, and file the name, address, and normal business hours of this agent with the Franklin County Auditor.

Resolution 1369 appoints Victor Fuentes as the claims agent, and in January 2024 through Resolution 1406 the hours of the claims agent were revised due the District's new hours of operations.

With the recent appointment of Mr. Fuentes as Interim General Manager/CEO staff believes it is prudent to appoint another staff member as the District's claim agent. Alexis McLaurin is experienced in the managing of the claims and is qualified to assume the duties of the claims agent.

Staff recommends the Commission adopt Resolution 1426 appointing Alexis McLaurin as the Claims Agent of the District. Adopting Resolution 1426 also instructs staff to file the resolution with the Franklin County Auditor as per the RCW.

3. SUGGESTED MOTION:

I move to adopt Resolution 1426 as presented.

RESOLUTION 1426

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO 1 OF FRANKLIN COUNTY, WASHINGTON**

**APPOINTING AN AGENT FOR SERVICE OF DAMAGE CLAIMS FOR THE DISTRICT
AND SUPERSEDING RESOLUTIONS 1369 AND 1406**

WHEREAS, the Board of Commissioners (the Commission) of Public Utility District No. 1 of Franklin County (the District) is required, pursuant to Revised Code of Washington (RCW) 4.96.020, to appoint an agent to receive any claim for damages made against the District; and

WHEREAS, RCW 4.96.020 further requires that the District record the identity of the agent and the address where he or she may be reached during the normal business hours of the District with the Franklin County Auditor's office; and

WHEREAS, RCW 4.96.020 requires that all claims for damages being asserted against the District be presented to the agent within the applicable period of limitations within which a lawsuit may be commenced; now therefore

BE IT RESOLVED THAT the Commission appoints Alexis McLaurin whose business address is 1411 W. Clark Street, Pasco, Washington, 99301 and normal business hours are 7:00 a.m. to 6:00 p.m., Monday through Thursday, except Fridays and District observed holidays, as the agent for service of claims against the District.

BE IF FURTHER RESOLVED that the appointment is effective as of the date of this Resolution.

BE IT FURTHER RESOLVED that Resolutions 1369 and 1406 are superseded.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be filed with the office of the Franklin County Auditor for recording.

ADOTPED BY the Board of Commissioners of Public Utility District No. 1 of Franklin County, Washington at an open public meeting this 28th of January 2025.

Roger Wright, President

William Gordon, Vice President

Pedro Torres Jr., Secretary

AGENDA ITEM 9

Franklin PUD Commission Meeting Packet
Agenda Item Summary

Presenter: Rosario Viera
Public Information Officer
Date: January 28, 2025

☐ REPORTING ONLY
☐ FOR DISCUSSION
☒ **ACTION REQUIRED**

1. OBJECTIVE:

Approving Revisions to the 2025 Commission Meeting Workshops and Presentations Schedule.

2. BACKGROUND:

The schedule of proposed workshops and presentations for 2025 Commission meetings was approved at the December 2024 meeting. Since then, changes have been requested for two of the proposed workshop dates, as shown below :

Month/Day	Topic	Type
January 28	Cyber/IT Update	Presentation
February 11	NISC Benefits / Program Application Efficiencies	Presentation
March 25	BPA Product Options	Presentation
March 25 (1 PM)	Governance Training	Afternoon Workshop
April 22	Financial Update	Presentation
May 27	FTTH (Broadband Update)	Presentation
May 27 (1 PM)	Governance Training	Afternoon Workshop
June 24 (1 PM)	Business Continuity Plan	Afternoon Workshop
July 22	Social Media Update (Communications)	Presentation
August 26	Legislative Update Warehouse – Barcoding / Inventory Update	Presentations
September 23 (1 PM)	Business Continuity Plan	Afternoon Workshop
October 28	Smart Meter Update - Data and Use of Data	Afternoon Workshop
November 12 (1 PM)	Electric System Study/Curtailment Process	Afternoon Workshop

Staff recommends that after review and discussion the Commission approve the revised 2025 Commission meeting presentation and workshops as presented today.

3. SUGGESTED MOTION:

I move to approve the revised 2025 Commission Meeting Workshops and Presentations in substantially the form presented today.

AGENDA ITEM 10

Franklin PUD Commission Meeting Packet
Agenda Item Summary

FRANKLIN PUD – AGENDA ITEM SUMMARY

Presenter:	Katrina Fulton	<input type="checkbox"/>	REPORT
	Finance and Customer Service Director	<input type="checkbox"/>	DISCUSSION
Date:	January 28, 2025	<input checked="" type="checkbox"/>	ACTION REQUIRED

1. OBJECTIVE:

Adopting a Resolution Accepting Grant Funds Awarded by Hanford Area Economic Investment Fund.

2. BACKGROUND:

The Hanford Area Economic Investment Fund (HAEIF) was established by the Washington State Legislature in 1991 to finance projects to expand and diversify the economy and decrease dependence on U.S. Department of Energy operations in the Tri-Cities region. The HAEIF is administered by the Washington State Department of Commerce. In August of 2024, the District was notified of an opportunity to apply for available grant funding of \$100,000 provided by the HAEIF.

Staff submitted a proposal to HAEIF based on a project concept that was included in a separate application to the Department of Commerce for funding under the Clean Energy Grant Program. The applications to HAEIF and the Clean Energy Grant were made concurrently with the intent of using both funding sources for the project. While the District's project proposal was not selected for the Clean Energy Grant, the \$100,000 award from HAEIF was conditionally offered to the District with final determination to be made via interview. Staff met with HAEIF and explained that the original project could not move forward without the Clean Energy Grant Funding and offered an alternative proposal to utilize the HAEIF funding towards consulting costs to advance integration of a Battery Energy Storage System (BESS) into the District's Power Supply Portfolio. The proposal was accepted, and the District was notified of the final award decision on December 20, 2024. Grant award documents require the District's governing body to formally accept the awarded funds by January 31, 2025. The Grant Agreement and associated documents in substantially the form presented (Attachment A) are included for reference.

Staff recommends the Commission adopt Resolution 1427 approving grant funds awarded by the HAEIF in the amount of \$100,000.

3. SUGGESTED MOTION:

I move to adopt Resolution 1427 as presented.

GRANT AGREEMENT

Hanford Area Economic Investment Fund Advisory Committee ("HAEIFAC") is authorized by RCW 43.31.422 and RCW 43.31.428 to make grants to public organizations to assist them in financing certain projects. This instrument is intended to reflect the final terms and conditions of financial assistance to the Franklin Public Utility District hereafter referred to as the "Grantee." The purpose of this grant is for the **Public Utility District No. 1 of Franklin County Batteries Project** as described in the application hereinafter collectively referred to as the "Project." Assistance consists of a grant in the amount of **\$100,000.00**.

HAEIFAC and the Grantee hereby give the final approval to this contract in its entirety. This contract consists of the following documents, which are incorporated herein by this reference:

- Attachment #1 – Application Form
- Attachment #2 – General Conditions and Provisions
- Attachment #3 – Ordinance or Resolution
- Attachment #4 – Attorney's Certificate

This Contract shall be approved by the Grantee through its governing body and signed by the official representative of that body and returned to HAEIFAC by **January 31, 2025**, or such other date as may be agreed by the parties.

HANFORD AREA ECONOMIC
INVESTMENT FUND ADVISORY
COMMITTEE:

PUBLIC UTILITY DISTRICT
NO. 1 OF FRANKLIN
COUNTY

X

X

Skip Novakovich, Chair

Print Name & Title:

Date: _____

Date: _____



HANFORD AREA ECONOMIC INVESTMENT FUND

INFRASTRUCTURE GRANT APPLICATION

Please provide complete and concise responses to the questions listed on this two-page application. You may include supplementary information regarding the applicant or project as necessary, in addition to the required attachments, not to exceed two additional pages.

Government Applicant:	Public Utility District No. 1 of Franklin County, Washington		
Applicant Address:	1411 W Clark St, Pasco, WA 99301		
Contact Name & Title:	Brian Johnson/Power Manager	Phone / Email:	bjohnson@franklinpud.com / 509-231-3236
Project Name:	Franklin Public Utility District Batteries		
Project Description: <i>(detailed scope of the work to be completed including construction components, if applicable, must also be attached)</i>	<p>Franklin County Public Utility District (The District) intends to acquire capacity ownership of a 25 MW battery bank for dual purpose of emergency management and financial stabilization for an overburdened customer base. Through strategic partnership with Franklin County Emergency Response (Emergency Response), The Port of Pasco (The Port), Columbia Basin College (CBC), and The City of Pasco (The City), the battery bank will be connected to CBC, a designated Assistance Center in the event of emergencies. In the event of an emergency, The District will be able to island the CBC, creating a mini-microgrid that can provide electrical support to residents of Pasco and Franklin County by interconnecting the batteries to CBC. The intent is to site the batteries on land owned by The Port, at/near the Tri-Cities Airport, adjacent to CBC. Final site location is pending review with several viable options and written support from The Port.</p> <p>During normal course of business, The District intends to operate the batteries for the economic benefit of its customer base by optimizing participation in electricity markets and help limit upward rate impacts. Using the batteries doubles as a test to ensure operability during an emergency. Pasco is a majority Latino community that ranks high in Washington State's environmental health disparity and social vulnerability indices.</p>		
Project Timeline:	Start Date:	May 2024	Completion Date: January 2026
Project Stage (mark X):	<input checked="" type="checkbox"/> Concept Stage	<input type="checkbox"/> Planning Complete	<input type="checkbox"/> Engineering Complete
Additional Notes on Status:	The District intends on releasing an RFP for a battery consultant in August or early September		
Project Funding:	Total Project Cost:	\$49,680,000.00	Grant Requested: \$100,000.00
List all anticipated sources of funds (not including HAEIFAC) and indicate if the funds have been committed, for each source; include any project matching funds:			
<u>Funding Source</u>	<u>Anticipated Amount</u>	<u>Committed (Y / N)*</u>	
District Funds	\$3,000,000	Y	
Federal Tax Credits	\$19,872,000.00	N	
Other Grants and Loans	\$26,808,000.00	N	
TOTAL FUNDING SOURCES	\$ 49,680,000.00		

*Attach Letters of Intent/Commitment where commitment is indicated.

Project Impact:

Explain how the project addresses regional and local economic development priorities:	This 25 MW battery project offers 36,500 MWh's of annual power supply with an estimated average annual economic value of \$3.124 million (average 2022 and 2023 the ICE Mid-C Day Ahead Index) and approximately \$1.215 million in 2024 year-to-date. That value is used to stabilize budgeted power costs by optimizing power market activity on a daily basis. Stabilized power supply costs creates certainty, which helps minimize upward rate pressure and financial impact to customers located in Franklin County and Pasco, WA a rapidly growing and majority Latino community, ranks high in Washington State's environmental health disparity and social vulnerability indices.
How does the project support the location of new industry in your community or region and /or expand existing industry? Describe targeted industry sector:	The batteries will be strategically sited to connect to Columbia Basin College, a designated Assistance Center, in partnership with Franklin County Emergency Management, The Port of Pasco, and The City of Pasco. The batteries will also be adjacent to Tri-Cities Airport. This project offers an opportunity for the governing agencies that serve the population of Franklin County and The City of Pasco to unite and proactively provide assurances through disaster planning that also helps clean power supply that supports low cost, affordable and cost-based electric rates backed by local control.
How does the project support other high priority project(s) and/or economic strategies in your community or region?	Integrating batteries within The District's power supply portfolio provides a flexible and dispatchable capacity resource that offers clean storage, emergency power supply, and grid resilience to the designated Assistance Center in Pasco, WA. During emergent times, Columbia Basin College, CBC, could be operated as a microgrid for the public welfare of City of Pasco and Franklin County residents. The battery will enable the Assistance Center to provide shelter, heating/cooling, electronics charging, and food preparation. This will help ensure grid resiliency for a majority Latino community that consistently ranks high in Washington State's environmental health disparity and social vulnerability indices. The community, faced with increasingly harsher weather, has limited capacity to absorb the costs of unexpected rate increases due to upward rate pressure and needs additional tools to maintain equitable, affordable, and consistent power.
Employment Impact: Provide an estimate of the number and type of jobs created both long term and short term and describe what company or industries will be creating the jobs. Describe the number and type of jobs retained, if applicable.	This project will provide numerous job opportunities throughout the roughly 18-month construction period. It is estimated that it will provide 15-20 full-time construction laborer positions, 3-4 electrician positions, 8-10 lineman positions. The District will contract out for most of these positions from the local Tri-Cities electric trades and construction community. Some of the final connection activities will be coordinated and completed by the District's line crews.
Impact on Private Capital Investment: Describe the impact of industries anticipated to expand or locate following project completion. Include company name (or type of industry/business) and the timing of investment.	There will not be any Private Capital Investment in this project.
Briefly describe the applicant's capability to administer, implement and attract private sector investments to the project.	All components of this projects are for the betterment of The District's ratepayers from the perspectives of both financial and physical safety. The Board of Commissioners are accountable to the ratepayers who elected them to provide governance. Scott Rhees, the General Manager at The District, has extensive experience in infrastructure builds and generation development. He will oversee all aspects of the project. The District will maintain final project control and oversight with the Sr Director of Engineering and Operations overseeing all aspects of technical construction requirements, including a subcontractor hired via bid process to build the battery site. The Director of Finance and Customer Service will oversee all accounting and financial management, including general project coordination. The Power Manager will serve as project coordinator, working in tandem with the Assistant General Manager to ensure all aspects of the project and strategic partner agencies are connected. The Public Information Office will ensure records laws are followed. The Purchasing Manager will ensure all Washington State Purchasing laws are followed when contracting.

Attach approved resolution authorizing this application.

Declaration: I HEREBY CERTIFY THAT THE INFORMATION GIVEN IN THIS APPLICATION TO THE HANFORD AREA ECONOMIC INVESTMENT FUND ADVISORY COMMITTEE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

X



Signature of Official Responsible

Brian Johnson, Power Manager, Franklin PUD

8/12/24

Type name and title of Official

Date of Signing



EMERGENCY MANAGEMENT

1011 E. Ainsworth St.
Pasco, WA 99301
(509) 545-3546



June 3, 2024

To whom it may concern,

On behalf of the undersigned, we send this letter to strongly encourage your support for Franklin Public Utility District's (FPUD) \$3 million grant request to develop a 25 mega-watt battery bank.

This battery bank will be connected to Columbia Basin College (CBC), which is a designated community assistance center in the event of emergencies. This battery bank will be vital in ensuring grid resiliency in Franklin County and help FPUD provide reliable power to the community.

Franklin County and the City of Pasco, are both rapidly growing areas with a Hispanic majority population. Our area ranks high in Washington State's environmental health disparity and social vulnerability indices, as we experience increasingly harsh weather. This is putting our community at risk of power supply constraints as FPUD tries to meet the power needs to abate the harsh weather.

The effects the community may face without the support of this grant is upward rate pressure from unexpected power needs, which will disproportionately affect low-income households. FPUD is in need of a greater ability to withstand these events and limit the community's overall exposure to increased prices in the power market.

The proposed battery bank, sited at Columbia Basin College (CBC), will help ensure that FPUD is equipped with operational flexibility during unexpected events. During emergencies, the batteries will ensure that CBC can operate as a community assistance center. During non-emergencies, the batteries will help provide rate stability to the community by utilizing or selling stored power.

This \$3 million investment would be transformative for our community – Franklin County and Pasco are listed as high risk for environmental and social vulnerability. Receiving public funds for this project would provide emergency support and help mitigate upward pressure on electric rates and provides a distinct opportunity to elevate and protect the community during disaster.

Please help our community maintain resiliency during increasingly unstable climate.

Sincerely,

Sean T. Davis, Director
Franklin County Emergency Management
<https://franklinem.org>
sdavis@franklincountywa.gov
1011 E Ainsworth St., Pasco, WA 99301

June 14, 2024

To whom it may concern,

On behalf of the undersigned, we send this letter to strongly encourage your support for Franklin Public Utility District's (FPUD) \$3 million grant request to develop a 25 megawatt battery bank.

This battery bank will be connected to Columbia Basin College (CBC), which is a designated assistance center in the event of emergencies. This battery bank will be vital in ensuring grid resiliency in Franklin County and help FPUD provide reliable power to the community.

Franklin County and Pasco, a rapidly growing and majority Latino community, ranks high in Washington State's environmental health disparity and social vulnerability indices as it experiences increasingly harsh weather – especially during the summer months. This is putting the community at risk of power supply constraints as FPUD tries to meet the power needs to abate the harsh weather.

The effects the community may face without the support of this grant is upward rate pressure from unexpected power needs, which will disproportionately affect low-income households. FPUD is in need of a greater ability to withstand these events and limit the community's overall exposure to increased prices in the power market.

The proposed battery bank, sited at CBC, will ensure that FPUD is equipped with operational flexibility during unexpected events. During emergencies, the batteries will ensure that CBC can operate as an assistance center, and during non-emergencies the batteries will provide rate stability to the community by utilizing or selling stored power.

This \$3 million investment would be transformative for the community – Franklin County and Pasco have rarely seen significant support from the state despite being listed at high risk for environmental and social vulnerability.

Please help our community maintain resiliency during increasingly unstable climate.

Sincerely,

Matt Boenke, LD 8 Senator April Connors, LD 8 Rep. Stephanie Barnard, LD 8 Rep.

Nikki Torres, LD 15 Senator



MAYOR • (509) 545-3404 • FAX (509) 545-3403
P.O. Box 293 • 525 North 3rd Ave. • Pasco, WA 99301

www.pasco-wa.gov

June 14, 2024

To whom it may concern,

On behalf of the undersigned, we send this letter to strongly encourage your support for Franklin Public Utility District's (FPUD) \$3 million grant request to develop a 25 megawatt battery bank.

This battery bank will be connected to Columbia Basin College (CBC), which is a designated assistance center in the event of emergencies. This battery bank will be vital in ensuring grid resiliency in Franklin County and help FPUD provide reliable power to the community.

Franklin County and The City of Pasco, a rapidly growing and majority Latino community, ranks high in Washington State's environmental health disparity and social vulnerability indices as it experiences increasingly harsh weather. This is putting the community at risk of power supply constraints as FPUD tries to meet the power needs to abate the harsh weather.

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The proposed battery bank, sited at CBC, will help ensure that FPUD is equipped with operational flexibility during unexpected events. During emergencies, the batteries will ensure that CBC can operate as an assistance center, and during non-emergencies the batteries will help provide rate stability to the community by utilizing or selling stored power.

This \$3 million investment would be transformative for the community – Franklin County and Pasco have rarely seen significant support from the state despite being listed as high risk for environmental and social vulnerability.

Please help our community maintain resiliency during increasingly unstable climate.

Sincerely,

Pete Serrano
Mayor



CONNECTING HERE WITH THERE

Port of Pasco Administrative Office
Phone: 509.547.3378
Fax: 509.547.2547
portofpasco@portofpasco.org
1110 Osprey Pointe Blvd.
Suite 201
P.O. Box 769
Pasco, Washington U.S.A. 99301

Port Commissioners
Jean Ryckman
James T. Klindworth
Vicki Gordon

Executive Director
Randy Hayden

June 3, 2024

To whom it may concern,

On behalf of the Port of Pasco we send this letter to strongly encourage your support for Franklin Public Utility District's (FPUD) \$3 million grant request to develop a 25-megawatt battery bank.

The battery bank will be connected to Columbia Basin College (CBC), which is a designated assistance center in the event of emergencies. This battery bank will be vital in ensuring grid resiliency in Franklin County and help FPUD provide reliable power to the community. The Port understands the importance of this project and is willing to work with FPUD to site the battery bank on Port property.

Franklin County and The City of Pasco, a rapidly growing and majority Latino community, ranks high in Washington State's environmental health disparity and social vulnerability indices as it experiences increasingly harsh weather. This is putting the community at risk of power supply constraints as FPUD tries to meet the power needs to abate the harsh weather.

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This \$3 million investment would be transformative for the community – Franklin County and Pasco are listed at high risk for environmental and social vulnerability. Receiving public funds for a project that provides emergency support and helps mitigate upward pressure on electric rates and provides a distinct opportunity to elevate and protect the community during disaster.

Please help our community maintain resiliency during increasingly unstable climate.

Sincerely,

Randy Hayden, Executive Director
Port of Pasco

www.portofpasco.org
EQUAL OPPORTUNITY (EEO) 2013



BOARD OF COMMISSIONERS
FRANKLIN COUNTY
WASHINGTON

STEPHEN BAUMAN
District 1

ROCKY MULLEN
District 2

CLINT DIDIER
District 3

Mike Gonzalez
County Administrator

June 14, 2024

To whom it may concern,

On behalf of the undersigned, we send this letter to strongly encourage your support for Franklin Public Utility District's (FPUD) \$3 million grant request to develop a 25 megawatt battery bank.

This battery bank will be connected to Columbia Basin College (CBC), which is a designated assistance center in the event of emergencies. This battery bank will be vital in ensuring grid resiliency in Franklin County and help FPUD provide reliable power to the community.

Franklin County and Pasco, a rapidly growing and majority Latino community, ranks high in Washington State's environmental health disparity and social vulnerability indices as it experiences increasingly harsh weather – especially during the summer months. This is putting the community at risk of power supply constraints as FPUD tries to meet the power needs to abate the harsh weather.

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The proposed battery bank, sited at CBC, will ensure that FPUD is equipped with operational flexibility during unexpected events. During emergencies, the batteries will ensure that CBC can operate as an assistance center, and during non-emergencies the batteries will provide rate stability to the community by utilizing or selling stored power.

All the Best,

Rocky Mullen, Chairman, Franklin County Commissioner District 2

Stephen Bauman, Franklin County Commissioner District 1

Clint Didier, Franklin County Commissioner District 3

1016 North 4th Avenue, Room A-103, Pasco, Washington 99301-3706 | Phone (509) 545-3535 | Fax (509) 545-3573 | web site www.co.franklin.wa.us



OFFICE OF THE PRESIDENT

June 10, 2024

To whom it may concern,

On behalf of the undersigned, we send this letter to strongly encourage your support for Franklin Public Utility District's (FPUD) \$3 million grant request to develop a 25-megawatt battery bank.

This battery bank will be connected to Columbia Basin College (CBC), which is a designated assistance center in the event of emergencies. This battery bank will be vital in ensuring grid resiliency in Franklin County and help FPUD provide reliable power to the community.

Franklin County and The City of Pasco, a rapidly growing and majority Latino community, ranks high in Washington State's environmental health disparity and social vulnerability indices as it experiences increasingly harsh weather. This is putting the community at risk of power supply constraints as FPUD tries to meet the power needs to abate the harsh weather.

The effects the community may face without the support of this grant is upward rate pressure from unexpected power needs, which will disproportionately affect low-income households. FPUD needs a greater ability to withstand these events and limit the community's overall exposure to increased prices in the power market.

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This \$3 million investment would be transformative for the community – Franklin County and Pasco are listed at high risk for environmental and social vulnerability. Receiving public funds for a project that provides emergency support and helps mitigate upward pressure on electric rates and provides a distinct opportunity to elevate and protect the community during disaster.

Please help our community maintain resiliency during increasingly unstable climate.

Sincerely,

Dr. Rebekah S. Woods, J.D., Ph.D.
President
Columbia Basin College

2600 N. 20th Ave., Pasco, WA 99301 | 509.542.4802 | columbiabasin.edu



BENTON-FRANKLIN COUNCIL OF GOVERNMENTS
Regional Planning Agency for Benton & Franklin Counties

Benton-Franklin Metropolitan Planning Organization • Regional Transportation Planning Organization
Benton-Franklin Economic Development District

June 14, 2024

To whom it may concern:

On behalf of the Benton-Franklin Council of Governments (BFCOG), we send this letter to strongly encourage your support for Franklin Public Utility District's (FPUD) \$3 million grant request to develop a 25-megawatt battery bank.

This battery bank will be connected to Columbia Basin College (CBC), a designated assistance center in emergencies. It will be vital in ensuring grid resiliency in Franklin County and helping FPUD provide reliable power to the community.

Franklin County and Pasco, a rapidly growing and majority Latino community, ranks high in Washington State's environmental health disparity and social vulnerability indices. The community experiences increasingly harsh weather, especially during the summer months. This puts the community at risk of power supply constraints as FPUD tries to meet the power needs to abate the harsh weather.

The effects the community may face without the support of this grant is upward rate pressure from unexpected power needs, which will disproportionately affect low-income households. FPUD is in need of a greater ability to withstand these events and limit the community's overall exposure to increased prices in the power market.

The proposed battery bank, sited at CBC, will ensure that FPUD is equipped with operational flexibility during unexpected events. During emergencies, the batteries will ensure that CBC can operate as an assistance center, and during non-emergencies, the batteries will provide rate stability to the community by utilizing or selling stored power.

This project aligns with the BFCOG's 2021-2025 Comprehensive Economic Development Strategy (CEDS), which provides a roadmap for economic development and strengthening resiliency in our region, specifically:

GOAL 1: To improve the municipal infrastructure to support a growing and diverse population in an increasingly carbon-free economy.

- **Objective 1.1** – Coordinate regional planning and identify infrastructure needs (Municipal Infrastructure)
- **Objective 1.2** – Support clean energy projects that create local jobs and tax revenues.
- **Objective 1.3** – Provide technical assistance to local jurisdictions and community partners to facilitate the flow of Federal and State funding into the region.

This \$3 million investment would be transformative for the community. Franklin County and Pasco have rarely seen significant support from the state despite being listed as at high risk for environmental and social vulnerability.

Please help our community maintain resiliency during increasingly unstable climate.

Thank you for your thoughtful consideration.

BENTON-FRANKLIN COUNCIL OF GOVERNMENTS
587 Stevens Drive • P.O. Box 217 • Richland, WA 99352 • (509) 943-9185
www.bfcoog.us • frontoffice@bfcoog.us

Sincerely,

Michelle M. Holt

Michelle Holt, Executive Director

Katrina Fulton

From: COM HAEIF Loan Services <haeifloanservices@commerce.wa.gov>
Sent: Monday, January 6, 2025 1:07 PM
To: Brian Johnson
Cc: Enoch Dahl; Katrina Fulton; Dye, Karl (COM HAEIF Board Member)
Subject: Re: Franklin PUD Grant Offer

External: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, report it as phishing for further analysis.

Hi Brian,

Happy New Year! Thank you for your patience for my response. Per your discussion with the Grant Subcommittee on 11/12/2024, yes, the board understands that Franklin PUD had pivoted for consultant support for the Battery Project and that is the intent of the funds.

Please let me know if you have any other questions.

Bestm

Hailey Robinson
HAEIFAC Loan Services Consultant
haeifloanservices@commerce.wa.gov

From: Brian Johnson <BJohnson@FranklinPUD.com>
Sent: Monday, January 6, 2025 8:32 AM
To: COM HAEIF Loan Services <haeifloanservices@commerce.wa.gov>
Cc: Enoch Dahl <EDahl@FranklinPUD.com>; Katrina Fulton <KFulton@franklinpud.com>
Subject: RE: Franklin PUD Grant Offer

External Email

Hi Hailey –

I'm sure you were out last week

Just following up and ensuring I CC Enoch on here.

Our internal deadline to submit materials to our Board is this week, so I just want to make sure I know what the criteria for us accepting the grant is in order to present to our commissioners.

We had pivoted and requested the \$100k to provide consulting and legal support to evaluate and, if evaluation goes well, release and contract with a developer.

Thanks and sorry for the rush.

Brian

From: Brian Johnson
Sent: Monday, December 30, 2024 7:26 AM
To: COM HAEIF Loan Services <haeifloanservices@commerce.wa.gov>
Subject: RE: Franklin PUD Grant Offer

Hi Hailey,

I just want to confirm that this grant was awarded for the intent of paying for a consultant to evaluate batteries, per the discussions in my interview with the team?

Thanks,
Brian

From: COM HAEIF Loan Services <haeifloanservices@commerce.wa.gov>
Sent: Thursday, December 26, 2024 9:44 AM
To: Brian Johnson <BJohnson@FranklinPUD.com>
Subject: Re: Franklin PUD Grant Offer

External: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, report it as phishing for further analysis.

Good morning,

Due to the holidays and the timing of when we got all of the documents back from legal, there was an extension of time and the 10 days on the offer letter must have been missed.

The Grant Agreement date overrides the Grant Offer Letter date so please use 01/31/2025 as your return by date.

Please let me know if you have any other questions.

Hailey Robinson
HAEIFAC Loan Services Consultant
haeifloanservices@commerce.wa.gov

From: COM HAEIF Loan Services
Sent: Friday, December 20, 2024 8:01 PM
To: Brian Johnson <bjohnson@franklinpud.com>
Cc: COM HAEIF Loan Services <haeifloanservices@commerce.wa.gov>
Subject: Franklin PUD Grant Offer

Good evening, Brian,

The Hanford Area Economic Investment Fund Advisory Committee has approved your grant application. Please find the following attached documents:

- Grant Offer Letter

- Grant Agreement
- Grant Terms and Conditions

Please read the attached documents for further information. It is requested that all supporting documents listed in the Grant Agreement be returned in a packet by 01/31/2024. If more time is needed, please let me know as soon as possible so that I can bring it to the board.

If you have any questions, don't hesitate to reach out.

Warm regards,

Hailey Robinson
HAEIFAC Loan Services Consultant
haeifloanservices@commerce.wa.gov

If you think you have received this email in error, please notify the sender immediately by email and delete this email and any attachments from your system. Additionally, any correspondence exchanged with Franklin PUD, including emails, are public records. Public records may be produced for third-party requesters under the Public Records Act.

Attachment 2

GRANT CONDITIONS AND PROVISIONS

The following articles shall constitute General Conditions and Provisions to the Grant Agreement dated _____.

Article 1. DEFINITIONS

- A. "HAEIFAC" shall mean the Hanford Area Economic Investment Fund Advisory Committee.
- B. "Grantee" shall mean the PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY.
- C. The "Agreement" shall consist of the application, the Grant Agreement, these Conditions and Provisions, the Resolution or Ordinance accepting HAEIFAC assistance, the Attorney's Certificate, and shall include all amendments to the documents.
- D. This Agreement shall be construed for all purposes as a contract entered into pursuant to the laws of the State of Washington.

Article 2. EXECUTION, CORRELATION AND INTENT OF DOCUMENTS

The contract documents are complementary, and what is called for by one shall be binding as if called for by all.

Article 3. PERMITS, LAWS AND REGULATIONS

All permits and licenses necessary for the prosecution of the Project as defined in the Grant Agreement shall be secured and paid for by the Grantee. Easements for permanent structures or permanent changes in existing facilities shall likewise be secured and paid for by the Grantee.

The Grantee shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the project work.

The Grantee must evidence satisfactory completion of all necessary permit processes.

The Grantee shall comply with all relevant local, state and federal regulations.

Article 4. COMPLETION OF CONTRACT ARRANGEMENTS

The Grantee must complete contract requirements in accordance with Article 6 below or other time designated by HAEIFAC. At its discretion, HAEIFAC may grant a written request by the Grantee to extend the deadline for completing contract requirements.

Article 5. DISBURSEMENT OF FUNDS

Funds will be disbursed on a reimbursable basis only.

The precise terms of disbursement shall be as follows:

The initial installment shall be payable upon HAEIFAC's receipt and acceptance of documentation certifying the project starting date and appropriate certification of the amounts paid to date. The second and any additional payments will be made in a similar manner and will include a recap of expenditures providing a breakdown of funds disbursed in the previous installment. HAEIFAC reserves the right to require additional documentation regarding expenditures for which reimbursement is requested.

Total funds disbursed shall not exceed actual amounts required for the project described or the amount of the HAEIFAC award, whichever is the lesser.

HAEIFAC will not recognize any requests for Project cost overruns. No payments will be made except as expressly provided herein.

Article 6. PROJECT PERFORMANCE

The Grantee's performance shall commence within one hundred twenty (120) days after execution of this Agreement, unless otherwise specified in these Special Conditions and Provisions. Extension may be considered upon appropriate written request. Any changes are to be incorporated into this document as amendments to the Special Conditions and Provisions. All amendments must be in writing and signed by the parties.

If at any time during the term of this Agreement HAEIFAC determines that project performance is unsatisfactory, including, but not limited to: (a) defective work not remedied, or (b) a reasonable doubt that the Agreement can be completed for the balance then unpaid, HAEIFAC reserves the right to withhold payments until the problem is remedied or to exercise its rights of termination under Article 15 of this Agreement.

Article 7. GRANTEE SHALL CONTINUOUSLY MAINTAIN PROTECTION OF PROJECT WORK AND PROPERTY AT GRANTEE'S RISK

The Grantee shall continuously maintain adequate protection of all the project work from damage and shall protect the property from injury or loss arising in connection with this Agreement. The entire work of the Grantee shall be at the sole risk of the Grantee. The Grantee may elect to secure fire, extended coverage and vandalism insurance or all-risk insurance to cover the project work during the course of construction.

The Grantee shall take all necessary precautions for the safety of employees working on the project, and shall comply with all applicable provisions of federal, state and local safety laws and

building codes to prevent accidents or injuries to persons, on, about, or adjacent to the premises where the work is being performed.

Article 8. ACCESS TO WORK AND RECORDS

All property, facilities, and records developed pursuant to this Agreement shall be available for inspection upon request during regular business hours by HAEIFAC or its authorized representatives, the Washington State Auditor, or other state or federal government officials. All records supporting every request for payment shall be maintained in a manner which will provide an audit trail to the expenditures, for a minimum of six years from the Agreement termination date. Access to such property, facilities and records shall be provided at no cost.

Copies of records shall be furnished to HAEIFAC immediately upon request. This paragraph shall be included in any and all subcontracts let by the Grantee under this Agreement.

Article 9. INDEMNIFICATION

The Grantee shall defend, protect, and hold harmless HAEIFAC and any HAEIFAC officers, employees, and agents from all claims, suits, and or actions arising from any damage caused, negligent act, or omission of the Grantee or any authorized Sub-Grantee, or any employees or agents of either while performing this Agreement.

Article 10. DISPUTE RESOLUTION

Except as otherwise provided in this Agreement, when a bona fide dispute arises between the parties and it cannot be resolved through discussion and negotiation, either party may request a dispute hearing. The parties shall select a dispute resolution team to resolve the dispute. The team shall consist of a representative appointed by HAEIFAC, a representative appointed by the Grantee, and a third party mutually agreed upon by both parties. The team shall attempt, by majority vote, to resolve the dispute. The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

Article 11. GOVERNING LAW AND VENUE

The Agreement shall be construed and enforced in accordance with, and the validity and performance hereof shall be governed by, the laws of the State of Washington. Venue of any suit between the parties arising out of this Agreement shall be the Superior Court of Thurston County, Washington.

Article 12. NONDISCRIMINATION

During the performance of this Agreement, the Grantee shall comply with all applicable federal and state nondiscrimination laws, regulations and policies. In the event of the Grantee's noncompliance or refusal to comply with any nondiscrimination law, regulation, or policy, this

Agreement may be rescinded, canceled or terminated in whole or in part. The Grantee shall, however, be given a reasonable time in which to cure this noncompliance. Any dispute may be resolved in accordance with the "Disputes" procedure set forth herein.

Article 13. CONTINGENCIES

HAEIFAC's approval of disbursement of funds pursuant to this Agreement is contingent upon strict compliance by the Grantee with the terms of this Agreement.

Article 14. PERFORMANCE REPORTING

The Grantee shall submit progress reports as required by HAEIFAC, but not less than quarterly. The Grantee shall also promptly report, in writing any problems, delays, or adverse conditions which will materially affect the ability to meet project objectives, time schedules, or work units by the established time period. This disclosure shall be accompanied by a statement of the action taken or contemplated by Grantee and any HAEIFAC assistance needed to resolve the situation.

Within forty-five (45) days of project completion or whenever HAEIFAC project assistance is terminated, the Grantee shall submit a project completion report to HAEIFAC, signed by the Grantee's responsible party, which shall include an accounting of all expenditures, a description of work accomplished, further refinement of private sector permanent employment impacts, etc. If the Project is not completed, the report shall contain an estimate of the percentage of completion, and shall contain a final accounting summarizing all expenditures not previously reported and shall include an overall summary for the entire project. The Grantee shall comply with applicable grant management requirements of the Washington State Auditor.

After submission of the project completion report, the Grantee shall continue, as required, or for up to five (5) years, to provide updates on the economic impact of the Project. The updates shall be in a format acceptable to HAEIFAC and describe, but not be limited to, the private sector employment and investment activity resulting from the project and any leveraged funds related to the project.

Article 15. TERMINATION

HAEIFAC may require strict compliance by the Grantee with the terms of this Agreement, including but not limited to, the requirements of the applicable statutes incorporated in this Agreement, and with the representations of the Grantee in its application for a grant as finally approved by HAEIFAC.

Upon written notice to the Grantee, all obligations of HAEIFAC under this Agreement may be suspended or canceled at the option of HAEIFAC if any of the following occur:

- A. The Grantee has failed to make satisfactory and reasonable progress to complete the Project, or HAEIFAC concludes it will be unable to complete the Project or any portion of it.
- B. The Grantee has either made misrepresentations in its application or in any other information furnished to HAEIFAC in connection with the Project, which misrepresentations would have provided a basis upon which the application would have otherwise been rejected, or conditions placed in an offer of grant award. Upon written notice to the Grantee, HAEIFAC may suspend, or may terminate, the obligation to provide funding to the Grantee under this Agreement in the event of any breach or anticipatory failure by the Grantee to assure performance of any of the obligations under this Agreement, including the probable failure to occur of all or any of the private development or expansion which justified the project. HAEIFAC may at its absolute discretion, provide a reasonable time for such defect to be cured, including allowing the Grantee to find a satisfactory replacement in private development. Any such replacement must be approved by HAEIFAC.
- C. In the event that any portion of the grant amount has been paid to the Grantee under this Agreement at the time of breach, or failure of the Grantee to satisfactorily perform or failure of the private development to occur, HAEIFAC may require that the full amount of the grant, or a portion thereof, be repaid within a period specified by HAEIFAC not less than ninety (90) days following demand.

Article 16. RESTRICTIONS ON CONVERSION OF FACILITY TO OTHER USES

The Grantee shall not convert any property or facility acquired or developed pursuant to this Agreement to uses other than those for which HAEIFAC assistance was originally approved for a period of 25 years without the prior written approval of HAEIFAC. If HAEIFAC no longer exists at the time of the proposed conversion, such written approval must be obtained from HAEIFAC's successor in interest.

In the event that the Grantee converts any such property or facility to an unapproved use, the Grantee shall pay to HAEIFAC all funds disbursed under this Agreement with interest in full upon demand.

Article 17. NONWAIVER OF HAEIFAC RIGHTS

HAEIFAC's failure to insist upon the strict performance of any provision or to exercise any right based upon a breach of the contract or HAEIFAC's acceptance, in whole or in part, of any defective performance, shall not constitute a waiver of any rights under this Agreement.

Article 18. DUPLICATION OF EFFORT

No work to be performed under this Agreement shall duplicate any work to be charged against any other contract, subcontract, or other source. This provision shall be included in any

subcontract. The Grantee shall advise HAEIFAC, in writing, of any other work it has performed or is performing which might duplicate work under this Agreement.

Article 19. AMENDMENTS

Either party may, from time to time, request amendments to this Agreement. Any such change shall be effective only if committed to writing, signed by all parties, and incorporated into this Agreement.

Article 20. IDENTIFYING MARKERS

HAEIFAC reserves the right to display, or require Grantee to display, during the period covered by this Agreement and after project completion, appropriate signs or markers identifying the roles of HAEIFAC as a participant financially in the Project.

Article 21. INSURANCE COVERAGE

The Grantee shall be in full compliance with all state unemployment and industrial insurance laws while performing work under this Agreement. HAEIFAC will not be responsible for payment of industrial insurance premiums or for any other claim or benefit for the Grantee, or any Sub-Grantee or employee of the Grantee, which might arise under the industrial insurance laws during performance of this Agreement.

Article 22. NOTICES

All notices, demands, requests, consents, approvals, and other communication which may be or are required to be given by either party to the other under this Agreement shall be in writing and shall be deemed to have been sufficiently given for all purposes when delivered or mailed by first class postage or certified mail, postage prepaid, addressed as follows:

A. Notice to HAEIFAC

Hanford Area Economic Investment Fund Advisory Committee
P.O. Box 3580
Pasco, WA 99302

B. Notice to Grantee

Brian Johnson
Franklin PUD
1411 W Clark Street
Pasco, WA 99302

or to such other official or addresses the Grantee shall have furnished to HAEIFAC in writing.

Article 23. ACCOUNTING

Project cost accounting will be accomplished within prescribed standards as approved by the Office of the State Auditor and material and records evidencing such accounting shall be held available for audit by the State Auditor, Division of Municipal Corporations, State of Washington for a period of up to six (6) years following completion of this Agreement. A copy of the State Auditor's report(s) of the project will be provided to HAEIFAC by the Grantee.

Article 24. AUDIT

HAEIFAC may require the Grantee to submit to an audit by HAEIFAC by an auditor selected by HAEIFAC. Under no circumstances are audit costs eligible for reimbursement by HAEIFAC. All costs associated with an audit requested by HAEIFAC are the sole responsibility of the Grantee. The Grantee is responsible for any audit exceptions incurred by its own organization or that of its Sub-Grantees.

HAEIFC reserves the right to recover from the Grantee all disallowed costs resulting from the audit.

Article 25. NOTICE OF ALLEGED IMPROPRIETIES

The Grantee shall immediately notify HAEIFAC if any unit of government is investigating any activities in connection with this loan or grant.

Article 26. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Agreement and prior to normal completion, HAEIFAC may terminate the Agreement under the "Termination" clause, without the ten (10) business day notice requirement. In lieu of termination, the Agreement may be amended to reflect the new funding limitations and conditions.

HANFORD AREA ECONOMIC
INVESTMENT FUND ADVISORY
COMMITTEE:

PUBLIC UTILITY DISTRICT NO. 1 OF
FRANKLIN COUNTY

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

CABLE HUSTON^{LLP}

January 23, 2025

Hanford Area Economic Investment Fund Advisory Committee
P.O. Box 3580
Pasco, WA 99302

Re: Attorney Certification – Franklin Public Utility District Battery Project

To Whom It May Concern:

We serve as legal counsel for Public Utility District No. 1 of Franklin County, Washington, (the “PUD”), in connection with PUD’s application for grant funding (“**Application**”) from the Hanford Area Economic Investment Fund Advisory Committee (“**HAEIF**”) for the Franklin Public Utility District Batteries Project (the “**Project**”). In connection with the Project, the PUD has provided the following documents for our review (collectively, the “**Grant Documents**”):

- The PUD’s Application dated August 12, 2024;
- Communications dated December 20, 2024, through January 6, 2025, between the PUD and HAEIF modifying the Project scope;
- HAEIF’s letter dated December 20, 2024, approving the Project for grant funding (the “**Grant**”);
- HAEIF’s Grant Agreement;
- HAEIF’s Grant Conditions and Provisions; and
- The PUD’s Resolution No. 1427 authorizing acceptance of this Grant.

We understand that the Project involves the procurement of consulting services for a potential utility-scale battery energy storage system. Project costs will include consulting and legal support to evaluate the battery storage system and, if the evaluation supports further activity, develop and enter into a contract with a battery storage project developer.

In this connection, we have examined such corporate records, certificates, and other documents and instruments, and such questions of law as we have considered necessary or appropriate for the purposes of this opinion, including the Grant Documents. In our examination, we have assumed that all signatures (other than those of officers of the PUD) on documents or instruments are genuine, that all documents submitted as originals are authentic, that all documents submitted as copies conform to the originals thereof, and that all documents have been duly authorized, executed, and delivered by each party thereto other than the PUD.

As to matters of fact involved in this opinion, we have relied on certain representations made by the PUD, and on discussions with representatives of the PUD, without any independent investigation or inquiry. We are not aware of any fact that would make any such reliance unreasonable.

Based upon the foregoing, and with due regard for such legal and other considerations as we deem appropriate, we are of the opinion that:

1. The PUD is a public utility district, properly constituted and operating under the laws of the State of Washington.
2. The PUD is authorized to receive and expend federal, state, and local funds, to contract with the Hanford Area Economic Investment Fund Advisory Committee, to receive and expend the funds involved for the Project purposes, and to accomplish the objectives set forth in the Application.
3. The PUD is empowered to sign the Grant Agreement including the Grant Conditions and Provisions attached as Attachment 2 of the Grant Agreement, and to accept the Grant funding as set forth in the Grant Documents.
4. There is currently no litigation in existence seeking to enjoin the commencement or completion of the Project, or preventing the PUD from accepting the Grant offered by the HAEIF with respect to the Project.

As to matters of law, we limit our opinion to the laws of the State of Washington and the laws of the United States of America and our opinions are limited to the facts and law in existence on the date of this opinion and at no subsequent time.

This opinion is delivered to you in connection with the Grant Documents referenced above and may not be utilized or quoted by you for any other purpose or relied upon by any other person or entity other than your successors or assigns without our express written consent.

Very truly yours,

CABLE HUSTON LLP

RESOLUTION 1427

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO 1 OF FRANKLIN COUNTY, WASHINGTON**

ACCEPTING GRANT FUNDS AWARDED BY HANFORD AREA ECONOMIC INVESTMENT FUND

WHEREAS the Public Utility District No. 1 of Franklin County (the District) submitted a proposal to Hanford Area Economic Investment Fund (HAEIF) based on a project concept that was included in a separate application to the Department of Commerce for funding under the Clean Energy Grant Program, and

WHEREAS, the proposal was accepted, and the District was notified of the final award decision on December 20, 2024, and the grant award documents require the District's Board of Commissioners (the Commission) formally accept the awarded funds by January 31, 2025, now therefore

BE IT RESOLVED the Board of Commissioners of Public Utility District No. 1 of Franklin County formally accepts the awarded funds through the HAEIF.

BE IT FURTHER RESOLVED that the Commission President is authorized to execute the Grant Agreement.

ADOPTED BY the Board of Commissioners of Public Utility District No. 1 of Franklin County, Washington at an open public meeting this 28th of January 2025.

Roger Wright, President

William Gordon, Vice President

Pedro Torres Jr., Secretary

AGENDA ITEM 11

Franklin PUD Commission Meeting Packet

Agenda Item Summary

Presenter: Scott Rhees
General Manager/CEO
Date: January 28, 2025

☒ **REPORTING ONLY**
☐ FOR DISCUSSION
☐ ACTION REQUIRED

1. OBJECTIVE:

Providing an Update on the 2024-2025 Operating Plan (Quarter 4 of Year 2024).

2. BACKGROUND:

The 2024-2025 Operating Plan was approved at the May 27, 2024 regular meeting and contains goals centered around the four Strategic Priorities which are:

- Preserve and Continue to Grow the Safety Culture
- Optimize Systems to Provide Reliability for Our Customers
- Effectively Mitigate Factors Impacting Rates
- Develop Strong and Supportive Internal and External Relationships

Through discussions with staff the General Manager/CEO has identified the progress made on Operating Plan Goals through Q4 of 2024 and will provide an update to the Commission on Goals as shown on Attachment A.

3. SUGGESTED MOTION:

No action required, reporting only.

2024 - 2025 OPERATING PLAN

Q3 and Q4 Update

Formal reports are provided for Q2, Q4, Q6, and Q8.

Attachment A, Agenda Item 11

Done!
On track, reporting on progress, CHANGE may be requested
Behind but making progress, CHANGE REQUESTED
Adverse performance, action needed

		2024		2025	
		7/23/2024	1/28/2025		
Meeting Date:					
STRATEGIC PRIORITY AND GOALS	OWNER	Q2	Q4	Q6	Q8
Guiding Principle - Safety					
1 PRESERVE AND CONTINUE TO GROW THE SAFETY CULTURE.					
a Ensure awareness of safety issues and requirements through regular communications with employees.	GM/All				
b Collect data related to current and past safety expenses, equipment purchase, compliance costs, and training costs etc. to ensure appropriate budget to preserve safety culture.	Ferraro		DONE		
c Enhance cyber detection with implementation of a Manage Detection & Response (MDR) service for proactive cyber-threat management.	Fuentes	PROGRESS	DONE		
d Enhance safety education and community engagement for the public.	Ferraro				
e Update and maintain electrical service requirements.	Fuentes	PROGRESS			
f Evaluate surveillance systems for high value assets to appropriately budget costs for cameras, monitoring services, and incident response protocols.	Fuentes	PROGRESS			
g Clarify roles and responsibilities of first responders during emergencies within the District's service area.	Ferraro		PROGRESS		
Guiding Principle - Reliability					
2 OPTIMIZE SYSTEMS TO PROVIDE RELIABILITY FOR OUR CUSTOMERS.					
a Enhance material tracking mechanisms.	Fulton		PROGRESS		
b Evaluate physical power contracts to ensure there is adequate supply and cost effectiveness.	Fulton	DONE			
c Optimize use of data collected from automated meter infrastructure (AMI) to enhance reliability.	Ferraro/Fulton				
d Collaborate with local agencies to ensure the District can meet increasing energy demands.	Fuentes/Fulton		PROGRESS		
Guiding Principle - Rates					
3 EFFECTIVELY MITIGATE FACTORS IMPACTING RATES.					
a Manage existing power supply contracts effectively, evaluate options for the Bonneville Power Administration contract, and explore new power contracts.	Fulton/Fuentes		PROGRESS		
b Build a comprehensive financial model to enhance forecasting scenarios.	Fulton/Fuentes	DONE			
c Mitigate the impacts of legislative mandates to the extent allowed (i.e. Clean Energy Transformation Act).	Fulton	PROGRESS			
d Evaluate customer rate classifications to ensure cost of service is equitable between rate classes and establish new rate classes as necessary.	Fulton/Fuentes	PROGRESS	PROGRESS		
e Improve data classification and document management practices.	Viera				
Guiding Principle - Relationships					
4 DEVELOP STRONG AND SUPPORTIVE INTERNAL AND EXTERNAL RELATIONSHIPS.					
a Maintain positive relationships with critical power supply partners and other entities.	Fulton / Fuentes	PROGRESS			
b Foster relationships within departments that cultivate cross-departmental collaboration.	GM/All				
c Develop strong relationships with community partners that will help provide industry related career opportunities.	GM/All				
d Strengthen partnerships between local agencies such as Franklin County, Port of Pasco, Pasco School District, City of Pasco, Big Bend Coop. and other neighboring utilities.	Ferraro/Fuentes	PROGRESS			
e Utilize existing and new technology to elevate services offered and enhance customer experience.	GM/All	PROGRESS			
f Improve new services invoicing and work order processes for a better customer experience.	Fulton/All				
g Create sustainable staffing solutions.	GM/All	PROGRESS			

AGENDA ITEM 12

Franklin PUD Commission Meeting Packet
Agenda Item Summary

Presenter: Tyler Whitney
General Counsel
Date: January 28, 2025

☐ REPORTING ONLY
☐ FOR DISCUSSION
☒ ACTION REQUIRED

1. OBJECTIVE:

Adopting a Resolution Setting the Compensation for the Interim General Manager / Chief Executive Officer (CEO) of the District.

2. BACKGROUND:

At the December 10, 2024 meeting, the Commission adopted Resolution 1424, Appointing Victor Fuentes as the interim General Manager/CEO of the District effective February 1, 2025.

As required by 54.16.100 RCW the Commission will set the compensation for the interim General Manager/CEO position.

After discussion staff will recommend the Commission adopt Resolution 1428 with the final determination of the terms of the compensation for the interim GM/CEO.

3. SUGGESTED MOTION:

I move to adopt with Resolution 1428 with the recitals as discussed.

RESOLUTION 1428

**A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF PUBLIC UTILITY DISTRICT NO. 1, OF FRANKLIN COUNTY, WASHINGTON**

**SETTING COMPENSATION FOR THE INTERIM GENERAL MANAGER /
CHIEF EXECUTIVE OFFICER OF THE DISTRICT**

WHEREAS, Public Utility District No. 1 of Franklin County (the District) is organized under Title 54 of the Revised Code of Washington, which requires the Board of Commissioners (the Commission) of the District to appoint a General Manager, and

WHEREAS, the Commission adopted Resolution 1424 appointing Victor Fuentes (Mr. Fuentes) to serve as the District's interim General Manager/Chief Executive Officer (General Manager/CEO) effective February 1, 2025, and

WHEREAS, as interim General Manager/CEO, Mr. Fuentes will assume all the responsibilities and rights of that position until the earlier of the following events occurs: (a) Mr. Fuentes resigns the position of interim General Manager/CEO, (b) the Commission terminates Mr. Fuentes' appointment as interim General Manager/CEO at its will, or (c) the Commission appoints someone to the position of General Manager/CEO on a non-interim basis, and

WHEREAS, RCW 54.16.100 requires the Commission to set the compensation for the interim General Manager/CEO by resolution,

NOW THEREFORE BE IT RESOLVED that Mr. Fuentes is appointed to serve as the District's interim General Manager/CEO effective February 1, 2025 and is empowered with the authority provided under RCW 54.16.100 and resolutions of the Commission and shall further carry out such additional duties as the Commission shall designate from time to time.

BE IT FURTHER RESOLVED THAT, as of February 1, 2025, the Mr. Fuentes' salary as interim General Manager/CEO's shall be adjusted to _____ (on an

annualized basis) for the period in which he is serving as the interim General Manager/CEO, and shall continue until modified by the Commission or until such time as the Commission appoints a General Manager/CEO on a non-interim basis, at which point Mr. Fuentes' salary shall be subject to reevaluation and adjustment based on the District's standard non-union compensation policies and practices.

BE IT FURTHER RESOLVED THAT, in addition to all other standard benefits for non-union employees, Mr. Fuentes will also be provided a _____ monthly car allowance for use of his personal vehicle plus mileage traveled paid at the Internal Revenue's Service standard mileage rate for business use for any travel done for District business outside of Franklin County, effective February 1, 2025.

BE IT FURTHER RESOLVED THAT this Resolution shall not constitute a contract or assurance of continued employment for Mr. Fuentes, who shall continue to serve as an at-will employee of the District.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Franklin County, at an open public meeting this 28th day of January 2025.

Roger Wright, President

William Gordon, Vice President

Pedro Torres Jr., Secretary



Year End 2024

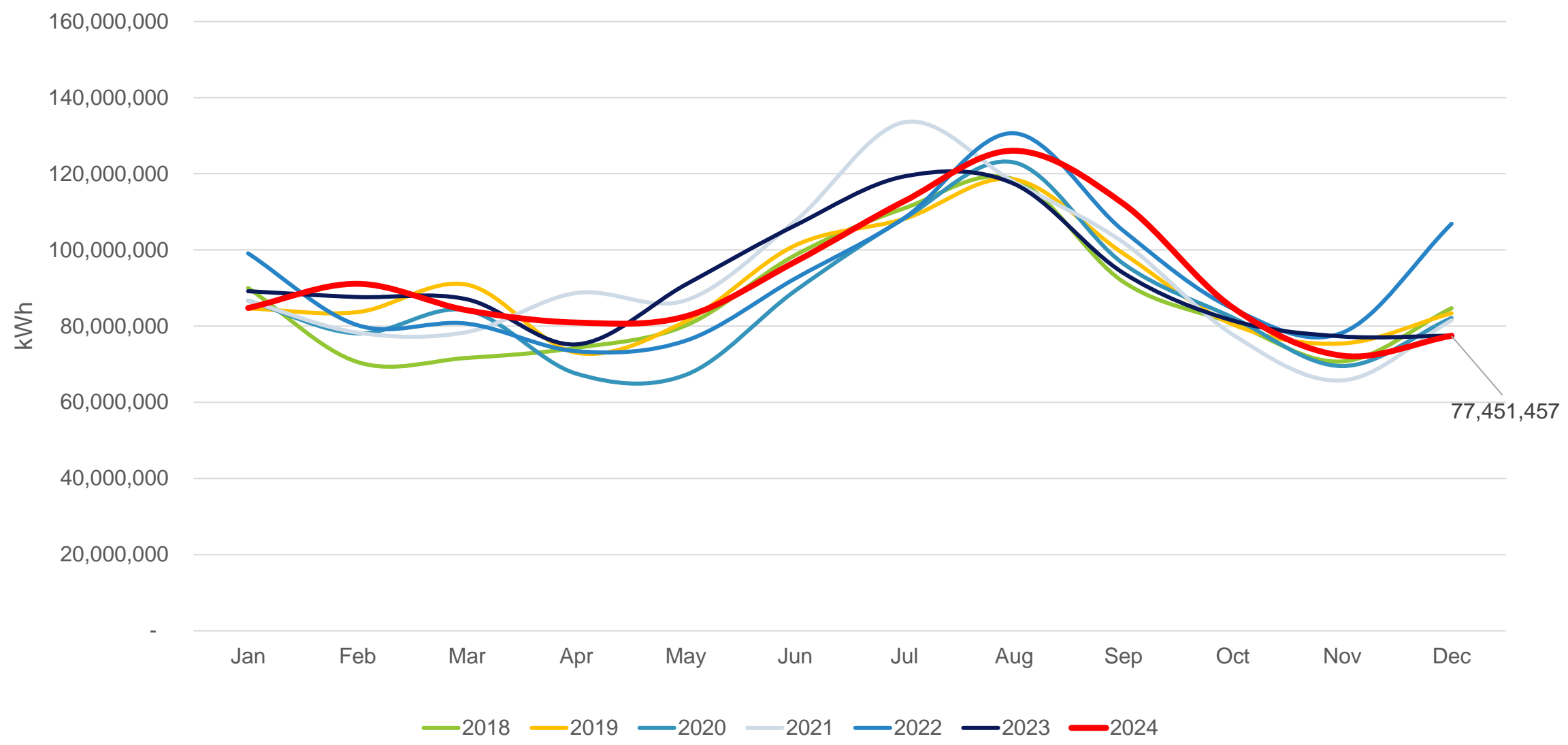
Key Performance Indicators

EXECUTIVE SUMMARY

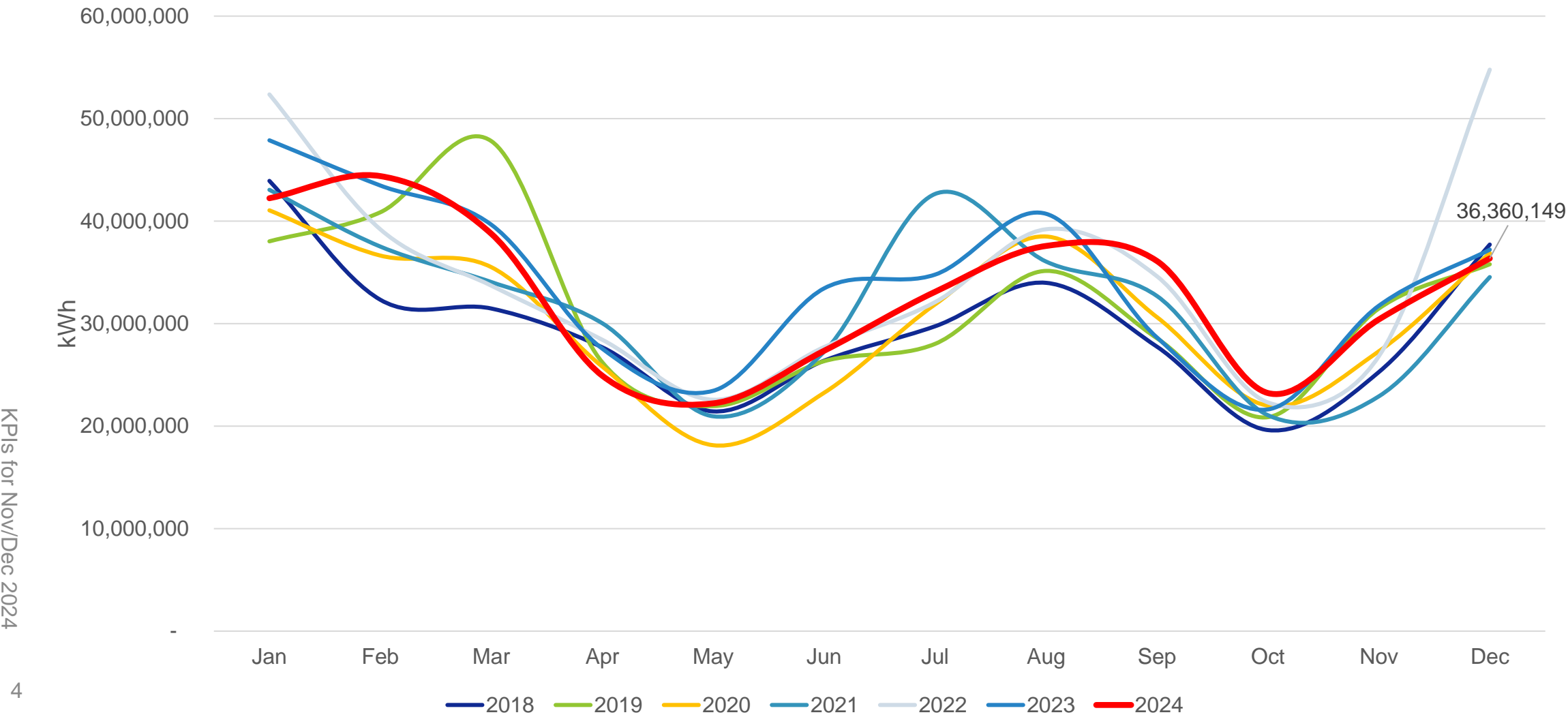
Despite lighter retail sales due to mild temperatures in December, the District is ending the year in a strong financial position, having met financial policy targets based on the preliminary information compiled. Several factors contributed to the financial results including sound management and monetization of the District's carbon allowances, recognition of significant advance aid revenue received from Darigold, and continued diligence by staff in all spending. Currently, debt service coverage is projected at 5.49x and unrestricted reserve balances closed at \$41.7 million.

Staff will continue with the year-end close and final results will be presented in the spring.

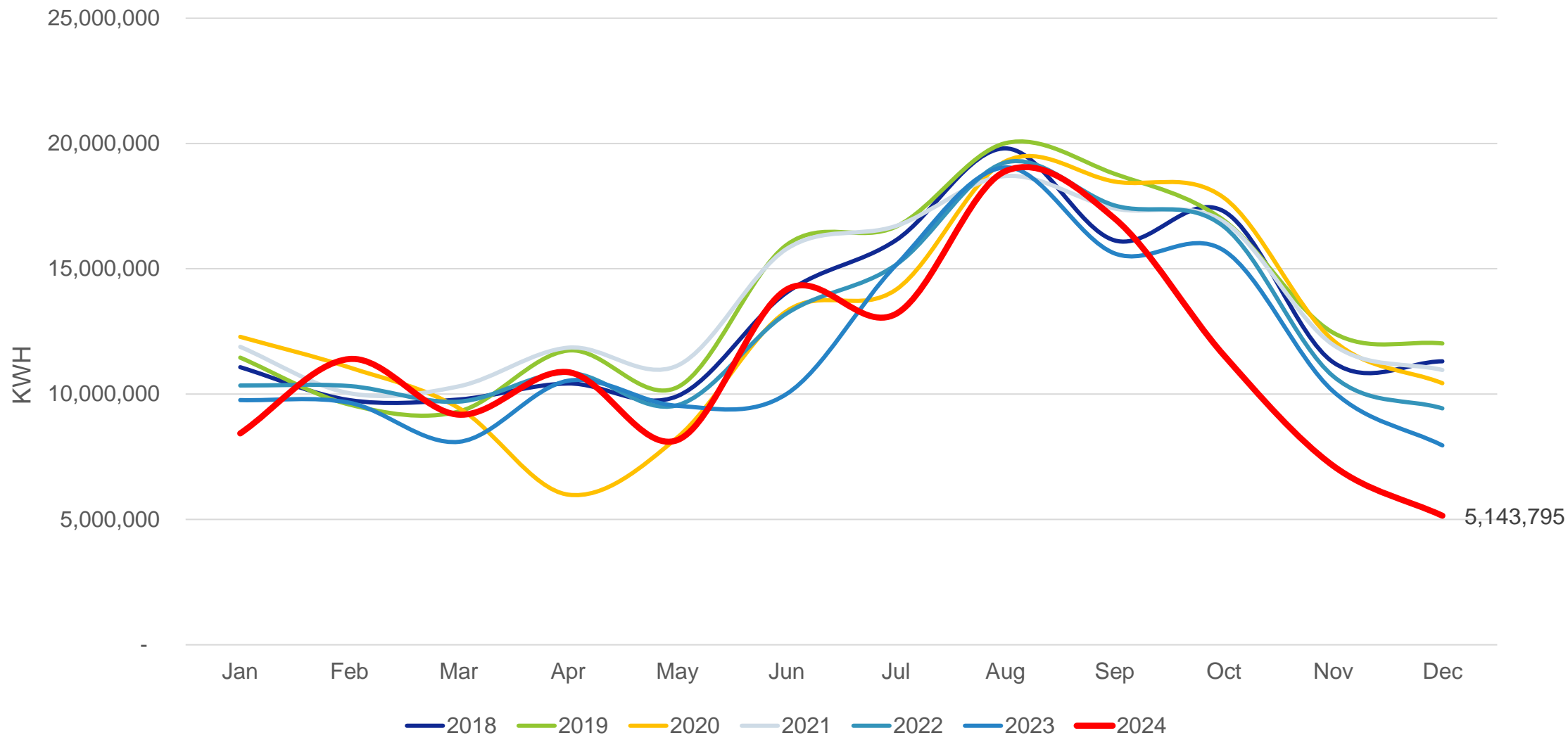
RETAIL LOAD COMPARISON



RESIDENTIAL LOADS

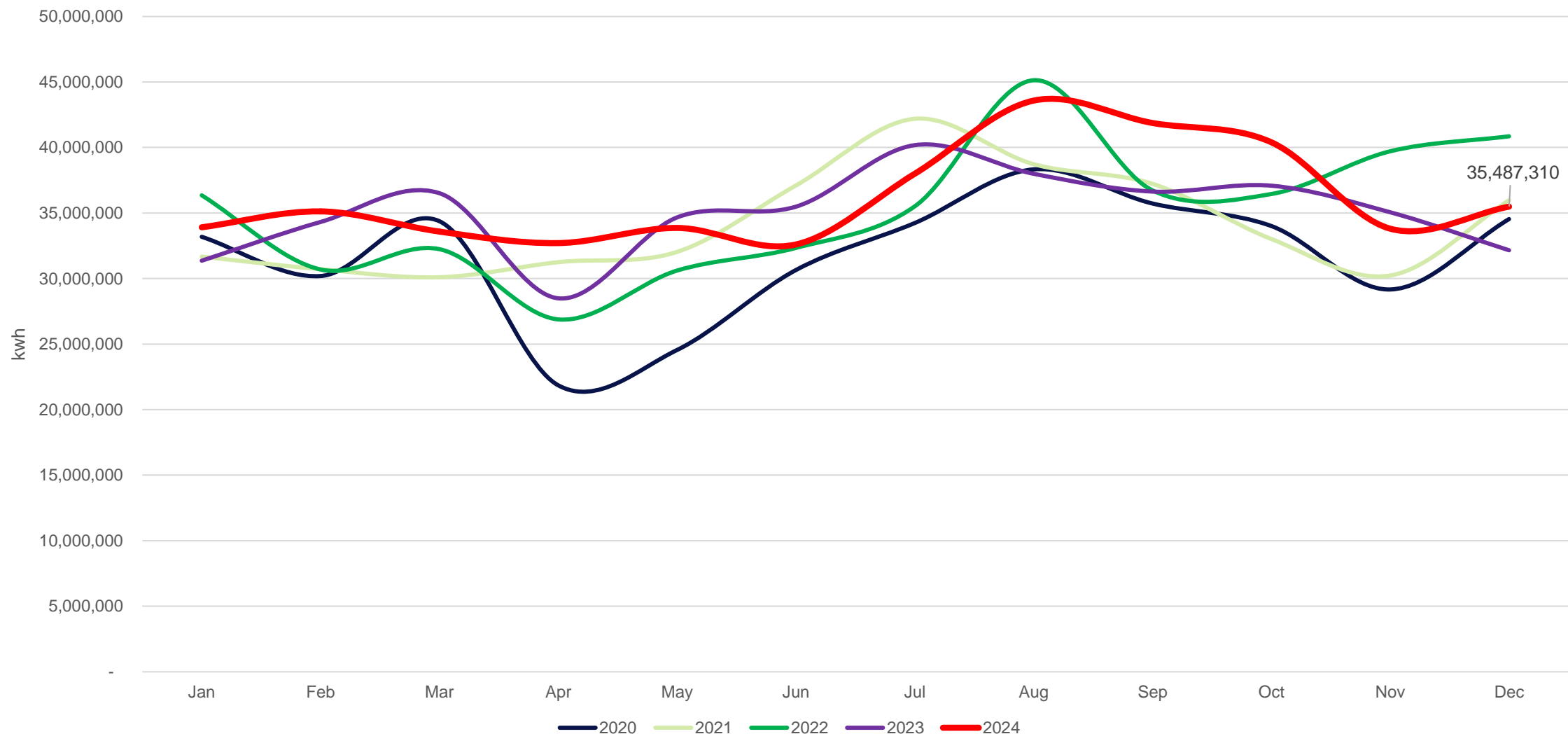


INDUSTRIAL LOADS

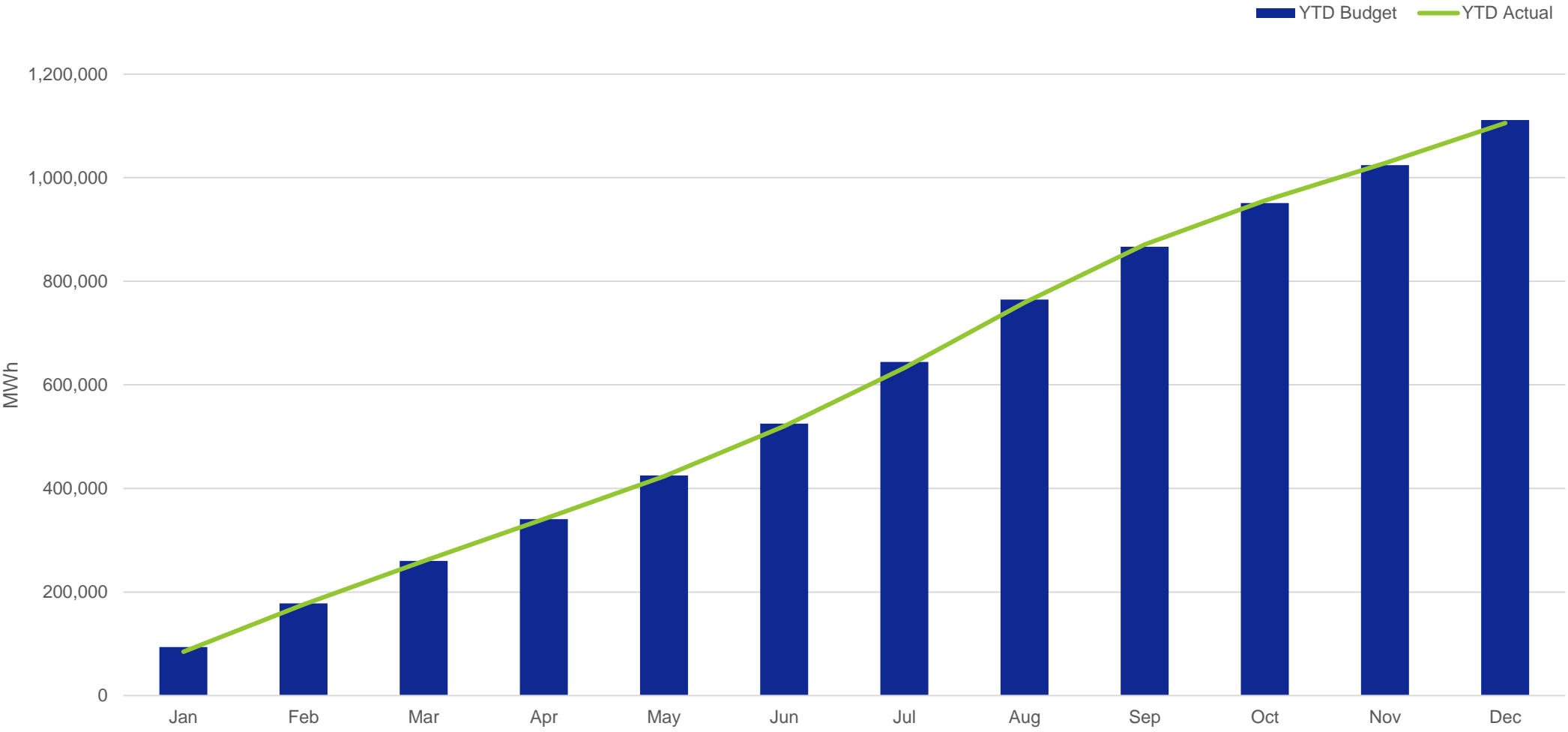


KPIs for Nov/Dec 2024

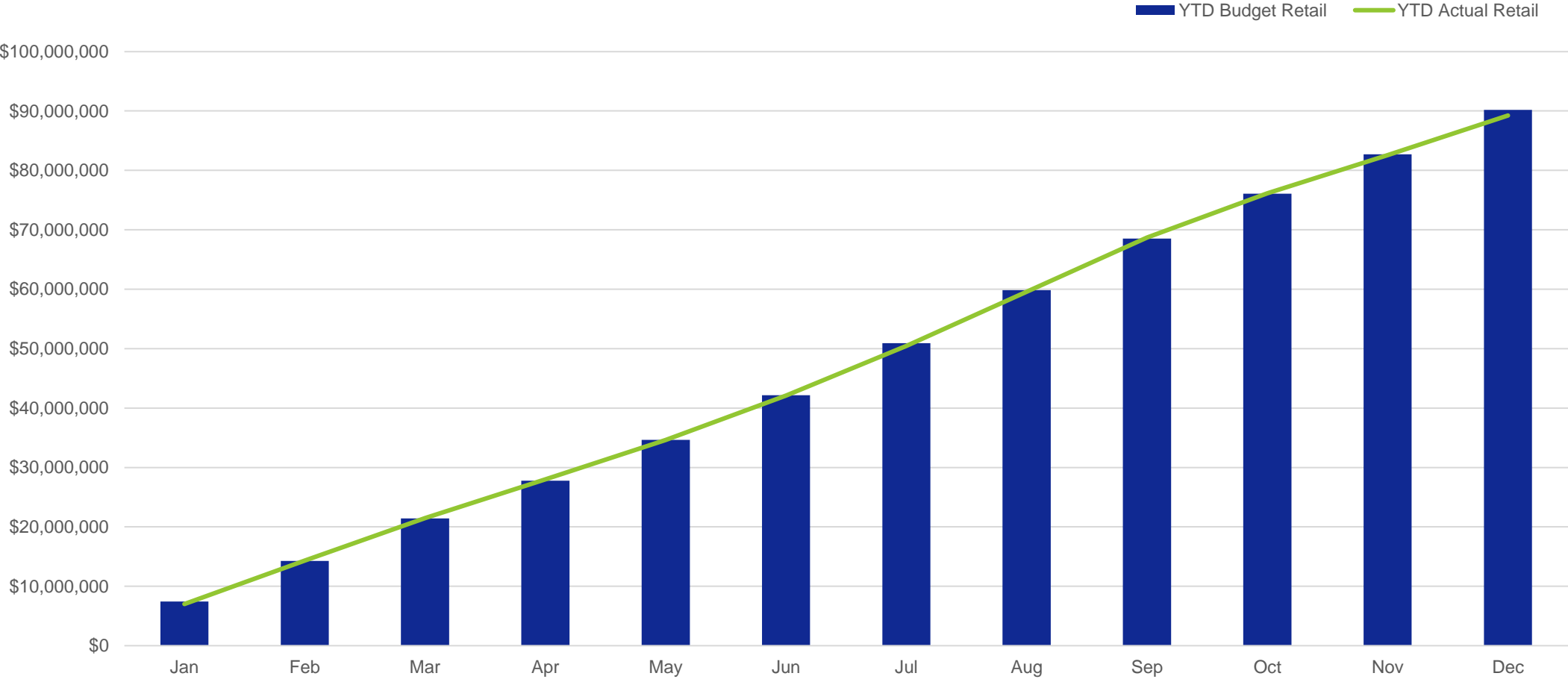
GENERAL LOADS



YTD LOADS: BUDGET VS. ACTUAL



YTD RETAIL ENERGY SALES \$: BUDGET VS. ACTUAL





POWER

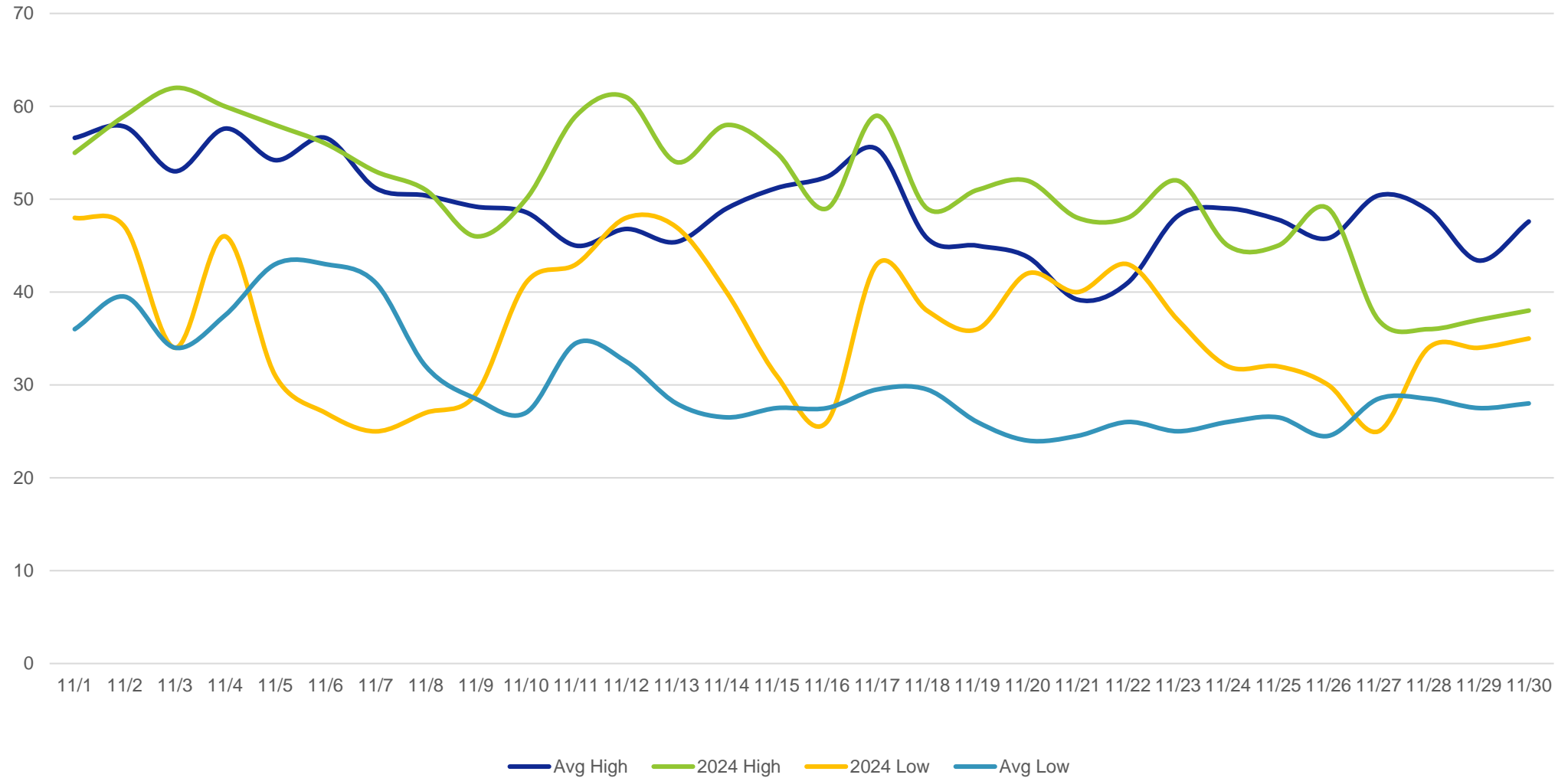


DECEMBER OVERVIEW

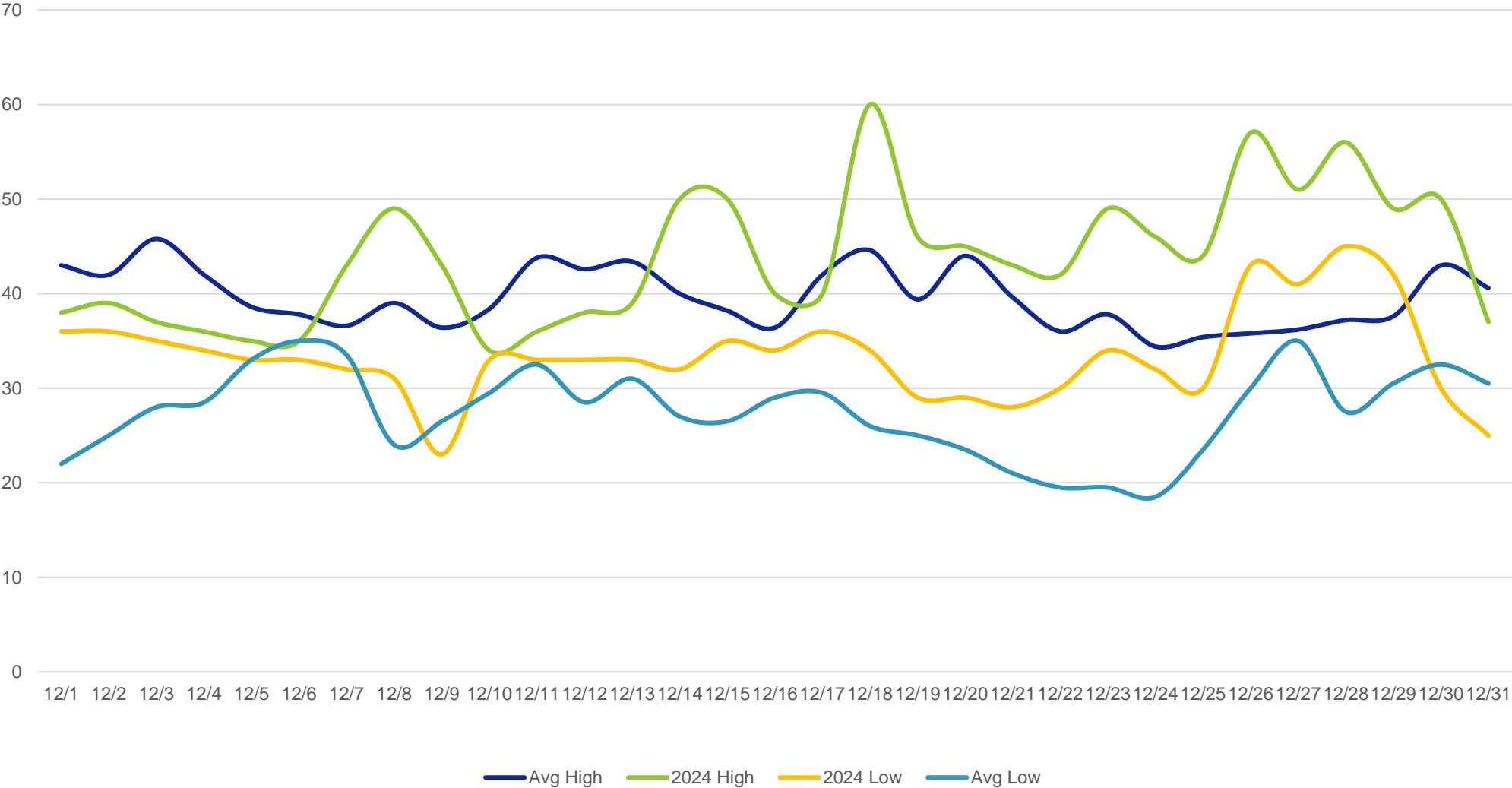
November and December results are presented however, our analysis will focus primarily on December. December's weather was very mild and that was reflected in lighter than expected loads. Markets responded with low and stable pricing, causing protective winter hedges to settle out of the money.

December water conditions came in below the 30-year average and the WY25 is expected to be slightly below average as well.

TEMPERATURES - NOVEMBER

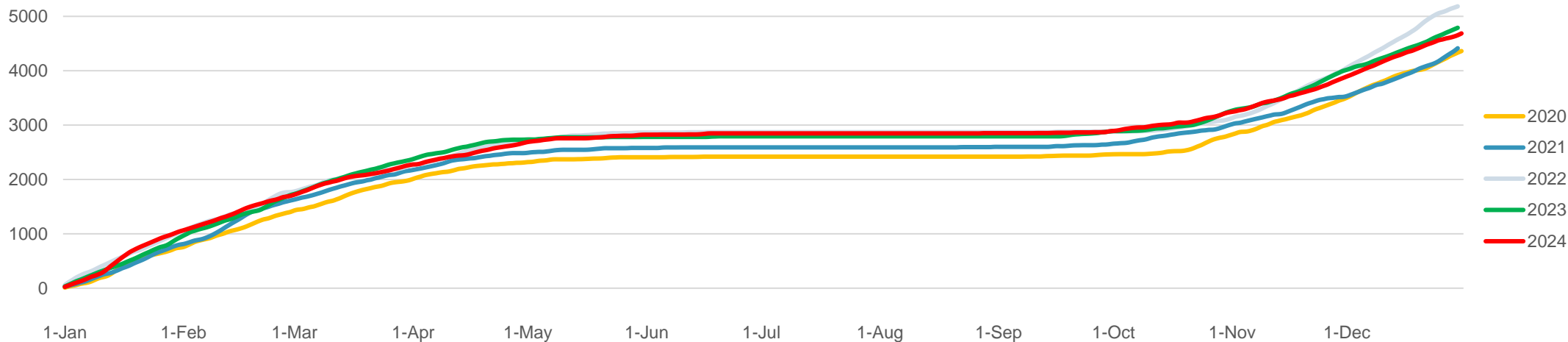


TEMPERATURES - DECEMBER

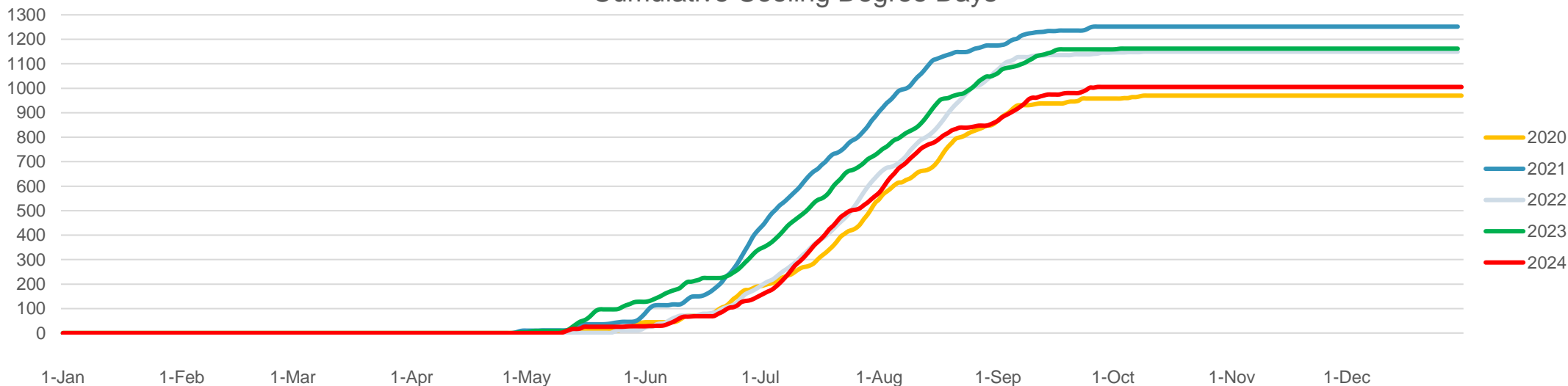


CUMULATIVE WEATHER DATA

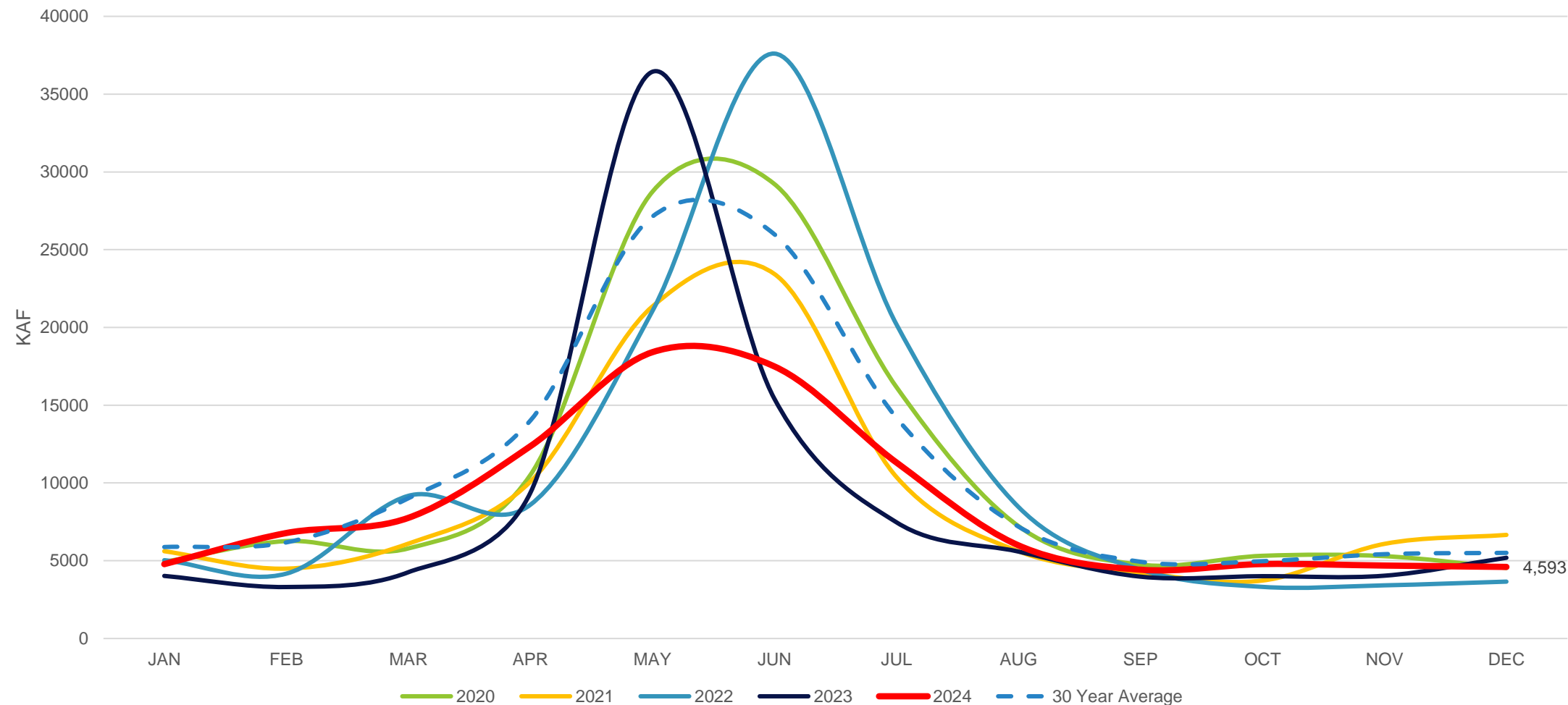
Cumulative Heating Degree Days



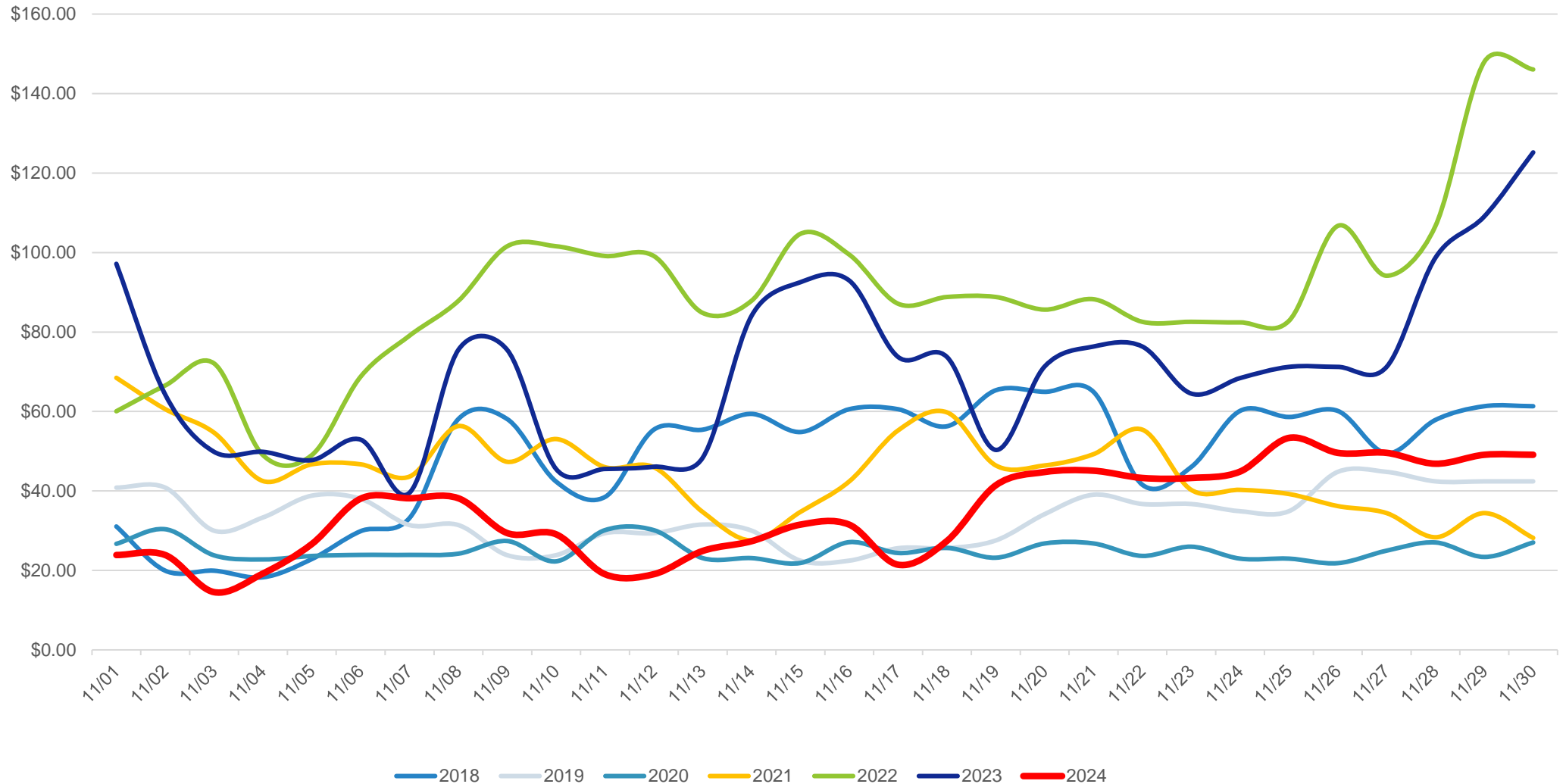
Cumulative Cooling Degree Days



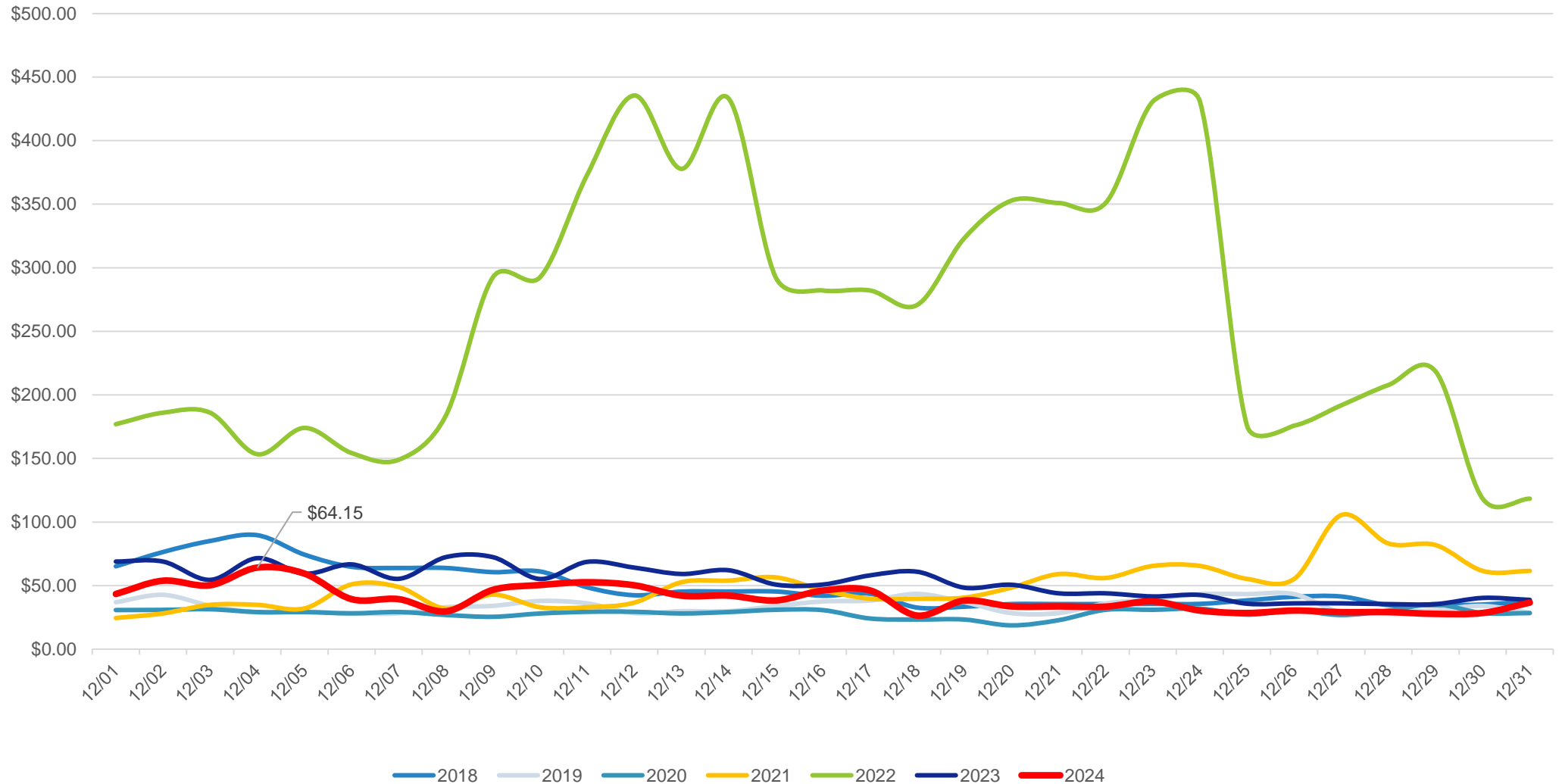
COLUMBIA RIVER RUNOFF



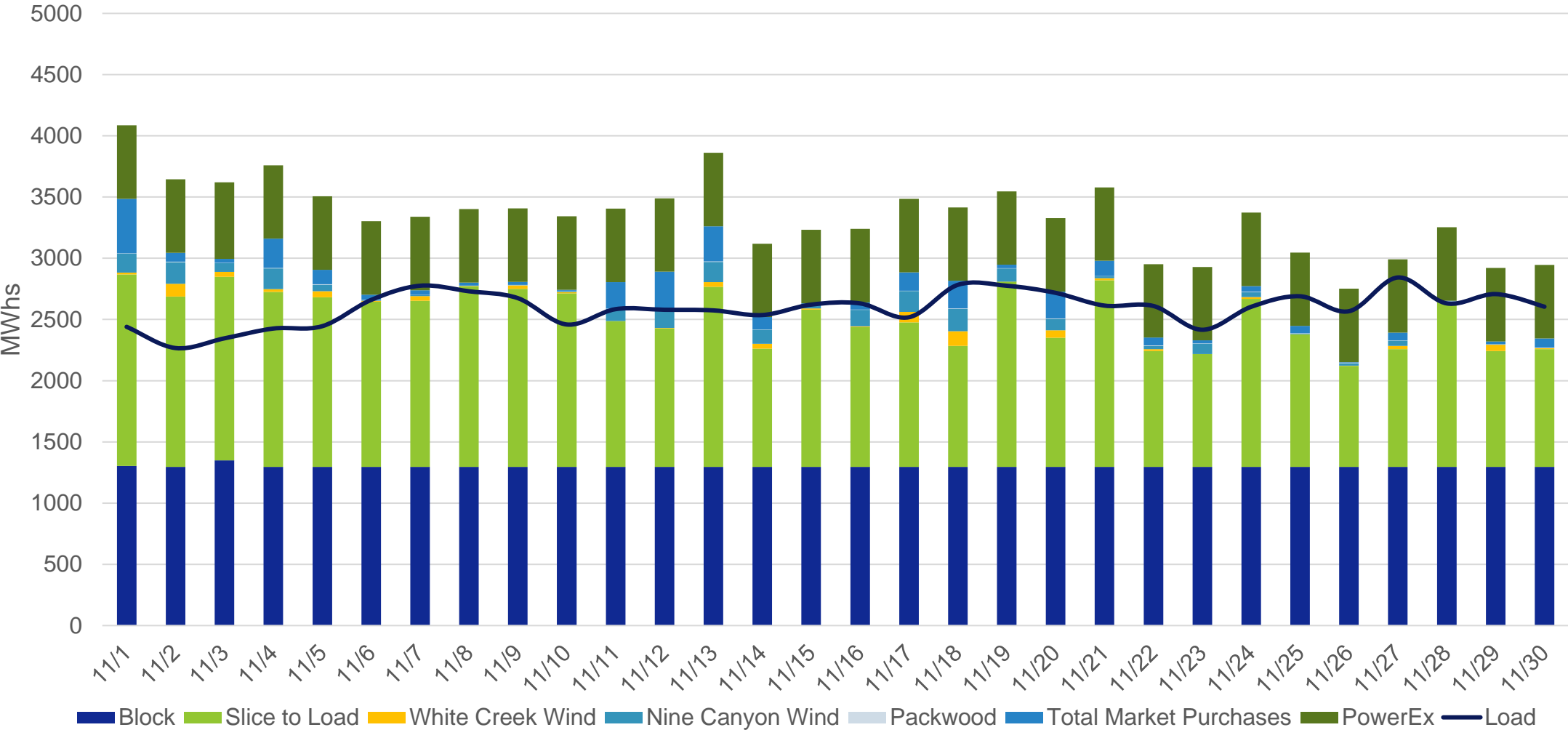
AVERAGE DAILY PRICES (MID-COLUMBIA) - NOV



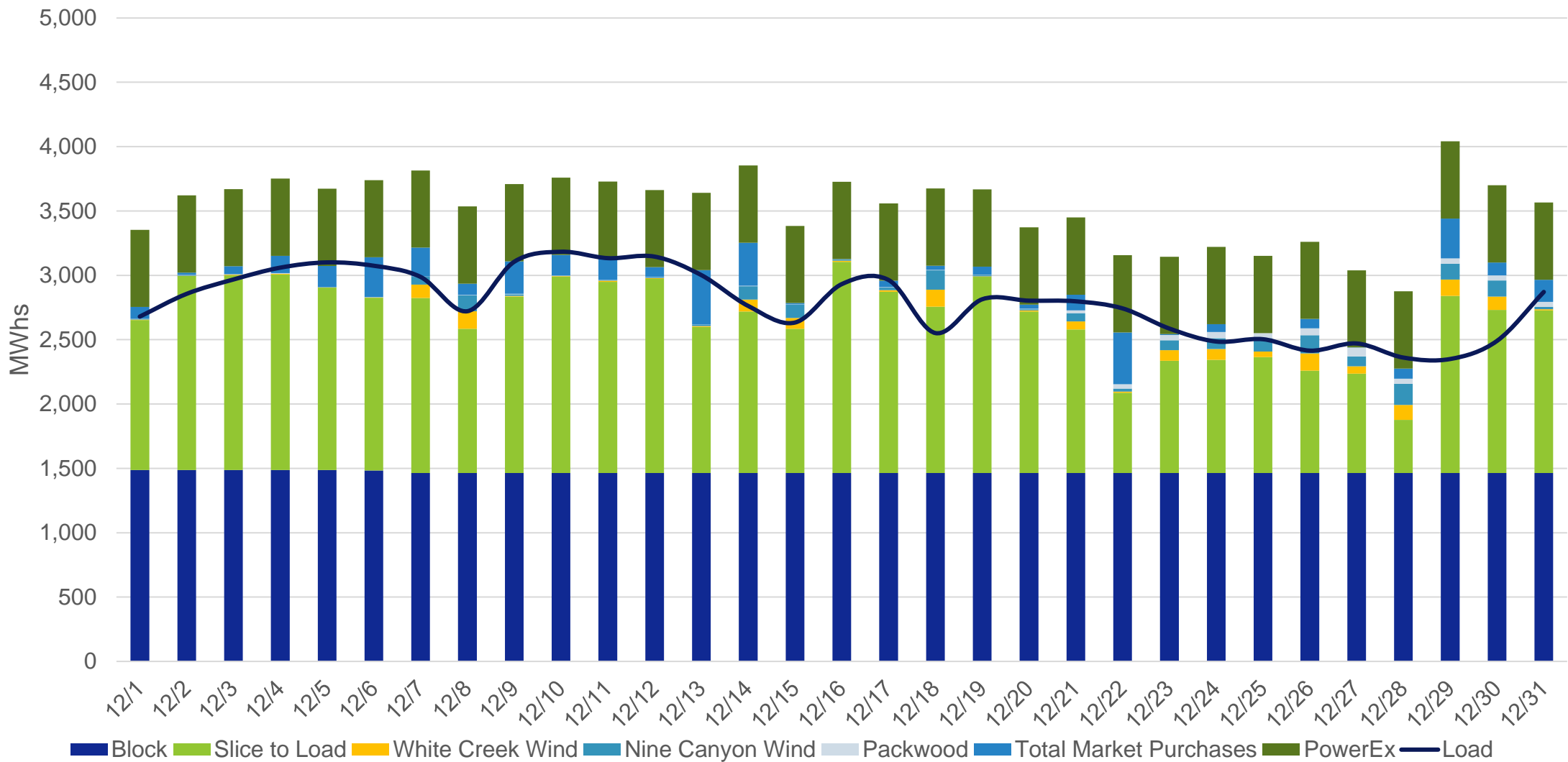
AVERAGE DAILY PRICES (MID-COLUMBIA) - DEC



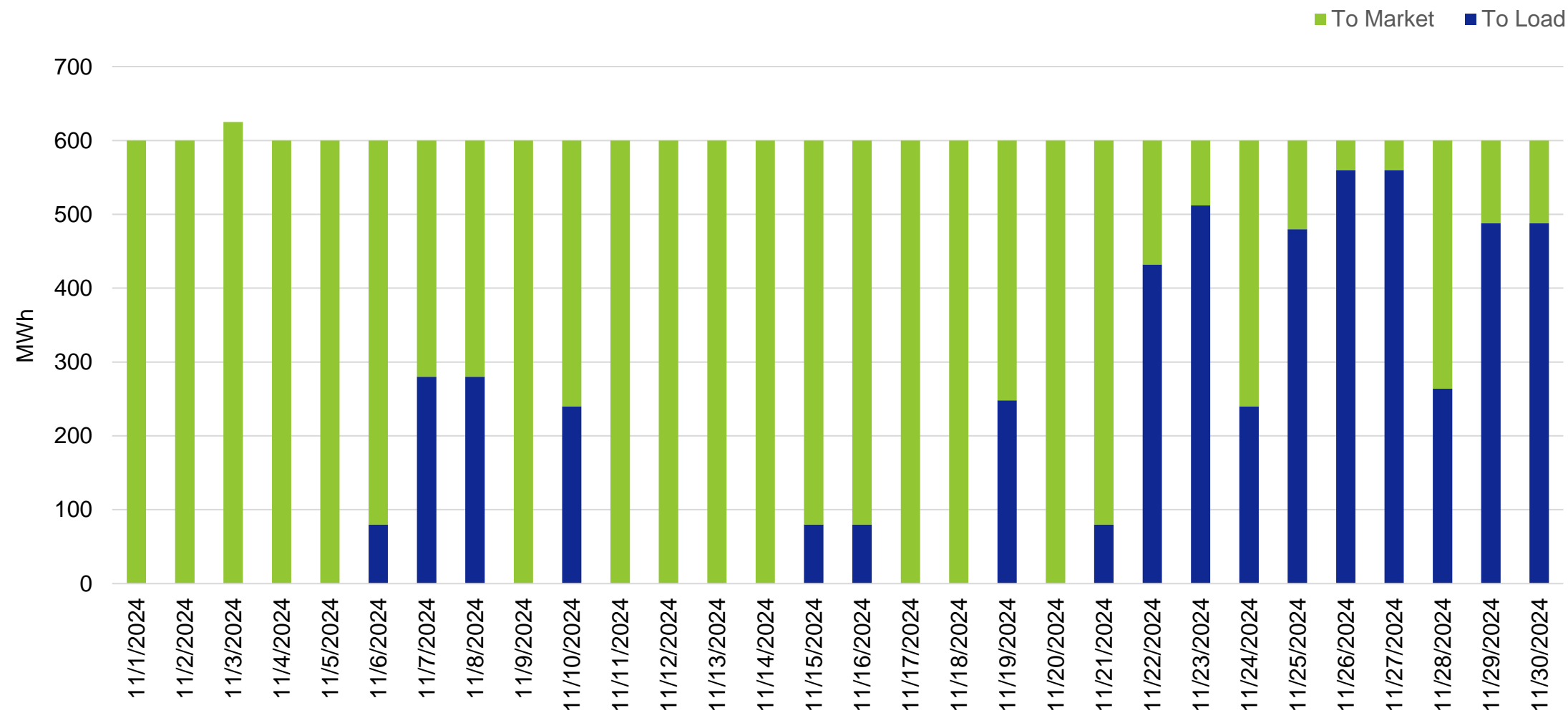
LOAD/RESOURCE BALANCE - NOVEMBER



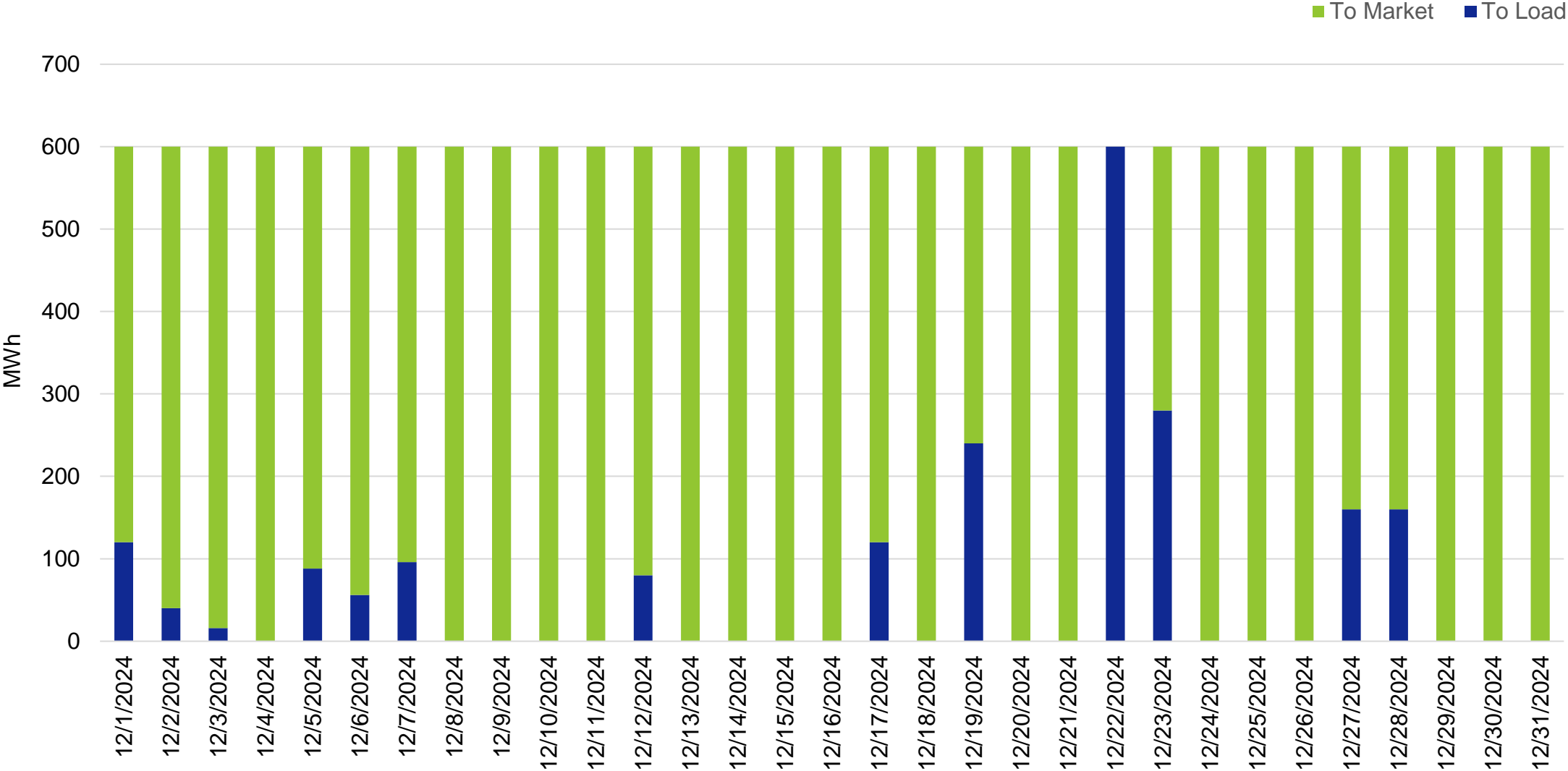
LOAD/RESOURCE BALANCE - DECEMBER



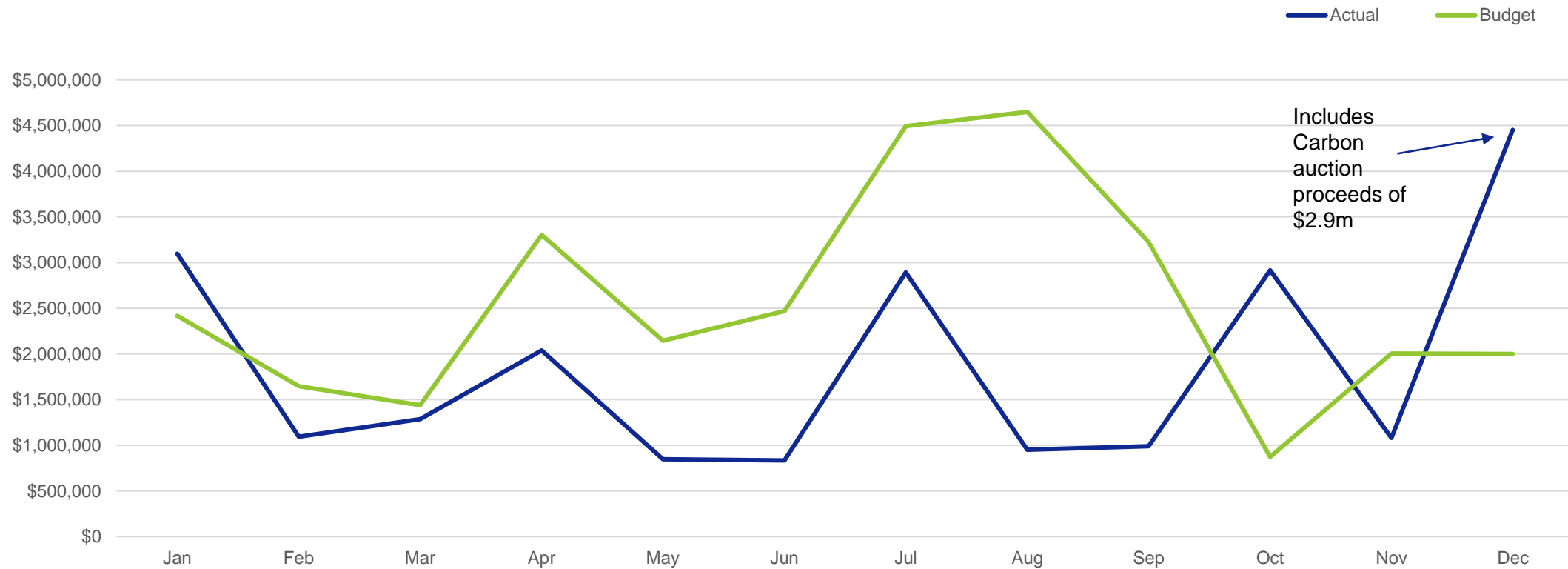
POWEREX DELIVERIES - NOVEMBER



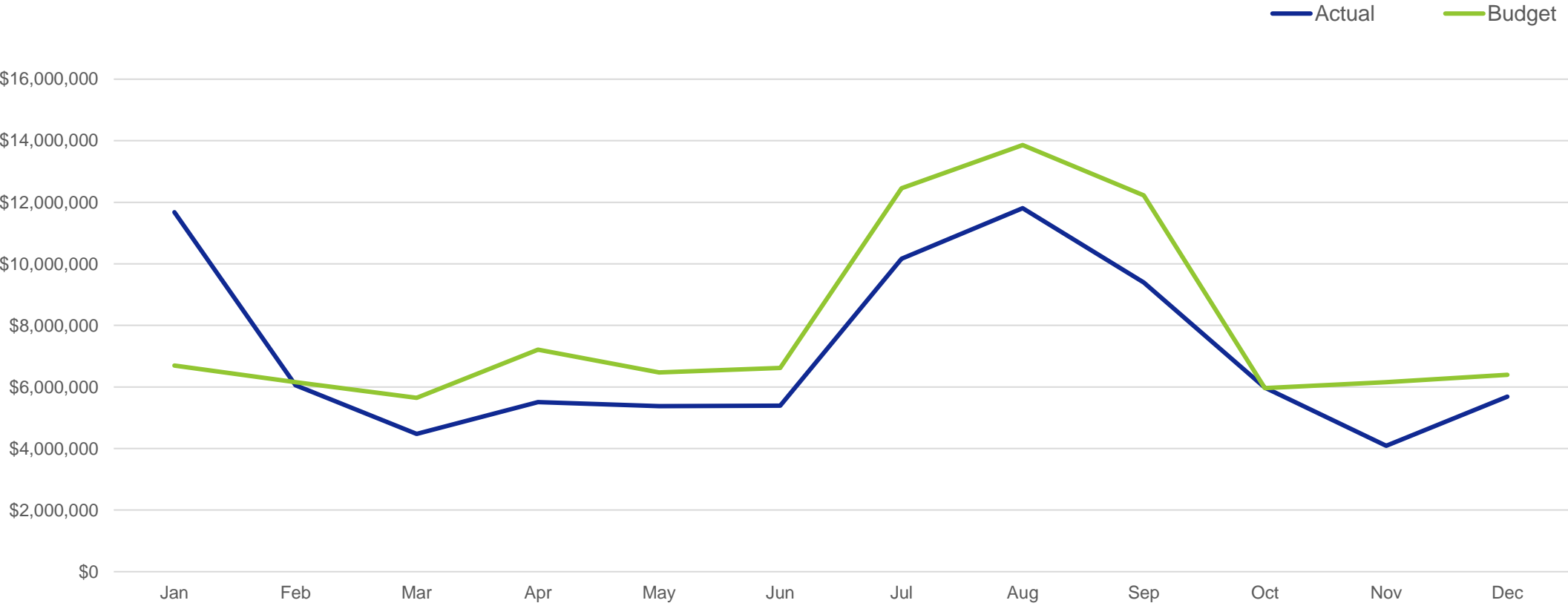
POWEREX DELIVERIES - DECEMBER



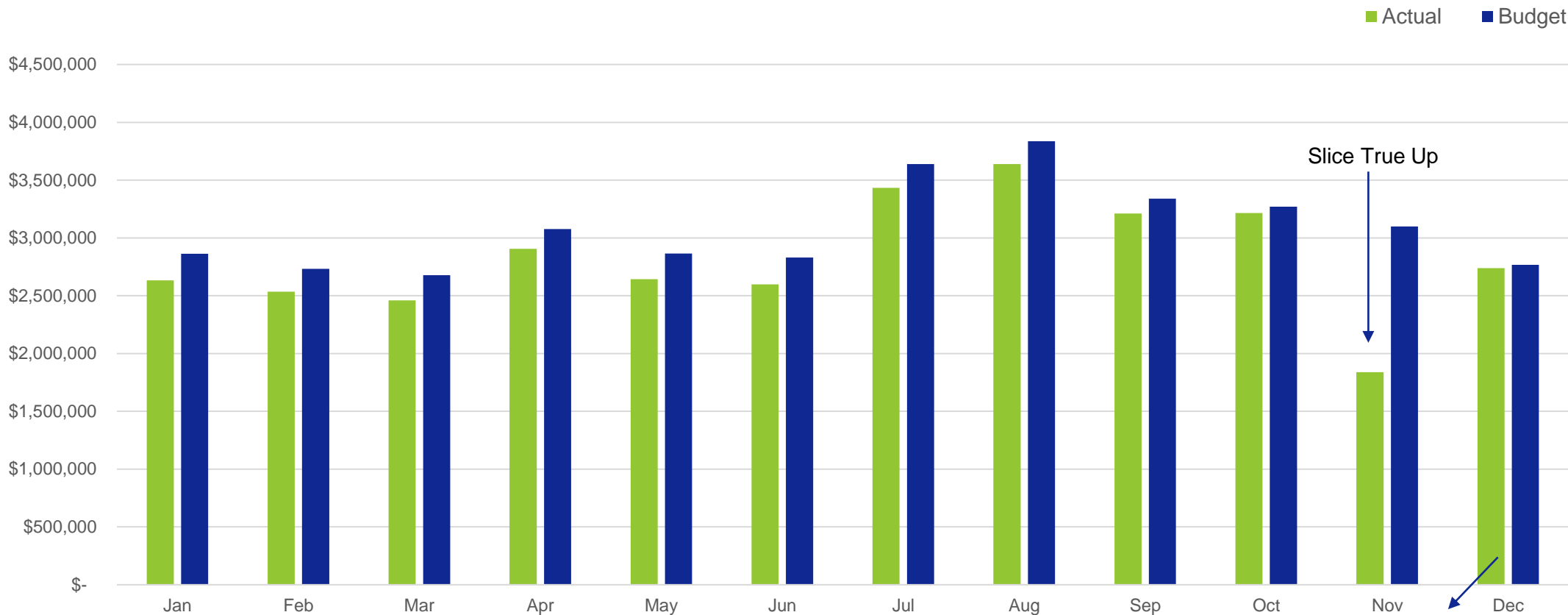
SECONDARY MARKET SALES



POWER SUPPLY COSTS

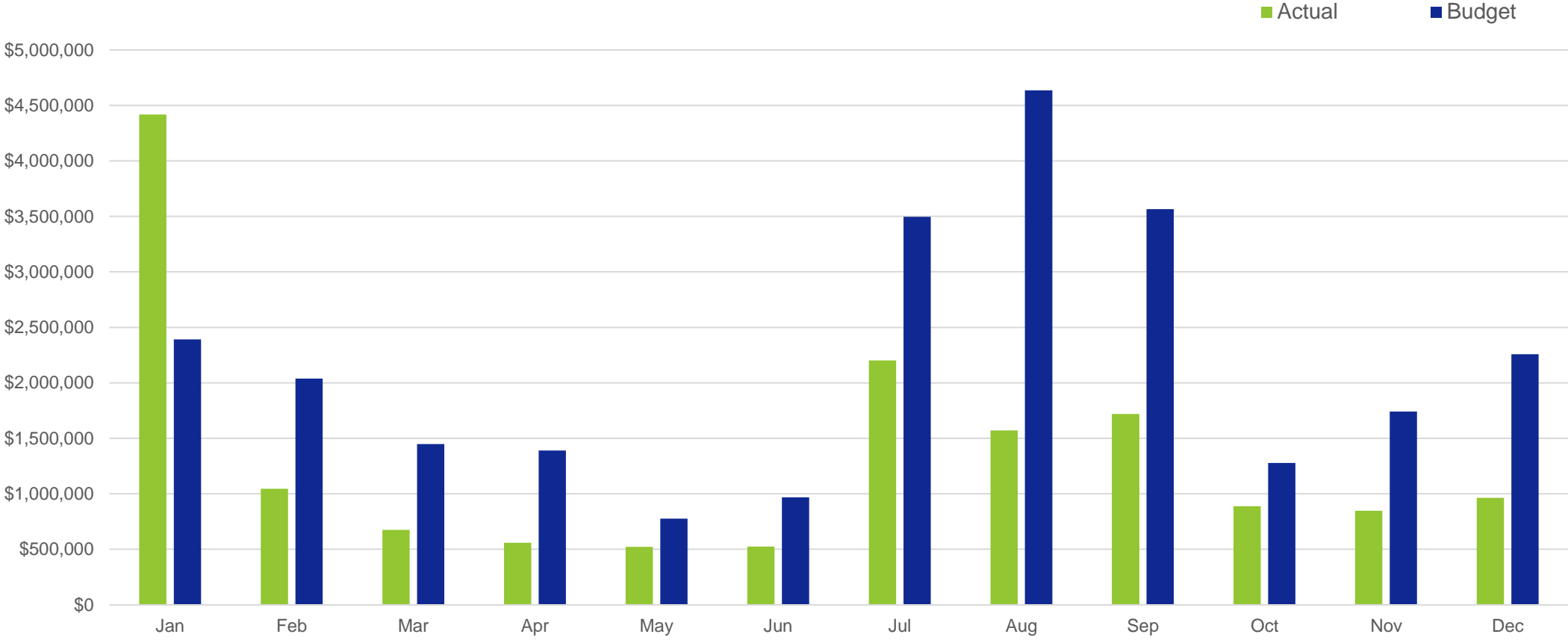


BPA POWER: BUDGET VS. ACTUAL



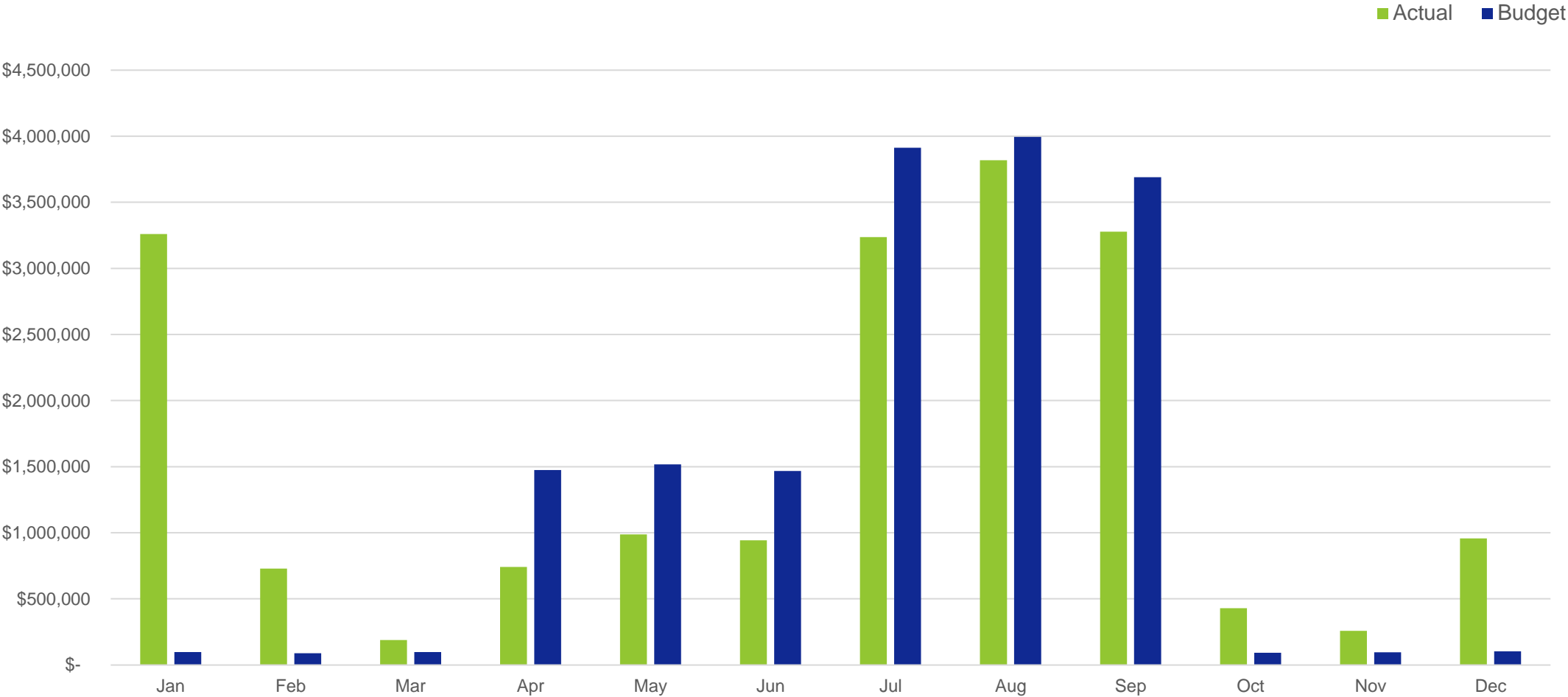
Note: At time of report processing BPA had not yet issued the December Power bill. December Actual is estimated and will be adjusted when bill is received.

POWEREX: BUDGET VS. ACTUAL

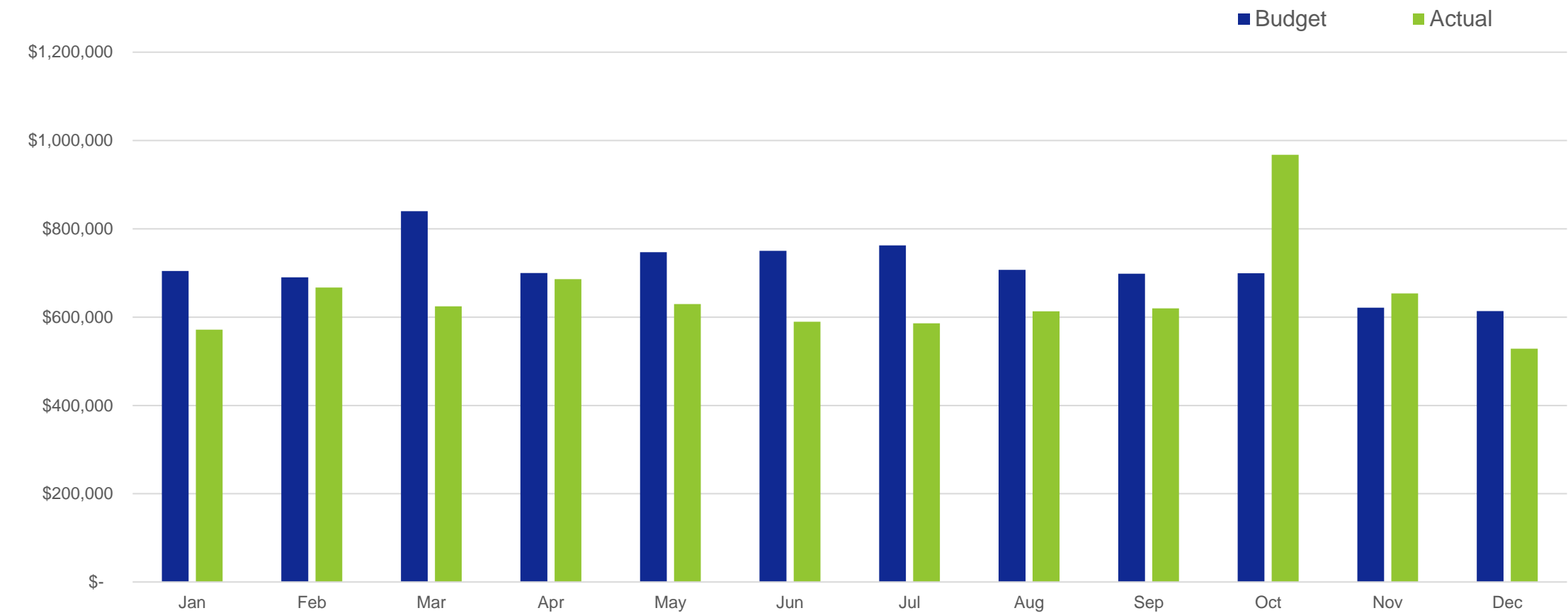


MARKET PURCHASES: BUDGET VS. ACTUAL

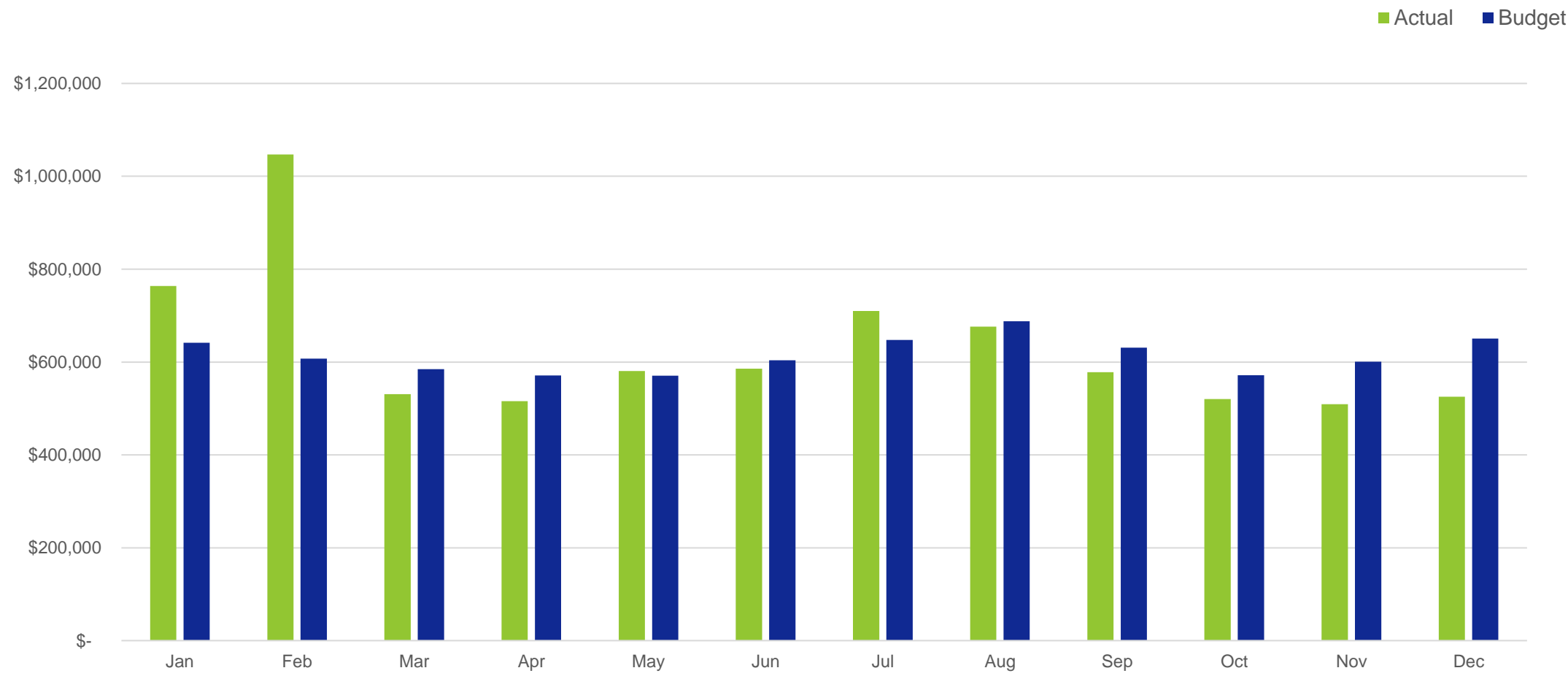
**Includes hedge settlements*



OTHER RESOURCES: BUDGET VS. ACTUAL

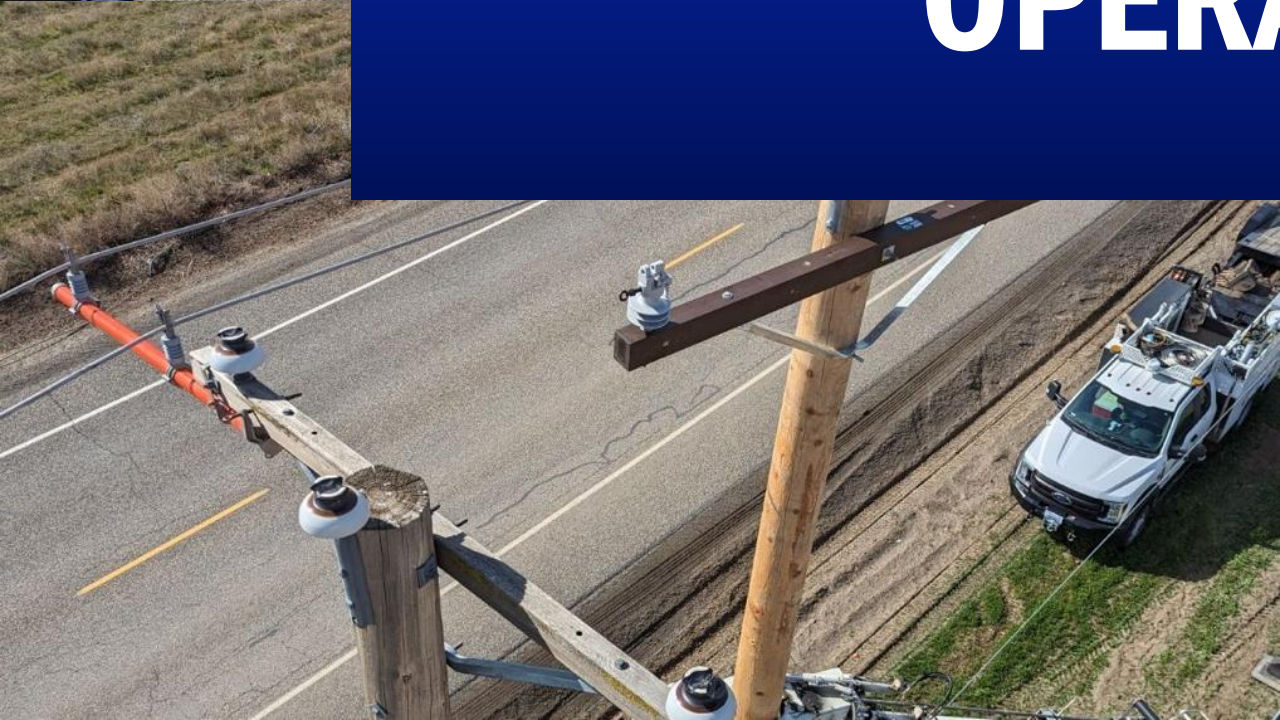


TRANSMISSION & ANCILLARY: BUDGET VS. ACTUAL





OPERATIONS



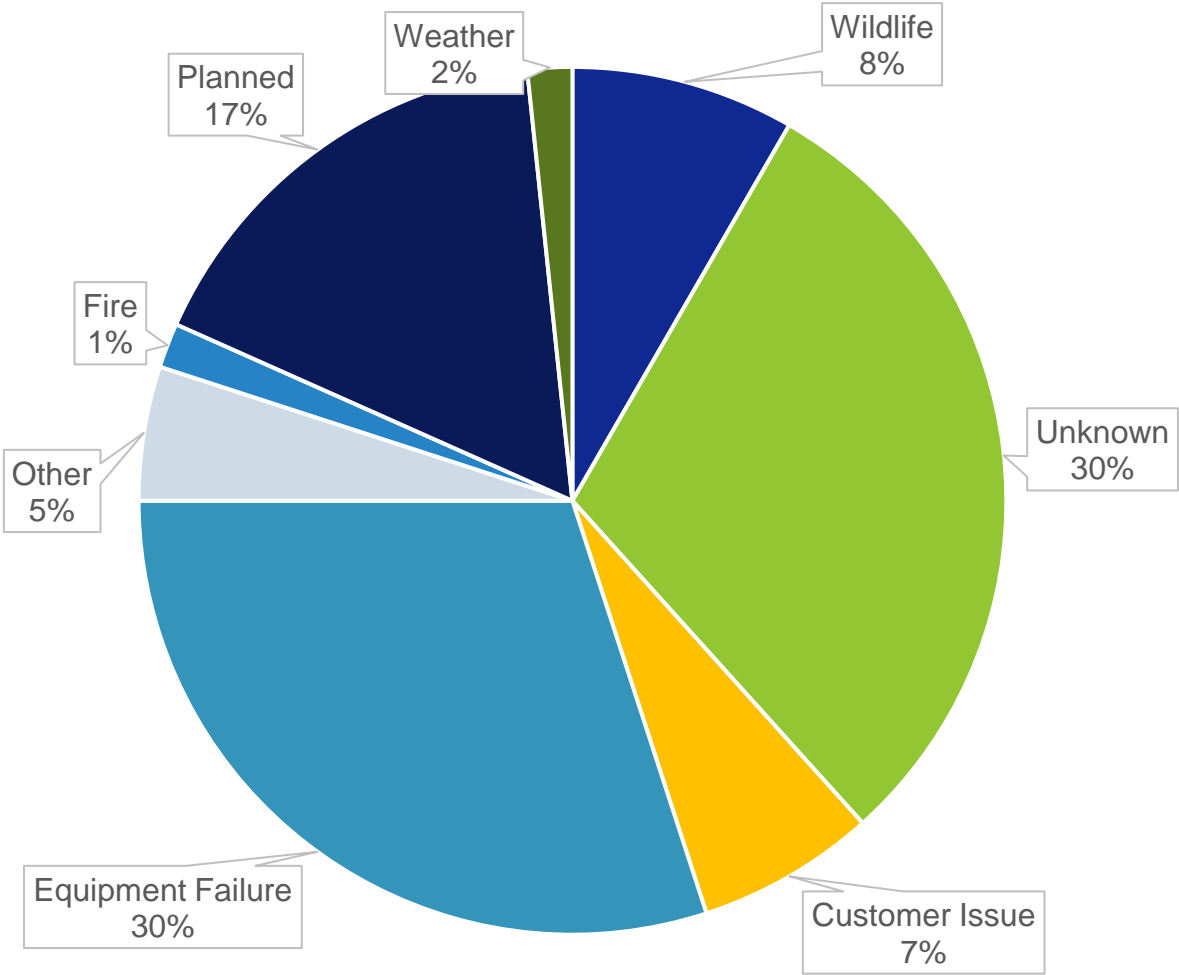
OVERVIEW

There were 53 outages that occurred in November.
8 of the outages were planned. The longest unplanned outage occurred out of Sagehill 1 Substation on Nov 1st and the cause was wildlife. It lasted 24 hours, 58 minutes and affected 1 customer.

There were 60 outages that occurred in December.
10 of the outages were planned. The longest unplanned outage occurred out of Big Pasco 2 Substation on Dec 16th and the cause was fire. It lasted 3 hours, 11 minutes and affected 67 customer.

DECEMBER OUTAGES

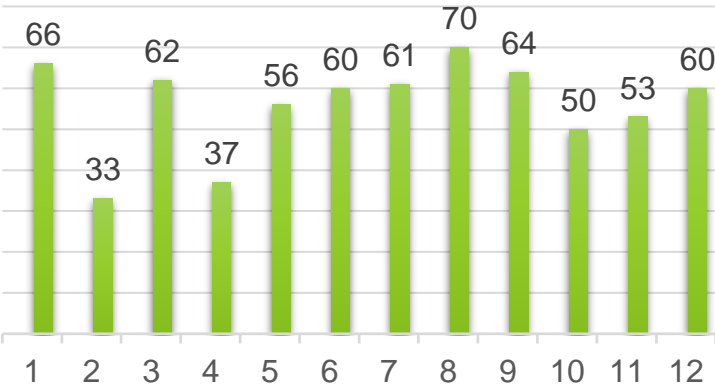
Outage Causes	
Wildlife	5
Unknown	18
Customer Issue	4
Equipment Failure	18
Other	3
Fire	1
Planned	10
Weather	1



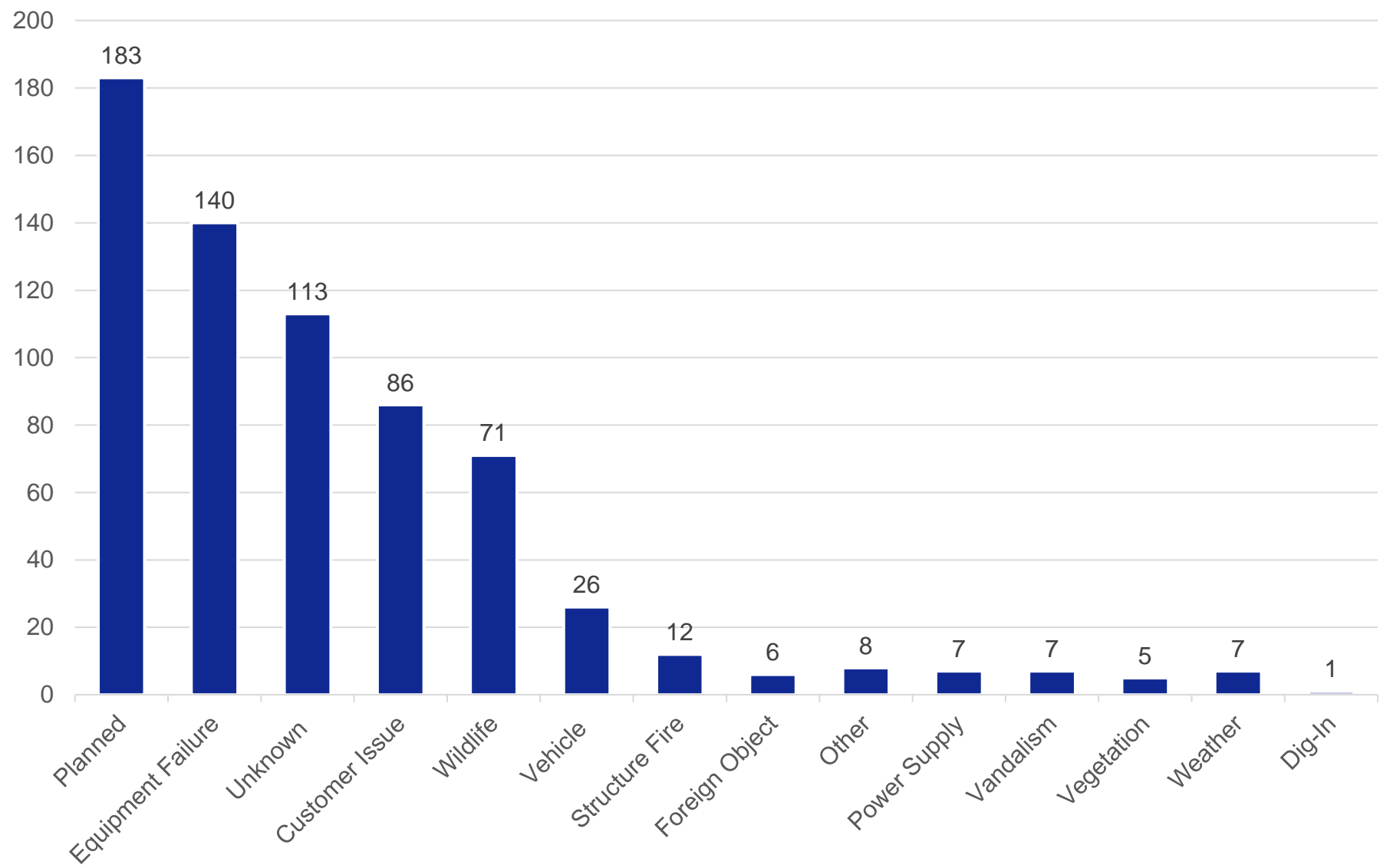
Total Outages



Monthly Outages



OUTAGES YTD

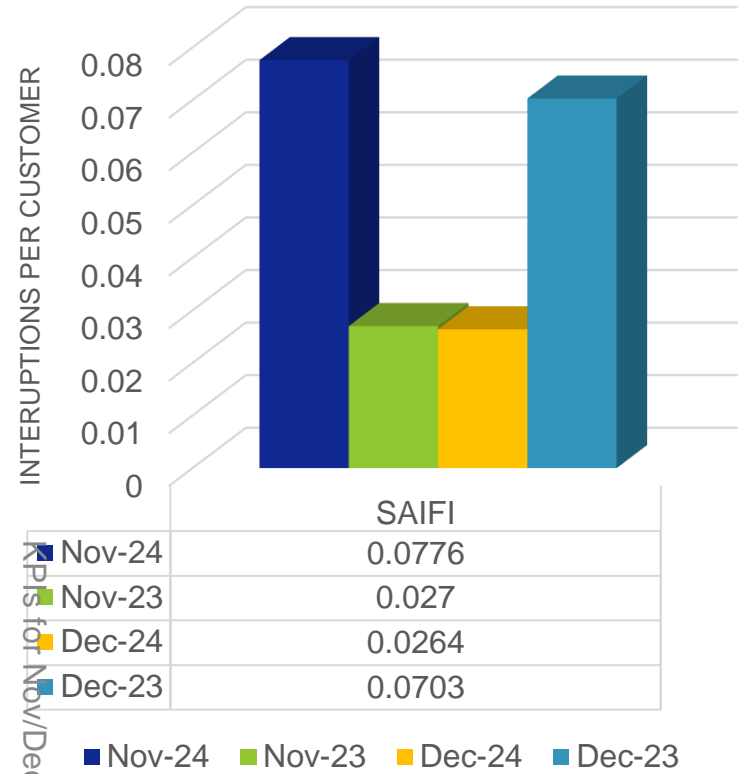


Total Outages YTD

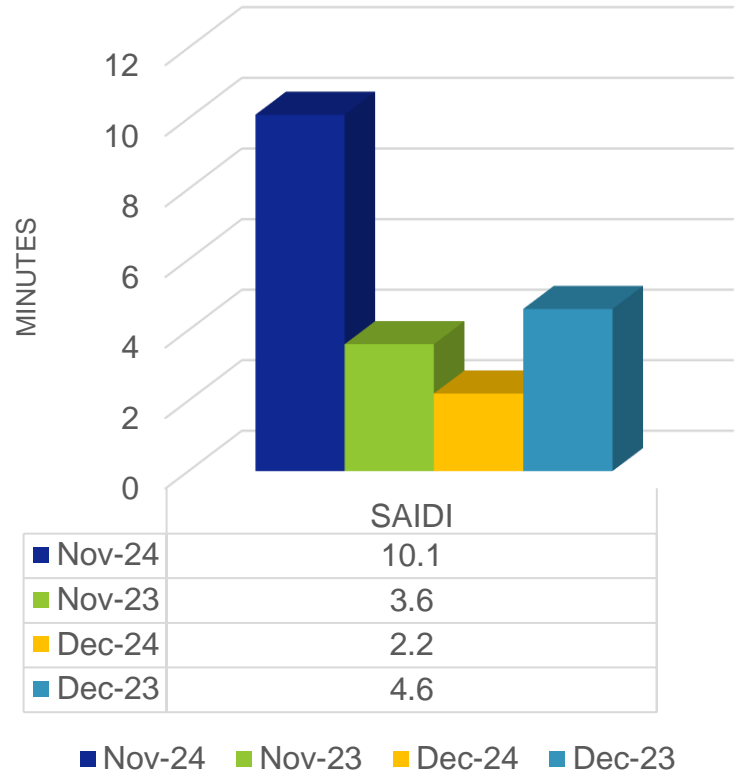


NOVEMBER & DECEMBER RELIABILITY INDICES

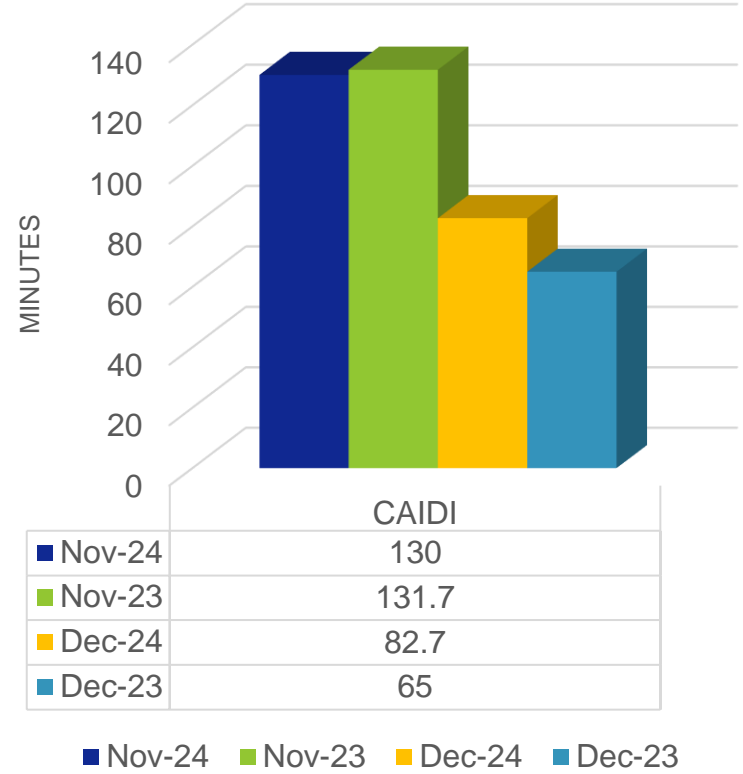
SAIFI



SAIDI



CAIDI



SAIFI (System Average Interruption **Frequency Index):**
How often the average customer experiences an interruption

SAIDI (System Average Interruption **Duration Index):**
The total time of interruption the average customer experiences

CAIDI (Customer** Average Interruption **Duration** Index):**
The average time required to restore service

*Only outages lasting longer than five minutes are included in the calculations



ENGINEERING



OVERVIEW

There were 2 new net metering (solar) interconnections added to the system in November. This brings the total capacity of net meter connections on the system up to 6,884 kWac. Total active net meter connections on the system are 858 with the average system size being 8.02 kWac.

A total of 22 work orders were released to Operations in the month of December with a total material and labor cost estimate of \$535,999.42, which is an average of \$24,363.61 per job.

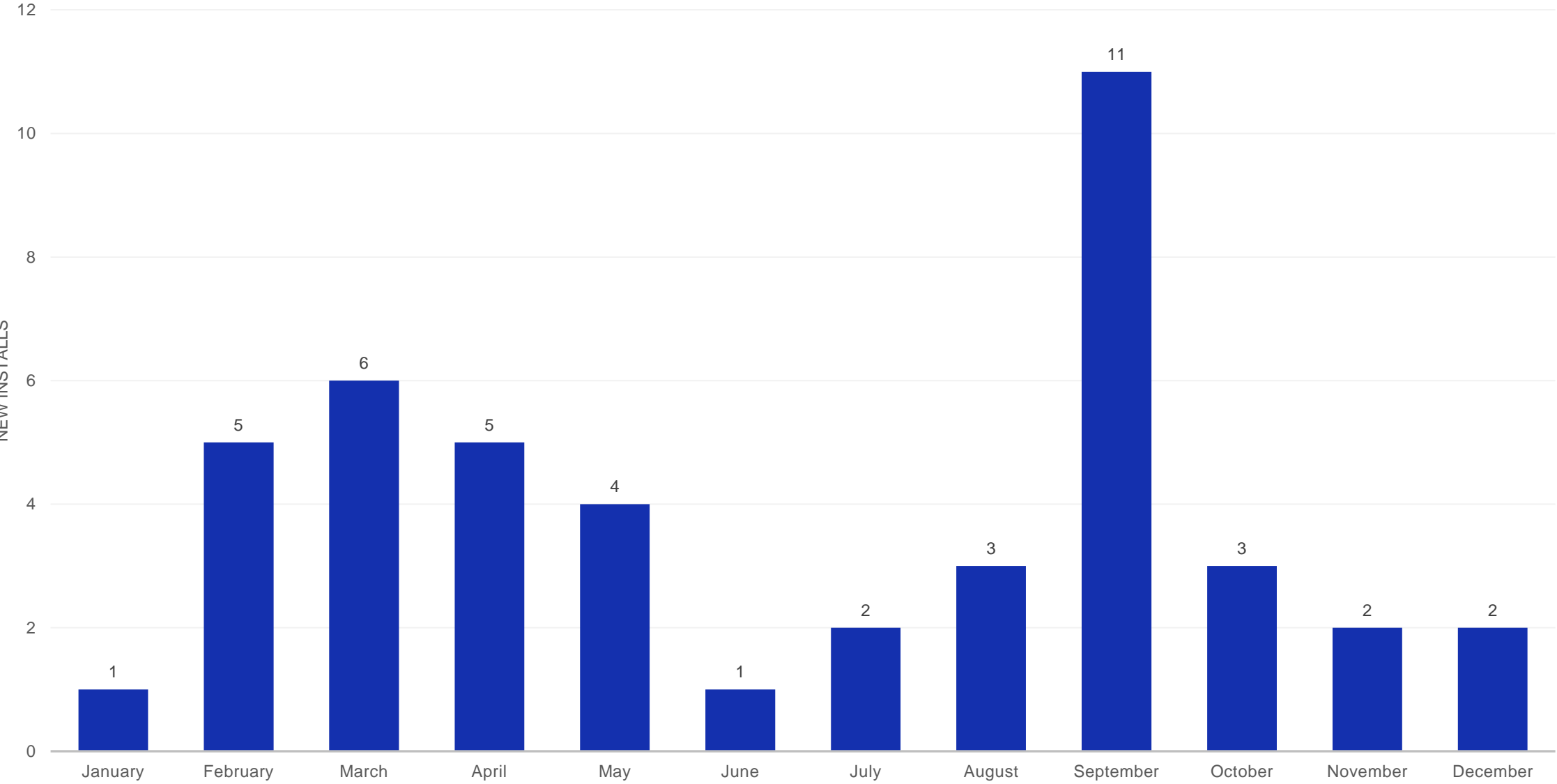
For new services during this time, there were 47 residential and 4 commercial services that came online.

There were 2 new net metering (solar) interconnections added to the system in December. This brings the total capacity of net meter connections on the system up to 6,906 kWac. Total active net meter connections on the system are 860 with the average system size being 8.03 kWac.

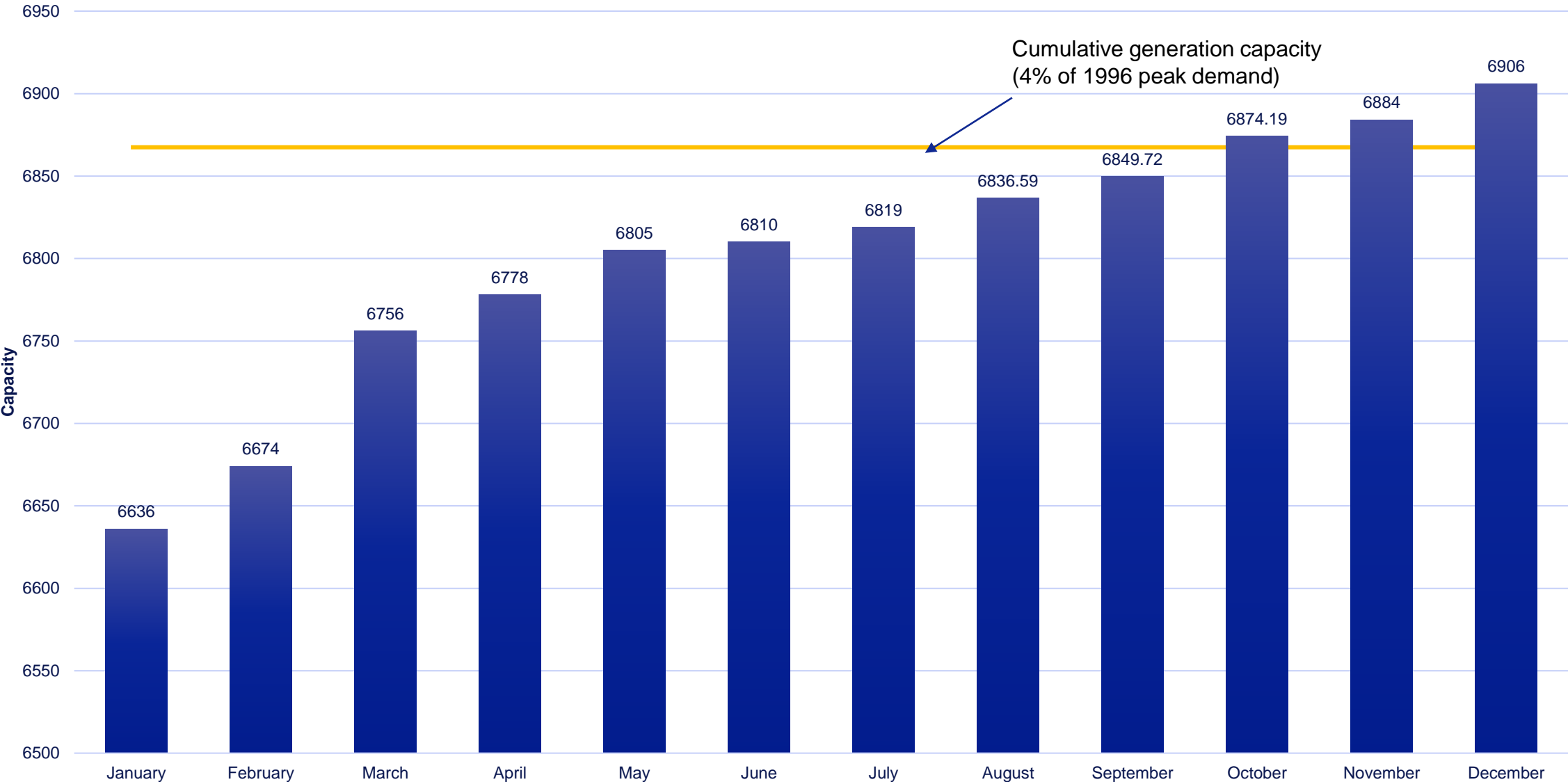
A total of 18 work orders were released to Operations in the month of December with a total material and labor cost estimate of \$545,473.12, which is an average of \$30,304.06 per job.

For new services during this time, there were 40 residential and 11 commercial services that came online.

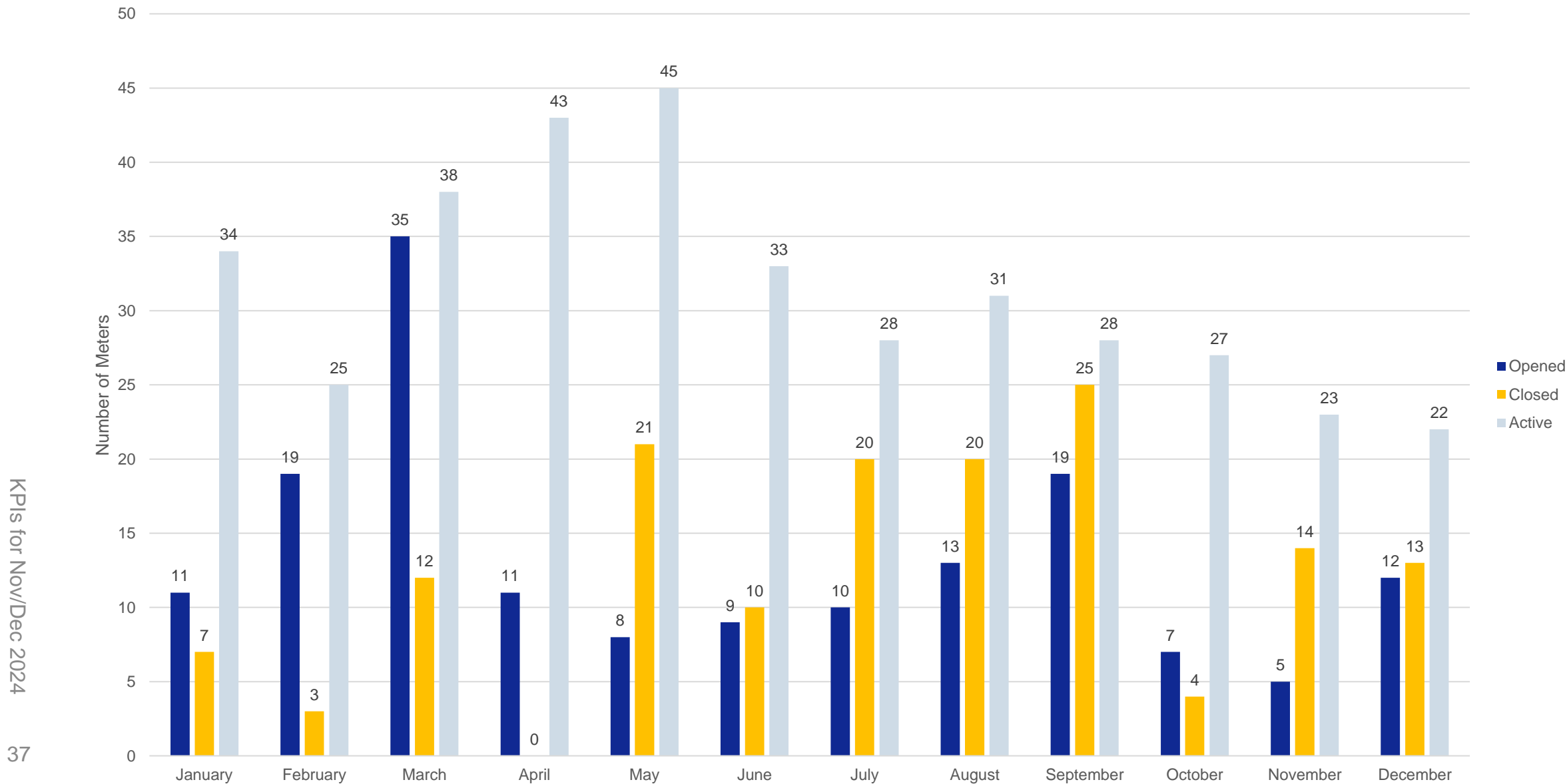
NET METERING INSTALLATIONS



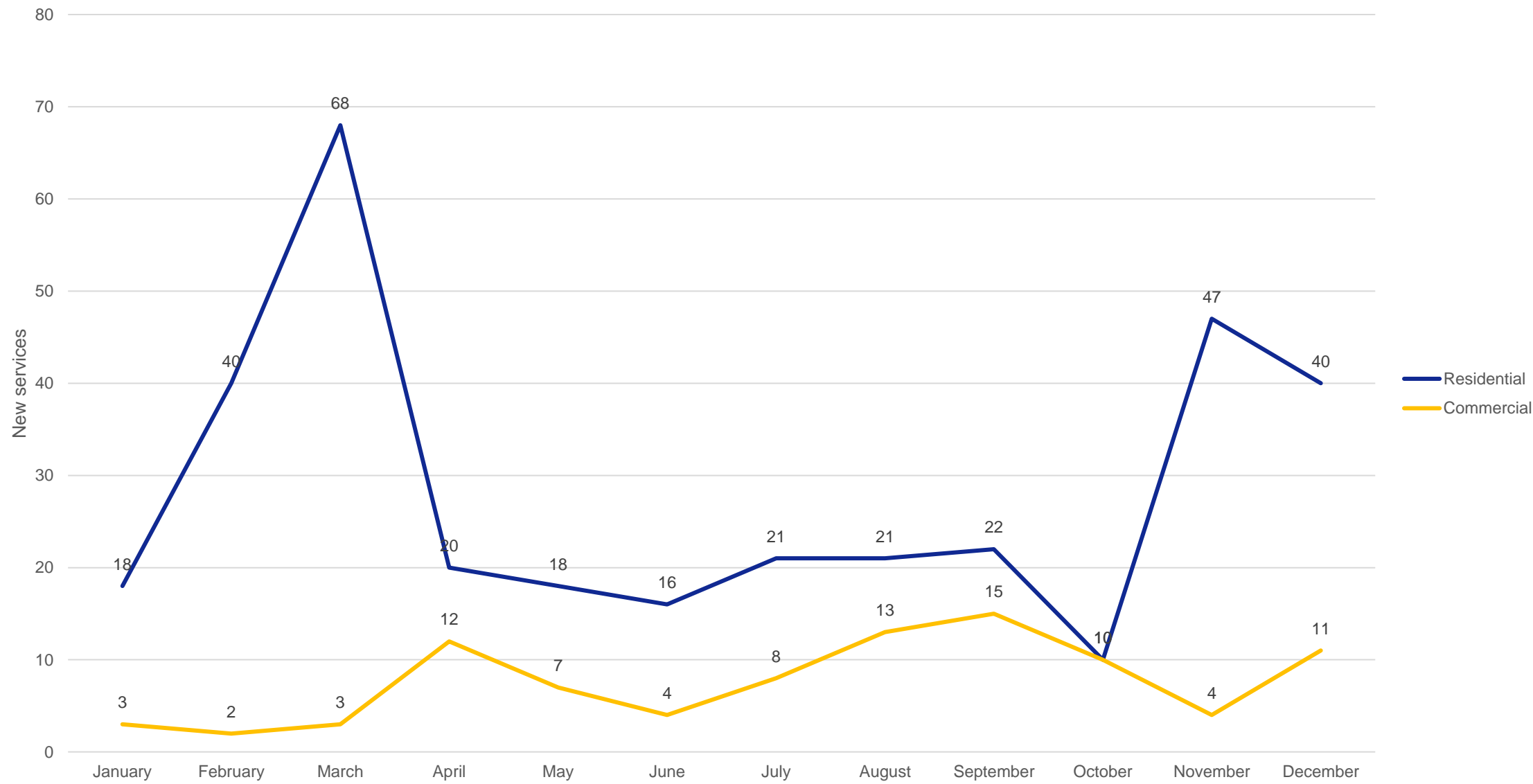
NET METERING CAPACITY INSTALLED



TEMPORARY SERVICE



NEW SERVICES





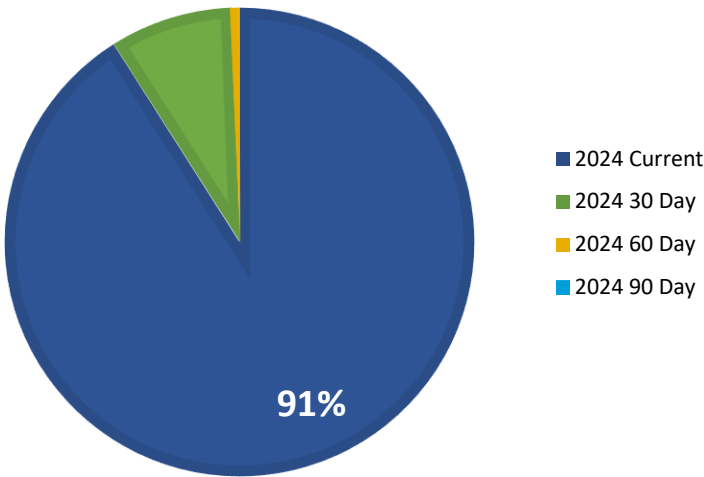
CUSTOMER SERVICE



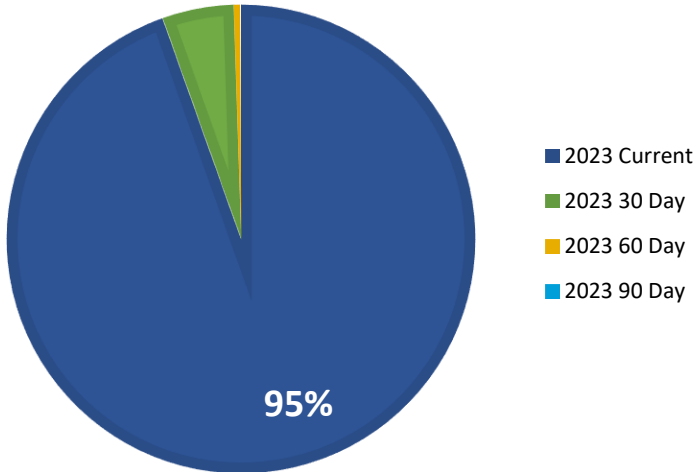
CUSTOMER SERVICE

AGING ACCOUNTS

NOVEMBER 2024



NOVEMBER 2023

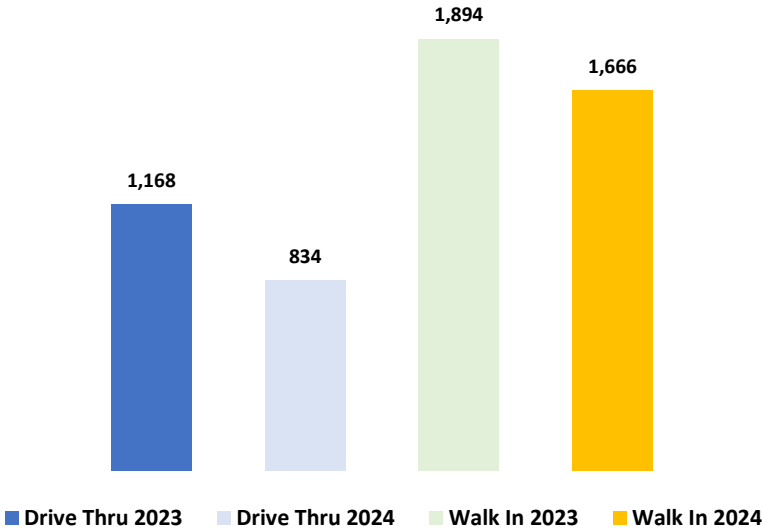


	Current	30-60	60-90	90+
2024	\$5,025,356	\$463,389	\$31,516	\$2,453
2023	\$5,206,467	\$271,697	\$23,423	\$4,660

Move in/Move Out Service Orders Processed in November 2024



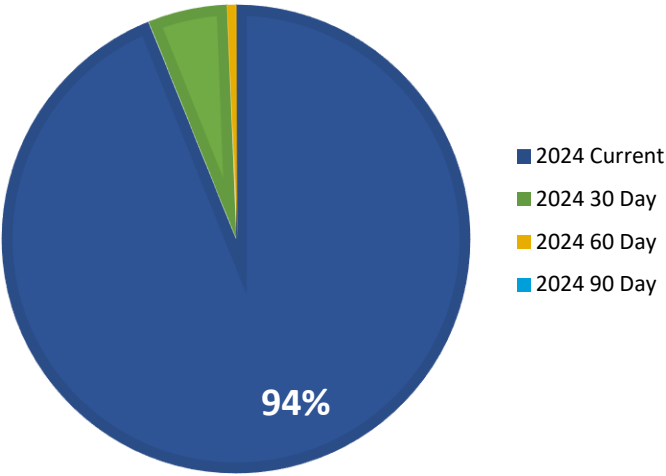
November In Person Payments



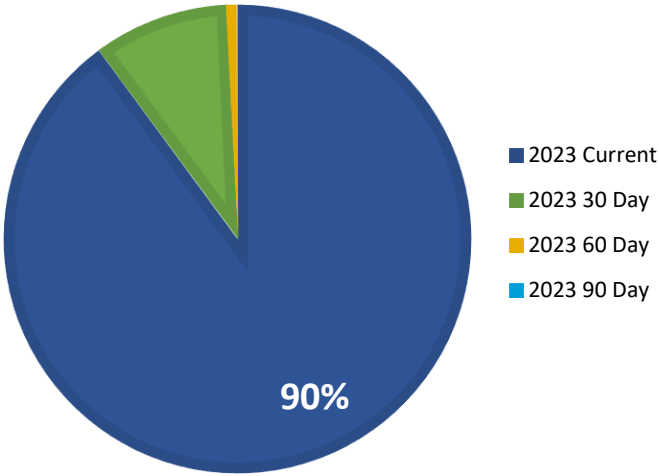
CUSTOMER SERVICE

AGING ACCOUNTS

DECEMBER 2024



DECEMBER 2023

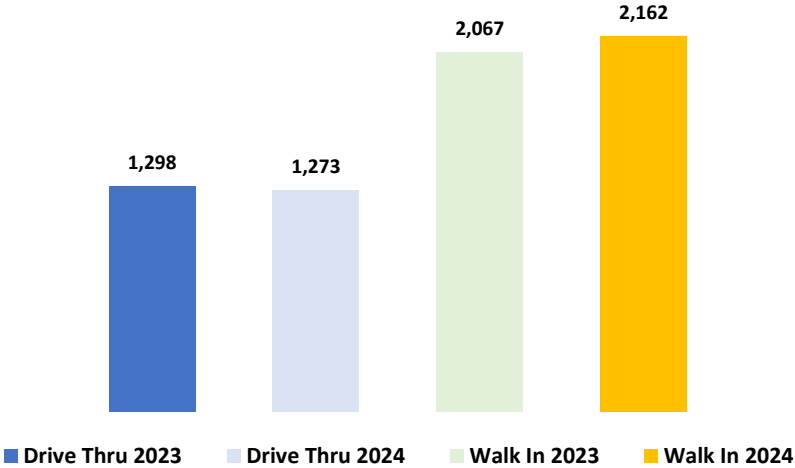


	Current	30-60	60-90	90+
2024	\$5,651,672	\$329,898	\$34,918	\$2,672
2023	\$5,242,211	\$544,467	\$39,273	\$5,287

Move in/Move Out Service Orders Processed in December 2024



December In Person Payments



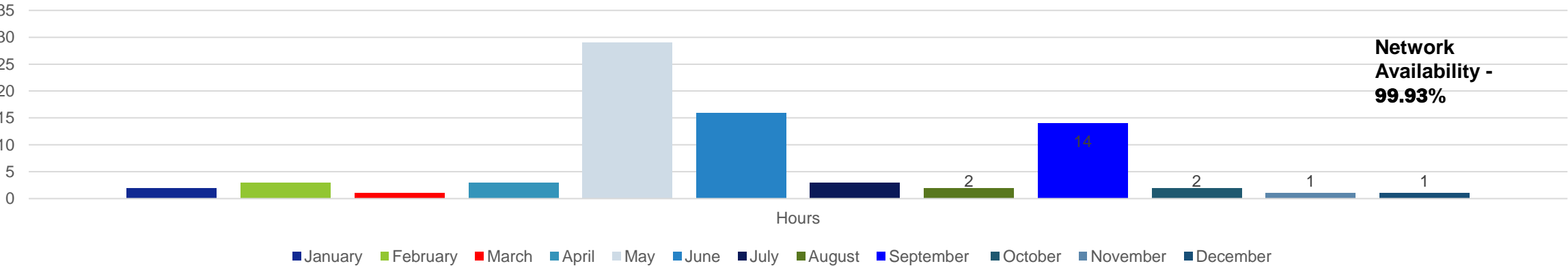


BROADBAND

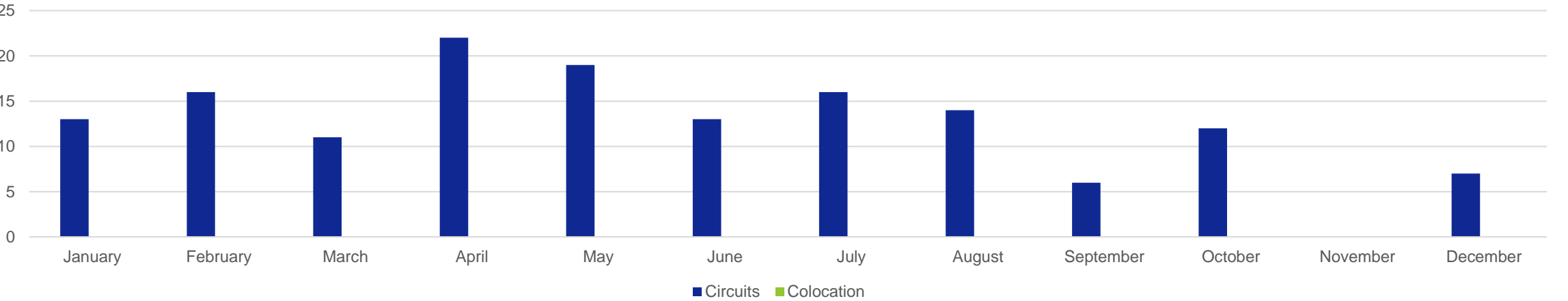


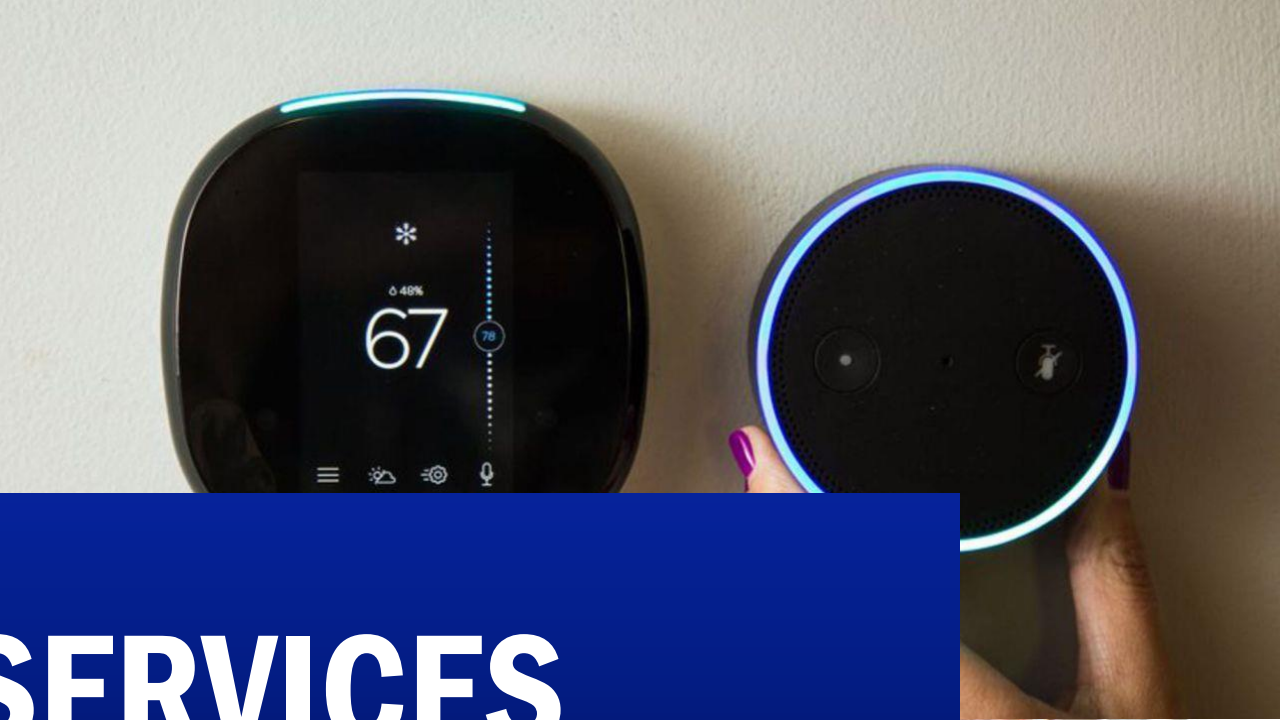
Broadband

Unplanned Outage Time



New Services





ENERGY SERVICES



ENERGY SERVICES

UTILITY FUNDED

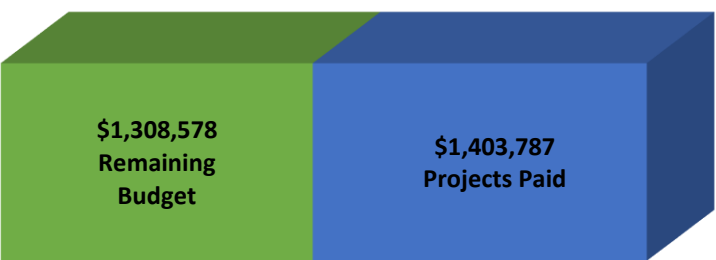
Self-Funding 2024 Total Budget \$300,000



Type	Qty	Total Paid YTD
Residential Low Income	39	\$185,920
Residential Non-Low Income	3	\$10,021
Thermostat/Appliance Rebates	73	\$5,125
Agriculture	2	\$22,465
Commercial	7	\$38,433
Industrial	3	\$37,346
SEM	0	\$0
Other	0	\$0

BPA FUNDED

BPA FY24-FY25 Total Budget \$2,712,365

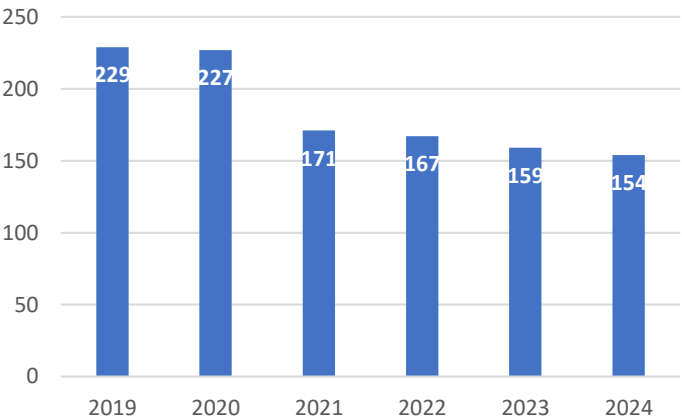


Type	Qty	Total Paid YTD
Residential Low Income	192	\$1,016,169
Residential Non-Low Income	1	\$528
Thermostat/Appliance Rebates	0	\$0
Agriculture	8	\$17,875
Commercial	22	\$115,595
Industrial	5	\$253,620
SEM	0	\$0
Other	0	\$0

Pre-Inspections/Final Inspections
Completed in 2024



Solar Incentive Participants





METRICS & DASHBOARDS



PUBLIC AFFAIRS

Events We Participated In:

Home Energy Efficiency for the Pasco School District
Online Learning PIXel Program



Social Media Performance Summary (November 1 – December 31, 2024)

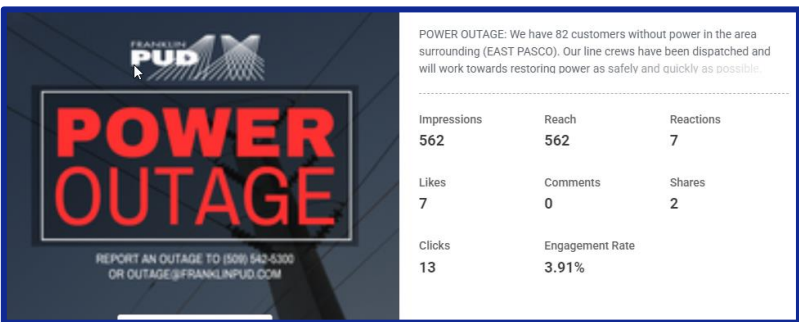
Category	Facebook	Instagram	Twitter
Views	56.8K	2.1K	880
Total Followers	2,756	500	1,170
New Followers	70	17	-7
Profile Visits	3K	79	N/A
Reach	30k	725	N/A

Post That Made The Most Impact (December 2024)

Reach: 1,784
Impressions: 1,877
Post Clicks: 87
Reactions: 1
Engagement Rate:
5.65%



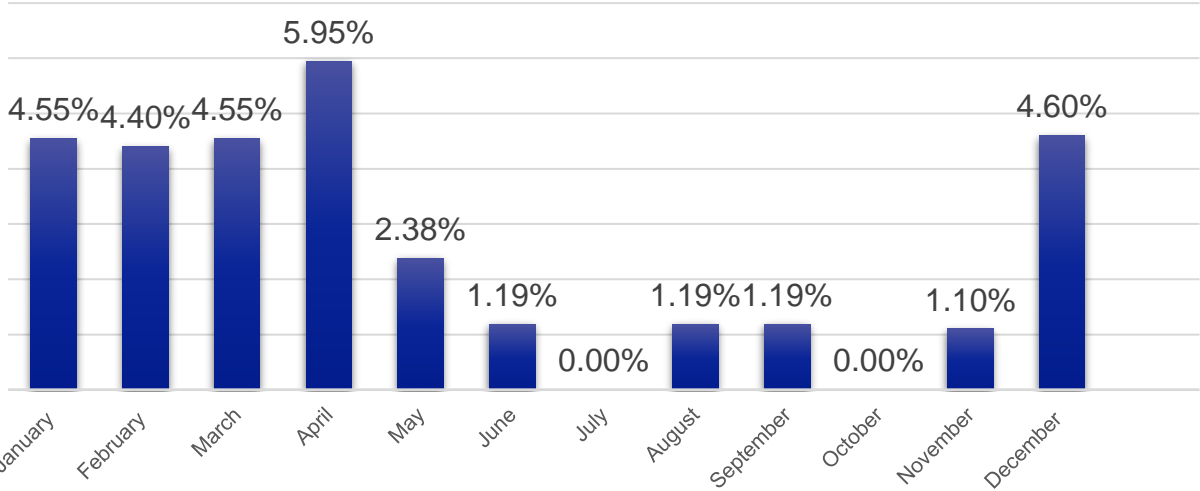
Reach: 562
Impressions: 562
Post Clicks: 13
Reactions: 7
Engagement
Rate: 3.91%



CYBERSECURITY

December Phishing Results	
Total Emails Sent	87
Number of users who clicked on links	4
Number of users who reported as “Phishing”	53
Phish-Prone %	4.6%

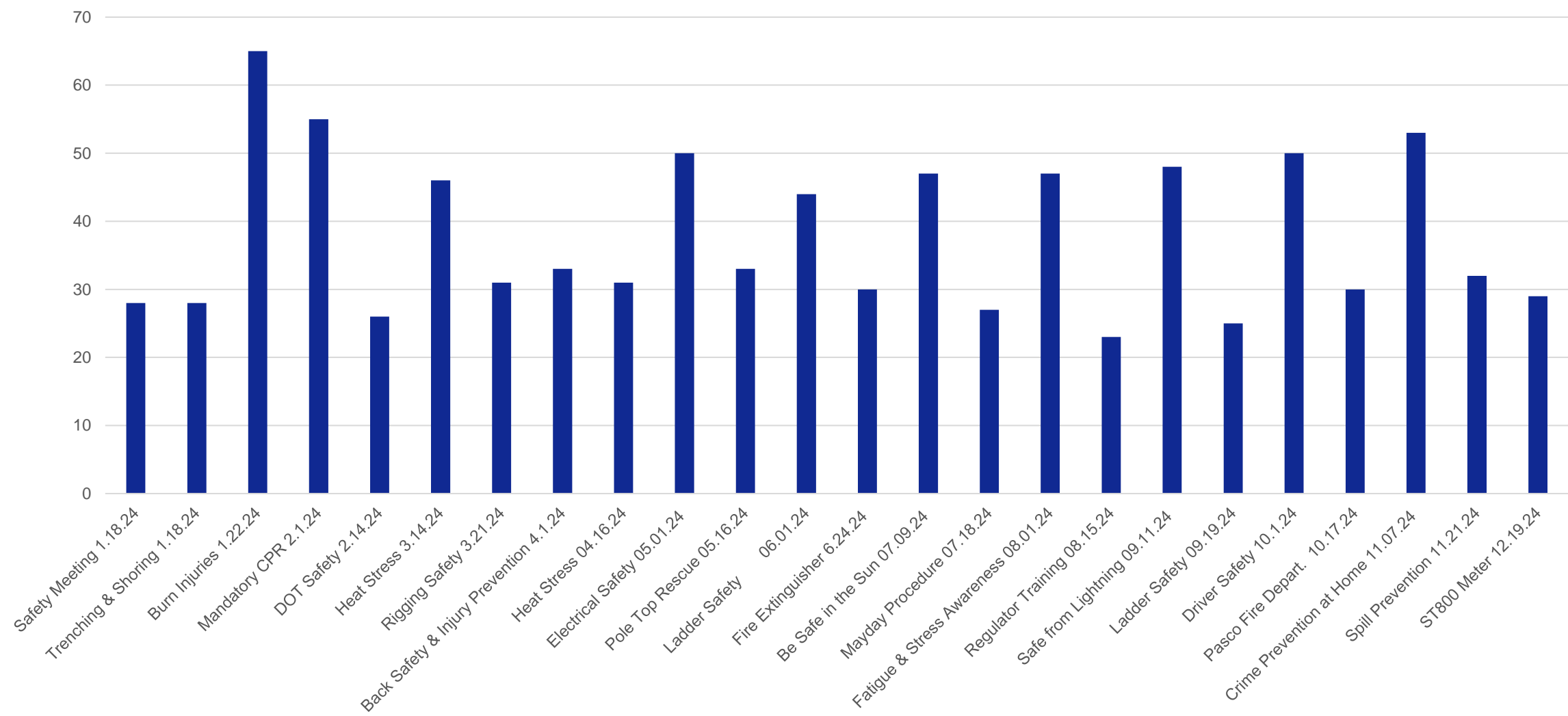
Phish-Prone % By Month



2024 Results		
December	Open Enrollment	4.6%
November	Thanksgiving Potluck	1.1%
October	Halloween House	0%
September	Web App	1.19%
August	Phishing Training	1.19%
July	HIPAA	0%
June	Teams Meeting	1.19%
May	Labor Day	2.38%
April	Job Description	5.95%
March	New Health Portal	4.55%
February	401K Statement Phish	4.4%
January	Payroll Statement Phish	4.55%

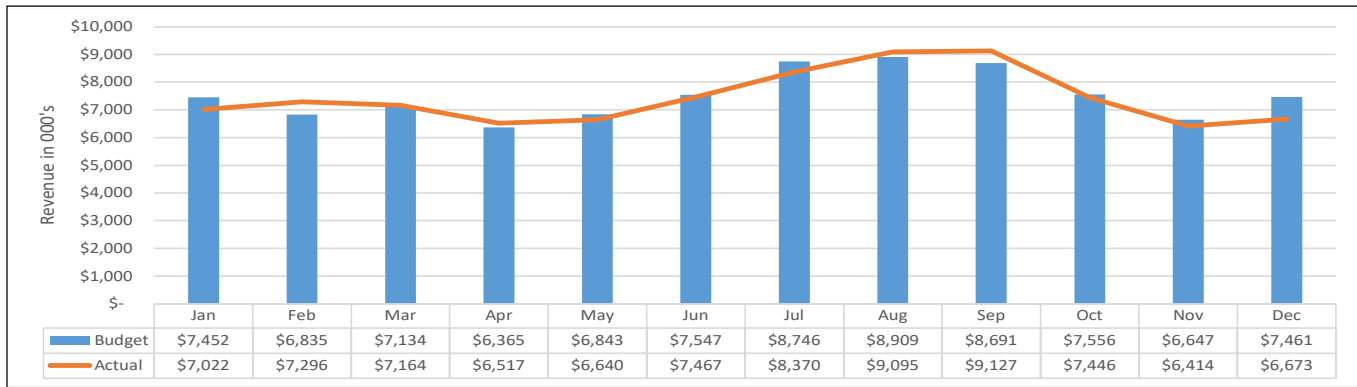
SAFETY TRAINING

KPIs for Nov/Dec 2024

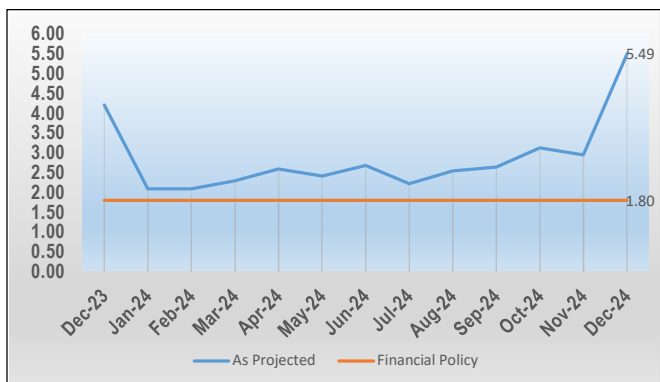


Public Utility District No. 1 of Franklin County
Monthly Financial Highlights
For the Month Ended December 31, 2024

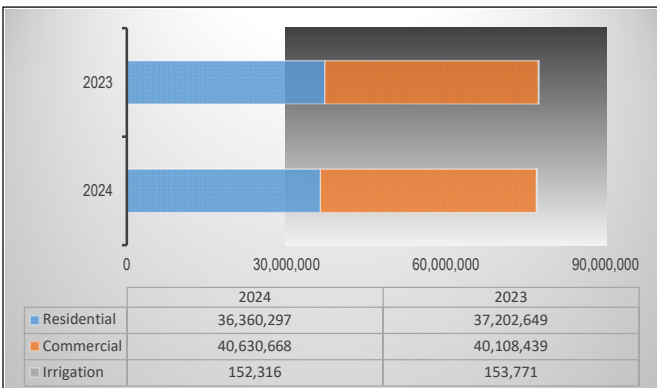
Retail Revenue by Month



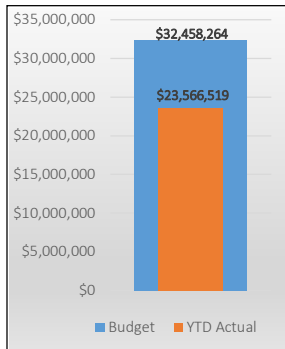
Debt Service Coverage



Energy Uses - kWh



Capital Spending



Labor & Benefits

	Budget	Actual	+/- 10%
Capital	\$142,492	\$119,524	●
Operating	1,136,853	1,130,397	●
Garage & Warehouse	70,186	61,515	●
Total	\$1,349,532	\$1,311,436	

Overtime

YTD December:	Budget*	Actual
Hours	6681	6341
Dollars	\$720,124	\$729,680

*Budget is submitted for annual period, amount shown is prorated for months elapsed

Cash & Investment Balances

	End of Year Forecast		
	Prior Month	Current Month	
Unrestricted Revenue Fund	\$ 31,171,328	\$ 35,754,455	↑
Unrestricted Rate Stabilization	\$ 5,900,000	\$ 5,900,000	●
Restricted Bond Funds	\$ 2,031,821	\$ 2,031,821	↓
Restricted Construction Funds	\$ 22,807,714	\$ 22,591,929	↓
Restricted Debt Service Reserve	\$ 2,098,434	\$ 2,098,434	●
Restricted Deposit Fund	\$ 1,417,793	\$ 1,417,793	●
Restricted Other	\$ 10,000	\$ 10,000	●

Electric Customer Statistics

As of December 31:	2024	2023	
Electric Residential Meters	28,980	28,675	↑
Electric Commercial Meters	3,846	3,822	↑
Electric Irrigation Meters	901	904	↓

Public Utility District No. 1 of Franklin County
Budget Status Report
For the Months Ended November 30, 2024 and December 31, 2024

	November Actual	December Actual (Preliminary)	YTD Actual (Preliminary)	FY Budget	Variance
1 <i>Operating Revenues</i>					
2 Retail Energy Sales	\$6,413,788	\$6,672,863	\$89,229,536	\$90,184,916	(\$955,381)
3 Broadband Sales	211,569	209,949	2,633,220	2,403,248	229,972
4 Transmission Sales	9,307	1,728	182,790	0	182,790
5 Secondary Market Sales	1,079,805	4,452,071	22,445,270	30,661,278	(8,216,008)
6 Other Operating Revenue	27,601	21,663	510,910	469,700	41,210
7 <i>Total Operating Revenues</i>	<u>\$7,742,070</u>	<u>\$11,358,274</u>	<u>\$115,001,725</u>	<u>\$123,719,142</u>	<u>(8,717,417)</u>
8					
9 <i>Operating Expenses</i>					
10 Power Supply	4,088,531	5,687,763	84,068,353	95,864,748	(11,796,395)
11 System Operations & Maintenance	465,418	708,777	7,232,910	8,491,826	(1,258,917)
12 Broadband Operations & Maintenance	103,555	41,593	1,126,002	995,434	130,568
13 Customer Accounts Expense	155,609	121,933	1,827,999	1,905,280	(77,281)
14 Administrative & General Expense	480,190	610,175	6,357,550	7,568,307	(1,210,756)
15 Taxes	416,634	615,040	5,592,746	5,376,125	216,620
16 <i>Total Operating Expenses</i>	<u>5,709,937</u>	<u>7,785,280</u>	<u>106,205,560</u>	<u>120,201,720</u>	<u>(13,996,161)</u>
17					
18 <i>Operating Income (Loss)</i>	<u>\$2,032,133</u>	<u>\$3,572,994</u>	<u>\$8,796,166</u>	<u>\$3,517,422</u>	<u>\$5,278,744</u>
19					
20 <i>Non Operating Revenue (Expense)</i>					
21 Interest Income	223,797	201,779	2,955,909	1,640,012	1,315,897
22 Interest Expense	(214,249)	(214,249)	(2,657,718)	(1,845,812)	(811,906)
23 Federal & State Grant Revenue	35,444	620,126	2,200,876	3,000,000	(799,124)
24 Federal & State Grant Expense	0	0	(1,185,372)	0	(1,185,372)
25 Other Non Operating Revenue (Expense)	(72,940)	91,297	103,446	10,000	93,446
26 <i>Total Non Operating Revenue (Expense)</i>	<u>(27,948)</u>	<u>698,953</u>	<u>1,417,141</u>	<u>2,804,200</u>	<u>(1,387,059)</u>
27					
28 Capital Contributions	519,331	10,967,368	15,807,221	4,875,000	10,932,221
29					
30 <i>Change in Net Position</i>	<u>\$2,523,516</u>	<u>\$15,239,314</u>	<u>\$26,020,527</u>	<u>\$11,196,622</u>	<u>\$14,823,905</u>
Debt Service Payment (Annual)			\$ 5,226,586	\$ 4,866,663	
Change in Net Position			26,020,527	11,196,622	
Interest Expense			2,657,718	1,845,812	
Net Revenue Available for Debt Service			\$ 28,678,245	\$ 13,042,434	
Debt Service Coverage (DSC)			5.49	2.68	

Public Utility District No. 1 of Franklin County
2024 Capital Budget by Project
Percent of Year Elapsed: 100%

Category	Project Description	Preliminary Year to Date December 2024	2024 Budget	\$ Remaining in Budget	% Spent
Broadband					
1.24	BROADBAND SYSTEM IMPROVEMENTS & EXPANSION	\$ 467,783	\$ 696,000	\$ 228,217	67.21%
2.24	BROADBAND CUSTOMER CONNECTS	793,295	570,924	(222,371)	138.95%
142.24	RAILROAD AVE COLLO FACILITY	76,561	50,000	(26,561)	153.12%
197.24	SMALL CELLULAR SITES	-	285,000	285,000	0.00%
188.24	NEW HVAC SERVER ROOM	-	25,000	25,000	0.00%
189.24	NEW HVAC COLO 1	-	25,000	25,000	0.00%
198.24	WSBO CONNELL - BASIN CITY PROJECT*	925,587	3,000,000	2,074,413	30.85%
BBPD.24	BROADBAND PROPERTY DAMAGE	66,490	-	(66,490)	100.00%
Total for Broadband		2,329,716	4,651,924	2,322,208	50.08%
* AMOUNTS FUNDED BY FEDERAL GRANT PROGRAM					
Building					
92.24	RTU 8 REPLACEMENT- CARRYOVER	-	155,000	155,000	0.00%
199.24	AC UNITS FOR OPERATIONS (2)	-	55,000	55,000	0.00%
200.24	SECURE DOORS AT OPERATIONS	-	10,000	10,000	0.00%
201.24	SECURITY SYSTEM UPDATE	-	50,000	50,000	0.00%
202.24	ASPHALT WORK AT OPERATIONS & W. CLARK ST	-	75,000	75,000	0.00%
203.24	1411 W. CLARK POWER REMODEL	73,140	750,000	676,860	9.75%
204.24	ADA COMPLIANCE/ SAFETY ENHANCEMENT	102,326	147,000	44,674	69.61%
212.24	RTU 1 REPLACEMENT	24,290	-	(24,290)	100.00%
215.24	CURBING AT MAIN OFFICE	32,596	-	(32,596)	100.00%
217.24	DRIVE-THRU IMPROVEMENT	9,167	-	(9,167)	100.00%
Total for Building		241,519	1,242,000	1,000,481	19.45%
Information Handling					
205.24	TELECOM USAGE IN SERVICE	37,571	43,560	5,989	86.25%
206.24	ELECTRONIC CODING SYSTEM WAREHOUSE	-	21,780	21,780	0.00%
213.24	FIBER MANAGEMENT SOFTWARE	18,513	-	(18,513)	100.00%
Total for Information Handling		56,084	65,340	9,256	85.83%
System Construction - New Customers					
63.24	PURCHASE OF REGULAR METERS	2,121	-	(2,121)	100.00%
121.24	PURCHASE OF METERS	367,175	300,000	(67,175)	122.39%
64.24	CUSTOMER ADDS TO THE DISTRIBUTION SYSTEM	4,832,601	2,700,000	(2,132,601)	178.99%
65.24	PURCHASE OF TRANSFORMERS	2,260,874	2,800,000	539,126	80.75%
157.24	SUBSTATION TRANSFORMER- CARRYOVER	-	1,300,000	1,300,000	0.00%
106.24	ACQUIRE FUTURE SUBSTATION SITES- CARRYOVER	-	500,000	500,000	0.00%
Total for System Construction- New Customers		7,462,771	7,600,000	137,229	98.19%
System Construction - Reliability & Overloads					
TRANSMISSION PROJECTS					
177.24	RAILROAD AVE SUB (REIMANN INDUSTRIAL) TRANSMISSION	952,247	780,000	(172,247)	122.08%
207.24	COMPLETE BPA B-F #1 TAP TO RAILROAD AVE	-	1,075,000	1,075,000	0.00%
SUBSTATION PROJECTS					
178.24	RAILROAD AVE SUB (REIMANN INDUSTRIAL) SUBSTATION	8,329,884	10,156,000	1,826,116	82.02%
70.24	SCADA UPGRADES- SUBSTATIONS	-	60,000	60,000	0.00%
148.24	VOLTAGE REGULATORS UPGRADES	-	400,000	400,000	0.00%
73.24	REPLACE OBSOLETE BREAKER RELAYS	49,892	300,000	250,108	16.63%
208.24	FOSTER WELLS/EAST OF HWY 395	-	600,000	600,000	0.00%
DISTRIBUTION PROJECTS					
179.24	RAILROAD AVE SUB (REIMANN INDUSTRIAL) DISTRIBUTION	2,233,658	1,798,000	(435,658)	124.23%
67.24	UNDERGROUND CABLE REPLACEMENTS	39,149	600,000	560,851	6.52%
209.24	DISTRIBUTION CIRCUIT RECONDUCTORS- NP, BM, AND KC FEEDERS	-	700,000	700,000	0.00%
72.24	MISCELLANEOUS SYSTEM IMPROVEMENTS	1,374,713	1,000,000	(374,713)	137.47%
103.24	CONVERT OH/UG- CITY OF PASCO	94,219	675,000	580,781	13.96%
CHP.24	CAR HIT POLES	202,930	90,000	(112,930)	225.48%
Total for System Construction- Reliability & Overloads		13,276,692	18,234,000	4,957,308	72.81%
Tools					
216.24	DOBLE TEST KIT	5,881	-	(5,881)	100.00%
Total for Tools		5,881	-	(5,881)	100.00%
Vehicles					
210.24	FOREMAN TRUCK (1)	-	185,000	185,000	0.00%
211.24	LINE TRUCK	-	480,000	480,000	0.00%
170.24	BUCKET TRUCK- CARRYOVER	241	-	(241)	100.00%
184.24	DIGGER DERRICK	74,200	-	(74,200)	100.00%
196.24	VERSALIFT BUCKET TRUCK	2,335	-	(2,335)	100.00%
214.24	AED PURCHASE FOR VEHICLES	15,923	-	(15,923)	100.00%
186.24	MINI EXCAVATOR	101,157	-	(101,157)	100.00%
Total for Vehicles		193,856	665,000	471,144	29.15%
Grand Total		\$ 23,566,519	\$ 32,458,264	\$ 8,891,745	72.61%