

**Public Utility District No. 1 of Franklin County, Washington**  
**Regular Commission Meeting Agenda**

June 24, 2025 | Tuesday | 8:30 A.M.

1411 W. Clark Street & via remote technology | Pasco, WA | [www.franklinpud.com](http://www.franklinpud.com)

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<https://franklinpud.zoom.us/j/89566430614?pwd=1nnw6anpj5N65SyaijN2dz0XSRAXbp.1>

Meeting ID **895 6643 0614**    Passcode: **317100**

- 1) Pledge of Allegiance
- 2) Public Comment  
*Individuals wishing to provide public comment during the meeting (in-person or remotely) will be recognized by the Commission President and be provided opportunity to speak. Written comments can be sent ahead of the meeting and must be received at least two days prior to the meeting to ensure proper distribution to the District's Board of Commissioners. Comments can be emailed to [clerkoftheboard@franklinpud.com](mailto:clerkoftheboard@franklinpud.com) or mailed to Attention: Clerk of the Board, PO BOX 2407, Pasco, WA, 99302.*
- 3) Adopting a Resolution Appointing Victor Fuentes to the Position of General Manager/CEO of Public Utility District No. 1 of Franklin County. **Presenter: Steve Ferraro, Assistant General Manager**
- 4) Adopting a Resolution Authorizing an Employment Agreement with the General Manager/CEO. **Presenter: Steve Ferraro, Assistant General Manager**
- 5) Employee Minute. **Nicole Kirby, Senior Accountant**
- 6) Commissioner Reports
- 7) Consent Agenda
- 8) Adopting a Resolution Approving Revised Rules and Regulations for Electric Service and Superseding Resolution 1420. **Presenter: Katrina Fulton, Finance & Customer Service Director**

- 9) Authorizing the Interim General Manager/CEO or his designee to execute a contract for Labor, Equipment, and Material Required to Update the Electrical System at the District's Administration Building. **Presenter: Steve Ferraro, Assistant General Manager**
- 10) Discussing Energy Northwest Ruby Flats Solar Project. **Presenter: Victor Fuentes, Interim General Manager/CEO**
- 11) Adopting a Resolution Approving a Revised Salary Administration Plan for Regular Non-Bargaining Employees and Superseding Resolution 1423. **Presenter: Victor Fuentes, Interim General Manager/CEO**
- 12) Management Reports:
  - a. Interim General Manager/CEO – Victor Fuentes
  - b. Assistant General Manager– Steve Ferraro
  - c. Other members of management
- 13) Executive Session, *If Needed*
- 14) Schedule for Next Commission Meetings
  - a. July 22, 2025
  - b. August 26, 2025
  - c. September 23, 2025
- 15) Close Meeting – Adjournment

## AGENDA ITEM 3

Franklin PUD Commission Meeting Packet  
Agenda Item Summary

**Presenter:** Steve Ferraro  
Assistant General Manager  
**Date:** June 24, 2025

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ ACTION REQUIRED

### 1. OBJECTIVE:

Adopting a Resolution Appointing Victor Fuentes to the Position of General Manager/CEO of Public Utility District No. 1 of Franklin County.

### 2. BACKGROUND:

On October 22, 2024, the District's General Manager/CEO at that time, provided formal notice to the Commission of his intent to end his employment with the District and served as General Manager/CEO until January 31, 2025.

The Revised Code of Washington 54.16.100, states *"The Commission, by resolution introduced at a regular meeting and adopted at a subsequent meeting, shall appoint and may remove at will a district manager, and shall, by resolution, fix compensation."*

At the May 13, 2025 regular Commission meeting, the Commission gave full consideration to the applicants and the selection of the General Manager/CEO, and directed staff to prepare Resolution 1434, Appointing the General Manager/CEO of the District for introduction.

At the June 10, 2025 regular Commission meeting, in accordance with RCW 54.16.100, the Commission introduced a resolution appointing the successful candidate to the position of General Manager/CEO of the District.

After much discernment and consideration of the candidates, and the qualifications and requirements for the position of General Manager/CEO, the Commission concurred on appointing Victor Fuentes to the position of General Manager/CEO of Public Utility District No. 1 of Franklin County.

In accordance with RCW 54.16.100, Resolution 1434, Appointing Victor Fuentes to the Position of General Manager/CEO of Public Utility District No. 1 of Franklin County was introduced at the June 10, 2025 regular Commission meeting and is being brought back to the June 24, 2025 regular Commission meeting for further discussion and action.

### 3. SUGGESTED MOTION:

I move to adopt Resolution 1434 as presented.

## **RESOLUTION 1434**

### **A RESOLUTION OF THE BOARD OF COMMISSIONERS OF PUBLIC UTILITY DISTRICT NO. 1, OF FRANKLIN COUNTY, WASHINGTON**

#### **APPOINTING VICTOR FUENTES TO THE POSITION OF GENERAL MANAGER/CHIEF EXECUTIVE OFFICER OF THE PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON**

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WHEREAS, on October 22, 2024, Scott Rhees, the General Manager/Chief Executive Officer (General Manager/CEO) at that time, provided formal notice to the Board of Commissioners (the Commission) of his intent to end his employment with the Public Utility District No. 1 of Franklin County (the District) and served as General Manager/CEO until January 31, 2024, and

WHEREAS, introduction of Resolution 1424 was done at the November 12, 2024 regular Commission meeting, and subsequent adoption at the December 10, 2024 regular Commission meeting to appoint Victor Fuentes as the Interim General Manager/CEO of the District to serve for the period of time necessary until a permanent General Manager/CEO could be hired; and

WHEREAS, the Board of Commissioners (the Commission) of the District are in the process of selecting a new General Manager/CEO; and

WHEREAS, the Commission is required, pursuant to RCW 54.16.100, to appoint a General Manager/CEO by submitting a resolution introduced at a regular Commission meeting, and adopting such resolution at a subsequent regular Commission meeting, and

WHEREAS, the Commission having given full consideration to the selection of the General Manager/CEO position, has agreed that it is in the best interest of the District to appoint Victor Fuentes to the General Manager/CEO position; now therefore

BE IT RESOLVED that the Board of Commissioners of the District appoints Victor Fuentes to the position of General Manager/CEO of the Public Utility District No. 1 of Franklin County, effective June 25, 2025, with all the responsibilities and rights of that position.



BE IT FURTHER RESOLVED, as of June 25, 2025, that the annual salary for General Manager/CEO shall be set at \$275,000.00.

BE IT FURTHER RESOLVED, in addition to all other standard benefits for non-union employees, Mr. Fuentes will also be provided a \$400.00 monthly car allowance for use of his personal vehicle plus mileage traveled paid at the Internal Revenue's Service standard mileage rate for business use for any travel done for District business outside of Benton and Franklin County, effective June 25, 2025.

INTRODUCED at the June 10, 2025 regular Commission meeting.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Franklin County, at an open public meeting this 24<sup>th</sup> day of June, 2025.

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Roger Wright, President

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William Gordon, Vice President

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Pedro Torres Jr., Secretary

## AGENDA ITEM 4

Franklin PUD Commission Meeting Packet

Agenda Item Summary

**Presenter:** Steve Ferraro  
Assistant General Manager  
**Date:** June 24, 2025

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ **ACTION REQUIRED**

### 1. OBJECTIVE:

Adopting a Resolution Authorizing an Employment Agreement with the General Manager/CEO.

### 2. BACKGROUND:

At the May 13, 2025 regular Commission meeting, the Commission gave full consideration to the applicants and the selection of the General Manager/CEO, and directed staff to prepare Resolution 1434, Appointing Victor Fuentes as the General Manager/CEO of the District. The Resolution was introduced at the June 10, 2025 regular Commission meeting, in accordance with RCW 54.16.100, and adopted at the June 24, 2025 regular meeting.

An employment agreement was drafted and reviewed independently by the Commission. Staff recommends that the Commission adopt Resolution 1435 authorizing an employment agreement with the General Manager/CEO and authorizing the Commission President to enter into the agreement on behalf of the Board of Commissioners.

### 3. SUGGESTED MOTION:

I move to adopt Resolution 1435 as presented.

**RESOLUTION 1435**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 1, OF FRANKLIN COUNTY, WASHINGTON**

**AUTHORIZING AN EMPLOYMENT AGREEMENT WITH THE GENERAL MANAGER/CHIEF  
EXECUTIVE OFFICER**

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WHEREAS, Public Utility District No. 1 of Franklin County (the District) is a District organized under Title 54 of the Revised Code of Washington, and requires by law to appoint a General Manager/Chief Executive Officer (General Manager/CEO) and fix his salary; and

WHEREAS, the Board of Commissioners (the Commission) did on June 24, 2025, by Resolution 1434, appoint Victor Fuentes as General Manager/CEO effective June 25, 2025; and

WHEREAS, the District desires to solidify the employment of Victor Fuentes as the General Manager/CEO for all purposes authorized under Washington law, including but not limited to RCW 54.16.100, subject to the terms and conditions of Washington law and directives of the Commission; and

WHEREAS, the Commission believes that it serves the public's interest for Victor Fuentes to serve as General Manager/CEO and determined that an employment agreement will be beneficial to the District to provide for the retention and employment of a highly qualified General Manager/CEO, and

WHEREAS, the general terms of the employment agreement were independently reviewed by the Commission, now therefore

BE IT RESOLVED that an employment agreement is authorized and approved by the Public Utility District No. 1 of Franklin County Board of Commissioners for execution.

BE IT FURTHER RESOLVED that the President of the Commission is hereby authorized to enter into the employment agreement with Victor Fuentes, on behalf of the Board of Commissioners.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Franklin County at an open public meeting this 24<sup>th</sup> day of June 2025.

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Roger Wright, President

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William Gordon, Vice President

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Pedro Torres, Jr., Secretary

## CONSENT AGENDA

Public Utility District No. 1 of Franklin County, Washington  
Regular Commission Meeting

1411 W. Clark Street, Pasco, WA  
June 24, 2025 | Tuesday | 8:30 A.M.

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- 1) To approve the minutes of the May 27, 2025 Regular Commission Meeting.
- 2) To approve the minutes of the June 10, 2025 Regular Commission Meeting.
- 3) To approve payment of expenditures for May 2025 amounting to \$9,201,882.27 as audited and certified by the auditing officer as required by RCW 42.24.080, and as reviewed/certified by the General Manager/CEO as required by RCW 54.16.100, and expense reimbursement claims certified as required by RCW 42.24.090 and as listed in the attached registers and made available to the Commission for inspection prior to this action as follows:

<b>Expenditure Type:</b>	<b>Amounts:</b>
Direct Deposit Payroll – Umpqua Bank	\$ 818,707.47
Wire Transfers	5,711,984.21
Automated and Refund Vouchers (Checks)	1,338,072.78
Direct Deposits (EFTs)	1,333,461.36
Voids	(343.55)
<b>Total:</b>	<b>\$9,201,882.27</b>

- 4) To approve the Write Offs in substantially the amount listed on the June 2025 Write Off Report totaling \$5,261.52.

**THE BOARD OF COMMISSIONERS  
OF  
PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON**

MINUTES OF THE MAY 27, 2025  
REGULAR COMMISSION MEETING

The Board of Commissioners of Public Utility District No. 1 of Franklin County, Washington held a regular meeting at 1411 W. Clark St., Pasco, WA, on May 27, 2025, at 8:30 a.m. Remote technology options were provided for the public to participate.

Those who participated from the District via remote technology or in person for all or part of the meeting included Commissioner Roger Wright, President; Commissioner Bill Gordon, Vice President; Commissioner Pedro Torres, Secretary; Victor Fuentes, Interim General Manager/CEO; Steve Ferraro, Assistant General Manager; Katrina Fulton, Finance and Customer Service Director; Rosario Viera, Public Information Officer; Scott Rhees, Director of Executive Administration; Tyler Whitney, General Counsel; Angela Hernandez, Credit/Collections Specialist; Ben Hooper, Superintendent of Transmission and Distribution; and Jessica Marshall, Executive Assistant.

Public participants attending in person or via remote technology for all or part of the meeting included Tim Nies, Customer and Rate Advisory Committee Member; Cherie Sonoda, Nuclear Supervisor with BPA; Clark Mathers, Executive Director; Austin Rohr, Deputy Executive Director; and Victor Valerio, Outreach & Research Manager with NWRP; and Phil Lou, WSU Energy Programs.

**OPENING**

Commissioner Wright called the meeting to order at 8:30 a.m. and asked Ms. Hernandez to lead the Pledge of Allegiance.

**PUBLIC COMMENT**

Commissioner Wright called for public comment, and none was received.

**EMPLOYEE MINUTE**

Commissioner Wright welcomed Ms. Hernandez and asked general questions about her current position, tasks her position entails, favorite parts of her job, her professional growth at the District and what safety improvements or changes she has seen over the course of her employment.

Ms. Hernandez reported that she has been with the District for 24 years and briefly described her job duties within the Customer Service Department.

Commissioner Wright reported that the Commission believes strongly in Safety First and asked if there were any improvements that could be made. Ms. Hernandez noted the customer service lobby remodel has made it safer for both the public and staff. She also noted the great relationship the District has with the Pasco Police Department and other area community resources.

Commissioner Wright thanked Ms. Hernandez for her attendance.

#### **Bonneville Power Administration Presentation**

Ms. Sonoda introduced herself to those in attendance and thanked Commissioner Gordon for inviting her to attend today's commission meeting.

Ms. Sonoda gave a brief presentation reviewing BPA's history with the Contract Generating Resources Department, involvement with Columbia Generating station, her departments mission and objectives, and reviewed examples of activities and responsibilities within her department.

Discussions were held on current projects, BPA funding, and Energy Northwest's Columbia Generating Station refueling outage currently taking place and the estimated completion date of the outage.

#### **Agenda Item 5, Rate Advisory Committee Recommendation**

Mr. Tim Nies, representing the Rate Advisory Committee, presented a recommendation to the Board of Commissioners following the committee's meeting on March 13, 2025. He reviewed the current residential net metering rate structure and proposed changes that would apply only to new installations. Existing net metering customers would not be affected by the proposed new rates.

#### **Agenda Item 6, Discussing Proposed Updates to the District's Rules and Regulations**

Ms. Fulton introduced the agenda item and reviewed the information as reported on the Agenda Item Summary included in the meeting packet.

Ms. Fulton reviewed the proposed new rate schedule 1.2, Residential Net Metering Service and noted this would also require customers to install a production meter which has been optional up to this point. A brief discussion was held on solar panel lifespan and ownership transfers, and the Commission requested staff add additional language to the proposed new rate schedule regarding these items.

Ms. Fulton also reviewed additional proposed updates to the Rules and Regulations to include language updates to all General Service Rate Classes addressing annual evaluation of account rate classifications and dollar value threshold for collection of delinquent accounts process.

Staff plans to return to the June 24, 2025 commission meeting with a recommendation for the Commission to adopt a resolution approving these changes.

### **COMMISSIONER REPORTS**

Commissioner Gordon reported that:

- He attended the NWPPA Annual Conference.

Commissioner Torres reported that:

- He also attended the NWPPA Annual Conference and reviewed key takeaways from the conference.

Commissioner Wright reported that:

- He attended WPUDA Annual Conference last month, along with Commissioners Torres and Gordon.
- He participated in the District's Entrance Audit Conference last week.
- The Board of Commissioners recently completed the interview process for the District's General Manager/CEO position.
- He participated in the Energy Northwest Participants Review Board (PRB) elections, and noted Ryan Redmond from Benton REA has been appointed to the PRB.
- He attended the recent NoaNet Board meeting and reviewed membership updates.
- He continues to work with staff on a customer concern.

### **CONSENT AGENDA**

The Commission reviewed the Consent Agenda. A brief discussion was held on the purchase of materials from Snohomish PUD.

Motion by Commissioner Torres, seconded by Commissioner Gordon approving the Consent Agenda as follows.

**MOTION PASSED UNANIMOUSLY.**

- 1) To approve the minutes of the April 22, 2025 Regular Commission Meeting.
- 2) To approve the minutes of the May 6, 2025 Special Commission Meeting.
- 3) To approve the minutes of the May 13, 2025 Regular Commission Meeting.
- 4) To approve payment of expenditures for April 2025 amounting to \$8,834,723.75 as audited and certified by the auditing officer as required by RCW 42.24.080, and as reviewed/certified by the General Manager/CEO as required by RCW 54.16.100, and expense reimbursement claims certified as required by RCW 42.24.090 and as listed in the attached registers and made available to the Commission for inspection prior to this action as follows:



<b>Expenditure Type:</b>	<b>Amounts:</b>
Direct Deposit Payroll – Umpqua Bank	\$ 526,968.28
Wire Transfers	5,421,908.21
Automated and Refund Vouchers (Checks)	1,213,595.67
Direct Deposits (EFTs)	1,672,474.69
Voids	(223.10)
<b>Total:</b>	<b>\$8,834,723.75</b>

- 5) To approve the Write Offs in substantially the amount listed on the May 2025 Write Off Report totaling \$5,233.37.

Commissioner Wright requested staff move Agenda Item 11 next on the agenda. Staff will move to Agenda Item 7 when the Northwest RiverPartners guests arrive.

**Agenda Item 11, Connell and Basin City Fiber to the Home Project Update Presentation**

Mr. Hooper gave a presentation on the Connell and Basin City Fiber to the Home Project. To date, four customers have chosen to opt-out and a brief discussion was held regarding the pricing if the customer chooses to opt-in after the project is completed.

Ms. Viera noted communication methods that have been used to inform customers of this project. Mr. Hooper stated the project completion date is still estimated for June 30, 2025.

**Agenda Item 7, Northwest RiverPartners (NWRP) Presentation**

Clark Mathers, Executive Director; Austin Rohr, Deputy Executive Director; and Victor Valerio, Outreach & Research Manager with NWRP provided introductions to those in attendance at today's meeting.

Mr. Mathers gave a brief update on NWRP. Mr. Rohr presented on the 'Our Power is Water' Campaign which began in 2021 and reviewed the focus for the 2025 campaign.

A discussion was held on the funding request and Ms. Viera noted the District's budget process. Commissioner Wright expressed his interest in funding this request.

The Commissioners thanked the staff from NWRP attending today's meeting and noted that the Commissioners would have additional discussions later in the meeting and staff would follow-up with NWRP on a decision.

At 10:52 a.m., Commissioner Wright called for a 10-minute break.

At 11:02 a.m., Commissioner Wright reconvened the regular meeting.

**Agenda Item 10, Authorizing the Interim General Manager/CEO or his designee to Communicate the Provider of Choice Product Selection to the Bonneville Power Administration (BPA) and Request the Contract Template for the Block with Shaping Capacity with Peak Load Variance Service Product**

Ms. Fulton introduced the agenda item and reviewed the information as reported on the Agenda Item Summary included in the meeting packet. Ms. Fulton noted that staff has verified that no substantive changes have been made to the product's design since the analysis was performed.

Motion by Commissioner Gordon, seconded by Commissioner Torres authorizing the Interim General Manager/CEO or his designee to Communicate the Provider of Choice Product Selection to the Bonneville Power Administration (BPA) and Request the Contract Template for the Block with Shaping Capacity with Peak Load Variance Service Product  
MOTION PASSED UNANIMOUSLY.

**Agenda Item 12, Authorizing the Interim General Manager/CEO or his designee to execute an Interlocal Agreement between the District and Franklin Conservation District for Salmon Power Education Program Services**

Ms. Viera introduced the agenda item and reviewed the information as reported on the Agenda Item Summary included in the meeting packet.

Motion by Commissioner Torres, seconded by Commissioner Gordon authorizing the Interim General Manager or his designee to execute an Interlocal Agreement between the District and Franklin Conservation District for Salmon Power Education Program Services.  
MOTION PASSED UNANIMOUSLY.

**Agenda Item 13, Adopting a Resolution Supporting the Development and Implementation of Small Modular Reactor Technology at Energy Northwest**

Mr. Rhees introduced the agenda item and reviewed the information as reported on the Agenda Item Summary included in the meeting packet.

Mr. Rhees noted staff continue to work with Energy Northwest on a Small Modular Reactor (SMR) project and this resolution would provide support of a project. Mr. Rhees also noted there may be future requests for additional resolutions in support of an SMR project.

Motion by Commissioner Wright, seconded by Commissioner Torres adopting Resolution No. 1433 as presented.  
MOTION PASSED UNANIMOUSLY.

**Agenda Item 14, Approving a Revised 2025 Organization Representation List**

Mr. Fuentes introduced the agenda item and reviewed the information as reported on the Agenda Item Summary included in the meeting packet, as well as Attachment A.

Discussion was held amongst the Commissioners and staff on the recommended updates to WPUDA, NoaNet, and Pacific Northwest Waterways (PNWA) representation.

Motion by Commissioner Torres, seconded by Commissioner Gordon approving a revised 2025 Organization Representation List as discussed.

MOTION PASSED UNANIMOUSLY.

The Commissioners held a discussion on the NWRP 'Our Power is Water' campaign funding request made by Mr. Mathers and his staff. The Commissioners requested staff fund \$5,000 to the 2025 campaign and then will evaluate the ability to fund additional dollars towards the 2025 campaign at a future commission meeting. The Commissioners requested staff include the full campaign request amount within the 2026 budget.

#### **INTERIM GENERAL MANAGER/CEO REPORT**

Mr. Fuentes reported that:

- He will provide an update on the customer letter received once Commissioner Wright speaks with the customer.
- The District held a meeting with NoaNet and Retail Service Providers (RSPs) on April 29, 2025. There are plans to have another meeting with RSP's before the transfer to NoaNet.
- The District has received one offer on the Cochrane property as well as other potential interest. The property is still currently on the market.
- A potential customer reached out to staff inquiring about rates for their project in Connell. To make their project viable they requested staff look at a different rate structure than what is currently available. Staff sent the customer a letter detailing why the District could not meet their request.

#### **FINANCE & CUSTOMER SERVICE DIRECTOR REPORT**

Ms. Fulton reported that:

- The District will hold a Public Hearing on Tuesday, June 3, 2025 at 5:30 p.m., regarding the proposed new rate schedule 1.2, Residential Net Metering Service. Commissioner Gordon expressed his interest in attending the public hearing.

#### **ASSISTANT GENERAL MANAGER REPORT**

Mr. Ferraro reported that:

- A vehicle included within Resolution No. 1432, Finding District Property Surplus and Authorizing the Disposal of the Surplus Property, would no longer be surplus.
- A bench was installed in the front of the administration building in remembrance of Ms. Holly Dohrman, previous Assistant General Manager.

## **PUBLIC INFORMATION OFFICER REPORT**

Ms. Viera reported that:

- Staff were interviewed by KEPR on an upcoming Summer Weatherization workshop. The article was not accurately written and clarifying information has been added to the District's website.

At 11:40 a.m., Commissioner Wright called for an executive session to last until 11:50 a.m. He reported that the purpose of the executive session was to evaluate the qualifications of an applicant for public employment as allowed per RCW 42.30.110(1)(g).

At 11:50 a.m., Commissioner Wright ended the executive session and reconvened the regular meeting.

At 11:50 a.m., Commissioner Wright recessed the regular meeting until 1:00 p.m.

At 1:00 p.m., Commissioner Wright reconvened the regular meeting.

### **Governance Training**

Mr. Whitney gave a Board Governance Training. The presentation included a review of District's governing for excellence model, and the District's general laws and ethics.

The Commission discussed the addition of an annual board self-evaluation. Staff will explore questions and templates for the Board to review and implement an annual board self-evaluation.

Discussions were held on action only commission meeting minutes and recording of commission meetings. The Commissioners concurred with continuing the current process for commission meeting minutes and not recording commission meetings.

With no further business to come before the Commission, Commissioner Wright adjourned the regular meeting at 2:12 p.m. The next regular meeting will be June 10, 2025, and begin at 8:30 a.m. The meeting will be at the District's Auditorium located at 1411 W. Clark Street, Pasco, WA. Remote technology options will be provided for members of the public to participate.

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Roger Wright, President

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William Gordon, Vice President

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Pedro Torres, Jr., Secretary

**THE BOARD OF COMMISSIONERS  
OF  
PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON**

**MINUTES OF THE JUNE 10, 2025  
REGULAR COMMISSION MEETING**

The Board of Commissioners of Public Utility District No. 1 of Franklin County, Washington held a regular meeting at 1411 W. Clark St., Pasco, WA, on June 10, 2025, at 8:30 a.m. Remote technology options were provided for the public to participate.

Those who participated from the District via remote technology or in person for all or part of the meeting were Commissioner Roger Wright, President; Commissioner Bill Gordon, Vice President; Commissioner Pedro Torres, Secretary; Victor Fuentes, Interim General Manager/CEO; Steve Ferraro, Assistant General Manager; Natassja Ransom, HR Generalist; Jessica Marshall, Executive Assistant and Tyler Whitney, General Counsel.

**OPENING**

Commissioner Wright called the meeting to order at 8:30 a.m.

**PUBLIC COMMENT**

Commissioner Wright called for public comment and no public was in attendance.

**EXECUTIVE SESSION**

At 8:31 a.m., Commissioner Wright called for an executive session to last until 8:36 a.m. He reported that the purpose of the executive session was to evaluate the qualifications of an applicant for public employment as allowed per RCW 42.30.110(1)(g).

At 8:36 a.m., Commissioner Wright ended the executive session and reconvened the regular meeting into open session.

**Discussing and Introducing a Resolution Appointing Victor Fuentes to the Position of General Manager/CEO of Public Utility No. 1 of Franklin County**

Commissioner Wright introduced the agenda item and provided an overview of the employment agreement negotiated with Mr. Fuentes. The effective date of Mr. Fuentes' employment agreement is proposed for Wednesday, June 25, 2025, with performance reviews and salary discussions to occur on an annual basis and be effective April 1<sup>st</sup> of each subsequent year.

A brief discussion was held on the negotiation process and the details of the proposed employment agreement. In addition to all other standard benefits for non-union employees, Mr. Fuentes will also be provided a \$400.00 monthly car allowance for use of his personal

vehicle plus mileage traveled paid at the Internal Revenue's Service standard mileage rate for business use for any travel done for District business outside of Benton and Franklin Counties, effective June 25, 2025. Commissioners Gordon and Torres concurred with Commissioner Wright's recommendations.

Commissioner Wright requested staff complete Resolution 1434 with an annual salary for the position of General Manager/CEO set at \$275,000/year. The final resolution will be presented at the next regular commission meeting for final reading.

Mr. Fuentes thanked the Commissioners for the opportunity.

Motion by Commissioner Wright, seconded by Commissioner Torres, to submit for introduction Resolution 1434, and to bring such Resolution at the next regular Commission meeting scheduled for June 24, 2025, for further consideration and adoption.  
MOTION PASSED UNANIMOUSLY.

#### **CLOSING OF MEETING – ADJOURNMENT**

With no further business to come before the Commission, Commissioner Wright adjourned the regular meeting at 8:40 a.m. The next regular meeting will be June 24, 2025, and begin at 8:30 a.m. The meeting will be at the District's Auditorium located at 1411 W. Clark Street, Pasco, WA. Remote technology options will be provided for members of the public to participate.

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Roger Wright, President

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William Gordon, Vice President

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Pedro Torres, Jr., Secretary

## Accounts Payable

## Checks and Customer Refunds

05/01/2025 To 05/31/2025

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	48995	05/01/2025	CHK	100028	ABADAN	PRINTER MAINTENANCE	853.25
2	48996	05/01/2025	CHK	113892	AHBL INC	PROFESSIONAL SERVICES	3,870.00
3	48997	05/01/2025	CHK	114357	ALASKA RUBBER GROUP INC	OPERATING SUPPLIES	240.27
4	48998	05/01/2025	CHK	100087	ALTEC INDUSTRIES INC	OPERATING SUPPLIES	18.06
5	48999	05/01/2025	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	45,003.68
6	49000	05/01/2025	CHK	100354	CITY OF CONNELL	UTILITY SERVICES	81.45
7	49001	05/01/2025	CHK	101285	CITY OF PASCO	ANNUAL ASSESSMENT	39,381.79
8	49002	05/01/2025	CHK	110790	CITY OF PASCO	ENERGY SERVICES	2,248.00
9	49003	05/01/2025	CHK	113364	DAY WIRELESS SYSTEMS	MOBILE WIRELESS SERVICES	2,047.01
10	49004	05/01/2025	CHK	105071	DIRECT AUTOMOTIVE	OPERATING SUPPLIES	361.01
11	49005	05/01/2025	CHK	114077	EMPIRE INNOVATION GROUP LLC	125 FLEX PLAN DAYCARE	1,471.79
12	49006	05/01/2025	CHK	100006	LOURDES OCCUPATIONAL HEALTH CENTER	PROFESSIONAL SERVICES	500.00
13	49007	05/01/2025	CHK	113339	NORTH COAST ELECTRIC COMPANY	OPERATING SUPPLIES	131.66
14	49008	05/01/2025	CHK	113405	PACIFIC POLE INSPECTION LLC	RELEASE RETAINAGE CONTRACT 10248	6,565.03
15	49009	05/01/2025	CHK	114205	PERFORMANCE SYSTEMS INTEGRATION LLC	PROFESSIONAL SAFETY SERVICES	1,553.23
16	49010	05/01/2025	CHK	114565	PLSA ENGINEERING & SURVEYING	PROFESSIONAL SERVICES	3,000.00
17	49011	05/01/2025	CHK	100826	SMITH INSULATION INC	ENERGY SERVICES	1,260.52
18	49012	05/01/2025	CHK	112127	US BANK - P CARDS & TRAVEL	PURCHASE CARD	22,705.25
19	49013	05/01/2025	CHK	112127	US BANK - P CARDS & TRAVEL	TRAVEL CARD	5,765.31
20	49014	05/01/2025	CHK	109927	VESTIS SERVICES LLC	MATS AND COVERALLS	167.48
21	49015	05/01/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	47.48
22	49016	05/01/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	325.65
23	49017	05/01/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	225.00
24	49018	05/01/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	141.48
25	49019	05/01/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	26.68
26	49020	05/01/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	211.88
27	49021	05/01/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	68.27
28	49022	05/01/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	134.76
29	49023	05/01/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	72.00
30	49024	05/01/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	200.80
31	49025	05/08/2025	CHK	100087	ALTEC INDUSTRIES INC	OPERATING SUPPLIES	53.91
32	49026	05/08/2025	CHK	104565	BIG BEND ELECTRIC COOPERATIVE INC	UTILITY SERVICES	135.21
33	49027	05/08/2025	CHK	113216	BOYD'S TREE SERVICE	TREE TRIMMING	9,998.27
34	49028	05/08/2025	CHK	114378	CABLE HUSTON LLP	PROFESSIONAL SERVICES	5,068.00
35	49029	05/08/2025	CHK	100591	CASCADE FIRE PROTECTION CORP	PROFESSIONAL SERVICES	795.00
36	49030	05/08/2025	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	1,873.10
37	49031	05/08/2025	CHK	113631	CENTRAL MACHINERY SALES, INC	OPERATING SUPPLIES	874.42
38	49032	05/08/2025	CHK	112936	CENTURY LINK	PHONE SERVICES	624.22
39	49033	05/08/2025	CHK	100354	CITY OF CONNELL	PROFESSIONAL SERVICES	400.00
40	49034	05/08/2025	CHK	100360	CITY OF PASCO	UTILITY SERVICES	148.73
41	49035	05/08/2025	CHK	112903	CITY OF RICHLAND	UTILITY SERVICES	28.20
42	49036	05/08/2025	CHK	113363	COLEMAN OIL COMPANY	GAS & OTHER FUELS	11,024.30

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#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
43	49037	05/08/2025	CHK	100346	CONNELL OIL INC	GAS & OTHER FUELS	1,956.92
44	49038	05/08/2025	CHK	113369	CORWIN OF PASCO LLC	AUTO PARTS	28.16
45	49039	05/08/2025	CHK	113124	D J'S ELECTRICAL INC	DOCK CREW	109,546.38
46	49040	05/08/2025	CHK	100550	DEPARTMENT OF INTERIOR	ANNUAL ROW RENTAL	1,113.00
47	49041	05/08/2025	CHK	100550	DEPARTMENT OF INTERIOR	ANNUAL ROW RENTAL	1,113.00
48	49042	05/08/2025	CHK	114007	GRIGG ENTERPRISES INC	OPERATING SUPPLIES	130.29
49	49043	05/08/2025	CHK	113394	JEREMY O'NIEL	PROFESSIONAL SERVICES	5,275.00
50	49044	05/08/2025	CHK	114080	LOOMIS ARMORED US LLC	ARMORED CAR SERVICE	832.00
51	49045	05/08/2025	CHK	114567	NORTHPOINT ELECTRICAL CONTRACTING INC	BUILDING SUPPLIES & REPAIRS	4,974.97
52	49046	05/08/2025	CHK	114186	ONEBRIDGE BENEFITS INC	FLEX PLAN FEE	50.00
53	49047	05/08/2025	CHK	113438	PITNEY BOWES INC	MAIL MACHINE POSTAGE	2,000.00
54	49048	05/08/2025	CHK	100411	RANCH & HOME INC	OPERATING SUPPLIES	206.75
55	49049	05/08/2025	CHK	100483	SIEFKEN & SONS CONSTRUCTION INC	PROJECT WORK	7,854.63
56	49050	05/08/2025	CHK	111471	VERIZON WIRELESS SERVICES LLC	PHONE SERVICES	5,186.41
57	49051	05/08/2025	CHK	109927	VESTIS SERVICES LLC	MATS AND COVERALLS	167.48
58	49052	05/08/2025	CHK	113626	WATER STREET PUBLIC AFFAIRS LLC	CONSULTING SERVICES	3,500.00
59	49053	05/08/2025	CHK	114162	ZAYO GROUP HOLDINGS INC	BROADBAND SERVICES	2,738.34
60	49054	05/15/2025	CHK	100179	BENTON FRANKLIN CAC	PROFESSIONAL SERVICES	135.00
61	49055	05/15/2025	CHK	100179	BENTON FRANKLIN CAC	HELPING HANDS	777.01
62	49056	05/15/2025	CHK	114254	BORDER STATES INDUSTRIES INC	WAREHOUSE MATERIALS & SUPPLIES	7,560.39
63	49057	05/15/2025	CHK	113216	BOYD'S TREE SERVICE	TREE TRIMMING	16,209.56
64	49058	05/15/2025	CHK	114378	CABLE HUSTON LLP	PROFESSIONAL SERVICES	1,468.50
65	49059	05/15/2025	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	38,281.94
66	49060	05/15/2025	CHK	113013	CHIAWANA HIGH SCHOOL	ADVERTISING	1,000.00
67	49061	05/15/2025	CHK	100360	CITY OF PASCO-UTILITY	UTILITY SERVICES	469.17
68	49062	05/15/2025	CHK	112972	COMMERCIAL TIRE INC	VEHICLE TIRES AND SUPPLIES	4,517.06
69	49063	05/15/2025	CHK	113364	DAY WIRELESS SYSTEMS	MOBILE WIRELESS SERVICES	1,615.54
70	49064	05/15/2025	CHK	105071	DIRECT AUTOMOTIVE	OPERATING SUPPLIES	139.91
71	49065	05/15/2025	CHK	114077	EMPIRE INNOVATION GROUP LLC	125 FLEX PLAN DAYCARE	1,471.79
72	49066	05/15/2025	CHK	103040	FIRE PROTECTION SPECIALISTS LLC	BUILDING MAINTENANCE & REPAIRS	7,938.30
73	49067	05/15/2025	CHK	114007	GRIGG ENTERPRISES INC	BUILDING MAINTENANCE & SUPPLIES	32.66
74	49068	05/15/2025	CHK	112980	IRRIGATION SPECIALISTS INC	GROUNDS MAINTENANCE & SUPPLIES	431.71
75	49069	05/15/2025	CHK	100006	LOURDES OCCUPATIONAL HEALTH CENTER	PROFESSIONAL SERVICES	100.00
76	49070	05/15/2025	CHK	113908	MILNE ENTERPRISES INC	BUILDING MAINTENANCE & SUPPLIES	54.42
77	49071	05/15/2025	CHK	100452	ORKIN EXTERMINATING INC	PEST CONTROL	2,491.14
78	49072	05/15/2025	CHK	100424	PASCO CHAMBER OF COMMERCE	DUES & MEMBERSHIP	32.00
79	49073	05/15/2025	CHK	100580	PASCO RENTALS INC	EQUIPMENT RENTAL	95.29
80	49074	05/15/2025	CHK	104915	PEND OREILLE PUD	CWPU EXPENSE	1,559.31
81	49075	05/15/2025	CHK	114178	POWER AND TELEPHONE SUPPLY COMPANY	WAREHOUSE MATERIALS & SUPPLIES	7,962.66
82	49076	05/15/2025	CHK	107520	RAILROAD MANAGEMENT COMPANY	POWER CROSSING PERMIT	834.10
83	49077	05/15/2025	CHK	114087	TIPPETT COMPANY OF WASHINGTON LLC	PROFESSIONAL SERVICES	900.00
84	49078	05/15/2025	CHK	114481	TRUCKPRO HOLDING CORPORATION	OPERATING SUPPLIES	19.14



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#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
85	49079	05/15/2025	CHK	114099	U.S. PAYMENTS LLC	KIOSK TRANSACTIONS AND FEES	597.71
86	49080	05/15/2025	CHK	109927	VESTIS SERVICES LLC	MATS AND COVERALLS	334.96
87	49081	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	244.18
88	49082	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	163.55
89	49083	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	155.79
90	49084	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	62.33
91	49085	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	161.05
92	49086	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	343.55
93	49087	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	213.96
94	49088	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	233.69
95	49089	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	75.50
96	49090	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	159.97
97	49091	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	106.70
98	49092	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	165.44
99	49093	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	162.96
100	49094	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	592.72
101	49095	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	508.93
102	49096	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	5.08
103	49097	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	163.12
104	49098	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	72.19
105	49099	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	100.49
106	49100	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	200.00
107	49101	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	195.37
108	49102	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	154.86
109	49103	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	198.62
110	49104	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	63.86
111	49105	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	43.41
112	49106	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	115.09
113	49107	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	96.28
114	49108	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	157.84
115	49109	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	91.07
116	49110	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	121.12
117	49111	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	22.66
118	49112	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	216.76
119	49113	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	196.35
120	49114	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	18.23
121	49115	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	71.43
122	49116	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	53.54
123	49117	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	153.49
124	49118	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	53.27
125	49119	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	149.71
126	49120	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	52.75

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#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
127	49121	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	188.11
128	49122	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	120.09
129	49123	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	267.17
130	49124	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	9.22
131	49125	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	208.22
132	49126	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	466.51
133	49127	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	116.35
134	49128	05/15/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	45.12
135	49129	05/22/2025	CHK	100028	ABADAN	PRINTER MAINTENANCE	246.41
136	49130	05/22/2025	CHK	114357	ALASKA RUBBER GROUP INC	OPERATING SUPPLIES	224.38
137	49131	05/22/2025	CHK	100129	APOLLO SHEET METAL INC	HVAC MAINTENANCE	2,191.02
138	49132	05/22/2025	CHK	114564	BATTERY POWER SOLUTIONS LLC	BROADBAND MATERIALS & SUPPLIES	11,829.28
139	49133	05/22/2025	CHK	113216	BOYD'S TREE SERVICE	TREE TRIMMING	9,998.27
140	49134	05/22/2025	CHK	112936	CENTURY LINK	PHONE SERVICES	263.52
141	49135	05/22/2025	CHK	100362	CITY OF PASCO	OCCUPATION/UTILITY	379,809.00
142	49136	05/22/2025	CHK	100360	CITY OF PASCO	UTILITY SERVICES	743.59
143	49137	05/22/2025	CHK	112961	CITY OF RICHLAND	FIBER LEASE	733.73
144	49138	05/22/2025	CHK	114144	COGENT COMMUNICATIONS INC	BROADBAND SERVICES	3,389.34
145	49139	05/22/2025	CHK	112972	COMMERCIAL TIRE INC	TIRE DISPOSAL	280.00
146	49140	05/22/2025	CHK	110413	COMPUNET INC	SOFTWARE MAINTENANCE	4,384.64
147	49141	05/22/2025	CHK	113369	CORWIN OF PASCO LLC	AUTO PARTS	41.48
148	49142	05/22/2025	CHK	105071	DIRECT AUTOMOTIVE	OPERATING SUPPLIES	154.45
149	49143	05/22/2025	CHK	100138	ELECTRICAL CONSULTANTS INC	PROFESSIONAL SERVICES	8,109.00
150	49144	05/22/2025	CHK	100198	FEDERATED RURAL ELECTRIC INSURANCE CORP	ANNUAL INSURANCE PREMIUM	416,524.00
151	49145	05/22/2025	CHK	100197	FEDEX	FEDEX	12.59
152	49146	05/22/2025	CHK	103040	FIRE PROTECTION SPECIALISTS LLC	BUILDING MAINTENANCE & REPAIRS	19,845.75
153	49147	05/22/2025	CHK	110409	CRAIG E FREE	OPERATING EQUIPMENT & SUPPLIES	686.07
154	49148	05/22/2025	CHK	100697	FRONTIER FENCE INC	BUILDING MAINTENANCE & SUPPLIES	50.19
155	49149	05/22/2025	CHK	114112	GDS ASSOCIATES INC	CONSULTING SERVICES	1,490.76
156	49150	05/22/2025	CHK	114007	GRIGG ENTERPRISES INC	BUILDING MAINTENANCE & SUPPLIES	27.39
157	49151	05/22/2025	CHK	113706	INTERMOUNTAIN CLEANING SERVICE INC	JANITORIAL SERVICES	4,336.27
158	49152	05/22/2025	CHK	114566	LIGHTHOUSE ENERGY CONSULTING LLC	CONSULTING SERVICES	1,875.00
159	49153	05/22/2025	CHK	100006	LOURDES OCCUPATIONAL HEALTH CENTER	MEDICAL SERVICES	135.00
160	49154	05/22/2025	CHK	114568	KELLY MARTINEZ	CUSTOMER REFUND	168.00
161	49155	05/22/2025	CHK	113908	MILNE ENTERPRISES INC	BUILDING MAINTENANCE & SUPPLIES	28.29
162	49156	05/22/2025	CHK	100394	OXARC INC	NITROGEN & OTHER GASES	334.39
163	49157	05/22/2025	CHK	100580	PASCO RENTALS INC	EQUIPMENT RENTAL	19.06
164	49158	05/22/2025	CHK	114205	PERFORMANCE SYSTEMS INTEGRATION LLC	PROFESSIONAL SAFETY SERVICES	4,684.51
165	49159	05/22/2025	CHK	113438	PITNEY BOWES INC	OFFICE SUPPLIES	319.71
166	49160	05/22/2025	CHK	100483	SIEFKEN & SONS CONSTRUCTION INC	PROJECT WORK	219.37
167	49161	05/22/2025	CHK	112950	SIGNS BY SUE	BUILDING MAINTENANCE & SUPPLIES	731.81
168	49162	05/22/2025	CHK	114108	VERIZON CONNECT FLEET USA LLC	FLEET MANAGEMENT SERVICES	1,273.09

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169	49163	05/22/2025	CHK	111471	VERIZON WIRELESS SERVICES LLC	PHONE SERVICES	465.82
170	49164	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	98.82
171	49165	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	117.90
172	49166	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	5.03
173	49167	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	104.93
174	49168	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	72.01
175	49169	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	801.16
176	49170	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	185.42
177	49171	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	22.42
178	49172	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	132.87
179	49173	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	97.29
180	49174	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	253.63
181	49175	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	70.86
182	49176	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	133.33
183	49177	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	59.05
184	49178	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	149.15
185	49179	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	21.84
186	49180	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	88.86
187	49181	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	100.23
188	49182	05/22/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	70.70
189	49183	05/29/2025	CHK	100028	ABADAN	PRINTER MAINTENANCE	141.57
190	49184	05/29/2025	CHK	100129	APOLLO SHEET METAL INC	HVAC MAINTENANCE	3,066.94
191	49185	05/29/2025	CHK	113216	BOYD'S TREE SERVICE	TREE TRIMMING	8,148.44
192	49186	05/29/2025	CHK	114378	CABLE HUSTON LLP	PROFESSIONAL SERVICES	2,616.00
193	49187	05/29/2025	CHK	113369	CORWIN OF PASCO LLC	AUTO PARTS	29.81
194	49188	05/29/2025	CHK	105071	DIRECT AUTOMOTIVE	OPERATING SUPPLIES	318.15
195	49189	05/29/2025	CHK	114077	EMPIRE INNOVATION GROUP LLC	125 FLEX PLAN DAYCARE	1,334.29
196	49190	05/29/2025	CHK	114007	GRIGG ENTERPRISES INC	BUILDING MAINTENANCE & SUPPLIES	43.94
197	49191	05/29/2025	CHK	114031	HOME DEPOT USA	PAPER PRODUCTS	829.73
198	49192	05/29/2025	CHK	112980	IRRIGATION SPECIALISTS INC	BUILDING MAINTENANCE & SUPPLIES	29.32
199	49193	05/29/2025	CHK	100411	RANCH & HOME INC	BUILDING MAINTENANCE & SUPPLIES	45.26
200	49194	05/29/2025	CHK	112920	TACOMA SCREW PRODUCTS INC	OPERATING SUPPLIES	245.15
201	49195	05/29/2025	CHK	112127	US BANK - P CARDS & TRAVEL	PURCHASE CARD	7,898.52
202	49196	05/29/2025	CHK	111471	VERIZON WIRELESS SERVICES LLC	PHONE SERVICES	105.14
203	49197	05/29/2025	CHK	109927	VESTIS SERVICES LLC	MATS AND COVERALLS	167.48
204	49198	05/29/2025	CHK	100290	WA PUBLIC UTILITY DISTRICT ASSOC	DUES & MEMBERSHIP	9,685.00
205	49199	05/29/2025	CHK	104105	WATER SOLUTIONS INC	WATER COOLER RENTAL	419.27
206	49200	05/29/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	20.65
207	49201	05/29/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	12.19
208	49202	05/29/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	2,600.32
209	49203	05/29/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	46.70
210	49204	05/29/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	15.10

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211	49205	05/29/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	259.50
212	49206	05/29/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	152.47
213	49207	05/29/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	35.33
214	49208	05/29/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	240.08
215	49209	05/29/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	21.31
216	49210	05/29/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	271.90
217	49211	05/29/2025	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	120.09
Total for Bank Account - 1 :							<u>1,338,072.78</u>
Grand Total :							1,338,072.78

## Accounts Payable

## Check Register - Direct Deposit

05/01/2025 To 05/31/2025

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	31832	05/01/2025	DD	113886	AMAZON CAPITAL SERVICES INC	HARDWARE PURCHASE	53.17
2	31833	05/01/2025	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	10,850.25
3	31834	05/01/2025	DD	1076	KATRINA B FULTON	TRAVEL REIMBURSEMENT	360.67
4	31835	05/01/2025	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	33,258.06
5	31836	05/01/2025	DD	1092	WILLIAM M GORDON	TRAVEL REIMBURSEMENT	857.63
6	31837	05/01/2025	DD	113299	HRA VEBA TRUST	VEBA	17,557.96
7	31838	05/01/2025	DD	100245	IBEW LOCAL 77	UNION DUES	6,272.61
8	31839	05/01/2025	DD	113671	IKEGPS INC	SUBSCRIPTION RENEWAL	4,123.55
9	31840	05/01/2025	DD	114529	INSULX INSULATION LLC	ENERGY SERVICES	4,103.29
10	31841	05/01/2025	DD	114319	MISSIONSQUARE 106134	DEFERRED COMPENSATION	647.19
11	31842	05/01/2025	DD	114295	MISSIONSQUARE 107514	DEFERRED COMPENSATION	14,686.60
12	31843	05/01/2025	DD	114294	MISSIONSQUARE 301671	DEFERRED COMPENSATION	20,857.97
13	31844	05/01/2025	DD	100130	MOON SECURITY SERVICES INC	SECURITY MAINTENANCE	973.35
14	31845	05/01/2025	DD	113201	NAPA	AUTO PARTS	1,261.52
15	31846	05/01/2025	DD	113445	RELIABLE EQUIPMENT & SERVICE COMPANY, IN	OPERATING TOOLS	492.77
16	31847	05/01/2025	DD	114326	RELIANCE STANDARD LIFE INSURANCE CO /ASO	INSURANCE PREMIUM	103.75
17	31848	05/01/2025	DD	114282	RWC INTERNATIONAL LTD	TRUCK PARTS	350.72
18	31849	05/01/2025	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	4,614.31
19	31850	05/01/2025	DD	100291	STATE AUDITOR'S OFFICE	AUDIT SERVICES	6,852.00
20	31851	05/01/2025	DD	114469	TUPS LLC	OPERATING SUPPLIES	47.37
21	31852	05/01/2025	DD	102263	TYNDAL COMPANY INC	FIRE SAFETY CLOTHING	426.34
22	31853	05/01/2025	DD	100277	UNITED WAY	UNITED WAY	5.00
23	31854	05/01/2025	DD	1221	VICTOR FUENTES	TRAVEL REIMBURSEMENT	1,176.10
24	31855	05/01/2025	DD	111202	WESTERN RENEWABLE ENERGY WREGIS	TRANSFER FEES	5.80
25	31856	05/02/2025	DD	1245	PEDRO TORRES	TRAVEL REIMBURSEMENT	1,162.15
26	31857	05/08/2025	DD	113886	AMAZON CAPITAL SERVICES INC	OPERATING SUPPLIES	83.40
27	31858	05/08/2025	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	59,803.75
28	31859	05/08/2025	DD	102842	ENERGY NORTHWEST	NINE CANYON	170,462.54
29	31860	05/08/2025	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	12,348.77
30	31861	05/08/2025	DD	112981	GREEN ENERGY TODAY LLC	ESQUATZEL DAM PROJECT	39,161.52
31	31862	05/08/2025	DD	114529	INSULX INSULATION LLC	ENERGY SERVICES	8,601.36
32	31863	05/08/2025	DD	101501	JIM'S PACIFIC GARAGES INC	OPERATING SUPPLIES	20.17
33	31864	05/08/2025	DD	1191	BRIAN C JOHNSON	TRAVEL REIMBURSEMENT	388.23
34	31865	05/08/2025	DD	113201	NAPA	AUTO PARTS	15.92
35	31866	05/08/2025	DD	111368	ONLINE INFORMATION SERVICES INC	UTILITY EXCHANGE REPORT	873.87
36	31867	05/08/2025	DD	113294	PARAMOUNT COMMUNICATIONS, INC	FIBER DOCK CREW	32,392.71
37	31868	05/08/2025	DD	100300	PRINCIPAL BANK PCS	INSURANCE PREMIUM	153,023.78
38	31869	05/08/2025	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	27,233.66
39	31870	05/08/2025	DD	1032	CHAD W SCHOW	TRAVEL REIMBURSEMENT	174.76
40	31871	05/08/2025	DD	112707	THE ENERGY AUTHORITY	TEA SCHEDULING & CONSULTING	2,778.60
41	31872	05/08/2025	DD	100478	TRI CITY HERALD	ADVERTISING	303.47
42	31873	05/08/2025	DD	1113	ROGER G WRIGHT	TRAVEL REIMBURSEMENT	830.68
43	31962	05/15/2025	DD	114180	2001 SIXTH LLC	BROADBAND SERVICES	150.00
44	31963	05/15/2025	DD	113886	AMAZON CAPITAL SERVICES INC	PAPER PRODUCTS	104.80
45	31964	05/15/2025	DD	100178	BENTON COUNTY PUD	TREE TRIMMING	1,794.31
46	31965	05/15/2025	DD	100339	CENTURY LINK	PHONE SERVICES	211.08
47	31966	05/15/2025	DD	101890	COLUMBIA INDUSTRIES	SHREDDING SERVICES	184.98

## Accounts Payable

## Check Register - Direct Deposit

05/01/2025 To 05/31/2025

Bank Account: 3 - FPU D REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
48	31967	05/15/2025	DD	100644	DELL MARKETING L.P.	HARDWARE PURCHASE	2,952.92
49	31968	05/15/2025	DD	1076	KATRINA B FULTON	TRAVEL REIMBURSEMENT	323.83
50	31969	05/15/2025	DD	113299	HRA VEBA TRUST	VEBA MEDICAL PLAN 4	10,840.76
51	31970	05/15/2025	DD	114529	INSULX INSULATION LLC	ENERGY SERVICES	9,909.59
52	31971	05/15/2025	DD	101501	JIM'S PACIFIC GARAGES INC	OPERATING SUPPLIES	474.81
53	31972	05/15/2025	DD	1191	BRIAN C JOHNSON	TRAVEL REIMBURSEMENT	760.02
54	31973	05/15/2025	DD	100448	LAWSON PRODUCTS INC	OPERATING SUPPLIES	790.79
55	31974	05/15/2025	DD	1241	JESUS MARTINEZ	TRAVEL REIMBURSEMENT	318.99
56	31975	05/15/2025	DD	114319	MISSIONSQUARE 106134	DEFERRED COMPENSATION	647.19
57	31976	05/15/2025	DD	114295	MISSIONSQUARE 107514	DEFERRED COMPENSATION	14,885.49
58	31977	05/15/2025	DD	114294	MISSIONSQUARE 301671	DEFERRED COMPENSATION	20,830.26
59	31978	05/15/2025	DD	113201	NAPA	AUTO PARTS	969.36
60	31979	05/15/2025	DD	113294	PARAMOUNT COMMUNICATIONS, INC	FIBER DOCK CREW	24,609.71
61	31980	05/15/2025	DD	114312	RELIANCE STANDARD LIFE INSURANCE CO	INSURANCE PREMIUM	6,000.71
62	31981	05/15/2025	DD	112707	THE ENERGY AUTHORITY	TEA SCHEDULING & CONSULTING	127,043.86
63	31982	05/15/2025	DD	1245	PEDRO TORRES	TRAVEL REIMBURSEMENT	614.00
64	31983	05/15/2025	DD	102263	TYNDALE COMPANY INC	FIRE SAFETY CLOTHING	418.72
65	31984	05/15/2025	DD	1221	VICTOR FUENTES	TRAVEL REIMBURSEMENT	879.80
66	31985	05/15/2025	DD	114204	VITAL RECORDS HOLDINGS LLC	RECORDS STORAGE SERVICES	575.93
67	31986	05/22/2025	DD	113886	AMAZON CAPITAL SERVICES INC	OPERATING SUPPLIES	261.35
68	31987	05/22/2025	DD	112936	CENTURY LINK	PHONE SERVICES	2.13
69	31988	05/22/2025	DD	1232	ENOCH DAHL	TRAVEL REIMBURSEMENT	57.40
70	31989	05/22/2025	DD	113031	DELTA STAR INC	SUBSTATION MATERIALS & SUPPLIES	2,059.30
71	31990	05/22/2025	DD	112753	EAN HOLDINGS LLC	CAR RENTALS	163.85
72	31991	05/22/2025	DD	102842	ENERGY NORTHWEST	PACKWOOD	32,862.00
73	31992	05/22/2025	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	22,803.66
74	31993	05/22/2025	DD	100229	GRAINGER INC	OPERATING SUPPLIES	1,966.62
75	31994	05/22/2025	DD	113033	HYAS GROUP LLC	CONSULTING SERVICES	5,000.00
76	31995	05/22/2025	DD	113442	ICE TRADE VAULT, LLC	COUNTERPARTY TRADE FEE	375.00
77	31996	05/22/2025	DD	1009	DARREN M IDLER	EMPLOYEE REIMBURSEMENT	136.00
78	31997	05/22/2025	DD	114529	INSULX INSULATION LLC	ENERGY SERVICES	14,182.05
79	31998	05/22/2025	DD	112949	LUMEN	PHONE SERVICES	52.08
80	31999	05/22/2025	DD	100130	MOON SECURITY SERVICES INC	SECURITY MAINTENANCE	377.17
81	32000	05/22/2025	DD	113201	NAPA	AUTO PARTS	706.22
82	32001	05/22/2025	DD	113269	NISC	MAILING SERVICES & INSERT PRINTING	53,835.81
83	32002	05/22/2025	DD	101318	NORTHWEST OPEN ACCESS NETWORK	FIBER SERVICES	9,911.00
84	32003	05/22/2025	DD	112792	PASCO TIRE FACTORY INC	VEHICLE TIRES & REPAIRS	121.89
85	32004	05/22/2025	DD	114447	PLUTO ACQUISITION OPCO LLC	NEW HIRE BACKGROUND CHECK	254.36
86	32005	05/22/2025	DD	1097	NORMAN L RUMMEL	TUITION REIMBURSEMENT	5,250.00
87	32006	05/22/2025	DD	113980	SANCHEZ BROS CONSTRUCTION LLC	ENERGY SERVICES	15,062.66
88	32007	05/22/2025	DD	114471	SIXTY MOUNTAIN PLLC	ENGINEERING SERVICES	1,687.95
89	32008	05/22/2025	DD	100195	STAPLES ADVANTAGE	PAPER PRODUCTS	897.06
90	32009	05/22/2025	DD	100283	UTILITIES UNDERGROUND LOCATION CENTER	LOCATE SERVICES	515.70
91	32010	05/22/2025	DD	1005	ROSARIO VIERA	EMPLOYEE REIMBURSEMENT	50.00
92	32098	05/29/2025	DD	102600	A-L COMPRESSED GASES	OPERATING SUPPLIES	195.58
93	32099	05/29/2025	DD	113886	AMAZON CAPITAL SERVICES INC	OPERATING SUPPLIES	301.29
94	32100	05/29/2025	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	925.65

## Accounts Payable

## Check Register - Direct Deposit

05/01/2025 To 05/31/2025

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
95	32101	05/29/2025	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	26,371.22
96	32102	05/29/2025	DD	100229	GRAINGER INC	BUILDING MAINTENANCE & SUPPLIES	64.05
97	32103	05/29/2025	DD	113299	HRA VEBA TRUST	VEBA MEDICAL PLAN 4	6,028.60
98	32104	05/29/2025	DD	114319	MISSIONSQUARE 106134	DEFERRED COMPENSATION	647.19
99	32105	05/29/2025	DD	114295	MISSIONSQUARE 107514	DEFERRED COMPENSATION	14,909.06
100	32106	05/29/2025	DD	114294	MISSIONSQUARE 301671	DEFERRED COMPENSATION	20,403.40
101	32107	05/29/2025	DD	113201	NAPA	AUTO PARTS	1,347.61
102	32108	05/29/2025	DD	100444	PACIFIC NW UTILITIES CONFERENCE COMM	DUES & MEMBERSHIP	3,750.00
103	32109	05/29/2025	DD	113294	PARAMOUNT COMMUNICATIONS, INC	FIBER DOCK CREW	207,380.10
104	32110	05/29/2025	DD	113445	RELIABLE EQUIPMENT & SERVICE COMPANY, IN	OPERATING TOOLS	1,804.62
105	32111	05/29/2025	DD	114536	SOUND GRID PARTNERS LLC	CONSULTING SERVICES	6,680.00
106	32112	05/29/2025	DD	100291	STATE AUDITOR'S OFFICE	AUDIT SERVICES	8,039.10
107	32113	05/29/2025	DD	102263	TYNDALE COMPANY INC	FIRE SAFETY CLOTHING	133.40
Total for Bank Account - 3 :							<u>1,333,461.36</u>
Grand Total :							1,333,461.36

## Accounts Payable

## Check Register - Wires

05/01/2025 To 05/31/2025

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	2886	05/01/2025	WIRE	113257	EFTPS - PAYROLL TAXES	FEDERAL INCOME TAX	110,399.23
2	2887	05/01/2025	WIRE	114437	OREGON DEPARTMENT OF REVENUE	OREGON WORKERS BENEFIT FUND ASSESS - ER	975.60
3	2888	05/01/2025	WIRE	114553	UTAH STATE TAX COMMISSION	UTAH STATE INCOME TAX	264.12
4	2892	05/01/2025	WIRE	100285	WA STATE SUPPORT REGISTRY	SUPPORT PAYMENT	337.00
5	2889	05/05/2025	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 2	66,072.92
6	2899	05/13/2025	WIRE	112776	MORGAN STANLEY CAPITAL GROUP	POWER SWAP	552,245.60
7	2900	05/13/2025	WIRE	112902	EDF TRADING NORTH AMERICA	POWER SWAP	578.51
8	2901	05/13/2025	WIRE	112793	CITIGROUP ENERGY INC	POWER SWAP	262,607.20
9	2902	05/15/2025	WIRE	113257	EFTPS - PAYROLL TAXES	FEDERAL INCOME TAX	104,312.72
10	2903	05/15/2025	WIRE	114437	OREGON DEPARTMENT OF REVENUE	OREGON WORKERS BENEFIT FUND ASSESS - ER	982.25
11	2904	05/15/2025	WIRE	114553	UTAH STATE TAX COMMISSION	UTAH STATE INCOME TAX	270.05
12	2908	05/15/2025	WIRE	100285	WA STATE SUPPORT REGISTRY	SUPPORT PAYMENT	337.00
13	2898	05/19/2025	WIRE	112715	POWEREX CORP	POWER SUPPLY CONTRACT	468,470.01
14	2905	05/19/2025	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 3 WSIB A	63,254.98
15	2907	05/23/2025	WIRE	112689	BONNEVILLE POWER ADMINISTRATION	POWER BILL & TRANSMISSION BILL	3,518,236.00
16	2909	05/23/2025	WIRE	109978	WA STATE DEPT OF REVENUE	APRIL 2025 EXCISE TAX	275,417.01
17	2897	05/29/2025	WIRE	112709	LL&P WIND ENERGY INC	WHITE CREEK WIND	173,770.44
18	2913	05/29/2025	WIRE	113257	EFTPS - PAYROLL TAXES	FEDERAL INCOME TAX	112,214.17
19	2914	05/29/2025	WIRE	114437	OREGON DEPARTMENT OF REVENUE	OREGON WORKERS BENEFIT FUND ASSESS - ER	975.28
20	2915	05/29/2025	WIRE	114553	UTAH STATE TAX COMMISSION	UTAH STATE INCOME TAX	264.12
Total for Bank Account - 3 :							<u>5,711,984.21</u>
Grand Total :							5,711,984.21



Franklin PUD - Write Off Report		
Write Off Report for the Month of:		Jun-25
Collection Agency:		Armada Corporation
#	Name	Amount
1	JOSE M MENDOZA	\$ 465.69
2	CRYSTAL DELEON	\$ 420.46
3	DONALD WEAVER	\$ 374.65
4	MICHAEL SHIPMAN	\$ 332.52
5	JASSICA HUNWAY	\$ 328.74
6	EUGENE BROWNING	\$ 312.13
7	ODALYS R MENDEZ	\$ 310.27
8	RICHARD R TRENIDAD	\$ 297.38
9	MBM EXPRESS	\$ 291.82
10	EL RINCON DE MI TIERRA	\$ 283.85
11	ADELITA TORRES NIEVES	\$ 169.15
12	JOSE DE J MENDOZA	\$ 150.01
13	HILARY HARMON	\$ 140.73
14	MAYA G ROBLEDO	\$ 137.31
15	MIGUEL CORONA HERNANDEZ	\$ 127.99
16	ANNA M VERA	\$ 116.31
17	BRIZEYDI GOMEZ	\$ 115.35
18	TIARA MARSHALL	\$ 114.99
19	MARIA G HERNANDEZ PEREGRI	\$ 108.03
20	JOHNATHAN J GARZA	\$ 103.58
21	BRENDA E RAMIREZ	\$ 92.44
22	CHARLES PARIGIAN	\$ 89.98
23	DANIEL LOPEZ MORENO	\$ 75.54
24	ISAIN COLIN MARTINEZ	\$ 70.81
25	MACKENZIE CORDRAY	\$ 68.03
26	PAMELA GALLARDO	\$ 56.62
27	TEODORA SALCEDO	\$ 33.83
28	LUIZ M VELASQUEZ	\$ 32.01
29	ALISON M STEINER	\$ 28.87
30	ELIZABETH PHILLIPS	\$ 12.43
	Total	\$ 5,261.52
	Average amount per account:	\$ 175.38
	Gross bad debts as a percentage to	
	February 2025 monthly sales:	0.07%

## AGENDA ITEM 8

Franklin PUD Commission Meeting Packet

Agenda Item Summary

**Presenter:** Katrina Fulton

**Finance & Customer Service Director**

**Date:** June 24, 2025

☐

REPORTING ONLY

☐

FOR DISCUSSION

☒

ACTION REQUIRED

### 1. OBJECTIVE:

Adopting a Resolution Approving Revised Rules and Regulations for Electric Service and Superseding Resolution 1420.

### 2. BACKGROUND:

The Rules and Regulations for Electric Service (Rules and Regulations) document defines the basis and conditions in which District customers receive power. The Rules and Regulations were last revised and adopted in December 2024 to include the updated Engineering service fees.

At the May 27, 2025 Commission meeting, a representative from Rate Advisory Committee presented the proposed new rate schedule to be added to the Rules and Regulations, and other general updates were discussed by staff. Additionally, staff conducted a Public Rate Hearing on June 3, 2025 to communicate the proposed new rate schedule to the public. No public comment was received.

The revisions to the Rules and Regulations incorporate the following updates as reviewed and discussed during the May 27, 2025 Commission Meeting:

- Section 2.F – Change of Occupancy – *added language for change in legal responsibility.*
- Section 2.I – Pay As You Go Program – *clarified eligibility requirements.*
- Section 5.5; Section 10.c – Change of Occupancy – *clarified language to include change of legal responsibility for the account.*
- Section 6.C – Collection of Unpaid Closed Accounts – *establishes process based on delinquency amount.*
- Section 8.I – Net Metering – *added language clarifying requirements consistent with new Rate Schedule 1.2.*
- Section 12 – *added fees for Additional Account Set Up, Net Metering Application and Production Meter consistent with current practice.*
- Exhibit A – Rate Schedules – *removed reference to Unmetered Service (no longer offered), added Rate Schedule 1.2 Residential Net Metering Service, added language to all General Services Rate Schedules regarding annual review of rate class.*

Staff recommends that the Commission adopt Resolution 1436, approving the revised Rules and Regulations for Electric Service, included as Exhibit A of the Resolution, and superseding Resolution 1420.

**3. SUGGESTED MOTION:**

I move to adopt Resolution 1436 as presented.

**RESOLUTION 1436**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 1, OF FRANKLIN COUNTY, WASHINGTON**

**ADOPTING REVISED RULES AND REGULATIONS FOR ELECTRIC SERVICE AND  
SUPERSEDING RESOLUTION 1420**

---

WHEREAS, Public Utility District No. 1 of Franklin County (the District) has developed the Rules and Regulations for Electric Service (Rules and Regulations), that documents the basis and conditions under which, and at what cost, District customers receive electric service; and

WHEREAS, the Rules and Regulations assists the District in meeting requirements of Revised Code of Washington (*RCW*) 19.29.A.020, *Disclosures to Retail Electric Customers*; and

WHEREAS, in accordance with the District's mission and vision statements, and consistent with sound business principles, staff drafted proposed revisions to the Rules and Regulations that reflect current policy and practice and maintain consistency of reference; and

WHEREAS, the Rules and Regulations have been revised to include Rate Schedule 1.2 – Residential Net Metering, and

WHEREAS, the proposed changes to the Rules and Regulations were reviewed by the Board of Commissioners (the Commission) at the June 24, 2025 regular meeting, now therefore

BE IT RESOLVED, that the Commission approves the revised Rules and Regulations, in substantially the form attached to this Resolution as Exhibit A; and

BE IT FURTHER RESOLVED that the Commission authorizes the General Manager/CEO, or his designee, to approve minor administrative changes as required to keep the document current with District policy, practice and the requirements of the law.

BE IT FURTHER RESOLVED, when any such changes are done staff will provide notification to the Commission.

BE IT FURTHER RESOLVED that these Rules and Regulations will supersede all previous versions and will be effective July 1, 2025.

BE IT FURTHER RESOLVED that Resolution 1420 is superseded.

ADOPTED by the Board of Commissioners of Public Utility District No. 1 of Franklin County, Washington at an open public meeting this 24th day of June 2025.

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Roger Wright, President

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William Gordon, Vice-President

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Pedro Torres Jr., Secretary

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## **SECTION 1. GENERAL INFORMATION**

### **A. Purpose**

In accordance with the Public Utility District No. 1 of Franklin County's (the District) mission and vision statements and consistent with sound business principles, it is the intent and purpose of these Rules and Regulations for Electric Service (Rules and Regulations), as set forth herein, to assure that all customers of the District receive uniform and equitable consideration when acquiring electric services.

### **B. Scope**

These Rules and Regulations are, by reference, a part of all applications and agreements for delivery of electric power. They are equally binding on the District and its customers. Copies of the Rules and Regulations are available at the District's Administration Building during the business hours of 7:00 a.m. and 6:00 p.m., Monday through Thursday, except Friday and holidays, and anytime on the District's Website at <https://www.franklinpud.com/index.php/who-we-are/rules-regulations/>

### **C. Revision**

These Rules and Regulations may be revised, amended, or otherwise changed at any time by the District. These Rules and Regulations supersede all previous versions.

### **D. Conflict**

In case of conflict between any provisions of the Rate Schedules and the Rules and Regulations, the provisions of the Rate Schedules will prevail. *See Exhibit A.*

### **E. Protection of Customer Information**

The District is required to maintain the personal information of its customers in a secure environment. The District only shares customer information with third parties when it is necessary to conduct essential business functions (such as bill processing services), and in those instances the District holds third party vendors to the same standards regarding customer information as it holds itself. The District does not sell, rent, or trade customer personal information to any other third party, however, the District may disclose customer personal information if required by law. The Customer Privacy Rights Statement is available on the District's Website at <https://www.franklinpud.com/customer-privacy-statement>

### **F. Public Disclosure**

Customer information including address, email address, telephone number, credit card number, social security number, driver's license number, bank account number, and other personal information may be exempt from public disclosure. However, certain billing information (including usage and billing information in increments equal to or greater than a billing cycle) may be disclosed to the public.

Requests for customer information from law enforcement agencies must state in writing that the particular customer to whom the records pertain is suspected of having committed a crime, cite the

authority for the request under RCW 42.56.335, and state that the agency has a reasonable belief that the records could help determine whether the suspicion is true.

A customer can request that the information contained in his or her account be opened to realtors, selling agents, or others by giving written authorization to the District.

### **G. Electronic Payments**

The District offers customers the ability to make payments by credit card, debit card, and electronic checks through services provided by a third-party payment processing vendor. The District is not directly involved in the processing of these payments. Customers using these services are subject to the vendor's terms and conditions.

### **H. Wholesale Broadband Service**

The District owns and operates a broadband telecommunications network that is an integral component of its electric system. The broadband telecommunications network is a fiber optic and wireless network, and excess capacity is sold wholesale to Retail Service Providers. The District shall determine the availability of capacity on its broadband telecommunications network as requests are made for use of the broadband telecommunications network.

### **I. Exceptions**

Any exceptions to these Rules and Regulations must have the written approval of the District's Auditor or designee.

## **SECTION 2. RESIDENTIAL ELECTRIC SERVICE**

### **A. Application for Service**

Prospective customers requesting Residential Service Rate electric service are required to furnish the District the following:

1. full name, mailing address, and service address;
2. an active telephone number where the customer can be contacted;
3. any one of the following:
  - a. a valid social security number,
  - b. a valid government-issued photo identification, such as a Driver's License, that has been issued by a governmental body located within the United States, or
  - c. a valid Passport issued by any country;
4. notification of any life support equipment being used by any occupant(s) residing at service address; and
5. if renting, a lease, or rental agreement when requested by the District.

### **B. Account Set Up Charge**

An account set up charge will be billed on the first bill. Additional terms and conditions for account set up charges are listed below:

1. The District will charge \$25.00 for the first account and \$5.00 for each additional account when the same customer or owner applies for service for several accounts:
  - a. at the same address; and
  - b. at the same time.
2. The District will not apply account set up charges in the following cases:
  - a. changes in name on an account when there is no change in occupancy or service address;
  - b. when an account is transferred to the owner/manager's name under the Agreement to Provide Continuous Electric Service (Owner Agreement). *See Section 7, Part I*; or
  - c. when an account is for temporary or construction service.

### **C. Deposits**

A deposit, not to exceed \$500.00, is required for all new residential accounts at the time of application for service. The deposit amount is based on the estimated charges that would accrue from the two (2) billing periods that have the highest kWh usage in the last twelve (12) months the service address was occupied.

Deposits are due before electric service is provided. At its discretion, the District may allow the customer to make payment arrangements at the time of application. Any unpaid deposit will be included on the first bill. Service may be discontinued if the payment arrangements are broken.

The District may waive the deposit requirement if:

- the OnLine Utility Exchange validates and approves the customer's payment history; or
- a customer provides a reference from an electric utility indicating a satisfactory payment history of at least twelve (12) consecutive months within the past thirty-six (36) months. The reference must include the utility name, address, and phone number to enable verification by the District.
- a customer enrolls in the "Pay As You Go" program. See *Section 2. Part I* for more information.

Customers who maintain a satisfactory payment history for twelve (12) consecutive months or more will receive a deposit refund in the form of a credit to the account. The District will not be responsible to the customer for accruing or applying interest to deposits.

The District may assess an additional deposit of \$200.00 per incident from active customers if service is disconnected for non-payment. The customer's deposit on record may be capped at an amount equal to the sum of the two (2) highest bills in the most recent twelve- (12) month period.

Deposits will be applied to the account(s) upon termination of service and the remaining balance, if any, refunded to the customer.

#### **D. Billing**

The first bill will include the new account set up charge(s), any remaining unpaid deposit(s), and all applicable charges related to electric service(s). If the first billing period is less than ten (10) days of service, a bill will not be issued until the following month. The System Charge will be prorated for the number of days of service during the first bill period.

Electric service is billed on a monthly basis. Some variation in billing periods may occur as service is not measured or billed on a specific day.

District billings are due and payable on receipt and are delinquent twenty (20) days after the billing date. The District will issue a Final Notice to customers that have a delinquent balance due. The District will disconnect electric service on delinquent accounts approximately ten (10) days from the date the Final Notice was issued if payment has not been received or payment arrangements have not been made.

Customers may contact the Customer Service Department for consideration of payment arrangements if they are unable to pay a monthly bill or delinquent balance. Payment arrangements are made at the discretion of the District. Customers with an outstanding balance in excess of \$300.00 may be required to make an immediate payment of at least 50% of the outstanding balance before establishing a payment arrangement. Broken payment arrangements are subject to disconnection of electric service for active accounts or assignment to a collection agency for closed accounts without further notice to the customer.

Disconnection of delinquent accounts during a national weather service announced heat advisory or during the period from November 15 through March 15 are subject to the requirements of RCW 54.16.285.

### **E. Discontinuance of Service**

The customer must notify the District at least five (5) business days in advance of the date service is to be discontinued (end-service date). The customer is also required to provide the District a forwarding address for any future mailings such as the final bill. The District will read the meter as close as possible to the end-service date. The District reserves the right to estimate the bill if unable to obtain a final meter reading. The System Charge will be prorated for the number of days of service during the final bill period.

When notification is made, the District will make reasonable efforts to:

1. validate the identity and authority of the individual making such notification;
2. verify address where service is being terminated;
3. obtain name and forwarding address for future mailings; and
4. verify if service address will remain occupied or vacant.

If the service address will remain occupied, the District will make a reasonable effort to notify the new occupants of discontinuation of service to allow the new occupants an opportunity to sign up for service.

Discontinuance of service for any cause does not release the customer's obligation to pay for energy received, or from charges specified in any existing contract.

The District may discontinue service due to unsafe conditions of the customer's facilities. Restoration of service requires Washington State Department of Labor and Industries (L&I) approval. If service has been disconnected for a period of six (6) months or longer the District will require a Washington State Department of L&I inspection.

### **F. Change of Occupancy**

It is the responsibility of the customer (account holder, co-applicant, spouse, domestic partner, or roommate) to notify the District when they have moved from the premise, are no longer using electric service at that location, or have experienced a change in legal responsibility for the electric account

The customer will give notice of change of occupancy or legal responsibility to the District as soon as possible, when such change or legal action affects services being provided by the District. Should the District become aware of a change in occupancy or legal responsibility, actions will be taken to confirm the change and begin the process of updating the District's account records. The customer of record is responsible to pay for all service supplied until final reading can be obtained and account has been closed.

## **G. Budget Payment Plan Billing**

The District's Budget Payment Plan (budget plan) is an option offered for the customer's convenience. The budget plan allows customers to pay an equal amount every month. Customers must have a zero (0) balance on their account to begin participation in the budget plan. The District requires customers establish a minimum of six (6) months of electric usage before signing up. Customers may participate in the District's budget plan by contacting the Customer Service Department.

The budget plan's equal payments are based on the average of the previous twelve (12) months electric usage for the service address. The usage is summarized and then divided into twelve (12) equal payments to establish the initial payment amount. The District will evaluate the customer's budget plan periodically or at a minimum every March and September and adjust the budget plan amount accordingly.

While the budget plan amount is the amount due each month, the customer is responsible for the actual electric usage. The monthly bill will reflect the actual electric usage balance, and the amount due will be the budget plan amount.

The District may remove a customer from the budget plan if payments made are less than the established budget plan amount or not current. The District will notify the customer that their account has been removed from the budget plan. Once removed, the full account balance will become due and payable on its regular collection cycle and the District's collection procedures will apply. Customers that are removed from the budget plan must have a zero (0) balance before they can be reinstated.

## **H. Low-Income Rate Discounts and Other Assistance Options**

The District offers a discounted rate for Low-Income Senior Citizens who are District customers, and Low-Income Persons with a disability who are customers of, or who reside with a customer of, the District with electric service under Rate Schedule 1, Residential Service.

Customers can apply for either low-income rate discount at any time by completing the application and meeting the specified income eligibility criteria. Only one rate discount will be applied to the customer's account regardless of whether they qualify for both. Only the customer's primary service address will receive the discount. Additional assistance information is provided below:

### **Low-Income Senior Citizen Rate Discount:**

1. A Low-Income Senior Citizen is defined as a person:
  - a. who is sixty-two (62) years of age or older; and
  - b. whose total annual income for the previous calendar year, including that of his/her spouse or co-tenant, is at or below a defined income eligibility criteria.
2. Income eligibility criteria for the Low-Income Senior Citizen Discounts are as follows:
  - a. Annual income above 125% and at or below 175% of the federally established poverty level receives a 15% electric rate discount.
  - b. Annual income at or below 125% of the federally established poverty level receives a 30% electric rate discount.

**Low-Income Disabled Citizen Rate Discount:**

1. A Low-Income Disabled Citizen is defined as a person:
  - a. who qualifies for special parking privileges under RCW 46.19.010(1) (a) through (h);
  - b. is a blind person as defined in RCW 74.18.020(4); or
  - c. is a disabled, handicapped, or incapacitated person as defined under any other existing state or federal program.
2. Income eligibility criteria for the Low-Income Disabled Citizen Rate is as follows:
  - a. Annual income, including that of his/her spouse or co-tenant, is at or below 125% of the federally established poverty level receives a 30% electric rate discount.

The District requires customers receiving either discount to verify they continue to meet the eligibility criteria every three years, or sooner if required by the District. Customers unable to verify eligibility requirements within sixty (60) days of the District's request will be removed from the rate discount program.

**Other Assistance Options:**

A customer may qualify for assistance in paying their electric bill by contacting the following organizations:

- a. Benton Franklin Community Action Connections (CAC) ..... 509-545-4065
- b. WA State Department of Social and Health Services ..... 509-735-7119
- c. St. Vincent de Paul ..... 509-544-9315

For information on other assistance programs that may be available, please contact the Customer Service Department at 509-547-5591.

**I. Pay As You Go Program**

The District's Pay As You Go Program is a way for customers to have greater control over their electric bills. The Pay As You Go Program allows residential customers to prepay for their electric usage. By purchasing electricity in advance, customers can plan their budget and closely monitor their usage. Enrollment is voluntary and there are no additional costs or fees for customers who participate.

1. Customers will not be assessed a deposit when signing up for service.
2. Customers with an existing deposit can transition to the Pay As You Go Program and apply the deposit to their account.
3. Customers will receive electronic notifications to closely monitor and manage their account.
4. Customers who are part of the Pay As You Go Program will not be charged late fees.

The daily cost of electricity will be calculated using the Residential Service Rate Schedule. Daily costs will include a system charge, cost of electric usage and tax. The system charge will be calculated by dividing the monthly system charge by 30. Each day the calculated daily cost will be deducted from the account balance (referred to as the prepaid balance). When the prepaid balance falls below a zero balance the meter will be disconnected. Disconnections will occur seven days a week. The meter will automatically reconnect once payment is made.



Customers are responsible for notifying the District of changes to any contact information, including telephone numbers, email addresses, and mailing addresses in order to stay aware of account balances and usage alert information.

Customers who elect to enroll in the Pay As You Go Program remain subject to all District policies and requirements. The District's billing dispute process is available to customers to resolve Pay As You Go account decisions, including the right to contest a disconnection of service.

Pay As You Go is only available to customers with advanced metering infrastructure (AMI) meters that can be remotely disconnected and reconnected.

The following customers are not eligible for Pay As You Go, regardless of meter type:

1. Those having a medical alert designation on the account.
2. Customers who are participating in Net Metering or the Community Solar program.
3. Customers participating in the Winter Weather Moratorium.

### **SECTION 3. OTHER ELECTRIC SERVICE**

#### **A. Application for Service**

The delivery of electric service by the District and its acceptance by the customer will be deemed to constitute an agreement with and acceptance of the District's policies, including these Rules and Regulations.

Customers requesting service from District Rate Schedules other than the Residential Service Rate, shall furnish the following:

1. full name, mailing address, and service address;
2. an active telephone number where the customer can be contacted;
3. name of business as registered with the state;
4. business entity type, such as corporation, partnership, LLC;
5. Federal Tax ID number, if requested; and
6. UBI or current local business license.

For locations with existing electric service, the customer must notify the District at least five (5) business days in advance of the date service is to begin (start-service date).

Electric service for new construction connections are subject to the District's Electrical Service Requirements (Service Requirements) and schedule. Copies of the Service Requirements are available at the District's Administration Building between the business hours of 7:00 a.m. and 6:00 p.m., Monday through Thursday except Friday and holidays, and anytime on the District's Website at <https://www.franklinpud.com/engineering-services>.

Large industrial or commercial contracts for electric service may be individually written in accordance with the Rate Schedule requirements and will contain such provisions and stipulations as may be necessary or desirable to protect the interests of both the District and customer.

#### **B. Discontinuance of Service**

The customer must notify the District at least five (5) business days in advance of the date service is to be discontinued (end-service date). The customer is also required to provide the District a forwarding address for any future mailings such as the final bill. The District will read the meter as close as possible to the end-service date. The District reserves the right to estimate the bill if unable to obtain a final meter reading.

When notification is made, the District will make reasonable efforts to:

1. validate the identity and authority of the individual making such notification;
2. verify address where service is being terminated;
3. obtain name and forwarding address for future mailings; and
4. verify if service address will remain occupied or vacant.

If the service address will remain occupied, the District will make a reasonable effort to notify the new occupants of discontinuation of service to allow the new occupants an opportunity to sign up for service.

Discontinuance of service for any cause does not release the customer's obligation to pay for energy received, or from charges specified in any existing contract.

The District may discontinue service due to unsafe conditions of the customer's facilities. Restoration of service requires Washington State Department of L&I approval. If service has been physically disconnected for a period of six (6) months or longer the District will require a Washington State Department of L&I inspection.

### **C. Change of Occupancy**

It is the responsibility of the customer (business, account holder, co-applicant, spouse, domestic partner, or roommate) to notify the District when they have moved from the premise, are no longer using electric service at that location, or have experienced a change in legal responsibility for the electric account.

The customer will give notice of change of occupancy or legal responsibility to the District as soon as possible, when such change or legal action affects services being provided by the District. Should the District become aware of a change in occupancy or legal responsibility, actions will be taken to confirm the change and begin the process of updating the District's account records. The customer of record is responsible to pay for all service supplied until final reading can be obtained and account has been closed.

### **D. General & Industrial Service Deposits, Rate Schedules 2.0 to 2.3**

A deposit is required from new accounts covered in these Rate Schedules. The District sets the deposit amount at the estimated charges that would accrue from the two (2) highest billing periods during the previous consecutive twelve (12) months. The District may periodically review the deposit for adequacy and adjust if necessary. Deposits are due before electric service is provided.

The District may waive the deposit requirement if the customer can provide:

- an acceptable credit report; or
- financial documents (i.e. financial statements or tax returns) covering the most recent two (2) year period that indicate profitable operations during that period.

Customers who maintain a satisfactory payment history for twenty-four (24) consecutive months or more may receive a deposit refund in the form of a credit to the account. The District will not be responsible to the customer for accruing or applying interest to deposits.

The District may assess an additional deposit per incident from active customers if service is disconnected for non-payment. The customer's deposit on record may be capped at an amount equal to the sum of the two (2) highest bills in the most recent twelve (12) month period.

Deposits will be applied to the account(s) upon termination of service and the remaining balance, if any, refunded to the customer.

### **E. New Industrial Service Payment Security, Rate Schedule 2.4**

All customers under Rate Schedule 2.4 shall provide and maintain payment security, either in the form of a cash deposit or Letter of Credit from a qualified institution, with the amount and form of

such security being determined by the District in its sole discretion. For cash deposits, the District may require the customer to enter into a deposit account control agreement or other agreement to perfect the District's security interest in such funds.

As used herein, "Letter of Credit" means an irrevocable standby letter of credit in a form acceptable to the District, and issued by a U.S. commercial bank or trust company or the U.S. branch of a foreign bank (in either case, which is not an affiliate of customer) having assets of at least \$10 billion and a Credit Rating of at least (a) "A-" by S&P and "A3" by Moody's, if such entity is rated by both S&P and Moody's or (b) "A-" by S&P or "A3" by Moody's, if such entity is rated by either S&P or Moody's but not both. "Credit Rating" means the respective rating then assigned to an entity's unsecured, senior long-term debt or deposit obligations (not supported by third party credit enhancement) by S&P, Moody's or other specified rating agency or agencies, or if such entity does not have a rating for its unsecured, senior long-term debt or deposit obligations, then the rating assigned to such entity as its "corporate credit rating" by S&P. Customer bears all costs of the Letter of Credit.

## **F. Irrigation Rate Deposits, Rate Schedules 3.0 and 4.0**

The District will require new accounts covered under the Agricultural Irrigation Rate Schedules to select one of the deposit options below.

### **1. Prepayment of a Deposit Amount.**

A deposit is required for all new irrigation accounts at the time of application for service. The deposit amount is based on the estimated charges that would accrue from the two (2) billing periods that have the highest kWh consumption in the last twelve (12) months the service location was being utilized.

### **2. Bank Letter of Credit.**

Customer supplies an irrevocable Letter of Credit issued by a financial institution to guarantee payment of the estimated annual electric service bill as determined by the District. If the Letter of Credit amount becomes insufficient during the irrigation season, the customer must obtain an increase to the credit line to cover the remaining anticipated electric service bills for that season.

### **3. Automatic Payment.**

Customer signs up for automatic payment on the account using either direct draft from the customer's bank account, ACH or with a valid credit card having an available balance of not less than the highest amount billed in any one month. If the customer selects this option and an automatic payment is declined at no fault of the District, the customer must provide the deposit using either option #1 or #2 in this section.

At the discretion of the District, the Customer Service Manager may stipulate a payment and security arrangement with a customer as necessary or desirable to protect the interest of both the District and the customer.

Customers who maintain a satisfactory payment history for twenty-four (24) consecutive months or more may receive a deposit refund in the form of a credit to the account. The District will not be responsible to the customer for accruing or applying interest to deposits.

The District may assess an additional deposit per incident from active customers if service is disconnected for non-payment. The customer's deposit on record may be capped at an amount up to the equivalent of the sum of the two (2) highest bills in the most recent twelve (12) month period.

Any deposits collected will be applied to the account(s) upon termination of service and the remaining balance, if any, refunded to the customer.

## **SECTION 4. APPLICABILITY OF RATE SCHEDULES**

### **A. Additional Rate Information**

District Rate Schedules are based upon electric service requirements, environmental considerations, and cost. Rate Schedules are set and adopted by the District's Commission and establish charges for electric service according to classification. Public notices of rate hearings will be printed in the newspaper and published on the District's website. *See Exhibit A.*

The Residential Service Rate may be applicable to single family dwellings, including shops, machine sheds, barns, domestic pumps, and other electric energy used on the farm for all ordinary processing of crops or products of the farm, where such crops or products are produced on the farm operated by the customer.

The appropriate General Service Rate will be applied to electric energy used on farms when the electric service is used for:

1. Processing or feeding, for resale or for hire, of crops, products or livestock not produced on the customer's own farm.
2. Continuous production of salable articles, other than normal farm products, or for any distinctly commercial or industrial process, or for any operation substantially greater than usual farm operations.

If any of the General Service Rate Schedules are applied, the customer may obtain the Residential Rate for the strictly domestic uses by separating the services and providing for installation of separate metering equipment as outlined in the Service Requirements. The customer is responsible for meter installation costs.

### **B. Commercial Uses of Portions of Single Family Residence**

In a dwelling regularly used for any commercial purpose, the customer may wire for separate metering of the residential and commercial portions of the building. Otherwise, the General Service Rate will apply to the entire building. In the event there are no employees, other than the occupant(s), and the commercial use is estimated to be less than 25% of the total use, the Residential Service Rate may apply to the entire building.

## **SECTION 5. BILLINGS AND CHARGES**

### **A. Determination of Rate Schedules**

The District publishes equitable and nondiscriminatory rate schedules for each class of service which adequately compensates the District for costs associated to provide that class of service. The District selects the applicable rate schedule at the initiation of electric service. *See Exhibit A.*

Customers cannot transfer from one rate schedule to another or temporarily disconnect their service to avoid or minimize seasonal charges, demand charges or other applied charges. Transfers from one class of service to another should not occur more often than once in a twelve-month period and only if conditions warrant such a change as outlined in the District's Rate Schedules.

### **B. Billing Period**

Electric service is billed on a monthly basis. Some variation in billing periods may occur as service is not measured or billed on a specific day.

### **C. Minimum Bill**

The minimum bill amount is specified in each rate schedule, unless otherwise provided by contract.

### **D. First Bill**

The first bill will include the new account set up charge(s), unpaid deposit(s), and all applicable charges related to electric service(s). If the first billing period is less than ten (10) days of service, a bill will not be issued until the following month. The System Charge will be prorated for the number of days of service during the first bill period.

### **E. Final Bill**

The customer must notify the District at least five (5) business days in advance of the date service is to be discontinued (end-service date). The customer is also required to provide the District a forwarding address for future mailings such as the final bill. The District will read the meter as close as possible to the end-service date. The District reserves the right to estimate the bill if unable to obtain a final meter reading. The System Charge will be prorated for the number of days of service during the final bill period.

### **F. Estimated Bill**

If for any reason a meter reading is not obtained for any particular period, the District may estimate a meter read. The resulting estimated bill will be based on the usage history at that address. Estimated meter reads will be adjusted to actuals once a meter read is obtained. If the customer receives a bill containing an estimated read and would like an actual read to validate the estimate, they can contact the Customer Service Department.

If de-energizing a transformer is required for District maintenance and/or repair; and the customer is unwilling to accommodate the District's request, then the customer agrees to the District's reasonable estimate based on the customer's historical usage.

## **G. Bill Adjustments**

The District may adjust any bill when it has determined that a billing error has occurred and will revise such bill on the basis of the best evidence available.

All adjustments will be for a period of no more than three (3) years from date the error occurred except as approved by the Commission. In cases where an under billing is the result of false or inaccurate information provided or procured by the customer, this limitation shall not apply.

Bill adjustments may be waived by the District when the cost of recovery makes it uneconomical.

## **H. Bill Hearings**

Customers may discuss or dispute a bill or service matter with a Customer Service Specialist at any time during the District's business hours. If unresolved, the customer may request a meeting with the Customer Service Manager. If still unresolved, the customer may request a hearing with the District's designated Hearing Officer. The request must be made no later than five (5) business days after the initial meeting with the Customer Service Manager. The hearing will be scheduled at a mutually convenient time. The Hearing Officer will render a written decision within ten (10) business days following the hearing. Further appeals can be done as per RCW 19.29A.020.

## **I. Service Charges**

Service charges are determined based on District cost and include but are not limited to the following:

1. establishing service accounts;
2. transferring service from one address to another;
3. door tagging to collect on a delinquent account;
4. door tagging to notify of need to sign up for service;
5. physical reconnecting of service for non-payment;
6. disconnecting service for fraudulent use;
7. disconnecting service for non-compliance with these Rules and Regulations;
8. testing a meter at the customer's request; or
9. failure to give access to meter(s).

For additional charges see *Section 12. Service Charges*.

## **J. Collections**

The District will take action as permitted by law for the enforcement and collection of all bills or other charges. The District may transfer any delinquent bill(s) or unpaid charge(s) owed by the customer to an existing or new service account of the customer. *See Section K.*

District bills are due and payable on receipt and are delinquent twenty (20) days after the bill date. Terms of payment are provided in the District's Rate Schedules. Failure to receive a bill will not release the customer from obligation of payment. The District may refuse to connect or may disconnect service for violation of any of its policies or these Rules and Regulations.



**K. Transfer of Previous Charges from Unpaid Accounts**

The District may transfer to an existing or new service account any delinquent bill(s) or unpaid charge(s) owed to the District. The transferred balance will be considered part of the customer's obligation to the District as if the delinquent or unpaid balance had been incurred at the present service address. The District may permit payment arrangements on such transferred balances. *See Section 6, Part D.*

The District may apply any payment received from the customer or by agencies toward the customer's transferred balance.

The District will make reasonable efforts to notify the customer of unpaid balances discovered by the District, including the dates and location of the service, the District's regulations concerning transferred balances, and the possibility of disconnection of service.

If it is determined that a customer who has an outstanding balance from a previous account with the District is receiving benefit of electric service through a different account with the District, but not in his or her name, the outstanding balance may be transferred to the active account.

**L. Demand Billing**

The term "demand" as used herein or in the District's Rate Schedules, refers to the highest average demand over any thirty (30) minute period each billing cycle. Demand billing will be on the basis stated in individual Rate Schedules. *See Exhibit A.*

Service to demand accounts will be billed for actual demand charges.

**M. Tax Adjustment**

The amount of any tax levied on the revenues of the District, or assessed on the basis of meters or customers, or on the volume of energy purchased or sold, will be added to the energy charge to the customer. Any such tax adjustment will continue in effect only for the duration of such taxes.

## **SECTION 6. COLLECTION PROCEDURES AND PAYMENTS**

### **A. Disconnect / Delinquent Accounts**

District bills are due and payable on receipt and are delinquent twenty (20) days after the billing date. The District will issue a Final Notice to customers that have a delinquent balance due. The District will disconnect electric service on delinquent accounts approximately ten (10) days from the date the Final Notice was issued if payment has not been received or payment arrangements have not been made. *See Part D.*

The District will attempt to contact the customer prior to disconnect by either mail, telephone, and/or notice delivered to the address. A customer must pay the past due amount in full at least 24 hours prior to the disconnect date to avoid potential interruption of service. The District will not schedule disconnections for non-payment on delinquent accounts the day before, the day of, or the day after a District observed holiday.

If the District is unable to disconnect the service due to inaccessibility of the meter, the District will disconnect service at the transformer. Additional charges may apply. *See Section 12.*

### **B. Payment of Services**

Where two or more persons enter into an account for electric service, such person(s) will be jointly and individually liable on such account and will be billed by means of a single monthly bill mailed to the primary applicant.

When a person or business (account holder, co-applicant, spouse, domestic partner, or roommate) is occupying or residing at a premise receiving electric service from the District, that person or business is presumed to have used the electric service and is considered a customer of the District. Such person or business will be equally responsible for payment of the bills for electric service accumulated during the period of occupancy. It is the customer's responsibility to notify the District when they have moved from the premise and are no longer using electric service at that location.

Whether or not the District obtained a joint application, where two or more persons are living in the same residence and benefit from the electric service provided by the District, they will be jointly and individually liable for the bill for electric service supplied.

The delivery of electric service by the District and its acceptance/usage by the customer shall be deemed to constitute an agreement with, and acceptance of the District's policies, including these Rules and Regulations.

**C. Collection of Unpaid Closed Accounts**

Customers that have terminated service with the District and have a delinquent balance due after thirty (30) days will be issued a Final Bill Notice allowing the customer ten (10) days to pay. Collection practices for accounts with delinquent balances meeting this criteria will be determined as follows:

Delinquent Amount	Action
Less than \$5.00	Account is automatically written off as uncollectible
\$5.00-\$24.99	Account automatically goes into uncollectible status but is not sent to a collection agency. If the customer becomes an active customer again, or is benefiting from electric service under an account not in his or her name, the customer payments will first be applied to their uncollectible balance. See Section 5, Part K.
\$25.00 and over	Account is presented to the Commission for approval to assign to a collection agency for legal action.

Once assigned to a collection agency, the customer must pay their outstanding District debt with the assigned collection agency before a new service account can be opened or to avoid disconnection of current service if an outstanding balance assigned to a collection agency is discovered.

**D. Payment Arrangements**

Customers may contact the Customer Service Department for consideration of payment arrangements if they are unable to pay a monthly bill or delinquent balance. Payment arrangements are made at the discretion of the District. Customers with an outstanding balance in excess of \$300.00 may be required to make an immediate payment of at least 50% of the outstanding balance before establishing a payment arrangement. Broken payment arrangements are subject to disconnection of electric service for active accounts or assignment to a collection agency for closed accounts without further notice to the customer.

**E. Remote Disconnection/Reconnection of Service**

Service disconnection and reconnection will be done remotely when possible. Any service that has been disconnected for non-payment will be automatically reconnected without notice to the customer when sufficient payment is made to restore the service.

## **SECTION 7. CUSTOMER RESPONSIBILITIES**

### **A. Customer's Responsibility for District's Property**

The customer is responsible for taking all reasonable and proper precautions to prevent damage to the District's property on the customer's premises. Any customer or person damaging, removing, disconnecting or otherwise interfering with property belonging to the District will be subject to prosecution under law. The customer shall provide space for and exercise proper care to protect the District's property on customer's premises. This shall include meters, premises gateway devices, instrument transformers, wires, conduits, and other property installed by the District. In the event of loss or damage to the District's property due to customer's neglect of the above, the District may collect from the customer the cost of repairs or replacement. The customer shall not enter, make repairs, operate equipment or tamper with the District's property.

The District installs its underground facilities at a depth in excess of applicable codes. It will be the customer's responsibility to maintain such ground depth.

Where the situation warrants, and when given adequate notification, the District will furnish a standby serviceman during regular business hours for customers who wish to do tree falling, clearing, blasting or such other activities that may endanger District property. This shall not be construed to mean that the District will provide this service on a repetitive basis without a charge. The District reserves the right to charge the customer for this service based on the actual costs to the District.

### **B. Accessibility**

Meters and remote recording devices will be located in spaces that are accessible to District personnel at all times for reading, repair, maintenance and inspection. The customer is responsible for maintaining obstructions such as fences, buildings, aggressive animals, and foliage so as not to interfere with the District's facilities and accessibility.

By receiving electric service, the customer grants all necessary permission to enable the District to install and maintain its facilities on the customer premises. The District shall have the right through its employees, contractors, or other agents, to enter upon the premises of the customer at all reasonable times for the purpose of reading, testing, connecting, disconnecting, inspecting, repairing or removing the facilities of the District, and to inspect, measure, sample and test customer-owned facilities. The District requires 24-hour access to all its facilities for emergency repairs and system operations.

If any District meters or equipment are located behind customer lock(s), the customer will furnish the District with key(s) to the lock(s). District facilities located behind customer lock(s) will require the use of a double hasp dual locking system utilizing a District padlock or other suitable means of maintaining access. Customers are responsible for any damage done or costs incurred by the District in gaining access.

The District will be granted access to the meter at all times to perform periodic physical reads, in addition to any necessary maintenance and inspection.

When the District encounters an obstruction to District property or equipment, the District may notify the customer and request correction; however, the District may take the necessary steps to obtain immediate access to its equipment without providing prior notification to the customer. After reasonable attempts to gain access for a meter read, the District will replace the existing meter with an automated meter infrastructure (AMI) meter regardless of opt-out status without further notice to the customer.

If the obstruction is not corrected within the time specified in the notice, the District may correct the obstruction and the customer may be obligated to reimburse the District for all costs and expenses incurred in correcting the obstruction. If the District is unable to correct the obstruction, it reserves the right to discontinue electric service until corrections are made.

In the event a District employee is bitten by a customer's animal, the District will contact the local health department, animal control and/or law enforcement. The customer will be required to provide vaccination records immediately to the proper agency or the District upon request. If no records are provided, the District will follow the procedure as per the appropriate governing agency.

### **C. Life Support Systems**

In order to be notified in advance of planned electrical outages, a customer/patient utilizing a life-support system must complete a Request for Medical Alert Designation, which includes a Medical Certification to be completed by a licensed medical practitioner. This form is available at the District's Customer Service Area during business hours and anytime on the District's website at <https://www.franklinpud.com/index.php/programs-services/medical-alert-designation/>

The customer/patient is responsible to provide the District in writing a telephone number that will enable timely contact by the District 24 hours per day; and to notify the District as soon as possible of any change in telephone number or medical situation of the person on life support services or when/if the life support equipment is no longer being utilized at the residence. Customers must update their Request for Medical Alert Designation form annually.

The District does not guarantee constant or continuous electric service, and because of this the District will make a reasonable effort to notify such life support system customers/patients of planned power outages, in advance, giving the date, time, and length of planned power outages. In the event of any periods of non-payment for the account at which the customer resides, the District reserves the right to disconnect delinquent accounts, to install a load limiting device, or to take other action as the District deems appropriate.

In the event the customer/patient needs to significantly increase the life support system electrical load, the customer will give sufficient advance notice to the District, so it may determine the need for any additional facilities. The customer will be liable for the cost of damages if the customer fails to notify the District and the District's equipment is damaged as a result.

### **D. Customer's Wiring and Equipment**

The customer is responsible for providing suitable protective equipment such as fuses, circuit breakers, relays and surge protectors to adequately protect the customer's equipment against under or over voltage conditions. If three-phase service is provided, it will be the customer's responsibility

to also protect against phase failure. The District will take reasonable precautions to prevent power interruptions, phase failures or abnormal voltage variations but does not guarantee that such conditions will not occur. Accordingly, the District recommends the customer provide protective equipment in order to avoid/minimize damage to the customer's property. The customer's wiring up to and including the meter base, must be in accordance with applicable local and state wiring codes and must be inspected by the Washington State Department of L&I Electrical Inspector or other agencies approved by Federal or State regulations. The customer is responsible to protect its equipment from any power anomalies or delivery interruptions.

The District reserves the right to refuse or discontinue service to the customer's equipment or wiring where, in the opinion of the District, such equipment is in hazardous condition, inoperable, damaged or not in conformity with lawful codes and local regulations. The customer is solely responsible for the maintenance and safety of the customer's wiring and equipment. The customer's wiring up to and including the meter base, must be in accordance with applicable local and state wiring codes and must be inspected by the Washington State Department of L&I Electrical Inspector or other agencies approved by the Federal or State regulations prior to being energized by the District. The District will not be liable in any way for any injuries or property damages occurring to the customer or to third parties because of contact with, or failure of, any portion of the customer's wiring and equipment.

Whenever an existing customer is modifying their equipment or wiring that requires the District to disconnect their service, the customer must obtain an Electrical Work Permit from the Washington State Department of L&I. Customer work that would require a service disconnect and the Washington State Department of L&I permit includes, but is not limited to, changing out or modifying service masts, meter bases, main panel boards, main circuit breakers or disconnect switches, etc.

### **E. Additional Load**

If a customer intends to increase load more than 5% on an established installation, the customer will provide advance notice to the District's Engineering Department so that the District may provide equipment that may be required at the customer's expense. If the customer fails to provide the District advance notice, and as a result the District's equipment is damaged, the customer may be liable for all costs incurred to repair the damage.

### **F. Notice of Trouble**

If service is interrupted or is not satisfactory or in a hazardous condition related to District facilities is known by a customer to exist, the customer should notify the District of such existing conditions. The District will not be responsible for damages resulting from non-notification.

### **G. Customer Power Outage**

If a customer's service fails and the customer has determined there are no blown fuses, tripped breakers, or faulty equipment, a District serviceman will be sent to the outage location upon the customer's request. If the serviceman determines that the customer's equipment is at fault and the service call was during regular business hours, no service charge will be assessed. Outside of regular business hours, the District may, at its discretion, assess a flat charge. *See Section 12.*

For residential customers, upon mutual agreement of the customer and the District, the District may pay the first hour of labor only for a licensed electrician. Calls to electricians will be initiated by a District representative. The customer may choose whether or not to accept further services beyond the initial one (1) hour from the electrician. The customer will be billed directly by the electrician for all applicable parts and any labor charges beyond the initial one (1) hour.

## **H. Protective Equipment**

It shall be the customer's responsibility to provide protective devices for their service equipment. This includes, but is not limited to, surge protection for all voltage sensitive equipment such as electronic appliances or devices, and phase failure protection to protect three phase motors and equipment from single phasing.

## **I. Rental Units**

Owners of trailer courts, apartment buildings and other rental units have an option to sign an Agreement to Provide Continuous Electric Service (Owner Agreement). The Owner Agreement provides for continuous electric service to the rental property so that electricity will be available for cleaning and showing of the property and the new tenant/lessee may have immediate electric service.

Owners who enter into an Owner Agreement will be responsible for all charges for electric service from the date the prior tenant closes the account, and/or moves from the rental unit, until the District receives an acceptable electric service application for the new tenant and opens a new account. Owners should check with the District to verify that the new tenant has opened an account before allowing a new tenant to move in. Once signed, the terms and provisions of the Owner Agreement will be considered to be a part of the policies subject to these Rules and Regulations.

The owner may remove any rental unit from the Owner Agreement by completing the Owner Agreement cancelation form.

For an owner who has not entered into an Owner Agreement, and a tenant closes an account, service will be disconnected until a new tenant/lessee or the owner has opened a new account.

## **SECTION 8. METERING**

### **A. Meter Locations**

Meters will be installed on the outside of buildings or service structures, except in the case of rural services, which may be installed on customer owned poles. All meters must be installed in accordance with the District's Engineering Service Requirements (Service Requirements) and meet all other applicable codes.

Meters will not be installed in places difficult to access, such as over open pits, near moving machinery, hatchways, in the path of water from eaves or rain spouts, or subject to live steam or corrosive vapors. It will be the responsibility of the customer to maintain a clear space in front of and to the sides of the meter, as per the Service Requirements. Copies of the Service Requirements are available at the District's Administration Building between the business hours of 7:00 a.m. and 6:00 p.m., Monday through Thursday, except Friday and holidays, and anytime on the District's Website at <https://www.franklinpud.com/engineering services>.

### **B. Metering Equipment**

The customer will furnish and install a suitable meter socket or sockets in accordance with the Service Requirements for the installation of the District's metering equipment. The customer will pay the District prior to service connection for the installation of the meter, which will be owned and maintained by the District. *See Section 12.*

If current transformers are required, as specified by the Service Requirements, a suitable location and mounting bracket will be provided for outdoor type current transformers. If an outdoor installation is not desirable, the customer will furnish and install a suitable metal enclosure for the installation of current transformers. The customer will furnish all connecting conduit between the current transformer enclosure and the meter socket.

### **C. Meter Reading**

Meter reads are obtained monthly. Meter readings are not scheduled for a specific day and the number of billing days may vary.

In order to obtain accurate reads, meters must be accessible at all times. The customer is responsible for maintaining the accessibility of the meter and for removing any obstructions such as overgrown foliage, shrubs, or any objects blocking the meter.

If for any reason a reading cannot be obtained for any particular period, the billing will be based on an estimate of energy use and demand and will be subject to a later adjustment based on the actual use and demand. Unsuccessful subsequent attempts to obtain a read will result in an inaccessible meter fee to the customer. Customers may appeal the assessment of an inaccessibility fee to the Customer Service Department in person, in writing, or by telephone within five (5) business days of their receipt of the billing statement.

The District may estimate meter readings and render bills on that basis.



As technology permits, and/or prudent business practice dictates, the District may elect to gather metering data utilizing automatic metering infrastructure or other forms of equipment determined to be cost effective.

#### **D. Meter Tests**

The District conducts, at its own expense, periodic tests and inspections of its meters to assure a high standard of accuracy. A customer may request the District perform additional meter tests, however; if a meter tested at the customer's request is found to register within 2% plus or minus, of actuals as determined by the meter testing procedures, a charge may be made to the customer. No charge will be made for a meter tested and found to exceed the 2% plus or minus. *See Section 12.*

#### **E. Submetering**

Should a customer desire the installation of additional meters used for submetering, such additional meters will be provided, installed, and maintained by the customer at the customer's expense. Customer submetering used for prorating energy costs among tenants are subject to District terms and conditions. Submetering shall not be used to resell energy at a profit. *See Section 9.*

#### **F. Separate Meters for Each Class of Service**

When the customer desires to use electricity for purposes classified under different rates, separate meters may be installed to measure the current supplied at each rate. Electric usage registered by each meter will be billed at the applicable rate.

#### **G. Unmetered Accounts**

In general, it will be District policy to meter all services. However, small electric loads with constant or known load characteristics may, upon District approval, be connected without provision for metering. This will apply only to loads where energy consumption can be determined and cannot be readily altered.

#### **H. Meter Tampering and Energy Diversion**

Meter tampering and/or energy diversion is a violation of RCW 9A.61.050 "Defrauding a public utility in the third degree" and is a gross misdemeanor. All evidence of meter tampering and/or energy diversion may be provided to the applicable law enforcement agency for investigation. The District may pursue prosecution to the fullest extent of the law. The District may apply a meter-tampering charge and bill for estimated electric usage. The customer of record or property owner is responsible for such charges. *See Section 12.*

#### **I. Net Metering**

The District complies with RCW 80.60.020, 80.60.030, and 80.60.040, which require utilities to offer net metering programs to customers who have installed small generating systems, limited to water, solar, wind, biogas from animal waste as fuel, fuel cells, or produces electricity and useful thermal energy from a common fuel source. To be eligible for net metering, each installation must be 100 kW or less in size and comply with the District's Customer Interconnection Standards for Generating Facilities.

**For Legacy Net Metering accounts (prior to July 1, 2025):** Excess generation at the end of each bill period will be carried over to the next billing period as a kWh credit for the current account holder. Pursuant to RCW 80.60.030(5), on March 31<sup>st</sup> of each year, any excess generation accumulated during the prior twelve (12) months will be granted to the District without any compensation to the customer-generator.

**For Net Metering accounts qualifying for Rate Schedule 1.2 (on or after July 1, 2025):** Excess generation at the end of each bill period will be carried over to the next billing period as a monetary energy credit to the energy charge for the current account holder. On March 31<sup>st</sup> of each year, any excess energy credit accumulated during the prior twelve (12) months will be granted to the District without any compensation to the customer-generator. Net Metering accounts qualifying for Rate Schedule 1.2 are required to install a Production Meter, at the customer's expense. *See Section 12.*

## **J. Opt-Out of Advanced Meter**

Customers who elect to opt-out of the use of an advanced metering infrastructure (AMI) meter will be assessed a one-time fee per service. Additional fees will apply for the monthly meter reads. *See Section 12*

The District reserves the right to install an AMI meter due to inaccessibility regardless of opt-out status.

## **SECTION 9. CONDITIONS OF USE AND DELIVERY**

### **A. Resale of Energy**

All energy delivered to the customer by the District is for utilization by the customer and not for resale, unless expressly agreed otherwise by contract or permission. Customer submetering shall be for prorating energy costs among tenants only. In no case shall submetering be used to resell energy at a profit.

### **B. Highly Fluctuating Loads or Loads Causing Disturbances**

Electric service will not be utilized in such a manner as to cause severe disturbances or voltage fluctuations to other customers of the District or District equipment. In the event that a customer uses equipment that is detrimental to the service of other customers or the District, the customer will be required, at the customer's expense, to install corrective equipment as determined by the District. Examples of possible disruptive equipment are: welders, pipe thawing equipment, resistance heating equipment, large motor starting equipment, or equipment causing harmonic disturbances, such as variable speed motor controllers.

### **C. Phase Balance**

Except in the case of three-phase, four-wire delta service, the District may require that the current taken by each wire in a three-phase service be reasonably balanced.

### **D. Point of Delivery**

Energy charges in all Rate Schedules are based upon service through a single delivery/metering point. A separate supply at another point of delivery will be separately metered and billed.

The point of delivery is that point where the customer and the District-owned facilities are connected. All equipment on the load side of the point of delivery will belong to and be the responsibility of the customer, except meters and metering equipment. Other equipment installed by the District, will be owned by the District.

It will be the responsibility of the customer or the customer's authorized electrical contractor to advise the District of service needs and requirements in advance of installing the service entrance equipment, and to ascertain that the location is acceptable to the District. If the District is not consulted and/or the District does not accept the service entrance location, the customer will relocate the service entrance to an acceptable location as requested by the District.

### **E. Curtailment or Interruption of Service**

The District reserves the right to limit the use of electric energy during a power shortage event, or to place into effect other curtailment programs.

The District will use reasonable diligence to provide an uninterrupted supply of power at normal voltage. If the supply is interrupted for any cause, including but not limited to, wind, fire, floods, storms, equipment failures, acts of God, government actions or service requirements of the District, the District will not be liable for personal injuries or loss or damage to property resulting therefrom, nor will such interruption constitute a breach of agreement for service. There are no implied

warranties given by the District, including any implied warranty of continuous delivery of power or implied warranties of the District's distribution system.

The District will not be responsible or liable for any lost profits, consequential, incidental, indirect, special or punitive damages of any type arising out of, or in any way connected to, the District's supply of electric service or any interruption, suspension, curtailment or fluctuation thereto regardless of the causes.

## **F. Refusal of Service**

The District may refuse to connect or provide additional electric service to the customer when:

1. such electric service will adversely affect electric service to other customers, where the applicant or customer has not complied with state, county or municipal wiring codes, or
2. has not furnished information to the District including but not limited to the following:
  - a. full name, mailing address, and service address;
  - b. an active telephone number where the customer can be contacted;
  - c. any one of the following:
    - i. a valid social security number,
    - ii. a valid government-issued photo identification, such as a Driver's License, that has been issued by a governmental body located within the United States, or
    - iii. a valid Passport issued by any country.
3. Has an unpaid closed account balance of six (6) years old or less.

The District may require installation of proper protective devices on the customer's premises at the customer's expense if such installation is necessary to protect District property or property of other customers.

The District shall not be required to connect its facilities with those of an applicant or provide electric service to a customer unless and until it has all necessary operating rights, including rights of way, easements, franchises and permits. Application for service by the customer will grant the District right of access to the property.

The District shall not be required to provide electric service when it determines installation would be economically unfeasible.

## **G. District's Obligations**

The District attempts to provide, but does not guarantee, a regular and uninterrupted supply of service. The District has the right to temporarily suspend service for the purpose of making repairs or improvements to the system. In such cases, the District will attempt to notify customers of the suspension of service and will make such interruption as short as possible and at a time that will minimize impact to District customers. The District will make repairs and improvements with diligence and complete them as soon as reasonably practicable in accordance with prudent utility practice.

Electric service is inherently subject to interruption, suspension, curtailment, and fluctuation. The District will not be liable to its customers or any other persons for any damages to property arising out of, or related to, any interruption, suspension, curtailment, or fluctuation in service if such interruption, suspension, curtailment or fluctuation results in whole or part from any of the following or similar conditions:

1. Causes beyond the District's reasonable control including, but not limited to, accident or casualty, fire, flood, drought, wind, acts of the elements, court orders, insurrections or riots, acts of sabotage, generation failures, lack of sufficient generating capacity, breakdowns of or damage to equipment/facilities of District or of third parties, acts of God or public enemy, strikes or other labor disputes, civil, military or governmental authority, electrical disturbances originating on or transmitted through electrical systems with which the District's system is interconnected or acts or omissions of third parties.
2. Repair, maintenance, improvement, renewal or replacement work on the District's electrical system, which work, in the sole judgment of the District, is necessary or prudent.
3. Automatic or manual actions taken by the District which, in its sole judgment, are necessary or prudent to protect the performance, integrity, reliability or stability of the District's electrical system or any electrical system to which it is interconnected. Such actions include, but are not limited to, the operation of automatic or manual protection equipment installed in customers' electrical system, including, without limitation, equipment such as automatic relays, generator controls, circuit breakers, and switches. Automatic equipment is preset to operate under certain prescribed conditions which, in the sole judgment of the District, threaten system performance, integrity, reliability, and stability.
4. Actions taken to conserve energy.

The limitation of liability provisions set forth above shall apply notwithstanding any negligence of the District, unless the actions of the District are determined to be intentional or constitute gross negligence. In no event shall the District have any obligation or liability for any lost profits, consequential, incidental, indirect, special or punitive damages of any type arising out of, or in any way connected to, the District's supply of electricity or any interruption, suspension, curtailment or fluctuation thereof.

## **H. Delivery Voltage and Phase**

Frequency and service voltage ratings are nominal. All service will be alternating current, 60 hertz. Normal secondary voltage is 120/240 volt single phase, 120/208 volt three-phase wye, or 277/480 volt three-phase wye. Either 120/208 volts wye or 277/480 volts wye will be the only three-phase voltages available from pad-mounted transformers or in areas served by underground distribution equipment. Only a single voltage will be delivered to a facility by the District unless the load is so great that a standard transformer or transformer bank is not adequate. The customer will pay the District actual cost for the added equipment and transformer if additional voltages are required.

Delivery voltages and phases will be those available to the requested service location. If other phases, voltages, or additional transformer capacities are necessary, the cost will be computed in accordance with District policies and schedules set forth herein. In the case of large loads, power may be delivered at other voltages approved by the District.

At the discretion of the District, motor loads of 10 HP or less may be served at 240 volts single phase. Motor loads of 5 HP and larger may be served at three phase. Service at 480 volts three phase may be provided to motor loads in excess of 30 HP and when existing facilities are not already available at another voltage. Determination of phase and voltage will be made by the District's Engineering Department.

The District may require customers to install reduced voltage starting equipment in cases where across-the-line starting would result in excessive voltage disturbances to the District's system. The District may refuse to serve loads of a character that are detrimental to service to other customers.

## **I. Technology Advancements**

The District may implement more efficient options or equipment as technology advances become available.

## **SECTION 10. SPECIAL SERVICE CONDITIONS**

### **A. Temporary Service**

Customers requiring any special or temporary services will bear the costs of such service. Temporary service is normally rendered for construction purposes, but may also be rendered to traveling shows, public event displays, etc.

Service will be provided under the following conditions where there are existing secondaries of sufficient capacity, phase, and voltage:

1. The customer will provide a suitable point of connection for the temporary service that is installed in accordance with the Electric Service Requirements, and which meets all other applicable codes, and is approved by a Washington State Labor & Industries Electrical Inspector.
2. The customer will be required to pay the estimated cost of installation and removal of District facilities required for such temporary service, payment for energy, and applicable temporary service connection charge.
3. Metered temporary service may be rendered for a maximum period of one year unless otherwise authorized by the District.

The customer will pay the District the cost of construction prior to service connection when service and/or line facilities in addition to the service conductors are required.

### **B. Non-Standard Service**

Any special installation necessary to meet a customer's particular requirements for service at non-standard voltages is paid by the customer and provided at the discretion of the District.

### **C. Stand-by Service**

Stand-by service, or installations that, as determined by the District, will not provide sufficient revenue to justify the ongoing operation and maintenance costs, may be subject to an annual minimum charge based on these costs or other minimum charges applicable in a specified Rate Schedule.

### **D. Relocation of Line and Service Facilities at Customer Request**

Relocation of District equipment for any reason (e.g., new driveway, change of grade, relocation of service entrance, etc.) may be done, provided in the opinion of the District, the relocation is feasible, and the customer agrees to pay the District all costs of construction/relocation. Payment is required from customer before construction/relocation.

### **E. Manufactured Home and Mobile Home Parks of Single Ownership**

The District will provide individual electric service to the meters of manufactured/mobile homes in established manufactured/mobile home parks at residential rates under the following conditions:

1. The park owner requests such service and furnishes and installs a wiring system connecting the point of delivery with each space, including a meter pedestal and protective devices for

each space position. Such a wiring system will be of adequate capacity to maintain standard voltage to each space.

2. Electric service to the park's joint-tenant use facilities will be separately metered and billed on the appropriate rate schedule by the District.
3. The park owner will pay the District prior to service connection for the primary system, transformer(s), and meter(s), which will be owned and maintained by the District.

This section does not apply to recreational vehicle parks. *See Section 11, Part C.*

## **F. Idle Electrical Facilities**

The National Electric Safety Code requires that electrical facilities be maintained in operable condition, whether or not the facility is energized. Idle electrical facilities occur when the customer's need for power no longer exists, but electrical equipment remains in place.

The District may, at their option, remove electrical facilities that have been idle for more than one (1) year at no cost to the customer. The District will provide notice to the customer prior to removing idle electrical facilities. Notice to the customer may be via phone, email, regular US mail or other communication method.

1. Idle Meters
  - a. For meters that have been idle for less than six (6) months, the District will re-energize the meter at no cost. For meters that have been idle for six (6) months or greater, the District will re-energize at no cost after a State of Washington L&I electrical inspection is passed. The District may choose to remove meters that have been idle for six (6) months or greater.
2. Idle Services
  - a. Overhead or underground service wire may be removed at the District's discretion if a service has not been active for one (1) year. If the service wire is removed, the customer will have to pay the standard fee to have it re-installed and obtain a State of Washington L&I electrical inspection.
3. Idle Infrastructure
  - a. Transformers and distribution overhead or underground primary facilities not serving load for two (2) years or more may be removed at the District's discretion. If a transformer or distribution facility is removed and the customer requests to have the service re-installed in the future, the cost to re-establish the service will be the responsibility of the customer.

The District has no obligation to remove facilities.

## **G. Under Utilized Electrical Equipment**

The District reserves the right to exchange equipment to a size that meets the current demand when the equipment is not being utilized to its full capacity.



## **SECTION 11. LINE EXTENSIONS**

### **A. General**

The costs of line extensions, including costs of transformer(s), service installation charge(s), meter cost(s), and system capacity charge(s) will be paid by the customer. The cost of the installation will include the cost of labor, transportation, overhead, materials, and other costs customarily incurred in construction work.

All facilities installed by the District and paid for by the customer/developer will be owned and maintained by the District. These facilities include but are not limited to vaults, conduit, transformers, meters, secondary wire, fusing, and switching apparatus.

The customer will provide the District, without cost to the District, all easements the District may require for installation of overhead and underground facilities together with the rights of ingress and egress. All customer-provided installations and work will be done in accordance with the District's Electrical Service Requirements.

The customer will be responsible for the cost of changes (including removals and relocations) of District facilities completed at the customer's request. Those costs will include labor, transportation, overhead, materials, and other costs customarily incurred in construction work. The District will provide the customer an estimate of line extension costs.

### **B. Overhead Line Extensions**

Customers requesting extension of overhead lines will be responsible for the costs of the extension. *See Section 12.*

### **C. Underground Line Extensions**

#### **1. New Single-Family Residence**

When a new underground line extension serves a new single-family residence, the customer will provide and install all primary and secondary conduit and vault systems and be responsible for:

- a. the District's cost of the primary cable system and installation; and
- b. the installed costs of transformer(s), service installation charge(s) and meter cost(s);and
- c. system capacity charge(s).

The costs of the extension will include labor, transportation, overhead, materials, and other costs customarily incurred in construction work.

#### **2. New Residential Plats, Subdivisions, and Mobile Home Complexes with Individually Owned Lots**

The customer/developer will provide all primary and secondary trenching, bedding, conduit, underground vaults, and backfilling as per the Electrical Service Requirements. All customer/developer costs are identified per *Section 12*. The costs of primary and secondary cable systems will include labor, transportation, overhead, materials, and other costs customarily

incurred in construction work and will be paid by the customer before the District provides the service. *See Section 12.*

In addition, the system capacity charge(s), service installation charge(s), and meter charge(s) will be paid by the customer/developer for permanent service to the residence. Charges will be paid prior to the connection of the service.

The District's underground installation of primary cable, padmount transformers, padmount switchgear, and associated equipment will be located within the easement or right-of-way along the front of the lot in new residential plats and subdivisions.

The customer/developer has the option to provide and install a conduit and vault system to accommodate a communication network, enabling customers to connect to advanced communication services through the District's fiber backbone system. All installations must meet the District's Service Requirements.

### **3. Multi-Unit Dwellings, and Non-Residential Installations**

Customer/developer will provide all primary and secondary trenching, bedding, conduit, underground vaults, and backfilling. In addition, the customer/developer will pay to the District the cost of the primary cable system and its installation. Service entrance wire and conduit from the transformer to the customer's panel will be installed and owned by the customer. The costs of the primary cable system will include labor, transportation, overhead, materials, other costs customarily incurred in construction work. The customer will pay prior to service connection the system capacity charge(s) and for the installation of transformer(s) and meter(s), which will be owned and maintained by the District.

### **4. Manufactured Homes and Mobile Home Parks**

Service under this provision will apply to trailer and mobile home complexes under single ownership (that is, other than individual ownership of each lot).

Customer will provide all trenching, bedding and backfilling, conduit, the vault and pad for the District's transformer, and all wiring and equipment from the load side of the secondary terminal vault. Customer will own and maintain customer installed equipment, except for primary conduit system and transformer pad. In addition, the customer/developer will pay the cost of the primary cable system to the District. The costs of the primary cable system will include labor, transportation, overhead, materials, and other costs customarily incurred in construction work. The customer will pay prior to service connection the system capacity charge(s) and for the installation of transformer(s) and meter(s), which will be owned and maintained by the District.

### **5. Recreational Vehicle Parks**

Customer will provide all trenching, bedding and backfilling, a secondary terminal vault, including terminals, located adjacent to the District's transformer, pad and conduit, and all wiring and equipment from the load side of the secondary terminal vault. Customer will own and maintain customer installed equipment, except for primary conduit system and transformer pad. In addition, the customer/developer will pay the cost of the primary cable system to the District. Estimated costs of the primary cable system will include labor, transportation, overhead,

materials, and other costs customarily incurred in construction work. The Customer will pay prior to service connection the system capacity charge(s) and for the installation of transformer(s) and meter(s), which will be owned and maintained by the District.

#### **6. Agriculture Irrigation Facilities**

The customer will provide and install all trenching, conduit, primary junction vaults, transformer vaults, backfilling, and secondary conductors as well as service entrance wiring and equipment. The customer will retain ownership and maintenance responsibility for customer-provided secondary service entrance wiring and associated equipment. The District will retain ownership and maintenance responsibility for the primary system, transformer(s) and meter.

In addition, the system capacity charge(s), the cost of transformer(s), primary cable and associated facilities, meter(s) and service installation charge(s) will be paid by the customer prior to connection of the service.

#### **7. Commercial/Industrial Accounts**

The customer will provide and install all trenching, electric conduit, communication conduit, primary junction vaults, transformer vaults, backfilling and secondary conductors, as well as service entrance wiring and equipment. The customer will retain ownership and maintenance responsibility for customer-provided secondary service entrance wiring and associated equipment. The District will retain ownership and maintenance responsibility for the primary system, transformer(s) and meter.

In addition, the system capacity charge(s), the cost of transformer(s), primary facilities, communication handholes, meter costs, and a service installation charge will be provided by the District and reimbursed by the customer prior to the connection of the service. The District will provide and install current transformers when required.

#### **8. Conversion of Existing Overhead Lines to Underground**

The customer will be responsible for the cost of changes (including removals and relocations) of District's facilities completed at the customer's request. Those costs will include labor, transportation, overhead, materials, and other costs customarily incurred in construction work.

**SECTION 12. SERVICE CHARGES****A. Service Charges**

Service charges are based on District cost, and include, but are not limited to labor, transportation, overhead, materials, and other costs customarily incurred in construction work.

DESCRIPTION	CHARGE(\$)
Account Set Up	\$25.00
Additional Account Set Up	\$5.00
Physical Customer Connect / Reconnect / Disconnect	
7:00 a.m. to 5:45 p.m. (Mon-Thu except Friday and holidays)	No charge
5:45 p.m. to 7:00 a.m. (Mon – Thu)	\$200.00
Any time (Fri-Sun & holidays)	\$200.00
Customer Power Outage	\$200.00
Other than regular business hours, which may include one hour of labor from a licensed electrician. <i>See Section 7, Part G.</i>	
Disconnect at Transformer due to Meter Inaccessibility	\$200.00
Door Tag	\$25.00
Excess Secondary Cable – In excess of 100 feet:	
Overhead	\$1.15 per foot
Underground	\$3.35 per foot
Meter Inaccessibility - \$25.00 per occurrence	
An obstruction prohibiting a successful access of a meter such as overgrown foliage, shrubs, aggressive animal(s) or any objects blocking the meter.	
New Service Request Application Fees	
Residential	
Single-Phase, 400A or less with self-contained meter	\$150.00
Single-Phase, up to 800A CT meter	\$200.00
Commercial/Industrial/Irrigation	
Single-Phase, 200A or less with self-contained meter	\$150.00
Single-Phase, up to 800A CT Meter	\$200.00
Three Phase	\$300.00
Primary Meter	District cost

Description	Charge
<b>Residential Subdivisions</b>	
0-10 Lots	\$500.00
11-20 Lots	\$1,000.00
21-50 Lots	\$2,500.00
Greater than 50 Lots	See Note*
*Note: Please contact the Engineering Department.	
<b>Meter Installation</b>	
Self-contained meter (1 Phase)	\$195.00
Self-contained meter (3 Phase)	\$340.00
Current transformer CT meter (1 Phase)	\$840.00
Current transformer CT meter (3 Phase)	\$1,400.00
<b>Meter Tampering / Diversion - \$500.00 plus all costs incurred by the District to correct.</b>	
<b>Meter Test (if discrepancy is 2% or less)</b>	\$50.00
<b>Net Metering</b>	
Application Fee – 25 kW or less	\$100.00
Application Fee – over 25 kW but less than or equal to 100 kW	\$500.00
Application Fee – over 100 kW	\$1,000.00
Production Meter Fee	\$150.00
<b>Opt-Out of AMI Meter Installation \$90 one-time</b>	
\$90 one time and Monthly Meter Reading Fee	\$15.00 per month
<b>Reconnect Following Disconnect for Non-Payment</b>	
7:00 a.m. to 5:45 p.m. (Mon-Thu except Friday and holidays)	No charge
*5:45 p.m. to 7:00 a.m. (Mon-Thu)	\$200.00
*Any time (Fri- Sun & holidays)	\$200.00
*Fees apply when a physical reconnect is required.	
<b>Returned Payments</b>	\$30.00
<b>Secondary Service Installation</b>	
Single-phase, 400A, or less with self-contained meter:	
Overhead	\$315.00
Underground	\$935.00

Description	Charge
<b>Metered Temporary Service -\$200.00, plus metered energy used</b>	
<b>System Capacity Fee – Residential</b>	
Single-Phase, 400A or less with self-contained meter	\$1,750.00
Single-Phase, up to 800A CT meter	\$2,000.00
<b>System Capacity Fee – Commercial/Industrial/Irrigation</b>	
Single-Phase, 200A or less with self-contained meter	\$2,500.00
Single-Phase, up to 800A CT Meter	\$3,500.00
Three-Phase, 120/208V	\$15.00 per Amp
Three-Phase, 277/480V	\$35.00 per Amp
Primary Meter	District cost
<b>Unauthorized Connects - \$500.00, per occurrence, plus all costs incurred by the District to correct</b>	

## B. New Service Request Application Fees

New or enhanced service requests that are completed will have the application fee credited to the final invoice.

## C. Field Engineering Services

A District field engineer will make one (1) engineering visit to a customer's site at no charge. Additional visits required by customer actions will be charged to the customer at the actual cost of the visit incurred by the District .

The District will develop the initial electric distribution system design and cost estimate using the customer's subdivision or plat plan. If the initial design is substantially modified resulting in a re-design by the District field engineer, the actual charges incurred by the District will be assessed to the customer.

Cost estimates are valid for 30 days. The customer must be ready for the District to begin construction within 60 days of paying the final invoice unless an extension by the District is granted in writing. Jobs not ready for construction within 60 days will be refunded. The customer will need to complete a new application fee once the work is ready. The District will provide an updated estimate at this time.

## D. Metered Temporary Service

Metered temporary service may be provided at the discretion of the District. The one-time charge for metered temporary service is \$200.00 plus the cost of metered energy used. The customer will be billed monthly, in accordance with the appropriate Rate Schedule.

The customer will pay for all costs related to the metered temporary service requiring the District to extend overhead or underground facilities or install transformers. *See Section 11.*

## EXHIBIT A - Rate Schedules

**No. 1, Residential Service****AVAILABILITY:**

Service under this schedule shall be available throughout the District's service area for lighting and power to single family residences. Separately metered services incidental to single family residential service may be served under this schedule.

The maximum size of any motor to be served under this schedule shall be limited to 10 horsepower.

**TYPE OF SERVICE:**

Normal service will be single phase, sixty-hertz alternating current at 120/240 volts. Three phase service and other voltages may be supplied where District facilities are available.

**MONTHLY CHARGES:**

	Effective	05/01/2024	05/01/2025	05/01/2026	05/01/2027
System Charge	Single Phase	\$34.00	\$34.00	\$34.00	\$34.00
	Three Phase	\$58.72	\$58.72	\$58.72	\$58.72
Energy Charge	All kWh	0.0702	0.0732	0.0763	0.0795

**MINIMUM BILL:**

The System Charge unless otherwise provided by contract.

**BILLING AND TERMS OF PAYMENT:**

Bills will be computed at monthly intervals. Bills are due and payable on receipt and are delinquent twenty (20) days after the billing date. Failure to receive a bill shall not release the customer from liability for payment. Bills not paid in full on or before the twentieth (20) day after the date of the bill are subject to an additional charge. This charge shall be one percent (1%) of unpaid amounts on monthly bills and shall be applied at subsequent billings.

**GENERAL TERMS AND CONDITIONS:**

Service under this classification is subject to the District's Rules and Regulations for Electric Service.

**EFFECTIVE MAY 1, 2024.**

**No. 1.2, Residential Net Metering Service****AVAILABILITY:**

Service under this schedule shall be available throughout the District's service area for lighting and power to single family residences with completed net metering applications on file with the District on or after the effective date. Separately metered services incidental to single family residential service may be served under this schedule. Changes to legacy Net Metering systems resulting in a new Net Metering Interconnection Agreement will be subject to this Rate Schedule.

The maximum size of any motor to be served under this schedule shall be limited to 10 horsepower.

**TYPE OF SERVICE:**

Normal service will be single phase, sixty-hertz alternating current at 120/240 volts. Three phase service and other voltages may be supplied where District facilities are available.

**MONTHLY CHARGES:**

	Effective	07/01/2025	05/01/2026	05/01/2027
System Charge	Single Phase	\$41.00	\$41.00	\$41.00
	Three Phase	\$70.81	\$70.81	\$70.81
Energy Charge	Consumed kWh	0.0732	0.0763	0.0795
Energy Credit	Generated kWh	.0571	.0571	.0571

**MINIMUM BILL:**

The System Charge unless otherwise provided by contract.

**BILLING AND TERMS OF PAYMENT:**

Bills will be computed at monthly intervals. Bills are due and payable on receipt and are delinquent twenty (20) days after the billing date. Failure to receive a bill shall not release the customer from liability for payment. Bills not paid in full on or before the twentieth (20) day after the date of the bill are subject to an additional charge. This charge shall be one percent (1%) of unpaid amounts on monthly bills and shall be applied at subsequent billings.

**GENERAL TERMS AND CONDITIONS:**

Service under this classification is subject to the District's Rules and Regulations for Electric Service and Rules for Customer Interconnection of Electric Generating Facilities (Net Metering) .

**EFFECTIVE JULY 1, 2025.**



**No. 2.0, Small General Service****AVAILABILITY:**

Service under this schedule shall be available throughout the District's service area for lighting and power to commercial, industrial, public buildings, and other services not eligible under other rate schedules where measured demand is less than 50 kW at least 10 times during any calendar year. Services are assigned this rate schedule when the usage information provided at the time the account is established meets the above criteria or when available, based on actual measured demand incurred by the previous customer. The District reserves the right to review accounts and reclassify the rate schedule on an as needed basis or at the request of a customer.

The District reviews all accounts with at least twelve months of billing history on an annual basis in order to determine if the accounts are in the correct rate schedule. Accounts not meeting the criteria above will be moved to the appropriate rate schedule based on usage information from the previous calendar year. This review will occur each December and accounts will be reassigned to the appropriate rate schedule as applicable beginning with the January billing in the subsequent year.

**TYPE OF SERVICE:**

Sixty-hertz alternating current of such phase and voltage as the District may have available.

**MONTHLY CHARGES:**

	Effective	05/01/2024	05/01/2025	05/01/2026	05/01/2027
System Charge		\$39.56	\$39.56	\$39.56	\$39.56
Energy Charge	All kWh	0.0771	0.0799	0.0828	0.0857

**MINIMUM BILL:**

The System Charge unless otherwise provided by contract.

**UNMETERED SERVICE:**

Unmetered service may be provided where, in the opinion of the District, the usage can be determined without using a meter.

**BILLING AND TERMS OF PAYMENT:**

Bills will be computed at monthly intervals. Bills are due and payable on receipt and are delinquent twenty days after the billing date. Failure to receive a bill shall not release the customer from liability for payment. Bills not paid in full on or before the twentieth (20) day after the date of the bill are subject to an additional charge. This charge shall be one percent (1%) of unpaid amounts on monthly bills and shall be applied at subsequent billings.

**GENERAL TERMS AND CONDITIONS:**

Service under this classification is subject to the District's Rules and Regulations for Electric Service.

**EFFECTIVE MAY 1, 2024.**

**No. 2.1, Medium General Service****AVAILABILITY:**

Service under this schedule shall be available throughout the District's service area for lighting and power to commercial, industrial, public buildings, and other services not eligible under other rate schedules where measured demand equals or exceeds 50 kW at least 3 times during a calendar year and less than 300 kW at least 10 times during any calendar year. Services are assigned this rate schedule when the usage information provided at the time the account is established meets the above criteria or when available, based on actual measured demand incurred by the previous customer. The District reserves the right to review accounts and reclassify the rate schedule on an as needed basis or at the request of a customer.

The District reviews all accounts with at least twelve months of billing history on an annual basis in order to determine if the accounts are in the correct rate schedule. Accounts not meeting the criteria above will be moved to the appropriate rate schedule based on usage information from the previous calendar year. This review will occur each December and accounts will be reassigned to the appropriate rate schedule as applicable beginning with the January billing in the subsequent year.

**TYPE OF SERVICE:**

Sixty-hertz alternating current of such phase and voltage as the District may have available.

**MONTHLY CHARGES:**

	Effective	05/01/2024	05/01/2025	05/01/2026	05/01/2027
System Charge		\$51.88	\$51.88	\$51.88	\$51.88
Energy Charge	All kWh				
	April – August	0.0375	0.0387	0.0399	0.0411
	September - March	0.0475	0.0490	0.0505	0.0520
Demand Charge	All kW	\$8.51	\$8.78	\$9.05	\$9.32

**MINIMUM BILL:**

The System Charge unless otherwise provided by contract.

**DETERMINATION OF DEMAND:**

Demand measurement will be made by suitable instruments at point of delivery and will be the highest average kW load during any 30-minute period each month.

**POWER FACTOR ADJUSTMENT:**

The measured demand for billing purposes will be increased 1% for each 1%, or fraction thereof, by which the average power factor is less than 0.97 lagging.

**UNMETERED SERVICE:**

Unmetered service may be provided where, in the opinion of the District, the usage can be determined without using a meter.

**BILLING AND TERMS OF PAYMENT:**

Bills will be computed at monthly intervals. Bills are due and payable on receipt and are delinquent twenty (20) days after the billing date. Failure to receive a bill shall not release the customer from liability for payment. Bills not paid in full on or before the twentieth (20) day after the date of the bill are subject to

an additional charge. This charge shall be one percent (1%) of unpaid amounts on monthly bills and shall be applied at subsequent billings.

**GENERAL TERMS AND CONDITIONS:**

Service under this classification is subject to the District's Rules and Regulations for Electric Service.

**EFFECTIVE MAY 1, 2024**

**No. 2.2, Large General Service****AVAILABILITY:**

Service under this schedule shall be available throughout the District's service area for lighting and power to commercial, industrial, public buildings, and other services not eligible under other rate schedules where measured demand equals or exceeds 300 kW at least 3 months in a calendar year and is less than 3,000 kW at least 10 times during any calendar year. Services are assigned this rate schedule when the usage information provided at the time the account is established meets the above criteria or when available, based on actual measured demand incurred by the previous customer. The District reserves the right to review accounts and reclassify the rate schedule on an as needed basis or at the request of a customer.

The District reviews all accounts with at least twelve months of billing history on an annual basis in order to determine if the accounts are in the correct rate schedule. Accounts not meeting the criteria above will be moved to the appropriate rate schedule based on usage information from the previous calendar year. This review will occur each December and accounts will be reassigned to the appropriate rate schedule as applicable beginning with the January billing in the subsequent year.

**TYPE OF SERVICE:**

Sixty-hertz alternating current of such phase and voltage as the District may have available.

**MONTHLY CHARGES:**

	Effective	05/01/2024	05/01/2025	05/01/2026	05/01/2027
System Charge		\$69.26	\$69.26	\$69.26	\$69.26
Energy Charge	All kWh				
	April – August	0.0376	0.0387	0.0399	0.0411
	September – March	0.0469	0.0483	0.0497	0.0512
Demand Charge	All kW	\$8.69	\$8.96	\$9.23	\$9.50

**MINIMUM BILL:**

The System Charge unless otherwise provided by contract.

**DETERMINATION OF DEMAND:**

Demand measurement will be made by suitable instruments at point of delivery and will be the highest average kW load during any 30-minute period each month.

**POWER FACTOR ADJUSTMENT:**

The measured demand for billing purposes will be increased 1% for each 1%, or fraction thereof, by which the average power factor is less than 0.97 lagging.

**UNMETERED SERVICE:**

Unmetered service may be provided where, in the opinion of the District, the usage can be determined without using a meter.

**BILLING AND TERMS OF PAYMENT:**

Bills will be computed at monthly intervals. Bills are due and payable on receipt and are delinquent twenty (20) days after the billing date. Failure to receive a bill shall not release the customer from liability for payment. Bills not paid in full on or before the twentieth (20) day after the date of the bill are subject to an additional

charge. This charge shall be one percent (1%) of unpaid amounts on monthly bills and shall be applied at subsequent billings.

**GENERAL TERMS AND CONDITIONS:**

Service under this classification is subject to the District's Rules and Regulations for Electric Service.

**EFFECTIVE MAY 1, 2024**

**No. 2.3, Industrial Service****AVAILABILITY:**

Service under this schedule shall be available throughout the District's service area for lighting and power to industrial loads where measured demand equals or exceeds 3,000 kW at least 3 months in a calendar year. This schedule is only available for completed service applications received before February 14, 2023.

**TYPE OF SERVICE:**

Sixty-hertz alternating current of such phase and voltage as the District may have available.

**MONTHLY CHARGES:**

	Effective	05/01/2024	05/01/2025	05/01/2026	05/01/2027
System Charge		\$486.70	\$486.70	\$486.70	\$486.70
Energy Charge*	All kWh				
	April – August	0.0374	0.0385	0.0397	0.0409
	September – March	0.0470	0.0484	0.0498	0.0513
Demand Charge	All kW	\$8.93	\$9.20	\$9.48	\$9.76

\*The Energy Charge shown in the table above is available for customers that have (i) submitted their completed service application before February 14, 2023, and (ii) provided the District with at least six-month's notice of the date by which customer's demand will exceed 2 MW. Unless and until such six-month notice period is completed, the District will calculate and bill such customer's energy charge based on the hourly weighted average electricity price reported in the Powerdex Mid-Columbia Electric Hourly Index for energy delivered, or such other market index as determined by the District in its sole discretion.

**MINIMUM BILL:**

The System Charge unless otherwise provided by contract.

**DETERMINATION OF DEMAND:**

Demand measurement will be made by suitable instruments at point of delivery and will be the highest average kW load during any 30-minute period each month.

**POWER FACTOR ADJUSTMENT:**

The measured demand for billing purposes will be increased 1% for each 1%, or fraction thereof, by which the average power factor is less than 0.97 lagging.

**BILLING AND TERMS OF PAYMENT:**

Bills will be computed at monthly intervals. Bills are due and payable on receipt and are delinquent twenty (20) days after the billing date. Failure to receive a bill shall not release the customer from liability for payment. Bills not paid in full on or before the twentieth (20) day after the date of the bill are subject to an additional charge. This charge shall be one percent (1%) of unpaid amounts on monthly bills and shall be applied at subsequent billings.

**GENERAL TERMS AND CONDITIONS:**

Service under this classification is subject to the District's Rules and Regulations for Electric Service, to the extent not modified by the more specific terms applicable to this rate schedule.

**EFFECTIVE MAY 1, 2024**

**THIS RATE SCHEDULE IS NOT AVAILABLE FOR CUSTOMERS WITH COMPLETED SERVICE APPLICATIONS SUBMITTED ON OR AFTER FEBRUARY 14, 2023.**

## **No. 2.4, New Large Industrial Service**

### **AVAILABILITY:**

Service under this schedule shall be available throughout the District's service area for lighting and power service to new large industrial loads where power requirements equal or exceed 3,000 kW and shall be served under a power sales contract with the District.

### **TYPE OF SERVICE:**

Sixty-hertz alternating current of such phase and voltage as the District may have available.

### **TERMS AND RATES FOR ELECTRIC SERVICE:**

New Large Industrial Service customers will be served in accordance with rates and terms established under a contract with the District based on specific customer needs and loads.

### **BILLING AND TERMS OF PAYMENT:**

Service under this classification is subject to the District's Rules and Regulations for Electric Service, to the extent not modified by the more specific terms applicable to this rate schedule or by the terms of the customer's power sales contract with the District.

### **EFFECTIVE MAY 1, 2024**

**THIS RATE SCHEDULE SHALL BE APPLICABLE TO NEW LARGE INDUSTRIAL LOADS WITH COMPLETED SERVICE APPLICATIONS SUBMITTED ON OR AFTER FEBRUARY 14, 2023**

**No. 3, Small Agriculture Irrigation Service****AVAILABILITY:**

Service under this schedule shall be available throughout the District's service area for agricultural irrigation and agricultural drainage pumping installations of less than 300 horsepower and uses incidental thereto.

**TYPE OF SERVICE:**

Three phase, sixty-hertz alternating current at available secondary voltage. At the discretion of the District, single phase service will be provided where no single motor exceeds 10 horsepower.

**MONTHLY CHARGES:**

	Effective	05/01/2024	05/01/2025	05/01/2026	05/01/2027
Energy Charge	All kWh				
	April – August	0.0331	0.0341	0.0351	0.0361
	September – March	0.0542	0.0558	0.0575	0.0592
Demand Charge	All kW	\$8.04	\$8.29	\$8.53	\$8.79

**DETERMINATION OF DEMAND:**

Demand measurement will be made by suitable instruments at point of delivery and will be the highest average kW load during any 30-minute period each month.

**DELIVERY POINT:**

Above rates are based upon service to the entire installation through a single delivery and metering point. Service at other delivery points or at different phase or voltage will be separately metered and billed.

**BILLING AND TERMS OF PAYMENT:**

Bills are computed at monthly intervals. Bills are due and payable on receipt and are delinquent twenty (20) days after the billing date. Failure to receive a bill shall not release the customer from liability for payment. Bills not paid in full on or before the twentieth (20) day after the date of the bill are subject to an additional charge. This charge shall be one percent (1%) of unpaid amounts on monthly bills and shall be applied to subsequent billings.

**GENERAL TERMS AND CONDITIONS:**

Service under this classification is subject to the District's Rules and Regulations for Electric Service.

**EFFECTIVE MAY 1, 2024**



**No. 4, Large Agriculture Irrigation Service****AVAILABILITY:**

Service under this schedule shall be available throughout the District's service area for agricultural irrigation and agricultural drainage pumping, and uses incidental thereto, where installations served by one meter are of 300 horsepower or larger.

**TYPE OF SERVICE:**

Three phase, sixty-hertz alternating current at available secondary voltage.

**MONTHLY CHARGES:**

	Effective	05/01/2024	05/01/2025	05/01/2026	05/01/2027
Energy Charge	All kWh				
	April – August	0.0330	0.0339	0.0350	0.0360
	September – October	0.0450	0.0464	0.0478	0.0492
	November - March	0.0543	0.0559	0.0576	0.0593
Demand Charge	All kW	\$9.80	\$10.09	\$10.39	\$10.70

**DETERMINATION OF DEMAND:**

Demand measurement will be made by suitable instruments at point of delivery and will be the highest average kW load during any 30-minute period each month.

**POWER FACTOR ADJUSTMENT:**

The measured demand for billing purposes will be increased 1% for each 1%, or fraction thereof, by which the average power factor is less than 0.97 lagging.

**DELIVERY POINT:**

Above rates are based upon service to the entire installation through a single delivery and metering point. Service at other delivery points or at different phase or voltage will be separately metered and billed.

**BILLING AND TERMS OF PAYMENT:**

Bills are computed at monthly intervals. Bills are due and payable on receipt and are delinquent twenty (20) days after the billing date. Failure to receive a bill shall not release the customer from liability for payment. Bills not paid in full on or before the twentieth (20) day after the date of the bill are subject to an additional charge. This charge shall be one percent (1%) of unpaid amounts on monthly bills and shall be applied at subsequent billings.

**GENERAL TERMS AND CONDITIONS:**

Service under this classification is subject to the District's Rules and Regulations for Electric Service.

**EFFECTIVE MAY 1, 2024**

**No. 5, Street Lighting Service****AVAILABILITY:**

Service under this schedule shall be available to cities, towns, Franklin County and State of Washington installations located in the District's service area upon receipt of an authorized lighting design under this schedule and under contracts based thereon.

This street lighting schedule will be applicable to the service of lighting systems for public streets, alleys, and thoroughfares. Public grounds service existing prior to July 27, 1977, may be provided under this schedule. This schedule of charges for street lighting includes energy only. Any work performed and material furnished by the District in relamping fixtures, making repairs, alterations, changes, and additions to existing systems will be billed at actual cost plus overhead to the responsible party.

**SPECIFICATIONS:**

Lighting systems supplied and installed by the developer/customer shall meet all requirements of the District's current Standard Specifications for Street Light Construction. Lighting systems will be supplied at voltages and locations approved by the District.

**MONTHLY RATES:****Customer Owned or District Owned**

Watt(s)	05/01/2024	05/01/2025	05/01/2026	05/01/2027
100 Watt	3.93	3.93	3.93	3.93
150 Watt	5.35	5.35	5.35	5.35
200 Watt	7.12	7.12	7.12	7.12
250 Watt	8.40	8.40	8.40	8.40
400 Watt	13.24	13.24	13.24	13.24

All other lighting types				
Effective Date	05/01/2024	05/01/2025	05/01/2026	05/01/2027
Rate per metered kWh	0.0879	0.0909	0.0940	0.0971
<b>Other lighting types that are unmetered will be charged using the following calculation:</b>				
Watts x average hour (335) x metered lighting rate shown above.				
Example: 100 Watts x 335 hours = 33,500-watt hours				
33,500/1000 = 33.5 kWh				
33.5 kWh x 0.0879 = \$2.9447				

**BILLINGS AND TERMS OF PAYMENT:**

Street lighting will be billed at monthly intervals. Bills are due and payable on receipt and are delinquent twenty (20) days after the billing date. Failure to receive a bill shall not release the customer from liability for payment. Bills not paid in full on or before the twentieth (20) day after the date of the bill are subject to an additional charge. This charge shall be one percent (1%) of unpaid amounts on monthly bills and shall be applied at subsequent billings.

**GENERAL TERMS AND CONDITIONS:**

Service under this classification is subject to the District's Rules and Regulations for Electric Service.

**EFFECTIVE MAY 1, 2024**

**No. 6, Security Lighting Service****AVAILABILITY:**

100-Watt High Pressure Sodium (HPS) lights are available to residential, general service, and irrigation customers. Lights may be added only to existing accounts.

**MONTHLY CHARGES:**

Type	05/01/2024	05/01/2025	05/01/2026	05/01/2027
175 Watt MV	8.14	8.38	8.63	8.89
250 Watt MV	9.40	9.68	9.97	10.27
400 Watt MV	12.24	12.61	12.99	13.38
1000 Watt MV	22.91	23.60	24.31	25.04
100 Watt HPS	7.23	7.45	7.67	7.90
150 Watt HPS	8.26	8.51	8.77	9.03
200 Watt HPS	9.95	10.25	10.56	10.88
250 Watt HPS	12.55	12.93	13.32	13.72
400 Watt HPS	16.88	17.39	17.91	18.45

**Light Types:****HPS** = High Pressure Sodium**MV** = Mercury Vapor

The District reserves the right to install or replace HPS and MV light types with higher energy efficiency options with similar light output equivalent of the HPS and MV lighting.

**CONDITIONS OF SERVICE:**

The District will replace and maintain lamps and control equipment. The light will be installed on a District distribution pole, where space is available.

**BILLINGS AND TERMS OF PAYMENT:**

Bills will be computed at monthly intervals. Bills are due and payable on receipt and are delinquent twenty (20) days after the billing date. Failure to receive a bill shall not release the customer from liability for payment. Bills not paid in full on or before the twentieth (20) day after the date of the bill are subject to an additional charge. This charge shall be one percent (1%) of unpaid amounts on monthly bills and shall be applied at subsequent billings.

**GENERAL TERMS AND CONDITIONS:**

Service under this classification is subject to the District's Rules and Regulations for Electric Service.

**EFFECTIVE MAY 1, 2024**

## AGENDA ITEM 9

Franklin PUD Commission Meeting Packet

Agenda Item Summary

**Presenter:** Steve Ferraro  
Assistant General Manager  
**Date:** June 24, 2025

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ ACTION REQUIRED

### 1. OBJECTIVE:

Authorizing the Interim General Manager/CEO or his designee to execute a contract for the Labor, Equipment, and Material Required to Upgrade the Electrical System at the District's Administration Building.

### 2. BACKGROUND:

In April 2025, the District requested sealed bids from contractors to upgrade the electrical system at the District's Administration Building. The electrical upgrade will improve the reliability, capacity, and redundancy of the current electrical system by replacing an aging main switch gear with a new switchgear that has surge protection, by increasing the service from 1200 amp to 3000 amps to support new collocation facilities, and by installing an onsite standby generator and automatic transfer switch. Staff received one (1) bid:

<u>Bidder:</u>	<u>Total Bid:</u>	<u>Exceptions:</u>	<u>Bid Bond:</u>
Fulcrum Electric, LLC	\$986,446.00	No	Yes

Staff evaluated the bid and determined that the bid submitted by Fulcrum Electric, LLC was a responsive bid and within the District's estimate. The 2025 Capital Budget includes \$1,900,000 for this project. In accordance with Policy No. 16, Purchasing Approval and Payment Authority, purchases over \$120,000 require approval from the Commissioners.

Staff recommends that the Commission authorize the Interim General Manager/CEO or his designee to execute a contract with Fulcrum Electric, LLC, the lowest response bidder, for the labor, equipment, and material required to upgrade the electrical system at the District's administration building in an amount not to exceed \$986,446.00, not including sales and/or state tax.

### 3. SUGGESTED MOTION:

I move to authorize the Interim General Manager/CEO or his designee to execute a contract with Fulcrum Electric, LLC, the lowest response bidder, for the labor, equipment, and material required to upgrade the electrical system at the District's administration building in an amount not to exceed \$986,446.00, not including sales and/or state tax.

## AGENDA ITEM 10

Franklin PUD Commission Meeting Packet

Agenda Item Summary

**Presenter:** Victor Fuentes  
Interim General Manager/CEO  
**Date:** June 24, 2025

☐ REPORTING ONLY  
☒ FOR DISCUSSION  
☐ ACTION REQUIRED

### 1. OBJECTIVE:

Discussing Energy Northwest Ruby Flats Solar project.

### 2. BACKGROUND:

The District is a longstanding and committed member of Energy Northwest partnering on multiple power supply projects such as the Packwood Lake Hydroelectric Project and Phases 1 and 3 of Nine Canyon Wind. The District has supported the Energy Northwest Ruby Flats Solar project (the Project) since its inception and are excited about the prospect of adding a solar project located within Tri-Cities that supports the local economy. In addition to helping serve load, the Project is in alignment with both the District's most recent Integrated Resource Plan and ongoing efforts to be compliant with the Clean Energy Transformation Act (CETA) beginning in 2030. Furthermore, the Project's target Commercial Operation Date is in 2029, which currently aligns with the expiration of several of the District's current Power Purchase Agreements (PPA).

The District first expressed interest in the Project when it was introduced in 2022 and subsequently provided an initial non-binding statement of interest for 10 MW of nameplate capacity in 2023. In 2024, the District provided a non-binding statement of interest for 50 MW of nameplate capacity. The District received a "Letter of Intent for Ruby Flats Solar Project" (LOI) on May 15, 2025.

Staff recommends holding a discussion regarding the requests presented in the LOI.

### 3. SUGGESTED MOTION:

None. Discussion only.

## AGENDA ITEM 11

Franklin PUD Commission Meeting Packet  
Agenda Item Summary

**Presenter:** Victor Fuentes  
Interim General Manager/CEO  
**Date:** June 24, 2025

☐ REPORTING ONLY  
☐ FOR DISCUSSION  
☒ **ACTION REQUIRED**

### 1. OBJECTIVE:

Adopting a Resolution Approving a Revised Salary Administration Plan for Regular Non-Bargaining Employees and Superseding Resolution 1423.

### 2. BACKGROUND:

The Salary Administration Plan (SAP) provides the compensation structure and salary grades for non-bargaining employees of the District.

The last revision to the SAP was in December 2024 and included adjustments to the minimum and maximum position rates within each salary range to reflect the current market and various changes to position titles.

The SAP is periodically reviewed to ensure the District's structure meets business objectives, ensure appropriate compensation for regular non-bargaining positions, and that these positions are placed in the proper salary grade based on market survey data.

The attached proposed changes are shown on Attachment A and reflect the addition of two new position titles. These positions will help the District meet its business objectives by backfilling positions that have been vacated due to retirements as well as internal promotions. The proposed changes would not impact the 2025 labor budget.

Staff recommends that the Commission adopt Resolution 1437, approving the Salary Administration Plan for Regular Non-Bargaining employees, as shown in Exhibit A of the Resolution, effective June 24, 2025.

### 3. SUGGESTED MOTION:

I move to adopt Resolution 1437 as presented.

<b>Public Utility District No. 1 of Franklin County</b> <b>Salary Administration Plan for Regular Non-Bargaining Employees</b> <b>Effective June 24, 2025<del>December 10, 2024</del>, Adopted via Resolution 1437</b>				
Salary Grade	Minimum Rate	Mid Rate	Maximum Rate	Position Title
11	\$ 57,091	\$ 71,364	\$ 85,636	Accounts Payable Specialist
				Administrative Assistant
				Energy Programs Representative
12	\$ 62,651	\$ 78,313	\$ 93,976	Contract Specialist
				Engineering Assistant
				Human Resources Assistant
				Operations Assistant
				PC Technician
13	\$ 69,079	\$ 86,349	\$ 103,618	Broadband Support Technician
				Payroll Administrator
				Senior Energy Programs Representative
14	\$ 75,848	\$ 94,810	\$ 113,772	Accountant
				Community Relations Coordinator
				Materials Buyer
				Records Coordinator
15	\$ 83,586	\$ 104,482	\$ 125,378	Business Systems Analyst
				Executive Assistant
				Human Resources Generalist
				IT Systems Administrator
				Network Engineer
				Project Engineer
				Senior Broadband Support Technician
16	\$ 91,944	\$ 114,930	\$ 137,916	Electrical Engineer
				Data Analyst
				Safety Coordinator
				Senior Accountant
				Supervisor of Executive Administration
17	\$ 101,138	\$ 126,422	\$ 151,707	Accounting Manager
				Broadband Engineer
				Customer Service Manager
				Purchasing Manager
				Senior Business Systems Analyst
				Senior IT Systems Administrator
				Senior Network Engineer
				Systems Engineer

Public Utility District No. 1 of Franklin County				
Salary Administration Plan for Regular Non-Bargaining Employees				
Effective <del>June 24, 2025</del> December 10, 2024, Adopted via Resolution 1437				
Salary Grade	Minimum Rate	Mid Rate	Maximum Rate	Position Title
18	\$ 111,252	\$ 139,065	\$ 166,878	Senior Power Analyst
				Senior Project Engineer
				Senior Systems Engineer
19	\$ 122,377	\$ 152,971	\$ 183,565	Broadband Services Manager
				Business Analytics Manager
				IT Manager
20	\$ 134,616	\$ 168,269	\$ 201,923	Engineering Manager
				Executive Administration Director
				Operations Manager
				Power Manager
				Public Information Officer
				Transmission & Distribution Superintendent
21	\$ 148,078	\$ 185,097	\$ 222,116	Energy Resources Director
				Engineering Director
				Engineering & Operations Director
				Finance and Customer Service Director
				Operations Director
22	\$ 177,468	\$ 211,271	\$ 253,525	Assistant General Manager
				Engineering & Operations Senior Director
				Finance and Energy Resources Senior Director
Administration of Salary Plan -				
Salaries of direct reports should not exceed 95% of their Manager's / Director's salary.				



**RESOLUTION 1437**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS  
OF PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON**

**APPROVING THE SALARY ADMINISTRATION PLAN FOR REGULAR, NON-BARGAINING  
EMPLOYEES, EFFECTIVE JUNE 24, 2025, AND  
SUPERSEDING RESOLUTION 1423**

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WHEREAS, RCW 54.16.100 requires that the General Manager/CEO of Public Utility District No. 1 of Franklin County (the District) recommend to the Board of Commissioners (the Commission) the compensation for regular non-bargaining employees; and

WHEREAS, the Commission deems it in the best interest of the District to provide a compensation plan (Salary Administration Plan) by salary grade for its regular, non-bargaining employees, in accordance with job classifications and related rates of compensation, based on job difficulty, responsibility, and required qualifications; and

WHEREAS, the Salary Administration Plan establishes minimum, mid, and maximum salary rates within each salary grade based on comparable industry positions, and reflects the needs and compensation philosophy of the District; and

WHEREAS, the current Salary Administration Plan was last approved on December 10, 2024, via Resolution 1423, and

WHEREAS, the Salary Administration Plan is periodically reviewed to ensure that positions meet business objectives, ensure appropriate compensation for regular non bargaining positions, and that these positions are placed in the proper salary grade based on market survey data, and

WHEREAS, after reviewing the current District structure it was determined that the Salary Administration Plan needed to be adjusted, and

WHEREAS, the Salary Administration Plan has been revised to include the addition of two new position titles, now therefore

BE IT HEREBY RESOLVED that effective the date of this Resolution the Salary Administration Plan for regular, non-bargaining employees attached hereto as Exhibit A to this Resolution is approved.

BE IT FURTHER RESOLVED that the General Manager/CEO is authorized to administer the Salary Administration Plan, subject to the following conditions:

1. The General Manager/CEO will not, without further authorization from the Commission:
  - a. Add new position titles or re-grade position titles in the Salary Administration Plan; or
  - b. Increase or decrease the minimum, mid, or maximum salary rates specified in the Salary Administration Plan.
2. The General Manager/CEO is authorized to:
  - a. Hire employees to fill positions specified in the Salary Administration Plan;
  - b. Promote or demote employees from one position or salary grade to another;
  - c. Set or adjust actual employee salaries within a salary grade; and
  - d. Hire temporary, on-call, seasonal or student employees provided the approved budget includes funding for such hires.

BE IT FURTHER RESOLVED that Resolution 1423 is superseded.

ADOPTED by the Board of Commissioners of Public Utility District No.1 of Franklin County at an open public meeting this 24<sup>th</sup> day of June 2025.

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Roger Wright, President

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Bill Gordon, Vice President

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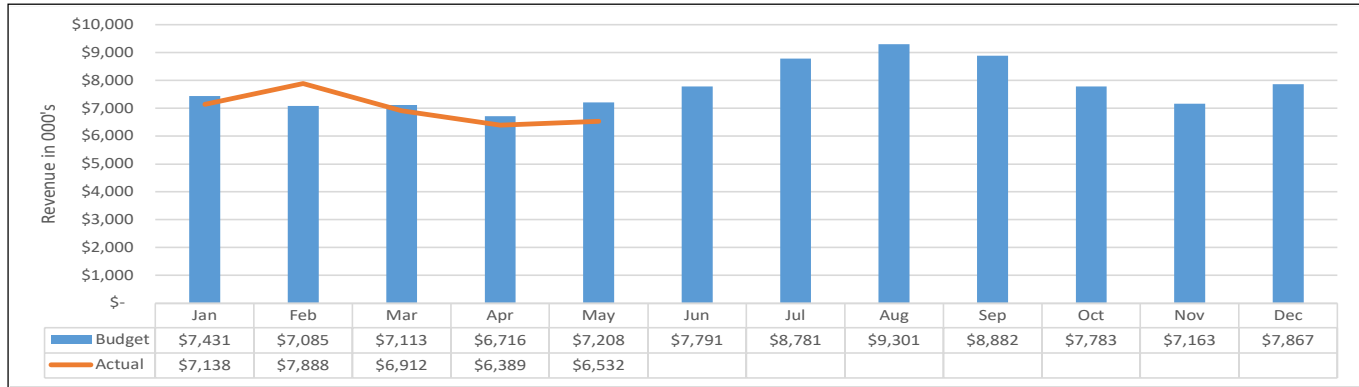
Pedro Torres Jr., Secretary

<b>Public Utility District No. 1 of Franklin County</b> <b>Salary Administration Plan for Regular Non-Bargaining Employees</b> <b>Effective June 24, 2025, Adopted via Resolution 1437</b>				
<b>Salary Grade</b>	<b>Minimum Rate</b>	<b>Mid Rate</b>	<b>Maximum Rate</b>	<b>Position Title</b>
<b>11</b>	\$ 57,091	\$ 71,364	\$ 85,636	Accounts Payable Specialist
				Administrative Assistant
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<b>12</b>	\$ 62,651	\$ 78,313	\$ 93,976	Contract Specialist
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<b>16</b>	\$ 91,944	\$ 114,930	\$ 137,916	Electrical Engineer
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<b>17</b>	\$ 101,138	\$ 126,422	\$ 151,707	Accounting Manager
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				Customer Service Manager
				Purchasing Manager
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				Senior IT Systems Administrator
				Senior Network Engineer
				Systems Engineer

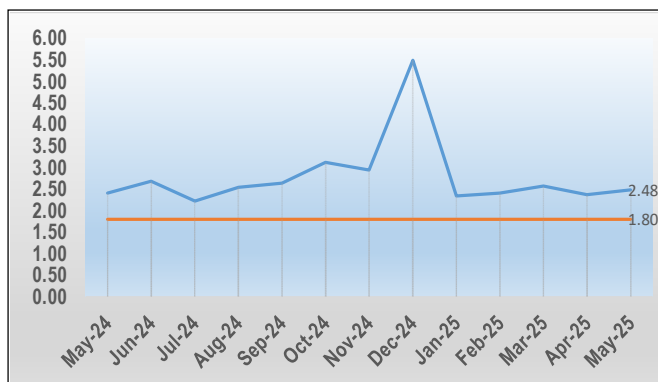
<b>Public Utility District No. 1 of Franklin County</b> <b>Salary Administration Plan for Regular Non-Bargaining Employees</b> <b>Effective June 24, 2025, Adopted via Resolution 1437</b>				
<b>Salary Grade</b>	<b>Minimum Rate</b>	<b>Mid Rate</b>	<b>Maximum Rate</b>	<b>Position Title</b>
<b>18</b>	\$ 111,252	\$ 139,065	\$ 166,878	Senior Power Analyst
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<b>19</b>	\$ 122,377	\$ 152,971	\$ 183,565	Broadband Services Manager
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				IT Manager
<b>20</b>	\$ 134,616	\$ 168,269	\$ 201,923	Engineering Manager
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				Public Information Officer
				Transmission & Distribution Superintendent
<b>21</b>	\$ 148,078	\$ 185,097	\$ 222,116	Energy Resources Director
				Engineering Director
				Engineering & Operations Director
				Finance and Customer Service Director
				Operations Director
<b>22</b>	\$ 177,468	\$ 211,271	\$ 253,525	Assistant General Manager
				Engineering & Operations Senior Director
				Finance and Energy Resources Senior Director
Administration of Salary Plan -				
Salaries of direct reports should not exceed 95% of their Manager's / Director's salary.				

**Public Utility District No. 1 of Franklin County**  
**Monthly Financial Highlights**  
**For the Month Ended May 31, 2025**

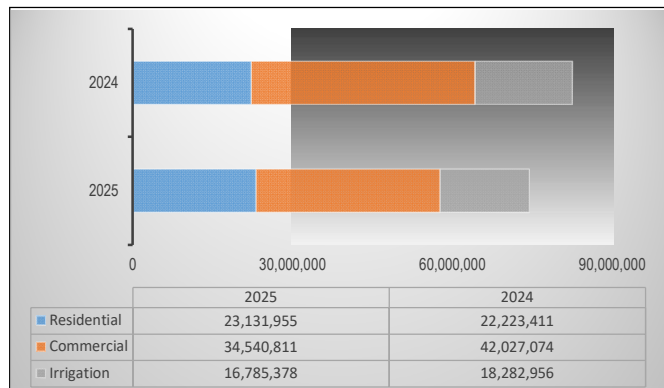
Retail Revenue by Month



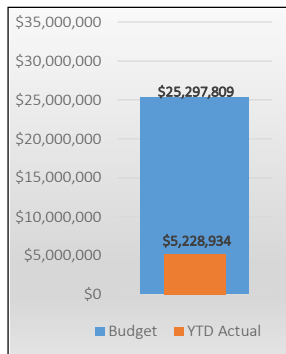
Debt Service Coverage



Energy Uses - kWh



Capital Spending



Labor & Benefits

	Budget	Actual	+/- 10%
Capital	\$162,938	\$131,646	●
Operating	1,137,811	1,099,647	●
Garage & Warehouse	64,242	63,741	●
<b>Total</b>	<b>\$1,364,991</b>	<b>\$1,295,034</b>	

Overtime

YTD May:	Budget*	Actual
Hours	2451	2759
Dollars	\$276,583	\$331,006

\*Budget is submitted for annual period, amount shown is prorated for months elapsed

Cash & Investment Balances

	End of Year Forecast		
	Prior Month	Current Month	
Unrestricted Revenue Fund	\$ 26,198,863	\$ 26,092,851	↓
Unrestricted Rate Stabilization	\$ 5,900,000	\$ 5,900,000	●
Restricted Bond Funds	\$ 2,031,821	\$ 2,031,821	●
Restricted Construction Funds	\$ 12,212,929	\$ 12,212,929	●
Restricted Debt Service Reserve	\$ 2,098,434	\$ 2,098,434	●
Restricted Deposit Fund	\$ 1,417,793	\$ 1,417,793	●
Restricted Other	\$ 10,000	\$ 10,000	●

Electric Customer Statistics

As of May 31:	2025	2024	
Electric Residential Meters	29,299	29,087	↑
Electric Commercial Meters	3,950	3,880	↑
Electric Irrigation Meters	907	905	↑

**Public Utility District No. 1 of Franklin County**  
**Budget Status Report**  
**For the Month Ended May 31, 2025**

	Budget	Actual	Variance	FY Forecast	FY Budget	Variance
1 Operating Revenues						
2 Retail Energy Sales	\$7,208,253	\$6,531,872	(\$676,381)	\$91,427,963	\$93,123,063	(\$1,695,100)
3 Broadband Sales	225,866	211,616	(14,250)	2,691,265	2,743,773	(52,507)
4 Transmission Sales	0	2,862	2,862	25,008	0	25,008
5 Secondary Market Sales	500,003	1,293,667	793,664	15,938,314	9,704,935	6,233,379
6 Other Operating Revenue	28,517	28,331	(186)	518,113	512,700	5,413
7 Total Operating Revenues	\$7,962,639	\$8,068,348	\$105,709	\$110,600,664	\$106,084,471	4,516,193
8						
9 Operating Expenses						
10 Power Supply	5,517,067	5,951,624	434,557	82,645,430	79,745,995	2,899,436
11 System Operations & Maintenance	653,543	628,290	(25,253)	7,683,653	7,867,028	(183,374)
12 Broadband Operations & Maintenance	94,728	111,533	16,805	1,041,003	964,195	76,808
13 Customer Accounts Expense	167,299	167,353	53	2,008,738	1,993,147	15,591
14 Administrative & General Expense	609,040	532,507	(76,533)	7,072,703	7,351,087	(278,383)
15 Taxes	469,502	419,926	(49,576)	5,625,164	5,699,498	(74,334)
16 Total Operating Expenses	7,511,179	7,811,233	300,053	106,076,692	103,620,949	2,455,743
17						
18 Operating Income (Loss)	\$451,460	\$257,115	(\$194,345)	\$4,523,972	\$2,463,522	\$2,060,450
19						
20 Non Operating Revenue (Expense)						
21 Interest Income	177,772	175,736	(2,036)	2,320,690	1,830,697	489,993
22 Interest Expense	(211,374)	(214,249)	(2,875)	(2,539,313)	(2,524,936)	(14,377)
23 Federal & State Grant Revenue	332,102	100,000	(232,102)	3,442,510	3,985,240	(542,730)
24 Federal & State Grant Expense	0	0	0	0	0	0
25 Other Non Operating Revenue (Expense)	833	568	(265)	41,890	10,000	31,890
26 Total Non Operating Revenue (Expense)	299,333	62,055	(237,278)	3,265,778	3,301,001	(35,223)
27						
28 Capital Contributions	360,000	424,381	64,381	4,796,566	4,070,000	726,566
29						
30 Change in Net Position	\$1,110,793	\$743,551	(\$367,242)	\$12,586,315	\$9,834,523	\$2,751,792
Debt Service Payment (Annual)				\$ 6,095,463	\$ 6,095,463	
Change in Net Position				12,586,315	9,834,523	
Interest Expense				2,539,313	2,524,936	
Net Revenue Available for Debt Service				\$ 15,125,628	\$ 12,359,459	
Debt Service Coverage (DSC)				2.48	2.03	

**Public Utility District No. 1 of Franklin County**  
**2025 Capital Budget by Project**  
**Percent of Year Elapsed: 42%**

Category	Project Description	Year to Date May 2025	2025 Budget	\$ Remaining in Budget	% Spent
<b>Broadband</b>					
1.25	BROADBAND SYSTEM IMPROVEMENTS & EXPANSION	\$ 146,395	\$ 382,000	\$ 235,605	38.32%
2.25	BROADBAND CUSTOMER CONNECTS	177,571	570,924	393,353	31.10%
142.25	RAILROAD AVE COLLO FACILITY	-	100,000	100,000	0.00%
198.25	WSBO CONNELL - BASIN CITY PROJECT*	1,479,006	3,985,240	2,506,234	37.11%
218.25	SR-17 RELOCATE	-	150,000	150,000	0.00%
UB24	COLO-2 REMODEL/EXPANSION	27,784	-	(27,784)	100.00%
BBPD.25	BROADBAND PROPERTY DAMAGE	-	-	-	0.00%
<b>Total for Broadband</b>		<b>1,830,756</b>	<b>5,188,164</b>	<b>3,357,408</b>	<b>35.29%</b>
<i>* AMOUNTS FUNDED BY FEDERAL GRANT PROGRAM</i>					
<b>Building</b>					
92.25	RTU 8 REPLACEMENT- CARRYOVER	-	155,000	155,000	0.00%
202.25	ASPHALT WORK AT OPERATIONS & W. CLARK ST	-	100,000	100,000	0.00%
203.25	1411 W. CLARK POWER REMODEL	-	1,900,000	1,900,000	0.00%
204.24	ADA COMPLIANCE/ SAFETY ENHANCEMENT	134,066	-	(134,066)	100.00%
219.25	EXTERIOR DOUBLE DOORS (2) W. CLARK ST	-	25,000	25,000	0.00%
232.25	SERVER ROOM/ COLO 1 HVAC	15,961	-	(15,961)	100.00%
<b>Total for Building</b>		<b>150,027</b>	<b>2,180,000</b>	<b>2,029,973</b>	<b>6.88%</b>
<b>Information Handling</b>					
220.25	CORE DISTRIBUTION SWITCHES	-	10,000	10,000	0.00%
221.25	DELL AIO REPLACEMENTS	50,791	80,000	29,209	63.49%
222.25	FIREWALL REPLACEMENTS	18,908	65,000	46,092	29.09%
<b>Total for Information Handling</b>		<b>69,699</b>	<b>155,000</b>	<b>85,301</b>	<b>44.97%</b>
<b>System Construction - New Customers</b>					
121.25	PURCHASE OF METERS	42,546	300,000	257,454	
64.25	CUSTOMER ADDS TO THE DISTRIBUTION SYSTEM	1,157,152	2,400,000	1,242,848	48.21%
65.25	PURCHASE OF TRANSFORMERS	415,807	2,000,000	1,584,193	20.79%
<b>Total for System Construction- New Customers</b>		<b>1,615,505</b>	<b>4,700,000</b>	<b>3,084,495</b>	<b>34.37%</b>
<b>System Construction - Reliability &amp; Overloads</b>					
<b>TRANSMISSION PROJECTS</b>					
207.25	COMPLETE BPA B-F #1 TAP TO RAILROAD AVE	458,800	1,088,000	629,200	42.17%
<b>SUBSTATION PROJECTS</b>					
70.25	SCADA UPGRADES- SUBSTATIONS	-	60,000	60,000	0.00%
148.25	VOLTAGE REGULATORS UPGRADES	-	400,000	400,000	0.00%
73.25	REPLACE OBSOLETE BREAKER RELAYS	-	300,000	300,000	0.00%
178.24	RAILROAD AVE SUB (REIMANN) SUBSTATION	41,281	-	(41,281)	100.00%
208.25	FOSTER WELLS/EAST OF HWY 395 - DESIGN	-	1,000,000	1,000,000	0.00%
223.25	SUBSTATION TRANSFORMERS (x4)	-	6,666,645	6,666,645	0.00%
224.25	ADD BAY 2 TO COURT ST SUB	-	600,000	600,000	0.00%
225.25	ADD BAY 2 TO TAYLOR FLATS SUB	-	600,000	600,000	0.00%
226.25	EXTEND T-LINE TO NEW FOSTER WELLS EAST SUB	-	150,000	150,000	0.00%
<b>DISTRIBUTION PROJECTS</b>					
67.25	UNDERGROUND CABLE REPLACEMENTS	231,658	600,000	368,342	38.61%
72.25	MISCELLANEOUS SYSTEM IMPROVEMENTS	363,419	1,000,000	636,581	36.34%
103.25	CONVERT OH/UG- CITY OF PASCO	396,130	100,000	(296,130)	396.13%
CHP.25	CAR HIT POLES	63,358	90,000	26,642	70.40%
<b>Total for System Construction- Reliability &amp; Overloads</b>		<b>1,554,646</b>	<b>12,654,645</b>	<b>11,099,999</b>	<b>12.29%</b>
<b>Tools</b>					
227.25	SINGLE PHASE METER PORTABLE TESTER	-	20,000	20,000	
<b>Total for Tools</b>		<b>-</b>	<b>20,000</b>	<b>20,000</b>	<b>100.00%</b>
<b>Vehicles</b>					
228.25	MECHANICS SHOP TRUCK	-	125,000	125,000	0.00%
229.25	MAINTENANCE F350	-	125,000	125,000	0.00%
230.25	TRANSFORMER SHOP F350	-	125,000	125,000	0.00%
231.25	CONVERT TRUCK 50 TO FLATBED	-	25,000	25,000	0.00%
233.25	GEARBOX FOR VEHICLE 144	8,301	-	(8,301)	100.00%
<b>Total for Vehicles</b>		<b>8,301</b>	<b>400,000</b>	<b>391,699</b>	<b>2.08%</b>
<b>Grand Total</b>		<b>\$ 5,228,934</b>	<b>\$ 25,297,809</b>	<b>\$ 20,068,875</b>	<b>20.67%</b>



# MAY 2025

## Monthly Key Performance Indicators



# EXECUTIVE SUMMARY

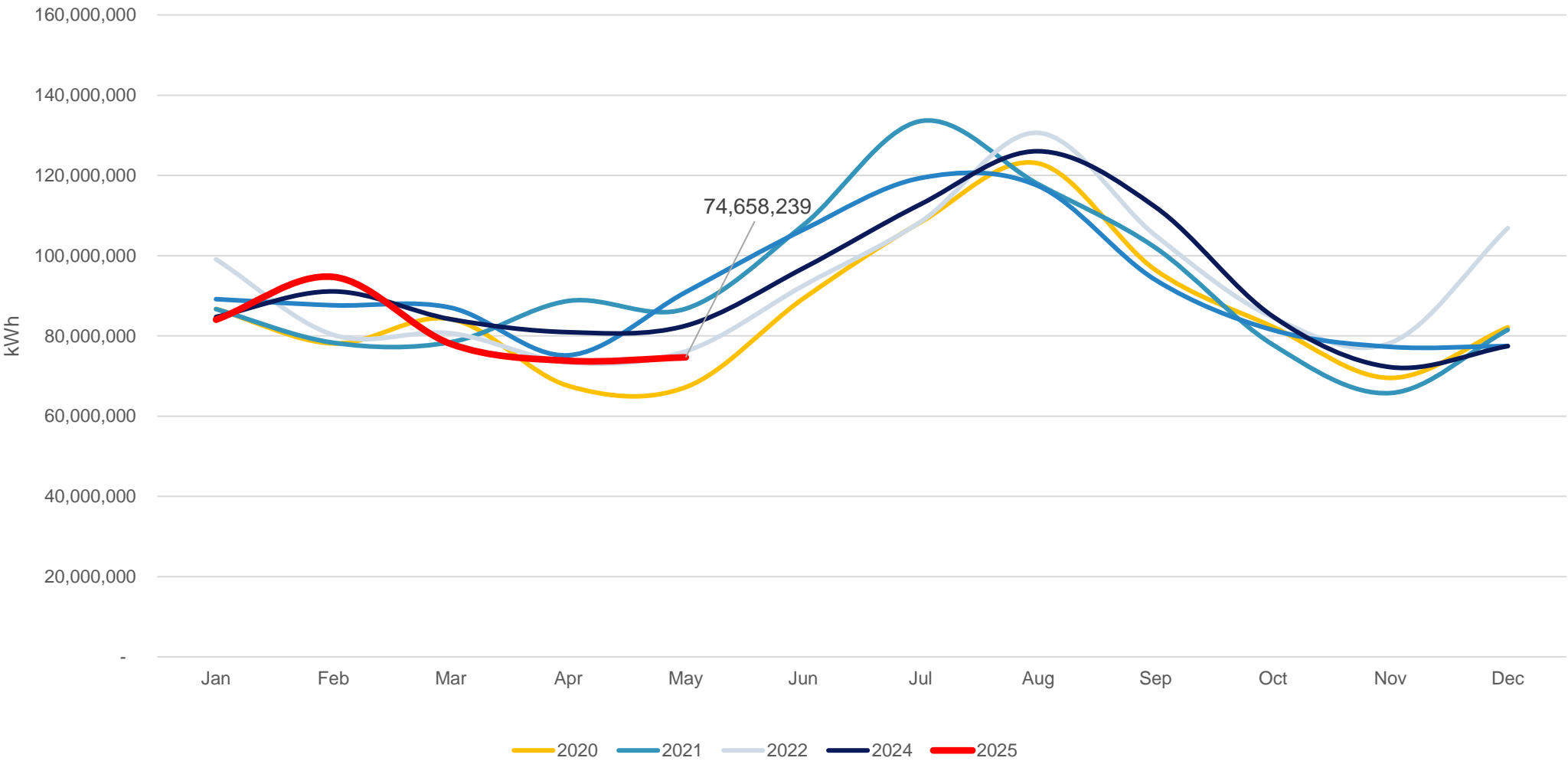
Retail Energy Sales fell below expected for May due to a drop in Commercial and Industrial loads even as a new Industrial customer began to ramp up.

Residential loads were steady and late May heat will reflect in early June billings. Light loads made the District a net seller of energy in May, driving up Secondary Market Sales and in turn lowering the District's Net Power Cost.

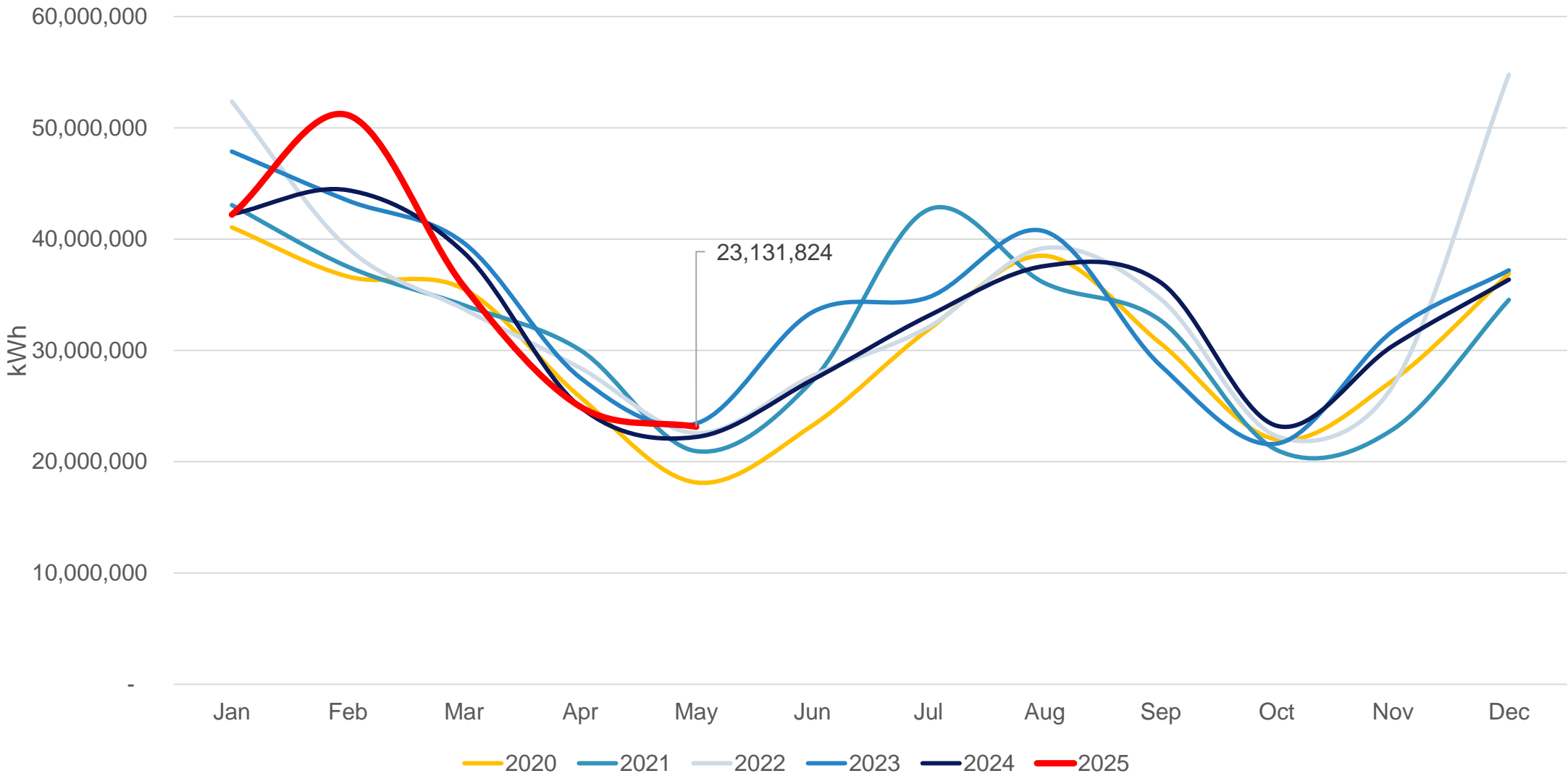
These conditions resulted in stable and reasonable market pricing driving existing hedge settlements to settle unfavorably.

The forecast for Retail Energy Sales has been updated with estimated loss in revenue resulting from the delay of large loads that were expected to come online earlier in 2025 than was projected. With this adjustment, DSC is still projected at 2.48x to end the year. Staff continues to monitor the status of new loads and will update forecasts as information becomes available.

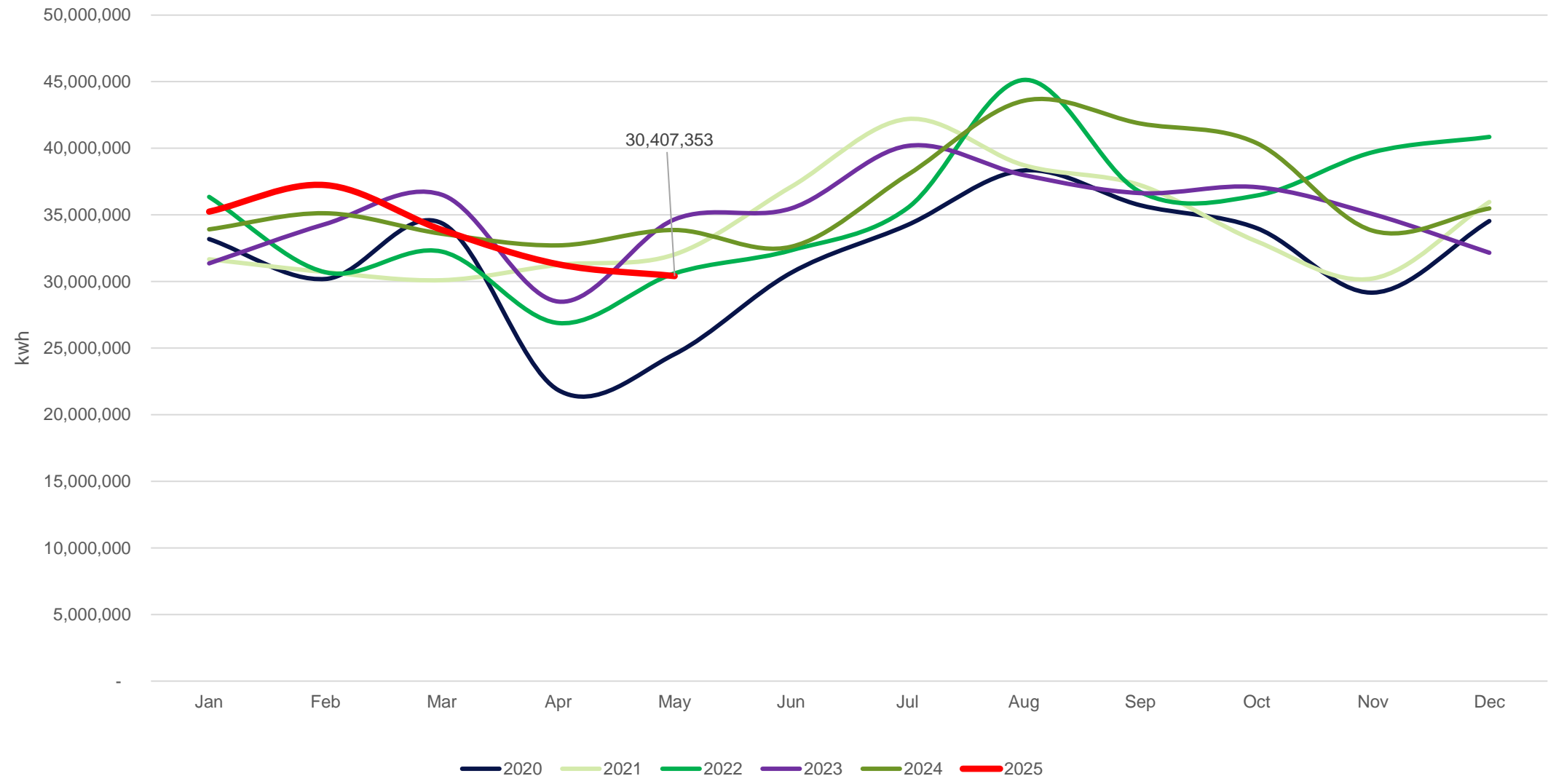
# RETAIL LOAD COMPARISON



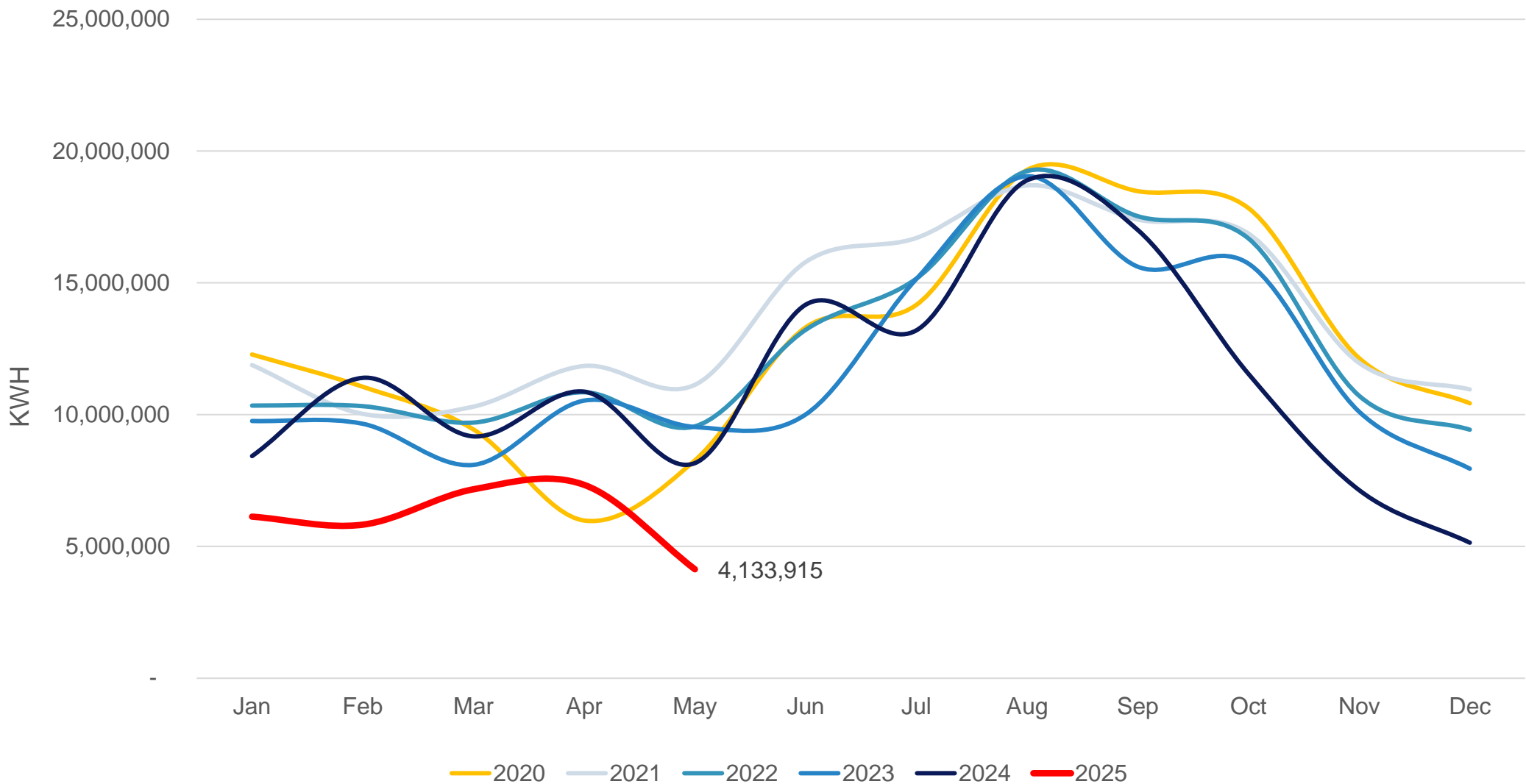
# RESIDENTIAL LOADS



# GENERAL LOADS

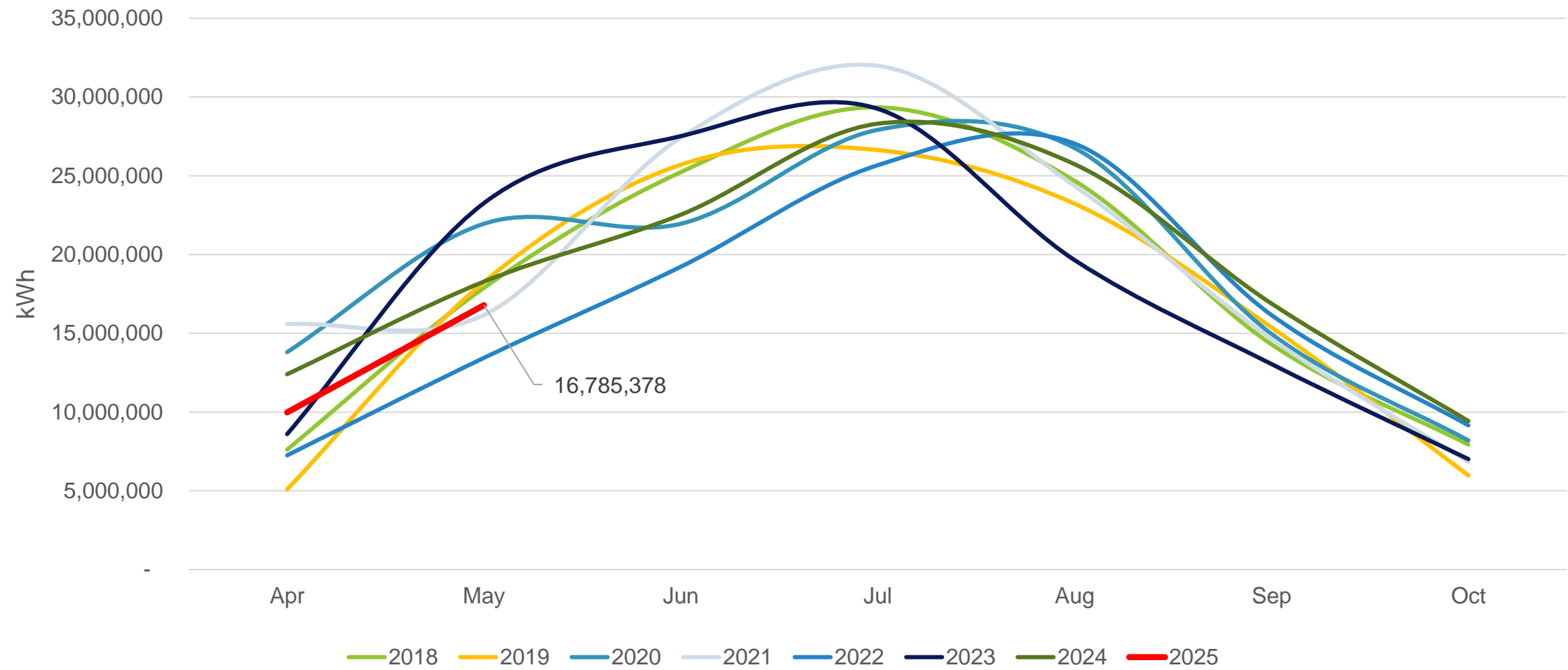


# INDUSTRIAL LOADS

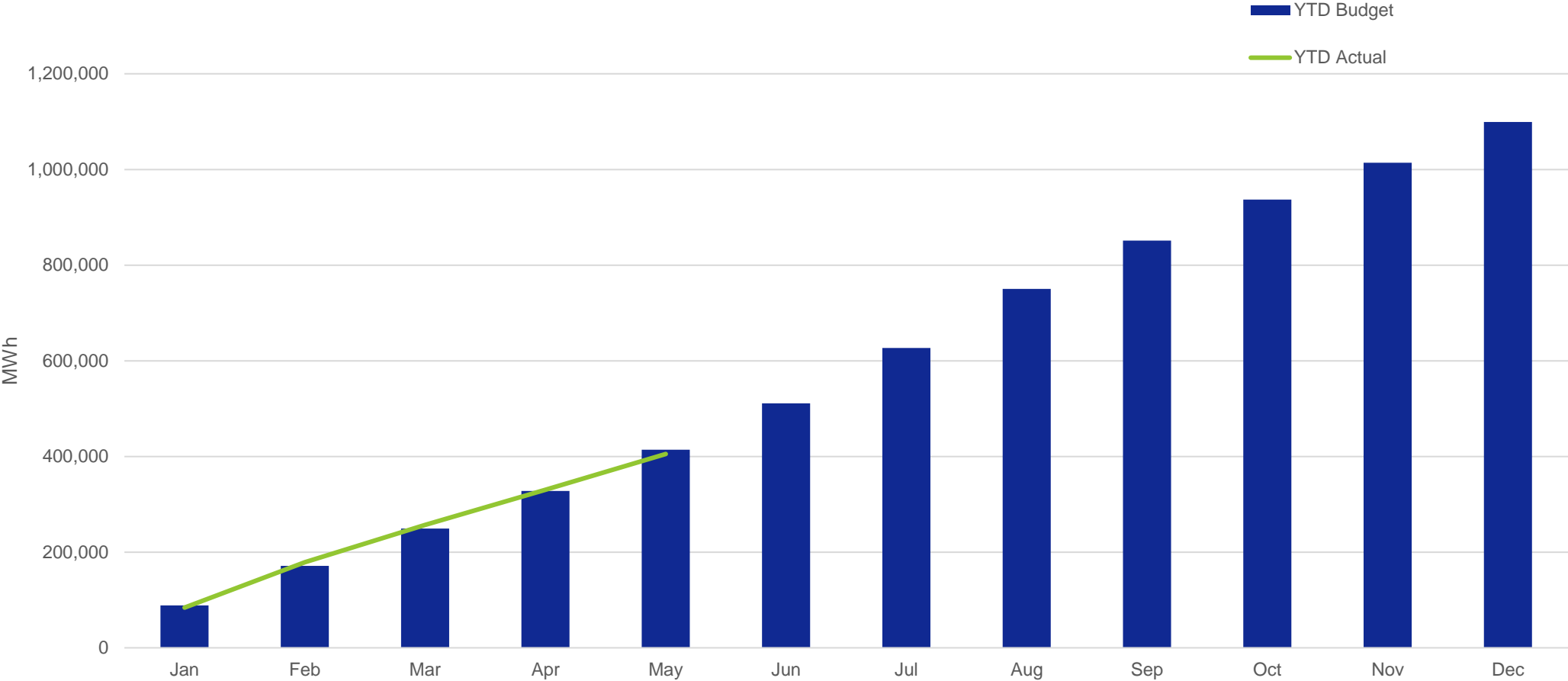


KPIs for May 2025

# IRRIGATION LOADS



# YTD LOADS: BUDGET VS. ACTUAL







# POWER



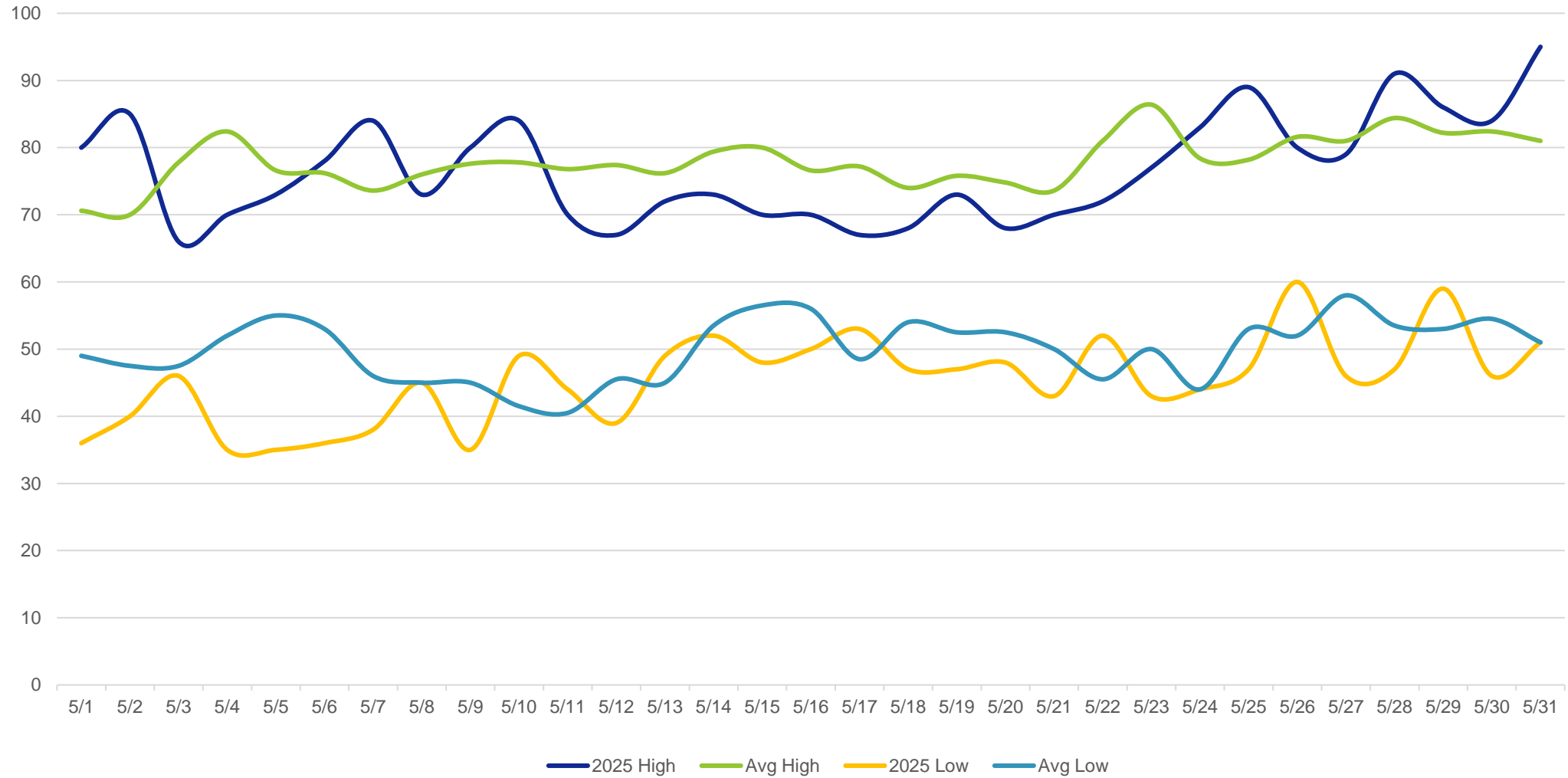


# MAY OVERVIEW

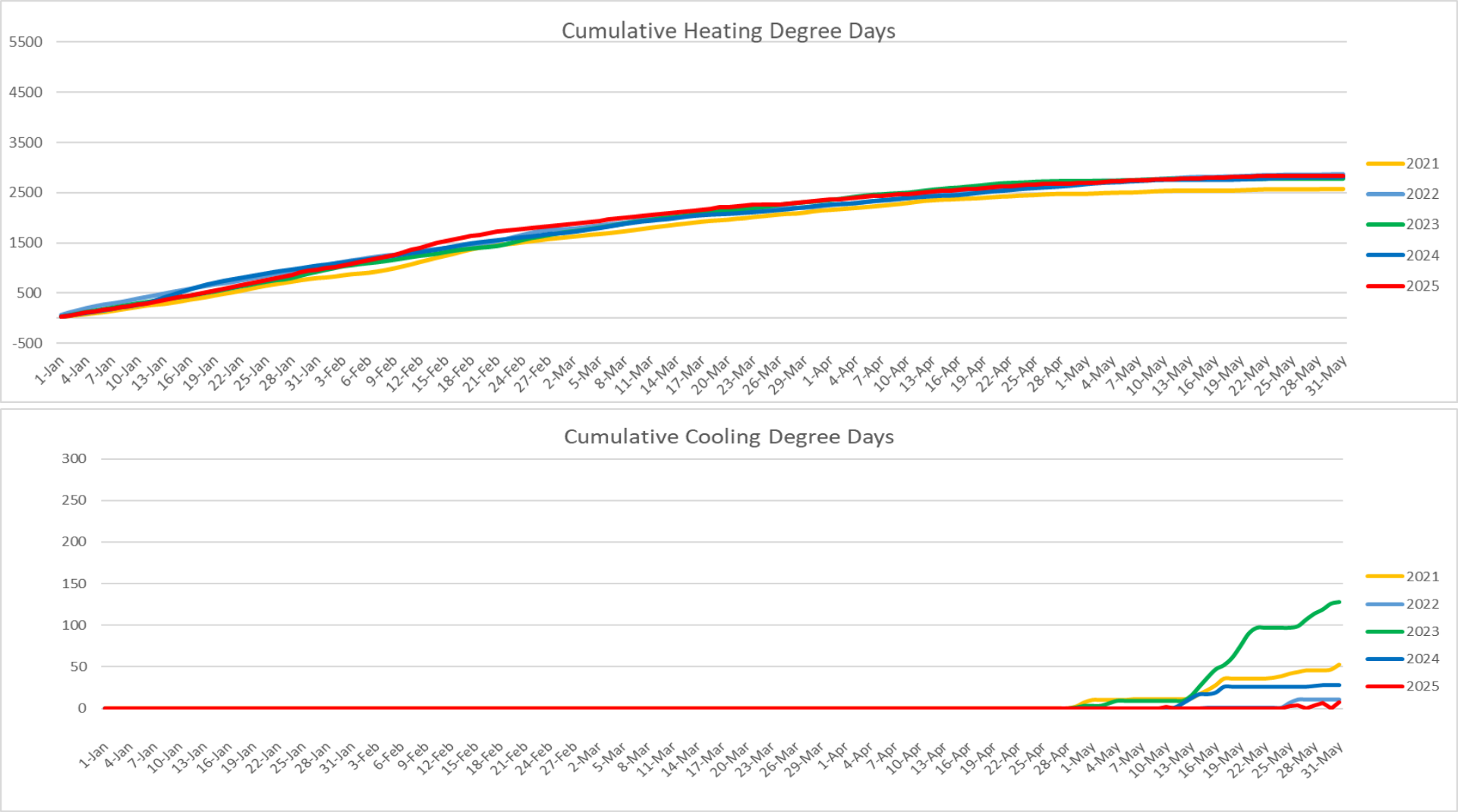
Mild to warm May temperatures resulted in low and stable Mid-C pricing, averaging \$36.90 across the month. These pushed existing hedges to settle out of the money but within budget, in addition to market purchases needed for hourly real time loads.

Hydro conditions improved in May but are expected to be below average for the remainder of the water year.

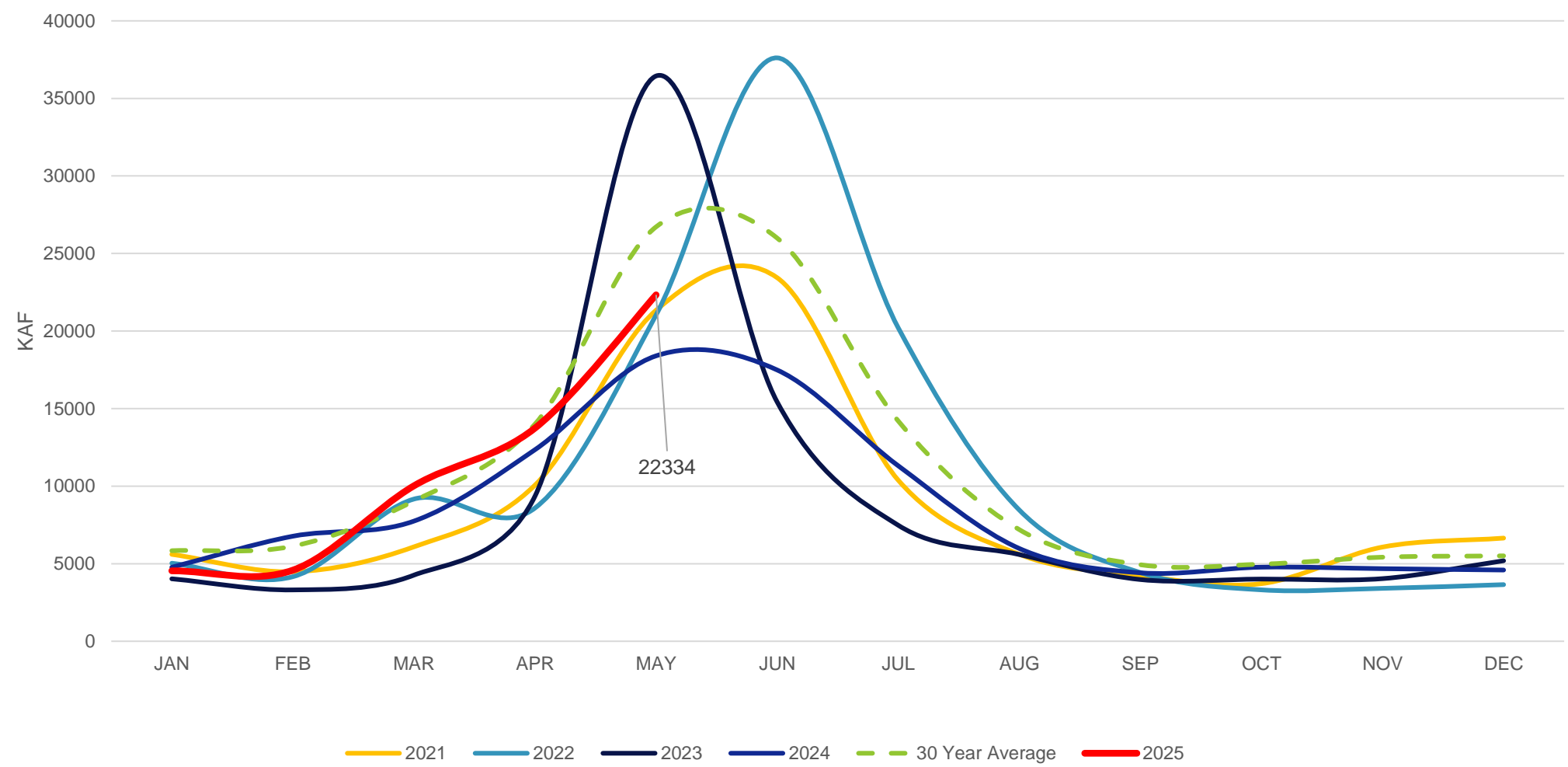
# TEMPERATURES



# CUMULATIVE WEATHER DATA

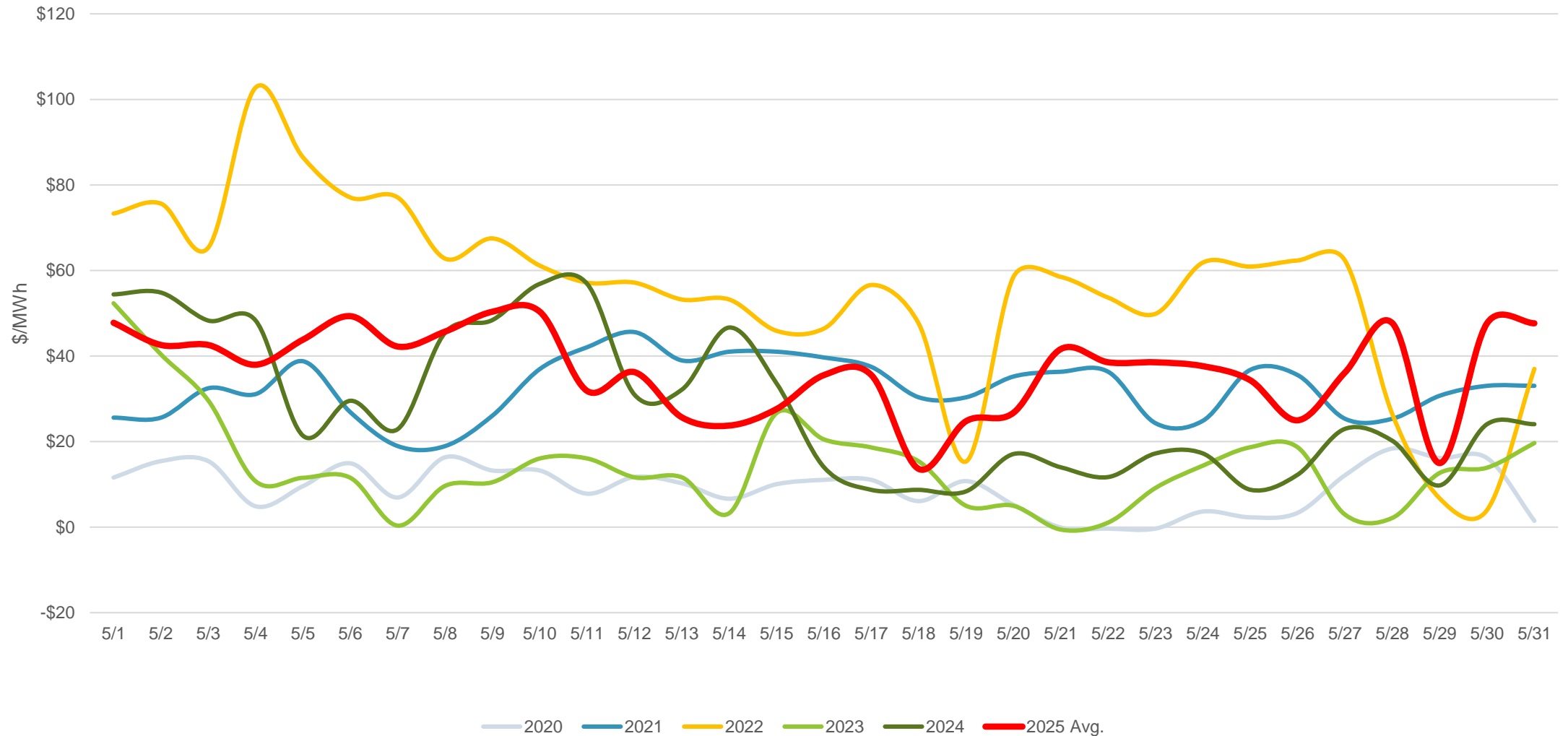


# COLUMBIA RIVER RUNOFF

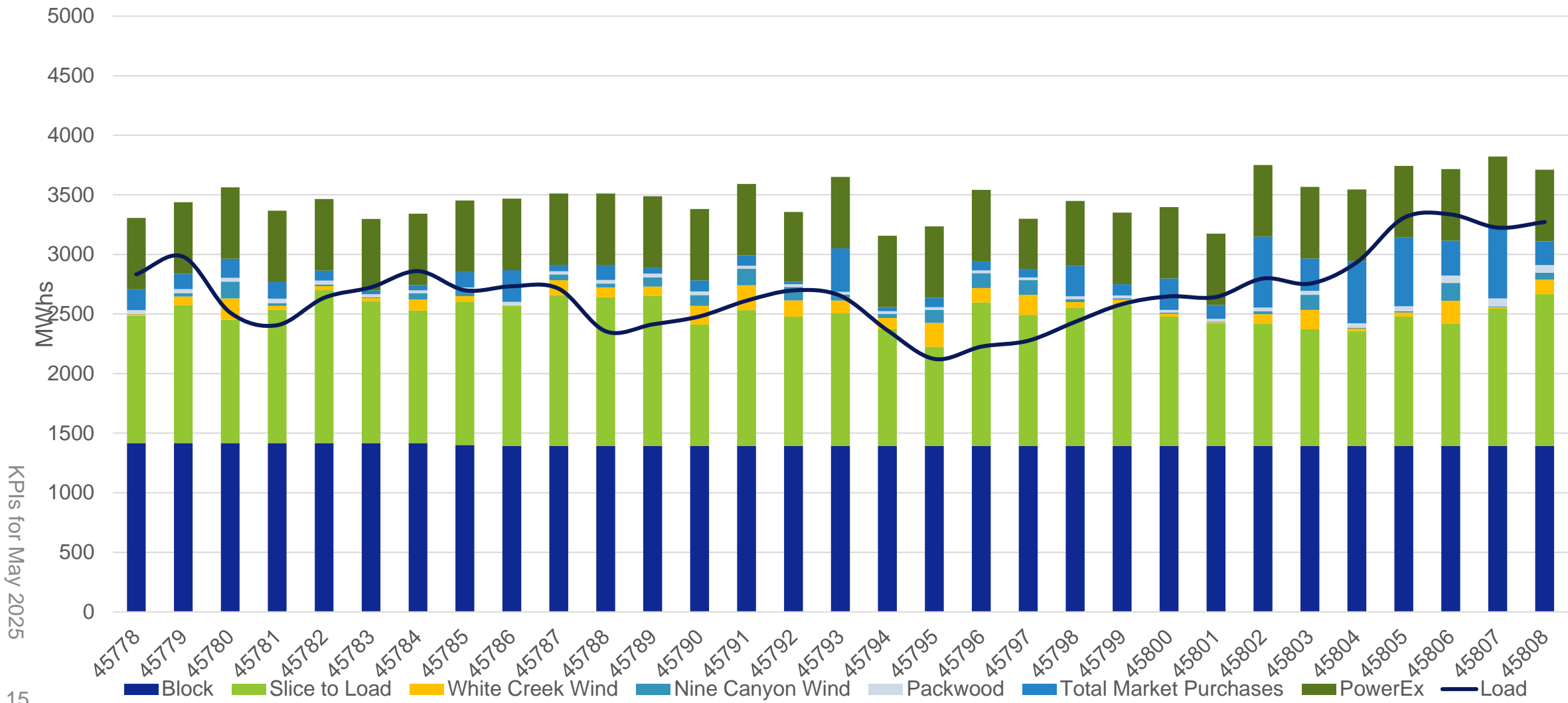


KPIs for May 2025

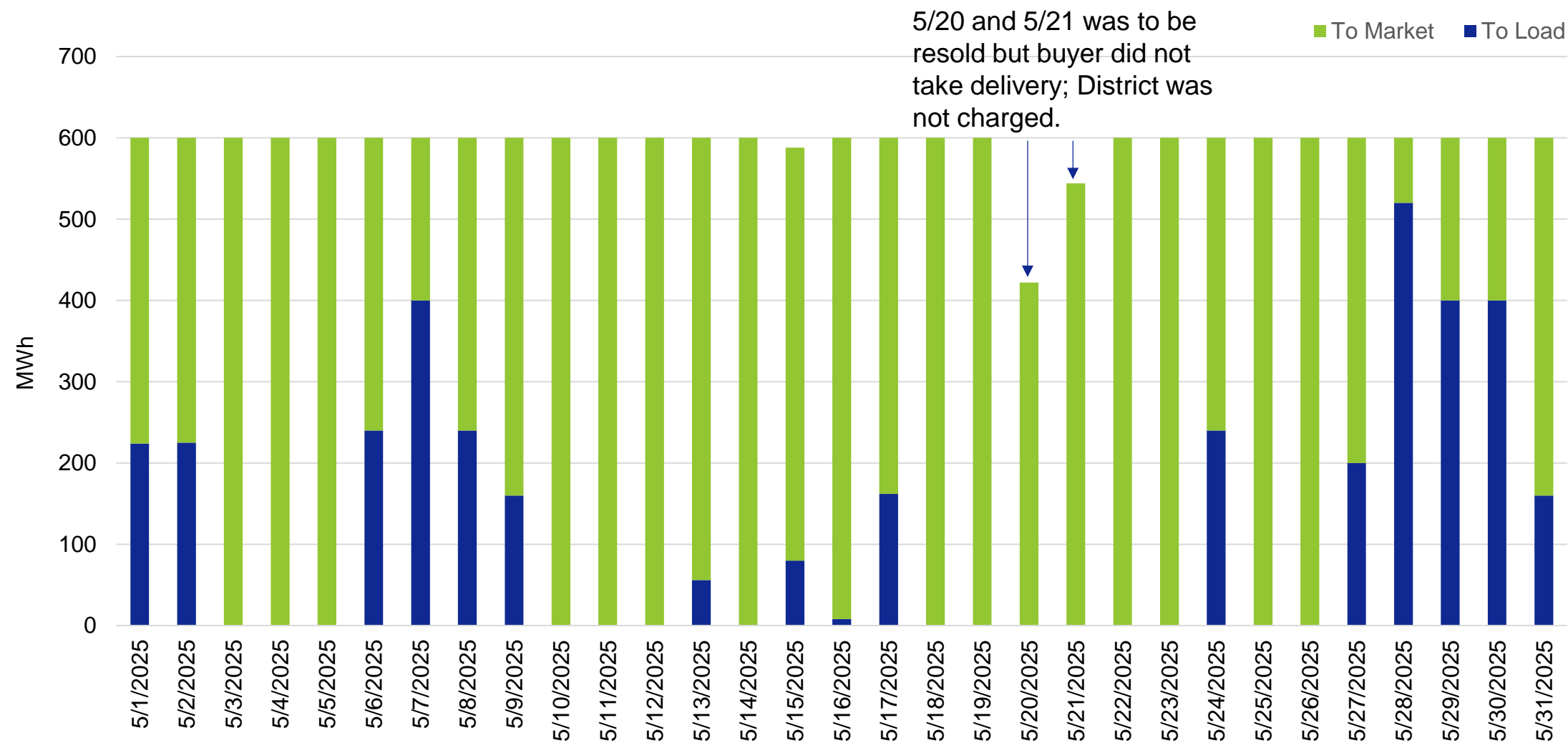
# AVERAGE DAILY PRICES (MID-COLUMBIA)



# LOAD/RESOURCE BALANCE

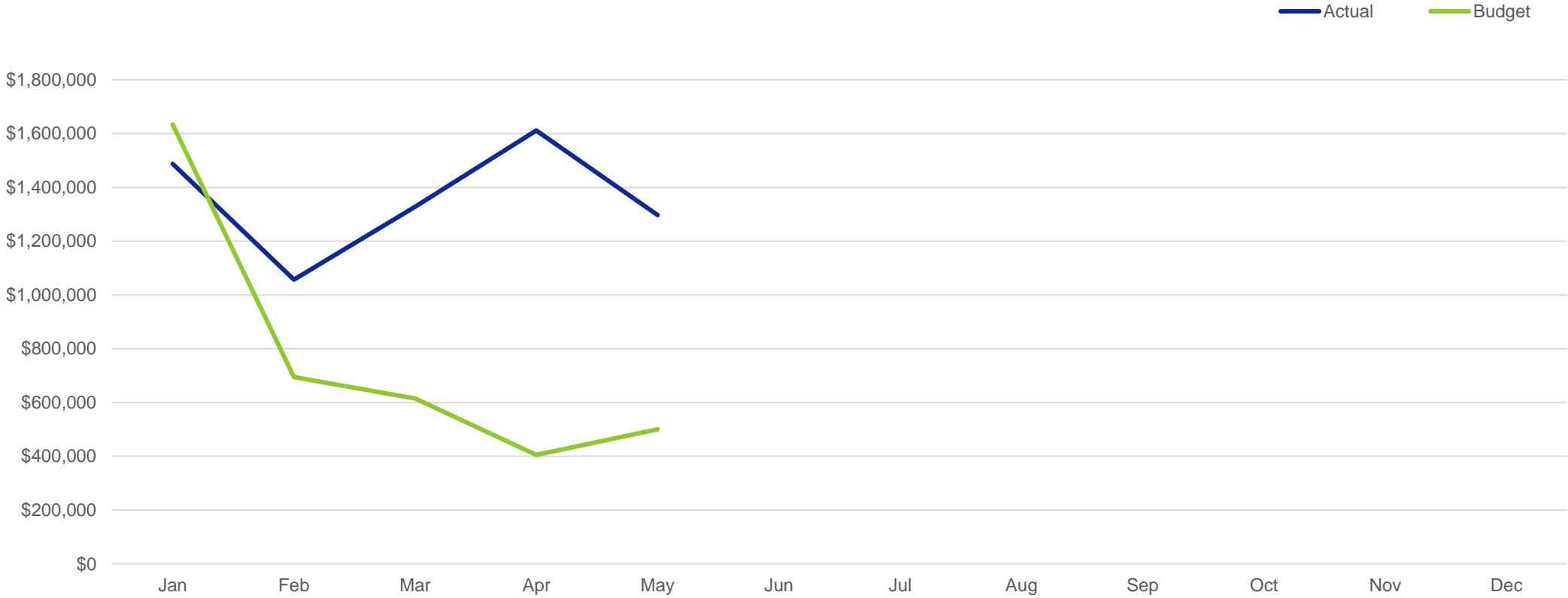


# POWEREX DELIVERIES



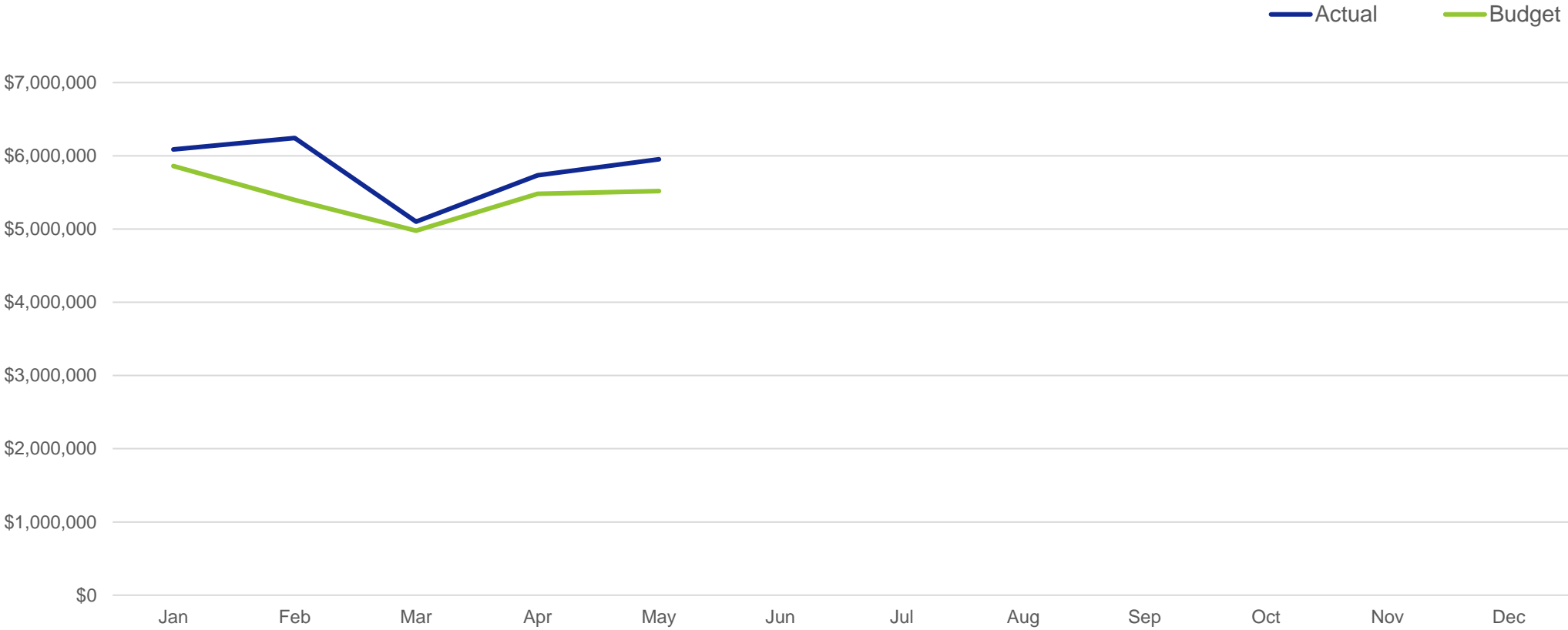
# SECONDARY MARKET SALES

*\*includes Sales for Resale, REC sales, Carbon Allowance Auction proceeds*

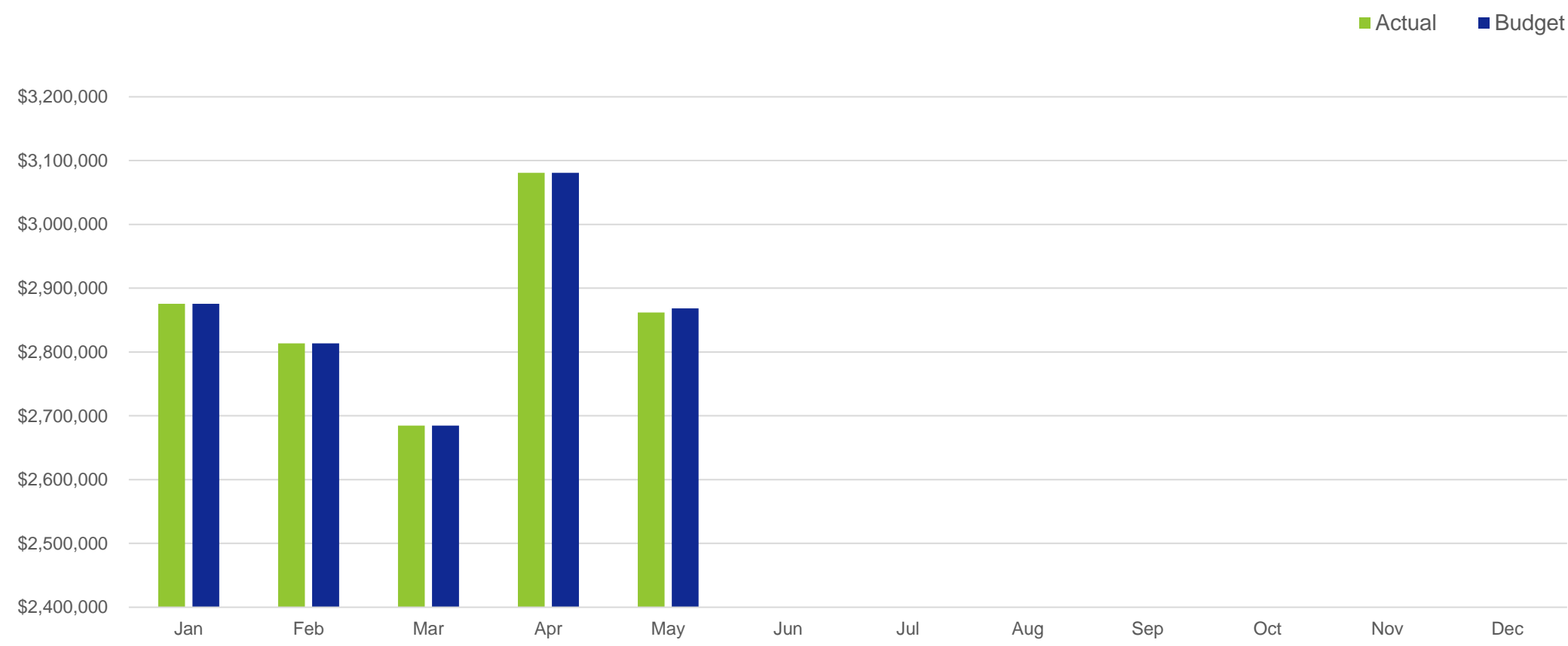




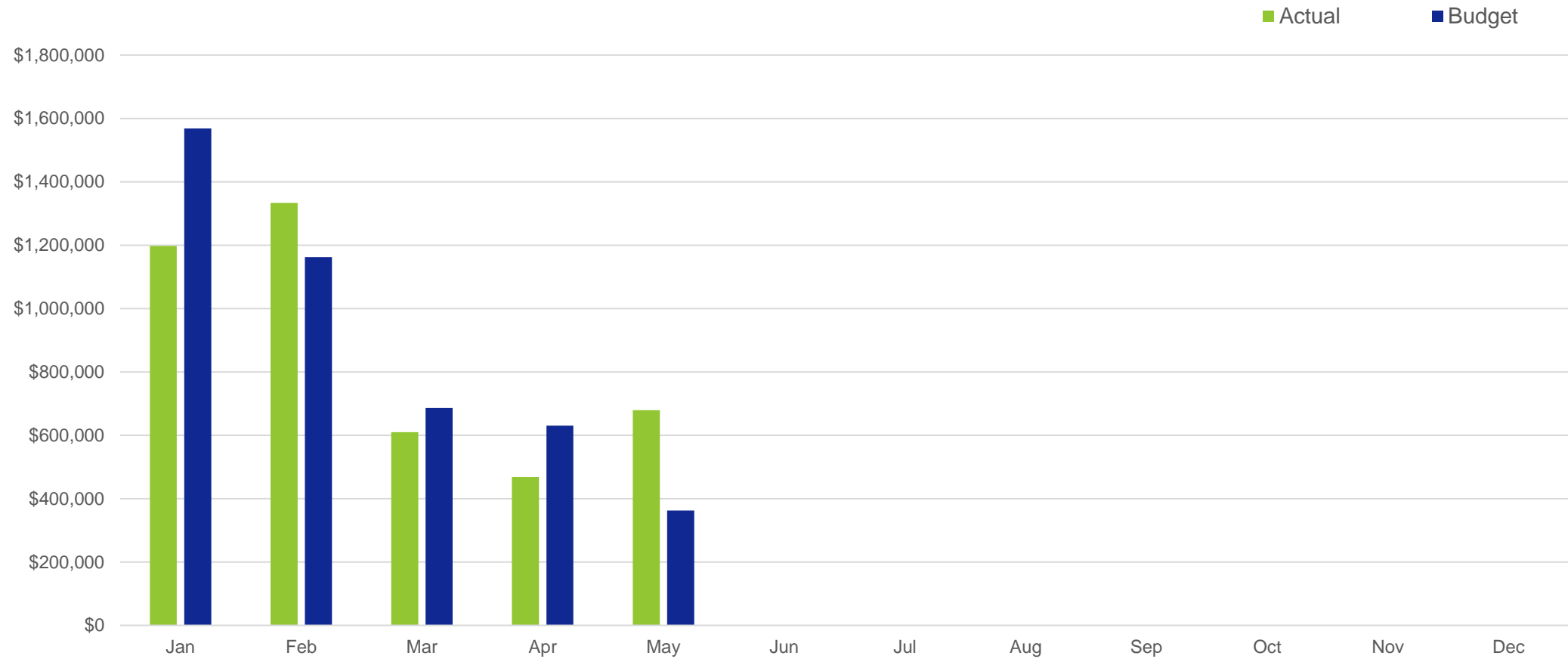
# POWER SUPPLY COSTS



# BPA POWER: BUDGET VS. ACTUAL

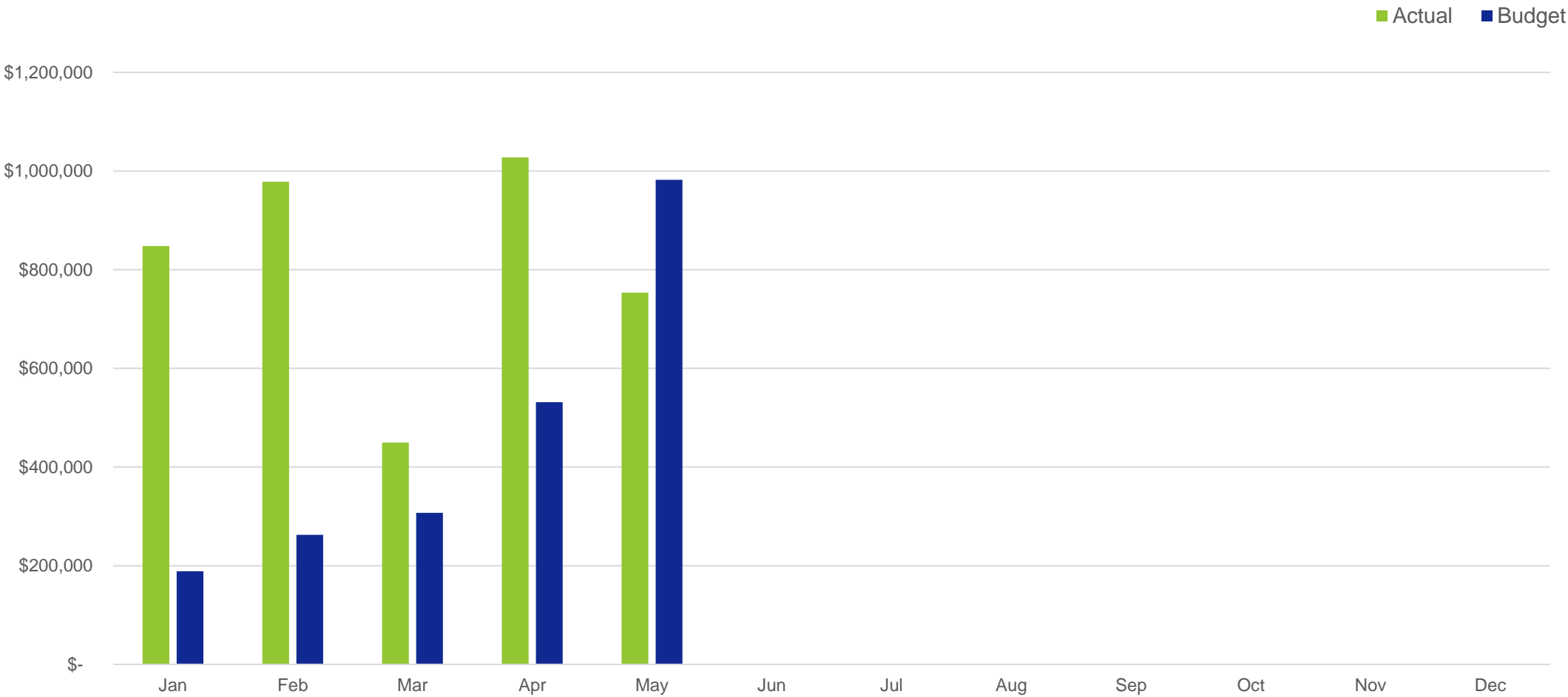


# POWEREX: BUDGET VS. ACTUAL

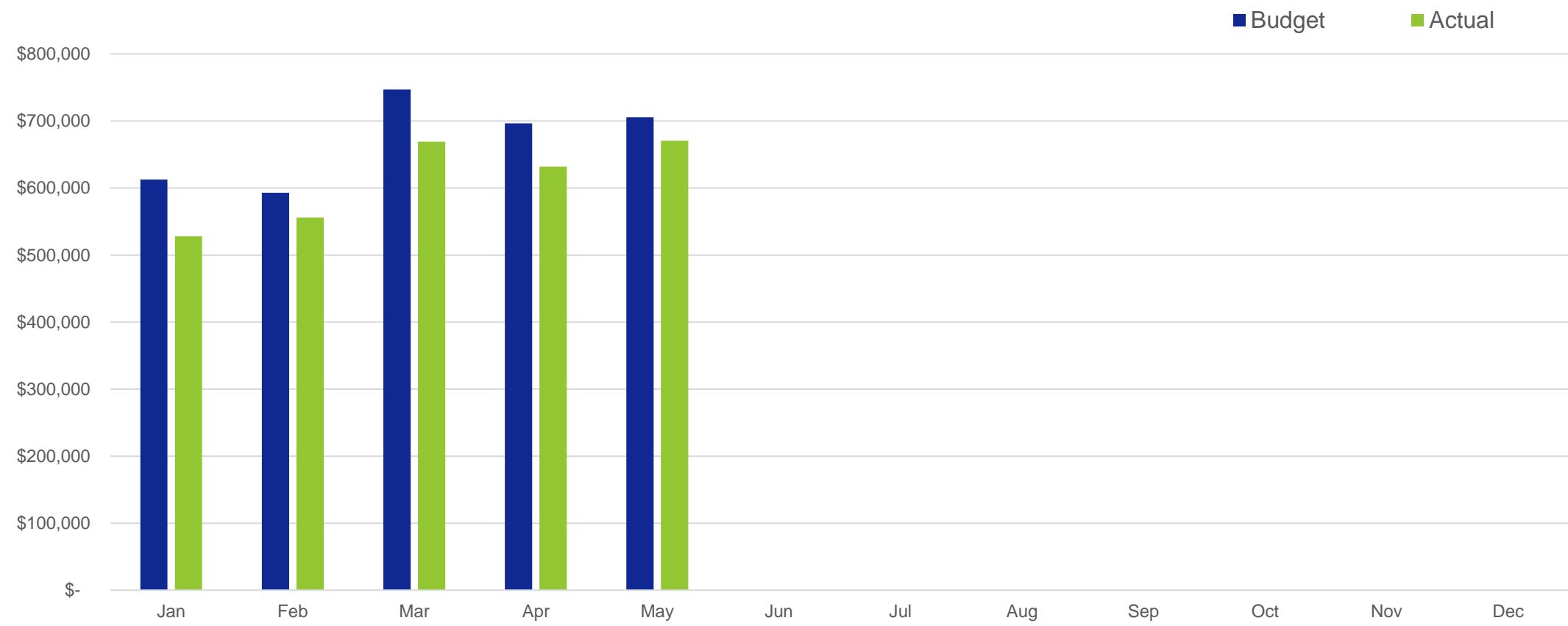


# MARKET PURCHASES: BUDGET VS. ACTUAL

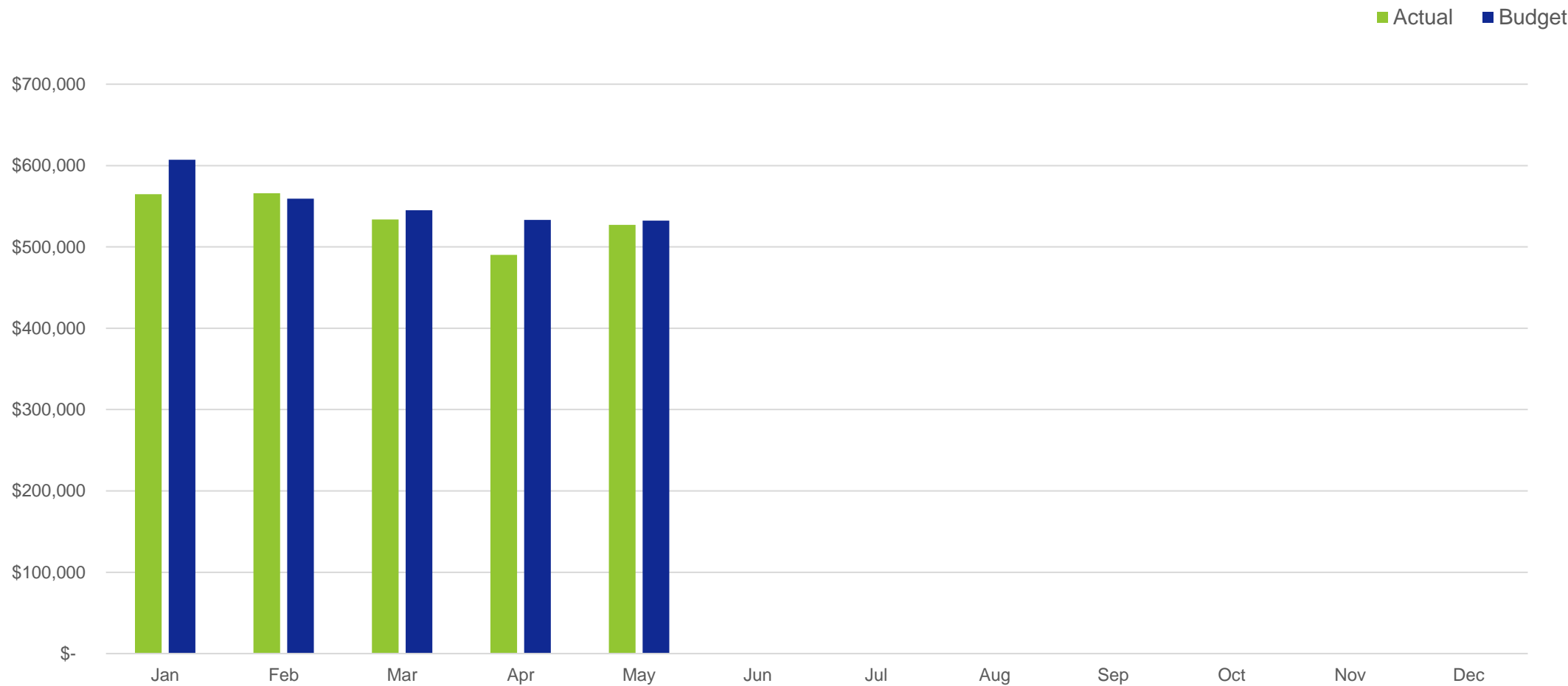
*\*Includes hedge settlements*



# OTHER RESOURCES: BUDGET VS. ACTUAL



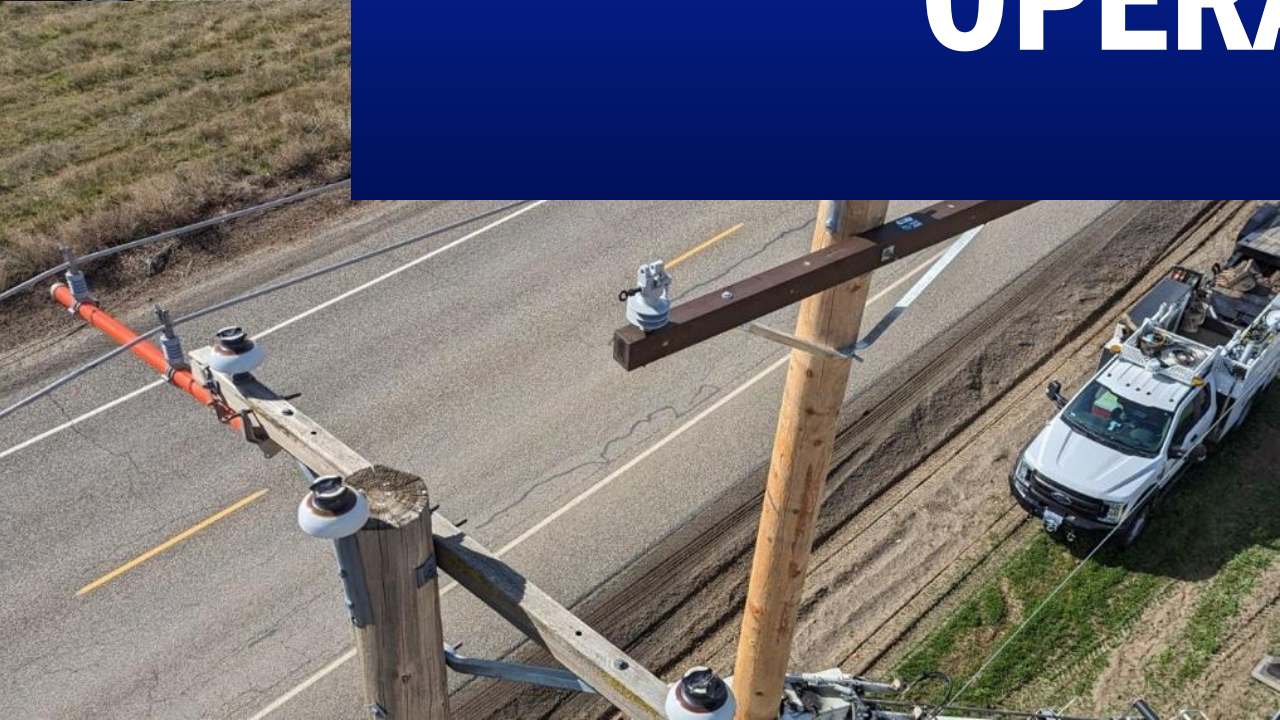
# TRANSMISSION & ANCILLARY: BUDGET VS. ACTUAL







# OPERATIONS



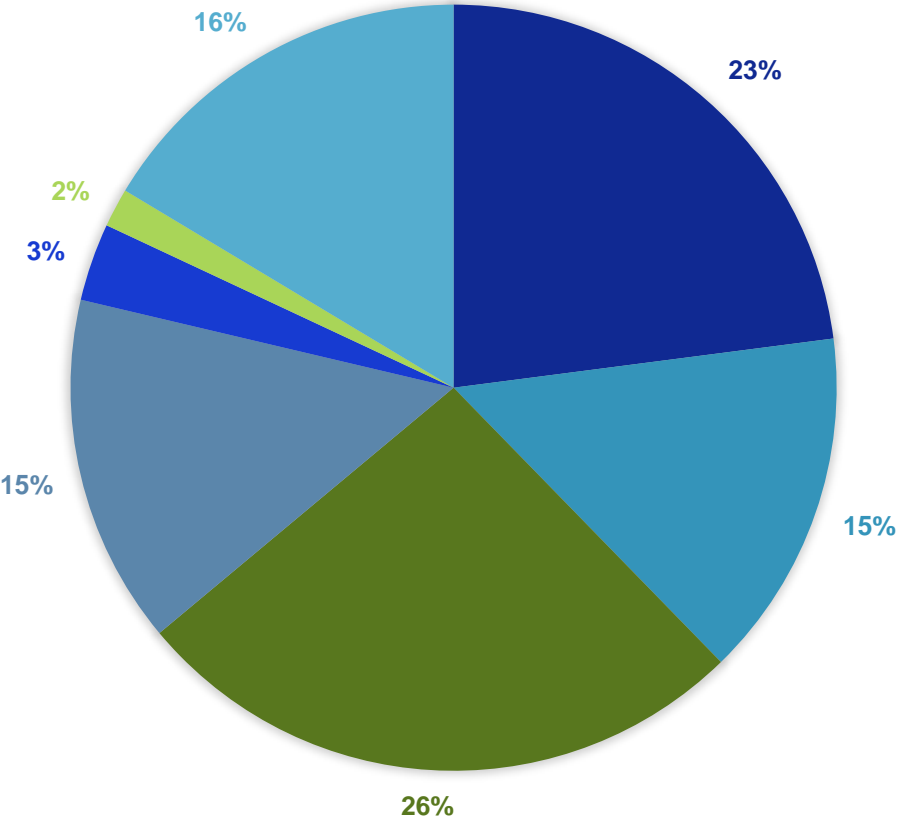
# OVERVIEW

There were 61 outages that occurred in May.  
16 of the outages were planned. The longest unplanned outage occurred out of Broadmoor Substation on May 23<sup>rd</sup> and the cause was equipment failure. It lasted 5 hours, 37 minutes and affected 1 customer.



# MAY OUTAGES

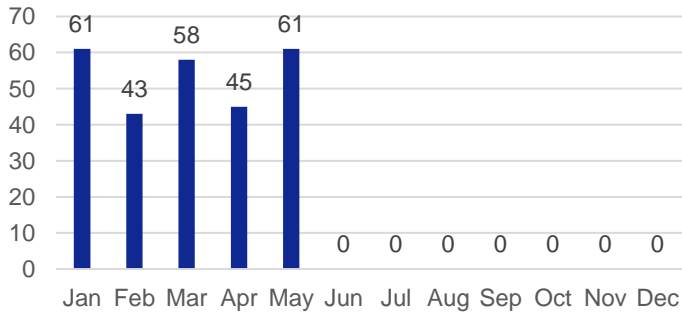
Outage Causes	
Customer Issue	14
Equipment Failure	9
Planned	16
Unknown	9
Vegetation	2
Vehicle	1
Wildlife	10



Monthly Outages

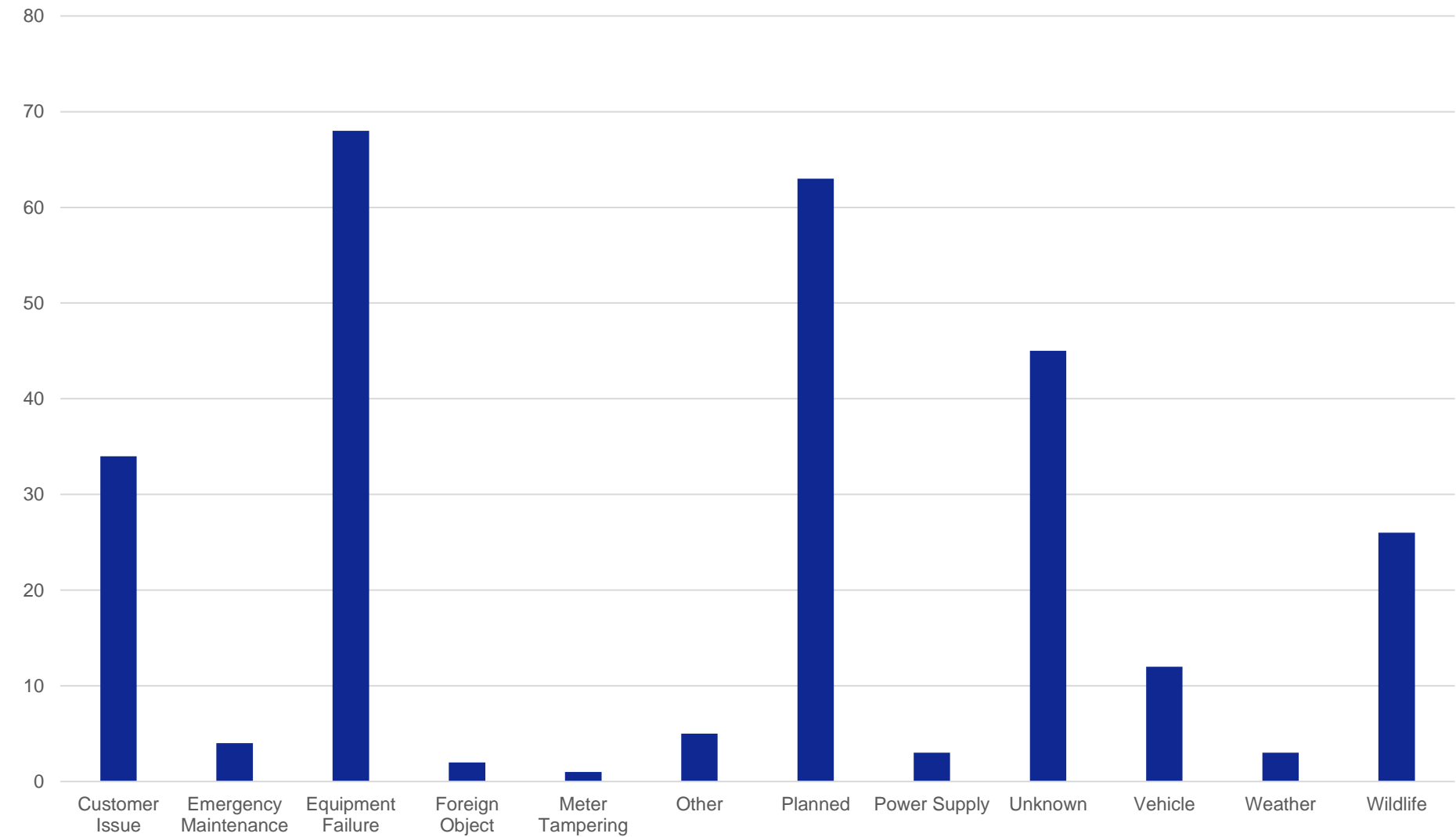


Monthly Outages

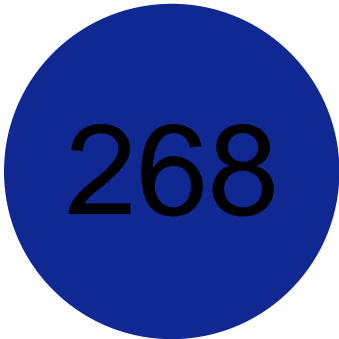


# OUTAGES YTD

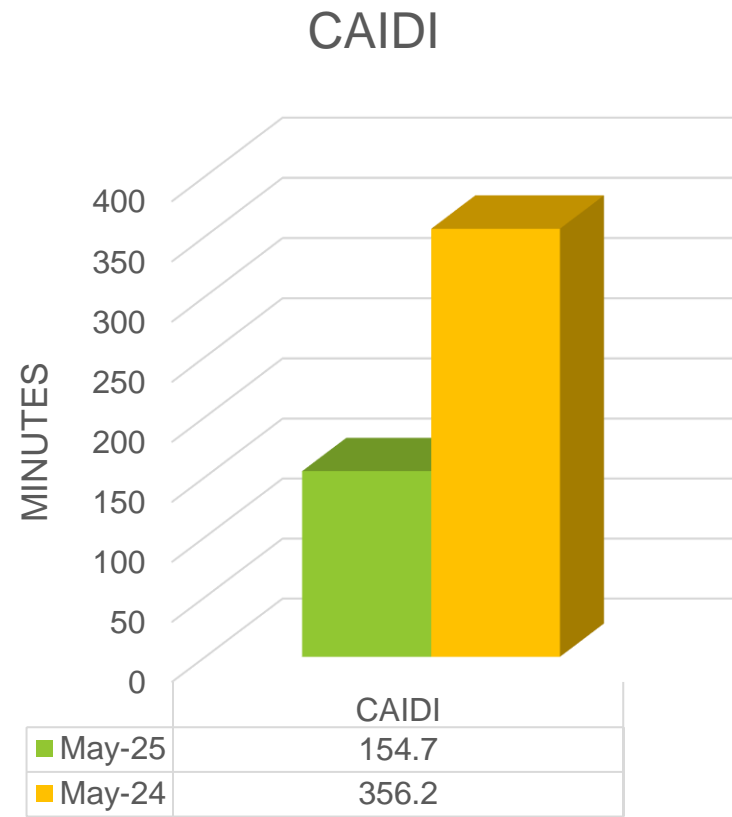
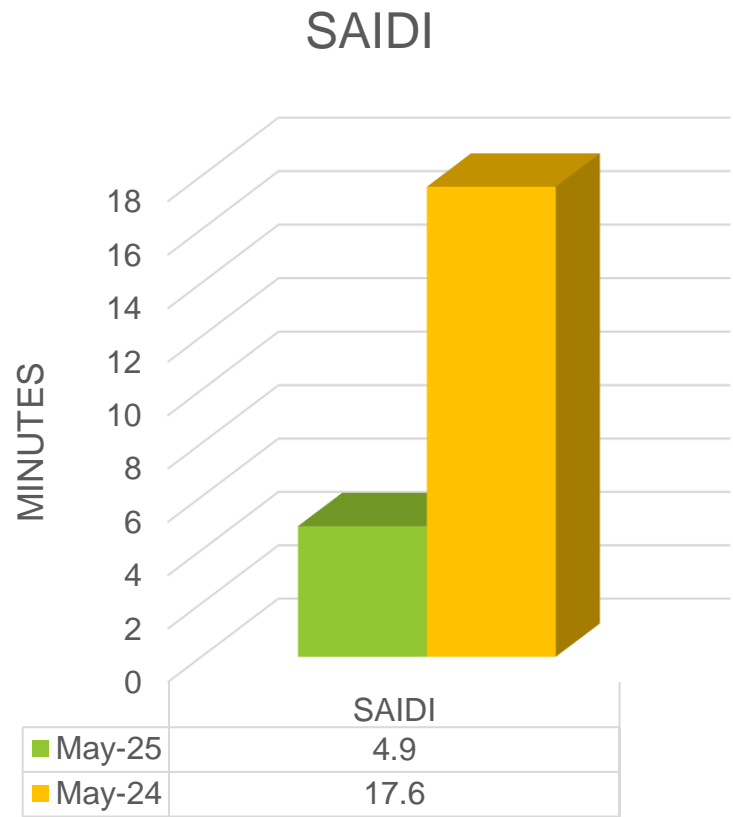
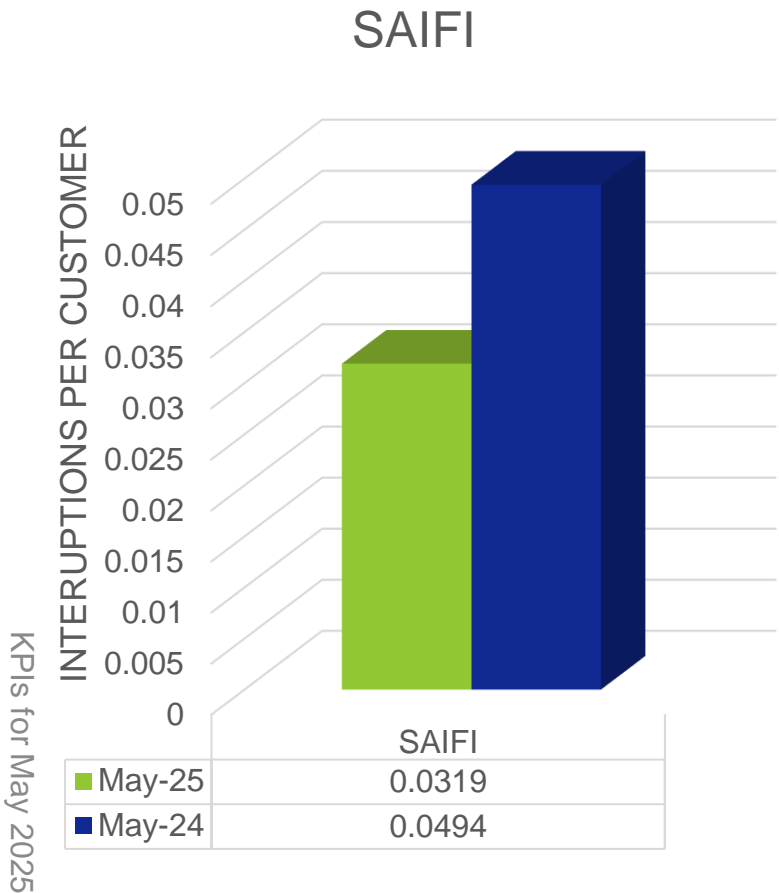
Outages YTD



YTD Total Outages



# MAY RELIABILITY INDICES



**SAIFI (System Average Interruption **Frequency** Index):**  
How often the average customer experiences an interruption

**SAIDI (System Average Interruption **Duration** Index):**  
The total time of interruption the average customer experiences

**CAIDI (**Customer** Average Interruption **Duration** Index):**  
The average time required to restore service

\*Only outages lasting longer than five minutes are included in the calculations



# ENGINEERING



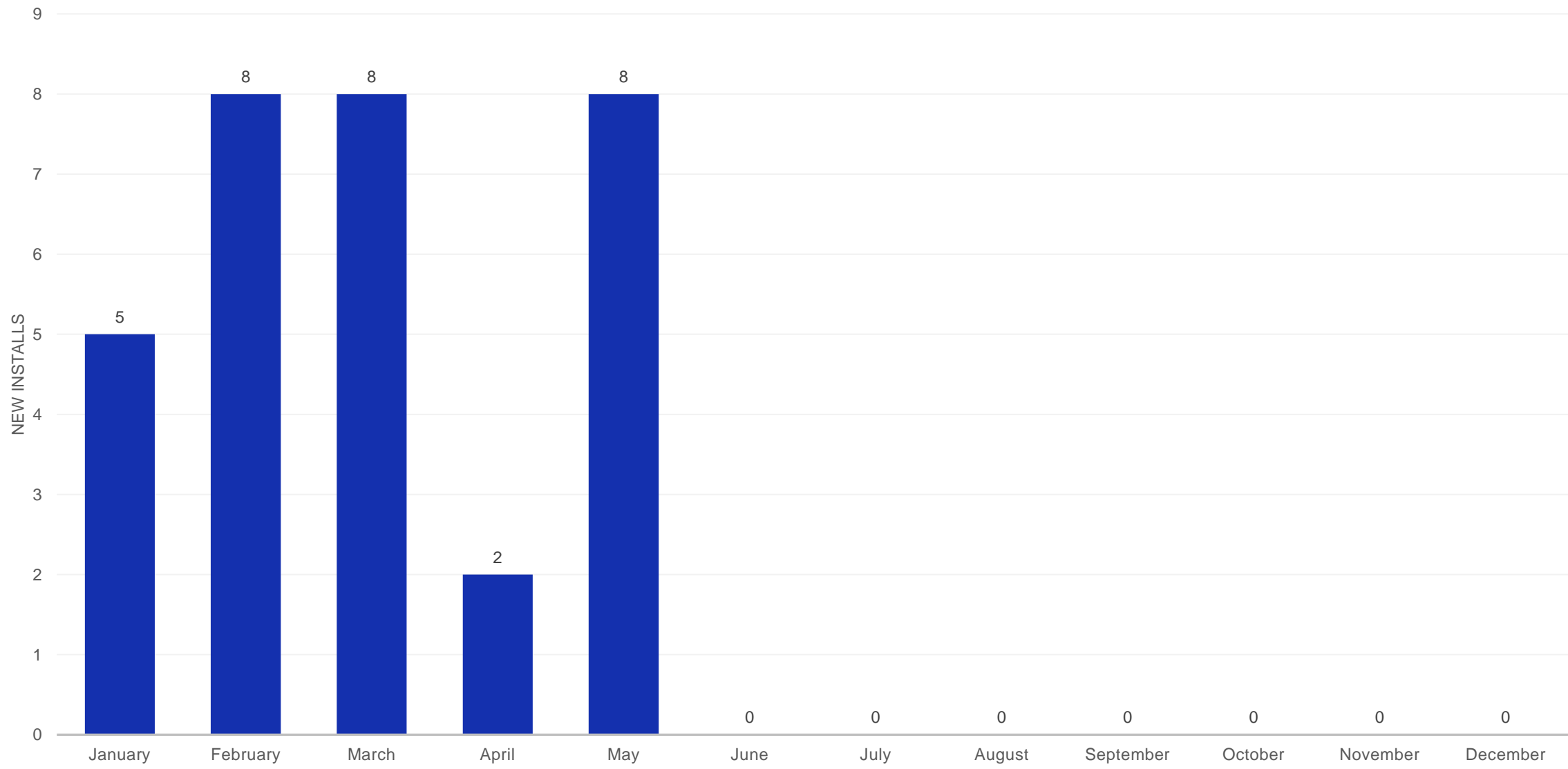
# OVERVIEW

There were 8 new net metering (solar) interconnections added to the system in May. This brings the total capacity of net meter connections on the system up to 7,062 kWac. Total active net meter connections on the system are 891 with the average system size being 7.93 kWac.

A total of 10 work orders were released to Operations in the month of May with a total material and labor cost estimate of \$97,663.98, which is an average of \$9,766.40 per job.

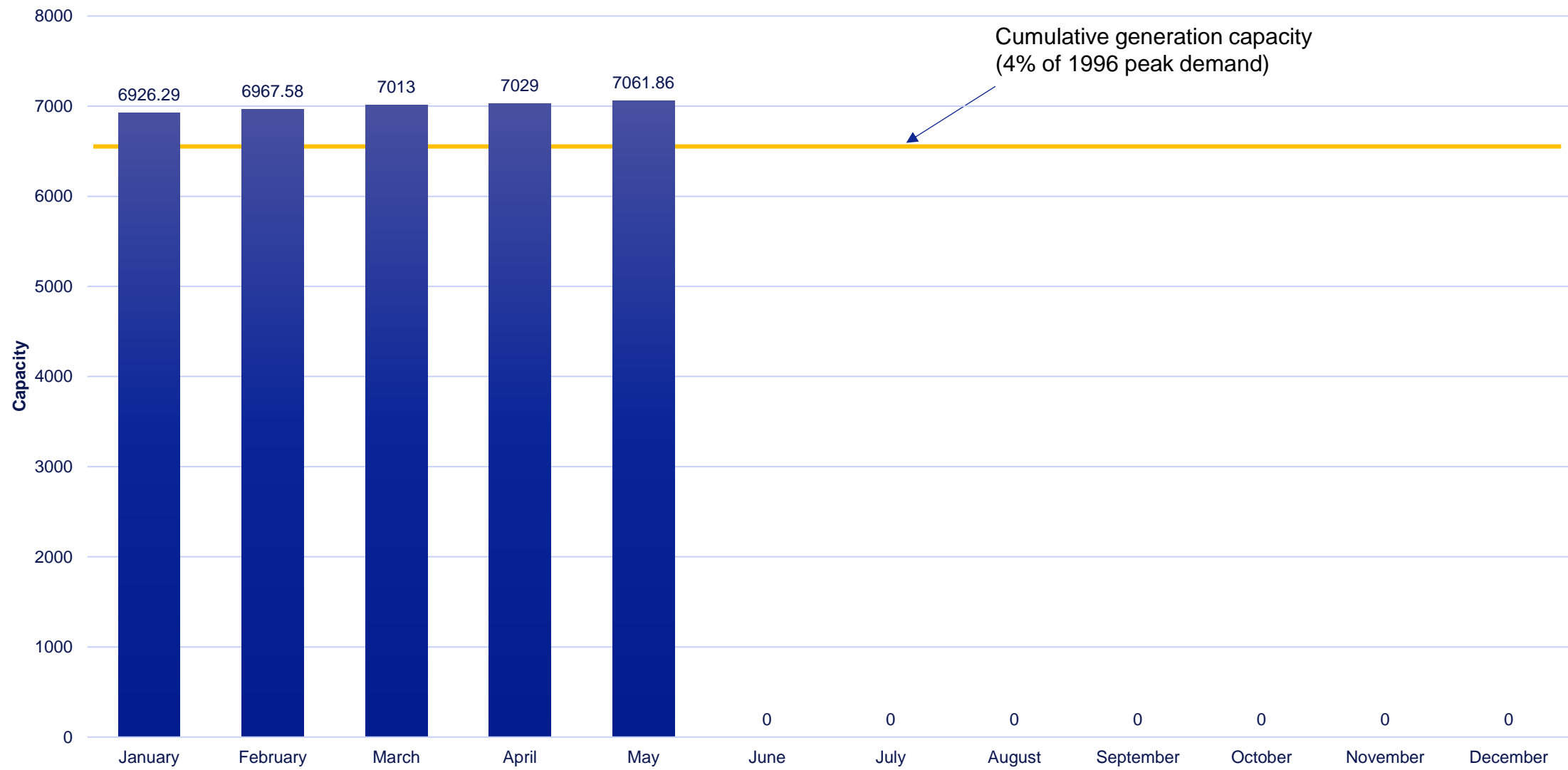
For new services during this time, there were 9 residential and 10 commercial services that came online.

# NET METERING INSTALLATIONS





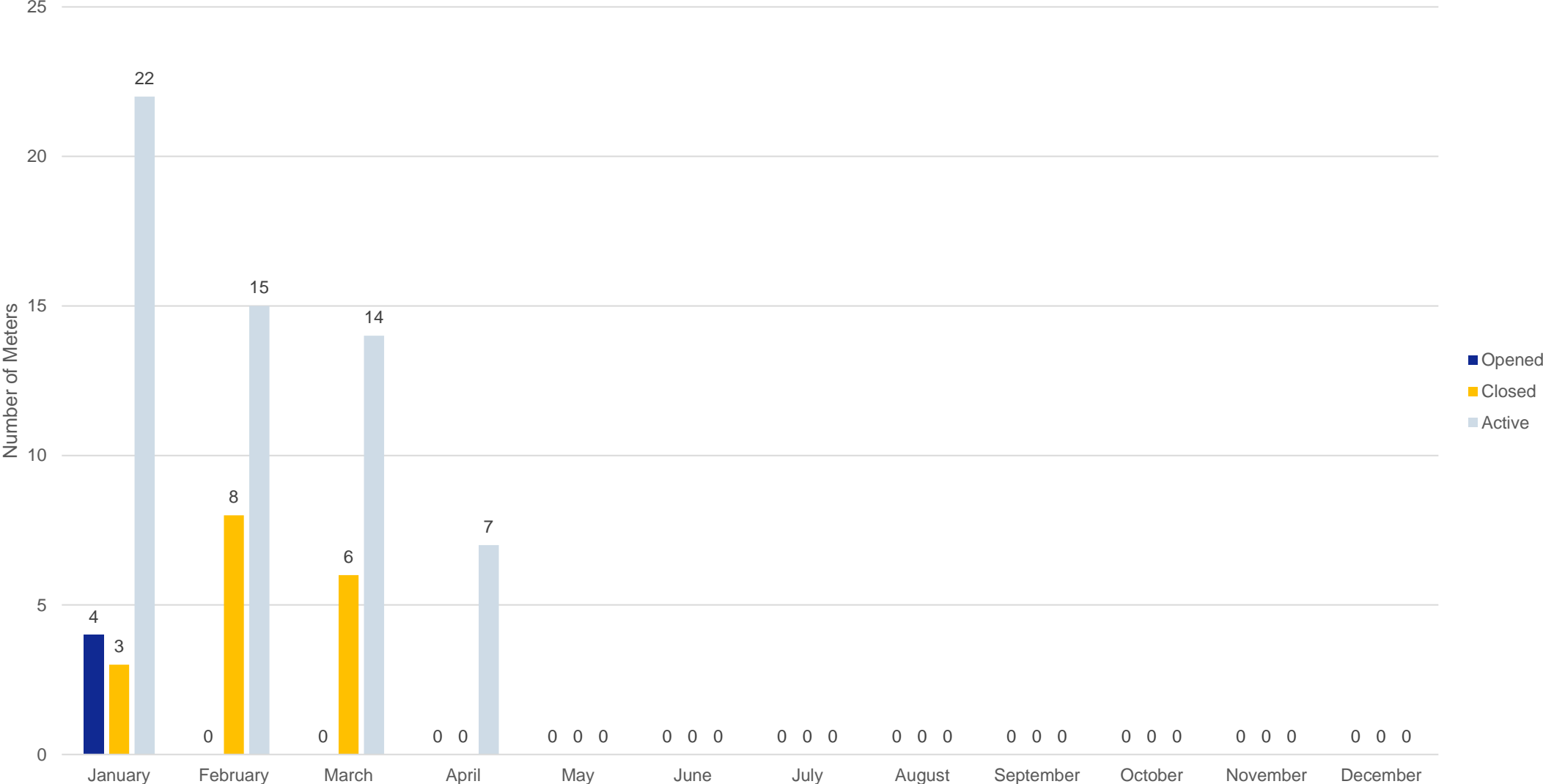
# NET METERING CAPACITY INSTALLED



# TEMPORARY SERVICE

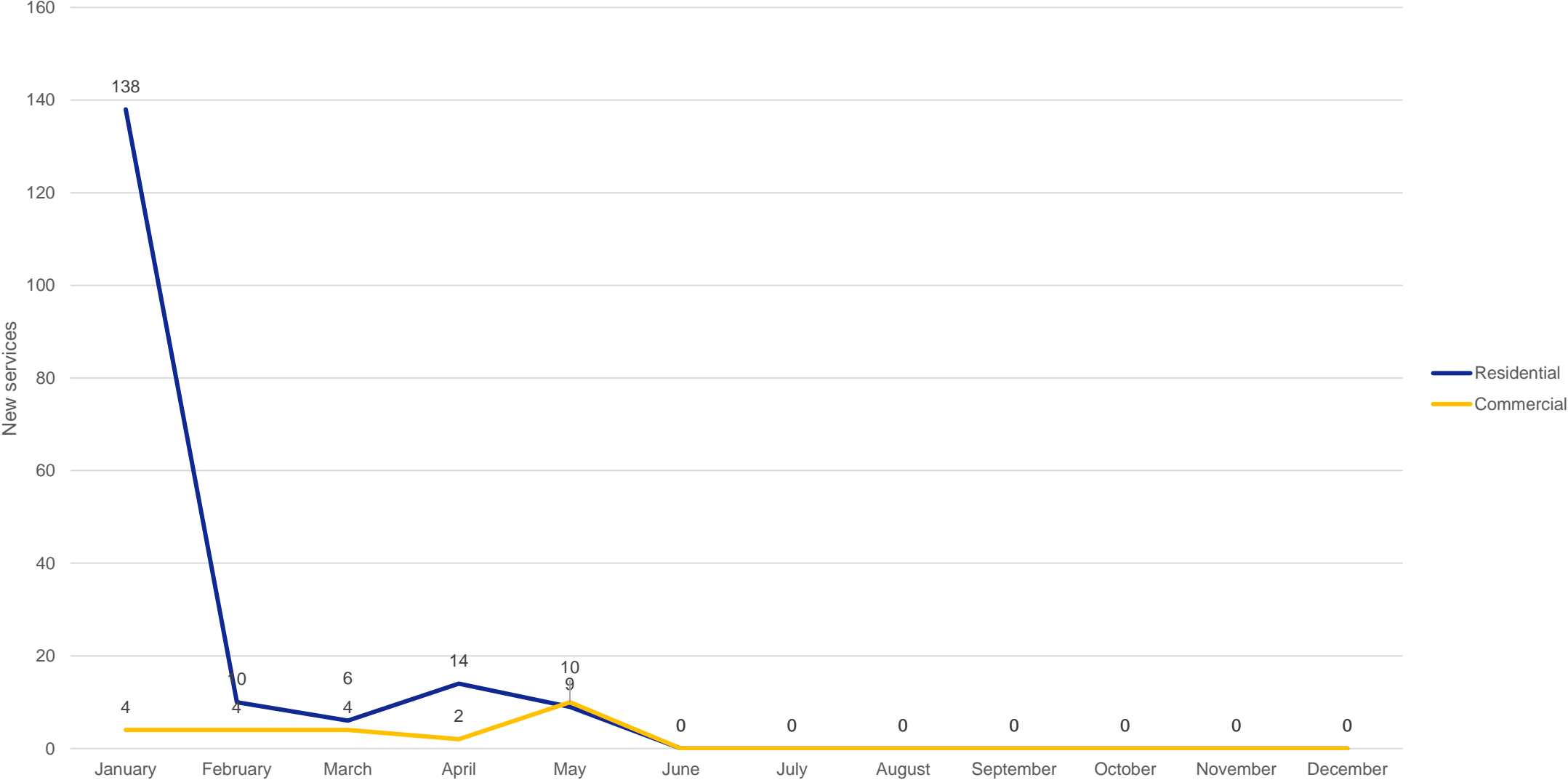
KPIs for May 2025

33





# NEW SERVICES





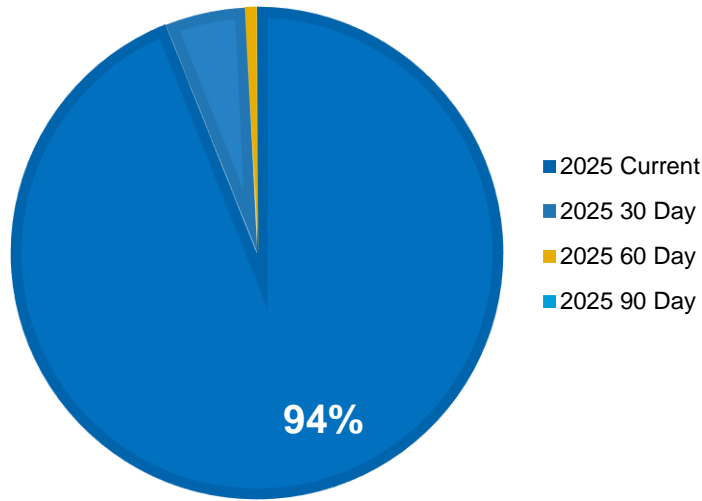
# CUSTOMER SERVICE



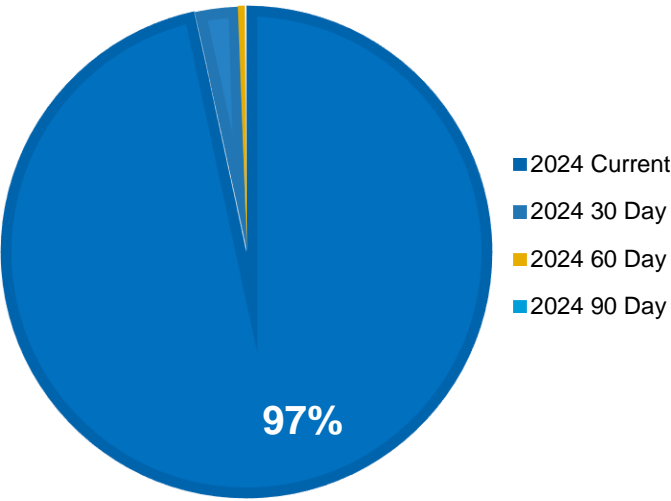
# CUSTOMER SERVICE

## AGING ACCOUNTS

MAY 2025



MAY 2024

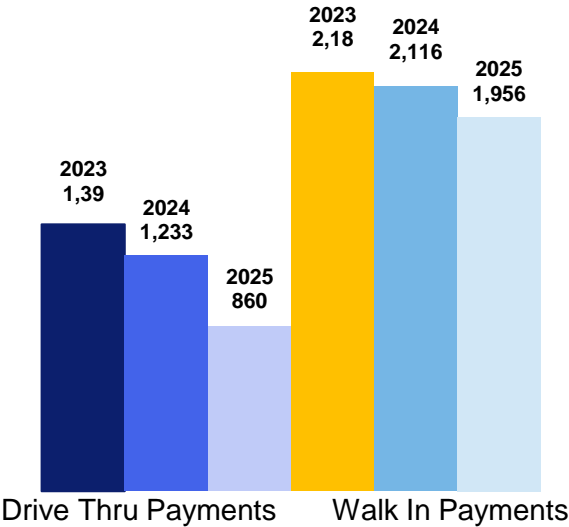


	Current	30-60	60-90	90+
2025	\$5,436,447	\$306,094	\$39,105	\$4,729
2024	\$4,819,943	\$143,169	\$19,832	\$6,590

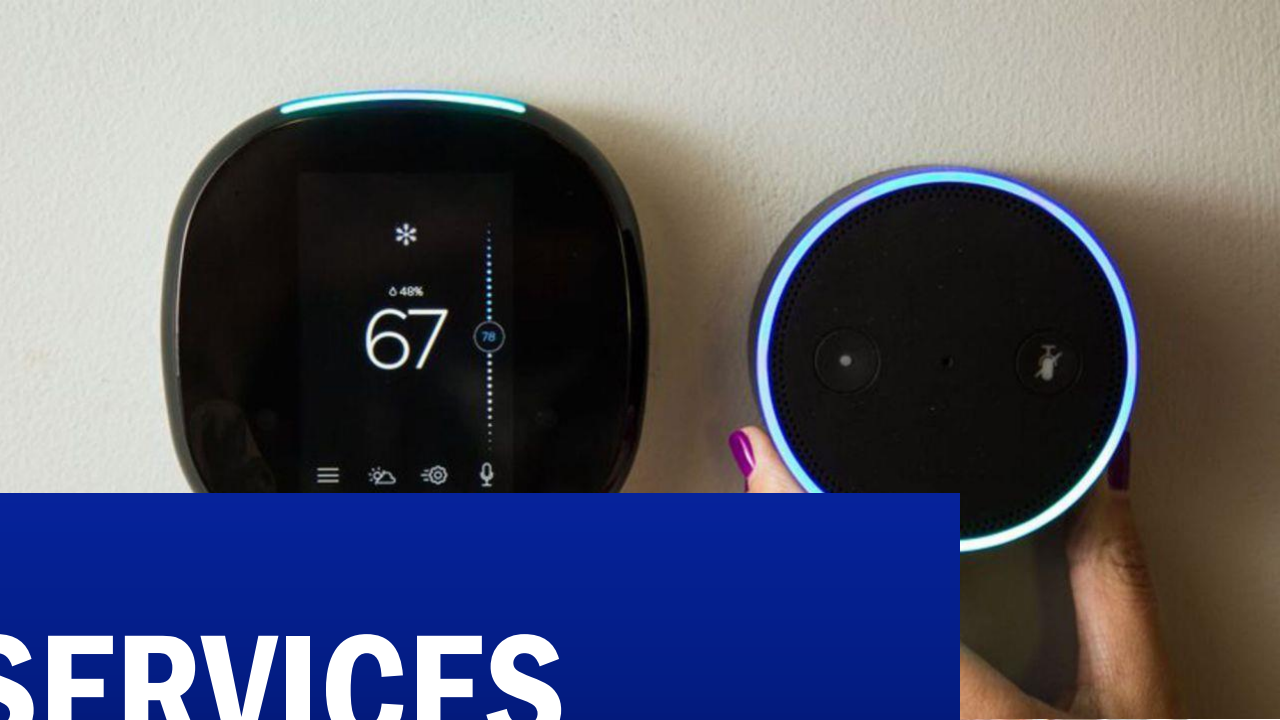
## Move in/Move Out Service Orders Processed in May 2025



## May In Person Payments







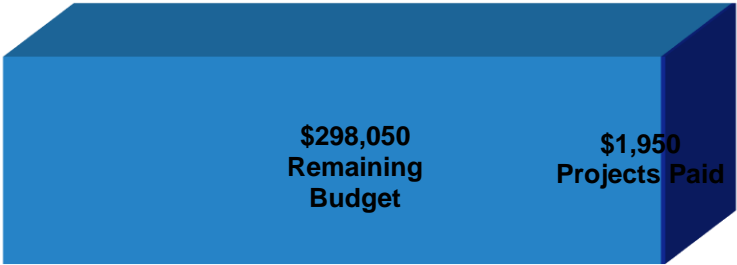
# ENERGY SERVICES



# ENERGY SERVICES

## UTILITY FUNDED

Self-Funding 2025 Total Budget \$300,000



Type	Qty	Total Paid YTD
Residential Low Income	0	\$0
Residential Non-Low Income	0	\$0
Thermostat/Appliance Rebates	31	\$1,950
Agriculture	0	\$0
Commercial	0	\$0
Industrial	0	\$0
SEM	0	\$0
Other	0	\$0

## BPA FUNDED

BPA FY24-FY25 Total Budget \$3,072,365

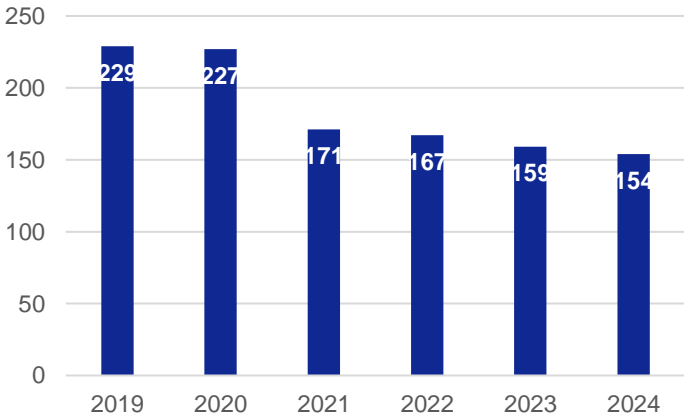


Type	Qty	Total Paid YTD
Residential Low Income	309	\$1,511,658
Residential Non-Low Income	3	\$5,039
Thermostat/Appliance Rebates	0	\$0
Agriculture	11	\$30,605
Commercial	28	\$219,313
Industrial	7	\$267,820
SEM	0	\$0
Other	0	\$0

Pre-Inspections/Final Inspections  
Completed in 2025



## Solar Incentive Participants







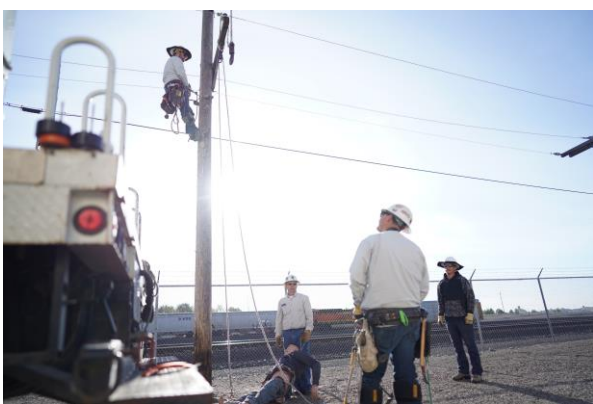
# METRICS & DASHBOARDS



# PUBLIC AFFAIRS

## Community Engagement:

- St. Vincent de Paul
  - May 14th, 2025
- Stevens Middle School
  - May 14th, 2025
- Pole Top Rescue Training
  - May 20th, 2025



## SOCIAL MEDIA MONTHLY CAMPAIGN MAY – ELECTRICAL SAFETY MONTH

Post that made the most impact:



**May 20, 2025 11:00pm**

Our Franklin PUD linemen recently completed Pole Top Rescue training, reinforcing their skills to respond quickly and effectively in emergency situations. This critical training ensures our team is prepared to safely rescue a fellow worker in distress while working at elevated heights. Nuestros linieros de Franklin PUD completaron su entrenamiento de rescate en la parte superior de los postes, reforzando sus habilidades para responder rápidamente y efectivamente en situaciones de emergencia. Esta capacitación crítica asegura que nuestro equipo esté preparado para rescatar a un compañero de trabajo en peligro mientras trabaja a alturas elevadas.

Post Clicks	Reactions	Impressions	Reach	Eng. Rate
28	7	363	352	9.64%



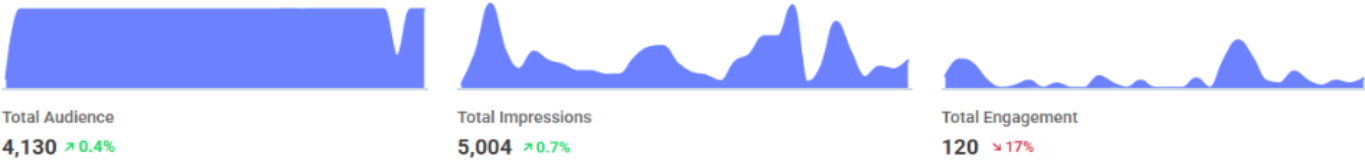
**May 1, 2025 07:00pm**

We're delighted to share that our former Commissioner Stu was recently honored at the Washington Public Utility Districts Association's (WPUA) annual meeting. He was inducted into the prestigious Heritage Life Member program, recognizing his significant contributions and commitment to public utilities in our state. Nos complace compartir que nuestro ex Comisionado Stu fue recientemente honrado en la reunión anual de la Asociación de Distritos Públicos de Utilidades de Washington (WPUA). Fue inducto al prestigioso programa de Miembro de la Vida del Patrimonio, reconociendo sus contribuciones significativas y su compromiso con las utilidades públicas en nuestro estado.

Post Clicks	Reactions	Impressions	Reach	Eng. Rate
11	9	216	210	9.72%

Totals

Add chart note

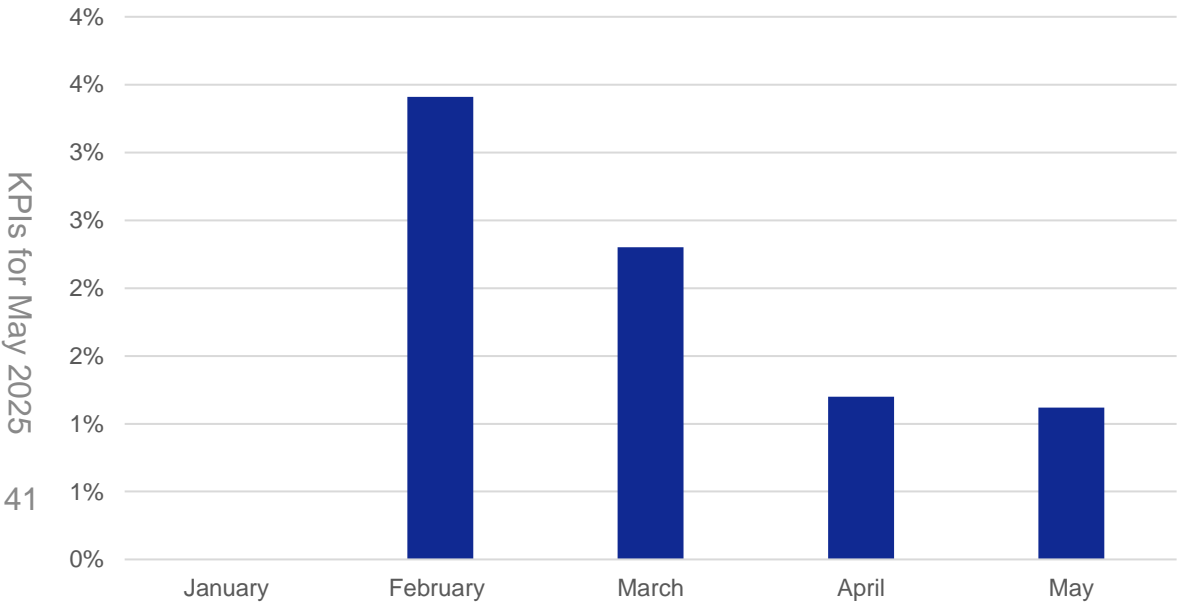




# CYBERSECURITY

May Phishing Results	
Total Emails Sent	89
Number of users who clicked on links	1
Number of users who reported as “Phishing”	35
Phish-Prone %	1.12%

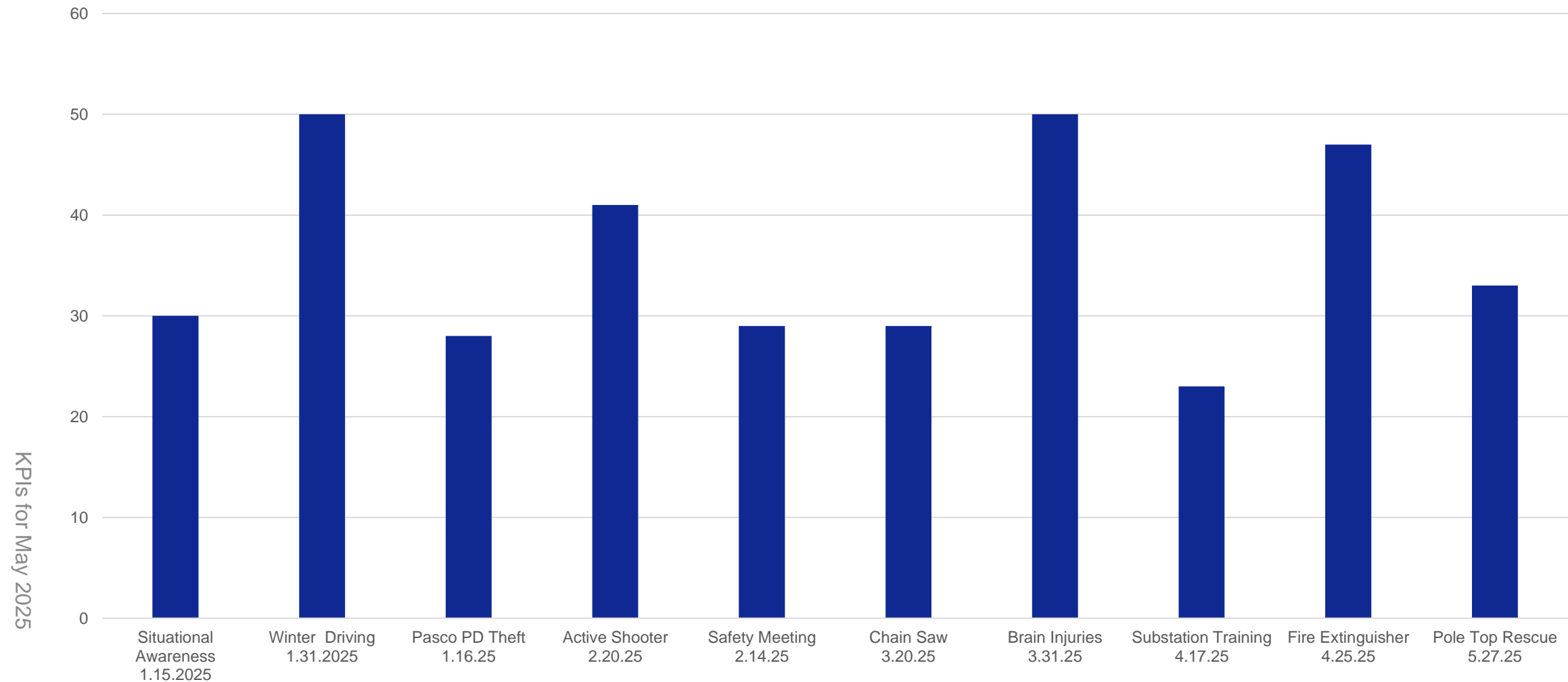
Phish-Prone % By Month



Previous Results		
January	Verify PL Phish	0%
February	Verify W2 Phish	3.41%
March	Payroll Tax	2.30%
April	Paycheck Issue	1.20%
May	Apple Support	1.12%
		0%
		0%
		0%



# SAFETY TRAINING

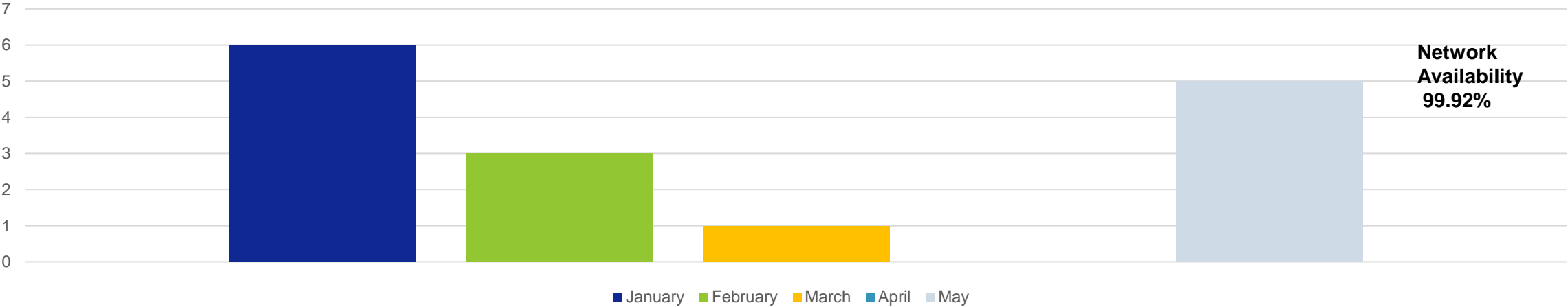




# BROADBAND



# Broadband Unplanned Outage Time



# Broadband New Services

