

**THE BOARD OF COMMISSIONERS
OF
PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON**

**MINUTES OF THE NOVEMBER 12, 2025
REGULAR COMMISSION MEETING**

The Board of Commissioners of Public Utility District No. 1 of Franklin County, Washington held a regular meeting at 1411 W. Clark St., Pasco, WA, on November 12, 2025, at 8:30 a.m. Remote technology options were provided for the public to participate.

Those who participated from the District via remote technology or in person for all or part of the meeting included Commissioner Roger Wright, President; Commissioner Bill Gordon, Vice-President; Commissioner Pedro Torres, Secretary; Victor Fuentes, General Manager/CEO; Steve Ferraro, Assistant General Manager; Katrina Fulton, Finance and Customer Service Director; Rosario Viera, Public Information Officer; Mark Hay, Engineering & Operations Director; Tyler Whitney, General Counsel; Maria Cuevas, Customer Service Specialist; and Jessica Marshall, Executive Assistant.

Public participating via remote technology or in person for all or part of the meeting included Will MacHugh, Shane Monroe, Travis Lovejoy, and Marco Kollia with Eltopia Communications.

OPENING

Commissioner Wright called the meeting to order at 8:30 a.m. and asked Ms. Cuevas to lead the Pledge of Allegiance.

Commissioner Wright requested the Employee Minute agenda item be moved before the Public Comment portion of today's Commission Meeting. Commissioners Torres and Gordon concurred, and the agenda was adjusted.

EMPLOYEE MINUTE

Commissioner Wright welcomed Ms. Cuevas and asked general questions about her current position, tasks her position entails, favorite parts of the job, her professional growth at the District and what safety improvements or changes she has seen over the course of her employment.

Ms. Cuevas briefly described her job duties within the Customer Service Department. Ms. Cuevas noted her favorite parts of the job are the learning opportunities and assisting customers.

Commissioner Wright reported that the Commission believes strongly in Safety First and asked if there were any improvements that could be made. Ms. Cuevas did not have any suggested

safety improvements at this time and reported that she feels the enclosed employee parking lot, building security cameras, and enclosed customer service lobby has greatly improved safety for employees.

Commissioner Wright also reported that the Commission anticipates challenges with remaining in downtown Pasco and are exploring options to relocate District offices. He asked Ms. Cuevas that any employee feedback on this topic be shared with Managers.

Commissioner Wright thanked Ms. Cuevas for her attendance.

PUBLIC COMMENT

Commissioner Wright called for public comment. Mr. Will MacHugh with Eltopia Communications requested to speak.

In attendance with Mr. MacHugh was Shane Monroe, Travis Lovejoy, and Marco Kollia also with Eltopia Communications. Introductions were done.

Mr. MacHugh and his guests reviewed handouts provided to staff and the Board of Commissioners. Through their public comment, they outlined challenges and requests they have as a Residential Service Provider (RSP) in Franklin County.

Commissioner Wright thanked Mr. MacHugh and his guests for attending today's Commission Meeting and noted that NoaNet manages the broadband infrastructure and services for the District. Mr. Fuentes will communicate with NoaNet and share the information provided.

Commissioner Gordon reiterated that staff would forward along comments to NoaNet and requested Mr. MacHugh send specific messaging they would like communicated to customers.

Mr. MacHugh and his guests left the Commission Meeting.

COMMISSIONER REPORTS

Commissioner Wright reported that:

- He attended the PPC and PNUCC annual meetings and shared takeaways from the meetings.
- Mr. Hooper is attending the NoaNet Board Meeting on his behalf today. He noted that NoaNet reported its best financial month to date.

Commissioner Gordon reported that:

- He attended the PPC and NWRP annual meetings and reviewed takeaways from the meetings.

Commissioner Torres reported that:

- He was unable to attend the PPC and PNUCC annual meetings but commented on the regional transmission concerns.

CONSENT AGENDA

Motion by Commissioner Torres, seconded by Commissioner Gordon approving the Consent Agenda as follows.

MOTION PASSED UNANIMOUSLY.

- 1) To approve the minutes of the October 28, 2025 Regular Commission Meeting.
- 2) To approve payment of expenditures for October 2025 amounting to \$13,322,060.57 as audited and certified by the auditing officer as required by RCW 42.24.080, and as reviewed/certified by the General Manager/CEO as required by RCW 54.16.100, and expense reimbursement claims certified as required by RCW 42.24.090 and as listed in the attached registers and made available to the Commission for inspection prior to this action as follows:

Expenditure Type:	Amounts:
Direct Deposit Payroll – Umpqua Bank	\$ 831,597.37
Wire Transfers	9,042,383.43
Automated and Refund Vouchers (Checks)	1,444,834.85
Direct Deposits (EFTs)	2,019,317.26
Voids	(16,072.34)
Total:	\$13,322,060.57

- 3) To approve the Write Offs in substantially the amount listed on the November 2025 Write Off Report totaling \$2,789.51.

AGENDA ITEM 6, RE-OPENING THE 2026 BUDGETS PUBLIC HEARING, PRESENTING THE PRELIMINARY 2026 OPERATING AND CAPITAL BUDGETS, AND RECESSING THE PUBLIC HEARING

Commissioner Wright re-opened the public hearing for the 2026 Operating and Capital Budgets and called for public comment and none was provided. He called on Ms. Fulton for presentation of the agenda item.

Ms. Fulton presented the 2026 Operating Budget Crosswalk and 2026 Capital Budget by Project Crosswalk (Attachments A and B of the Agenda Item). She noted that there were no changes in the preliminary 2026 Operating and Capital Budgets since the October Commission Meeting. A brief discussion was held on the potential changes that would be presented during the December 9, 2025 Commission Meeting.

Motion by Commissioner Torres, seconded by Commissioner Gordon to recess the 2026 Operating and Capital Budgets Public Hearing to the December 9, 2025 Regular Commission Meeting.

MOTION PASSED UNANIMOUSLY.

AGENDA ITEM 7, ADOPTING THE 2025 CLEAN ENERGY IMPLEMENTATION PLAN (CEIP) IN ACCORDANCE WITH RCW 19.405.060

Ms. Fulton introduced the agenda item and gave a Clean Energy Implementation Plan (CEIP) 2026-2029 presentation. Through the presentation, she reviewed the Clean Energy Transformation Act (CETA) and how CETA requirements will be met, what a CEIP is and state law requirements, public participation, other requirements.

A brief discussion was held on public participation and the collection of the surveys.

Motion by Commissioner Torres, seconded by Commissioner Gordon adopting the Clean Energy Implementation Plan in accordance with RCW 19.405.060.

MOTION PASSED UNANIMOUSLY.

AGENDA ITEM 8, ADOPTING A RESOLUTION APPROVING A SALARY ADMINISTRATION PLAN FOR REGULAR NON-BARGAINING EMPLOYEES AND SUPERSEDING RESOLUTION 1437

Mr. Fuentes introduced the agenda item and reviewed the background information as reported in the Agenda Item Summary included in the meeting packet. He noted the revised Salary Administration Plan (Attachment A of the Agenda item) reflects the incorporation of the new position title approved by motion during the October 28, 2025 Commission meeting, addition of two new position titles, re-grading of various position titles, the market adjustment for the salary grades, and addition of one new salary grade.

Mr. Fuentes provided clarification on the removal of the Student/Intern position title from the Salary Administration Plan (Exhibit A of the Agenda item), as the Resolution gives the General Manager/CEO authority to hire these positions provided the approved budget includes funding for such hires.

A brief discussion was held on position salaries remaining competitive within the area and industry, and compensating employees fairly.

Motion by Commissioner Gordon, seconded by Commissioner Torres to adopt Resolution 1440 as presented.

MOTION PASSED UNANIMOUSLY.

MANAGEMENT REPORTS

GENERAL MANAGER/CEO REPORT

Mr. Fuentes reported that:

- He requested feedback on the 2026-2027 draft Operating Plan presented during the October 28, 2025 Commission Meeting. No comments were received. The 2026-Operating Plan will be presented for adoption at the December 9, 2025 Commission Meeting.
- The 2026 Commission meeting schedule will be presented for adoption at the December 9, 2025 Commission Meeting. A brief discussion was held regarding the May 2026 Commission Meeting date and staff recommended Wednesday, May 27, 2025. The Commissioners concurred with the recommendation.
- During the last meeting, the Commission authorized him to sign the BPA Power Sales Agreement with BPA. This has been completed. A brief discussion was held on which utilities selected the Block with Shaping contract option.
- The District has adjusted the sale price for the Argent Road property. A brief discussion was held on future land opportunities if the District were to relocate its offices.
- He attended the Washington 2040 Energy Solutions Summit. The Governor attended and spoke but did not take questions. The Summit was well attended, and he anticipates it will be an annual event.
- The Electric System Plan presentation, originally scheduled for today, has been rescheduled to early 2026.
- He has been elected to the PNUCC Board of Directors.

The Board of Commissioners thanked Mr. Fuentes for his presentation during the monthly Pasco Chamber of Commerce luncheon held on November 10, 2025.

Commissioner Gordon requested information on the Ruby Flats Solar Project and a brief discussion was held.

LEGAL COUNSEL

Mr. Whitney reported that:

- He noted that four utilities selected BPA's Block with Shaping contract, and one chose a flat block contract with BPA.

FINANCE & CUSTOMER SERVICE DIRECTOR REPORT

Ms. Fulton reported that:

- She will attend the BPA Quarterly Business Meeting tomorrow and will share notes with the Commissioners afterwards.
- Staff performed an invoice audit on a line item from the October 2025 Check Register included in the Commission packet. Commissioner Wright requested staff review

utility taxes over the next couple of months. A brief discussion was held on the audit process for utility taxes.

ENGINEERING & OPERATIONS DIRECTOR

Mr. Hay reported that:

- He provided a brief project update.

ASSISTANT GENERAL MANAGER REPORT

Mr. Ferraro reported that:


- The 2026 benefits open enrollment is currently in process.
- Staff met jointly with Benton PUD and the IBEW to begin negotiations on wages. Staff also received proposals from IBEW and will begin reviewing those proposals.

PUBLIC INFORMATION OFFICER

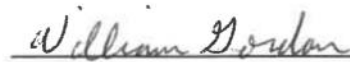
Ms. Viera reported that:

- Her department continues to make edits to the District's website.
- Her department is reviewing proposed updates to the Public Records Act that could impact the District and will provide public comment.
- They continue to work on ensuring social media content and District documents are translated into Spanish.
- She will share the PNUCC video that was presented during the PNUCC Annual Meeting with the Commissioners and plans to include it in the next employee newsletter.


With no further business to come before the Commission, Commissioner Wright adjourned the regular meeting at 10:03 a.m. The next regular meeting will be December 9, 2025, and begin at 8:30 a.m. The meeting will be at the District's Auditorium located at 1411 W. Clark Street, Pasco, WA. Remote technology options will be provided for members of the public to participate.



Roger Wright, President



William Gordon, Vice President



Pedro Torres, Jr., Secretary