Public Utility District No. 1 of Franklin County, Washington
Regular Commission Meeting Agenda

August 25, 2026| Tuesday | 8:30 A.M.
1411 W. Clark Street & via remote technology | Pasco, WA | www.franklinpud.com

---

Meetings of the Board of Commissioners are also available to the public via remote technology. Members of the public may participate by dialing: (888) 475-4499 US Toll-free or 1 (253) 215-8782

Join Zoom Meeting

https://franklinpud.zoom.us/j/82669717925?pwd=OmC1ImqKi9UisKe32E0l8oEDS1H4CG.1

Meeting ID: **826 6971 7925** Passcode: **782935**

1) Pledge of Allegiance

2) Public Comment
Individuals wishing to provide public comment during the meeting (in-person or remotely) will be recognized by the Commission President and be provided opportunity to speak. Written comments can be sent ahead of the meeting and must be received at least two days prior to the meeting to ensure proper distribution to the District's Board of Commissioners. Comments can be emailed to clerkoftheboard@franklinpud.com or mailed to Attention: Clerk of the Board, PO BOX 2407, Pasco, WA, 99302.

3) Commissioner Reports

4) Consent Agenda

5) Approving Changes to District Administrative Policy 16, Purchasing Approval and Payment Authority. **Presenter: Katrina Fulton, Finance & Customer Service Director**

6) Authorizing the General Manager/CEO or his designee to Approve the Utilization of the OMNIA Partners Contract EV2370 for the Purchase of Liebert PDX Air-Cooled Systems from Graybar Electric, Inc. **Presenter: Mark Hay, Engineering & Operations Director**

7) Discussing District Administrative Policy 27, Auditorium Public Use. **Presenter: Victor Fuentes, General Manager/CEO**

8) Management Reports

9) Schedule for Next Commission Meetings

10) Executive Session, if needed

11) Close Meeting – Adjournment

CONSENT AGENDA
Public Utility District No. 1 of Franklin County, Washington
Regular Commission Meeting

1411 W. Clark Street, Pasco, WA
August 25, 2026| Tuesday | 8:30 A.M.

---

1) To approve the minutes of the July 28, 2026 Regular Commission Meeting.

2) To approve payment of expenditures for July 2026 amounting to $11,776,711.84 as audited and certified by the auditing officer as required by RCW 42.24.080, and as reviewed/certified by the General Manager/CEO as required by RCW 54.16.100, and expense reimbursement claims certified as required by RCW 42.24.090 and as listed in the attached registers and made available to the Commission for inspection prior to this action as follows:

Expenditure Type:	**Amounts:**
Direct Deposit Payroll – Columbia Bank	$ 586,724.90
Wire Transfers	8,212,798.15
Automated and Refund Vouchers (Checks)	1,387,348.53
Direct Deposits (EFTs)	1,593,757.52
Voids	(3,917.26)
Total:	$11,776,711.84

3) To approve the Write Offs in substantially the amount listed on the August 2026 Write Off Report totaling $2,947.02.

THE BOARD OF COMMISSIONERS
OF
PUBLIC UTILITY DISTRICT NO. 1 OF FRANKLIN COUNTY, WASHINGTON

MINUTES OF THE JULY 28, 2026
REGULAR COMMISSION MEETING

The Board of Commissioners of Public Utility District No. 1 of Franklin County, Washington held a regular meeting at 1411 W. Clark St., Pasco, WA, on July 28, 2026 at 8:30 a.m. Remote technology options were provided for the public to participate.

Those who participated from the District via remote technology or in person for all or part of the meeting included Commissioner Bill Gordon, President; Commissioner Pedro Torres, Vice-President; Commissioner Roger Wright, Secretary; Victor Fuentes, General Manager/CEO; Steve Ferraro, Assistant General Manager; Katrina Fulton, Finance and Customer Service Director; Rosario Viera, Public Information Officer; Mark Hay, Engineering & Operations Director; Tyler Whitney, Legal Counsel; Chris Warner, Engineering Intern; Charlie Johns, Accounting Intern; Marcos Palomino, Public Records Intern and Jessica Marshall, Executive Assistant.

Those who participated from the public via remote technology or in person for all or part of the meeting were Rich Nall and Craig Nelsen, NoaNet; Tim Nies, District customer; and a member of the public.

OPENING
Commissioner Gordon called the meeting to order at 8:30 a.m. and the pledge of allegiance was recited.

PUBLIC COMMENT
Commissioner Gordon called for public comment and no public comment was provided.

INTERN SPOTLIGHT
Ms. Viera introduced the District's three summer interns and provided an overview of this year's internship program. Mr. Warner, Mr. Johns, and Mr. Palomino each provided a presentation to the Commission on their internship assignments and experiences with the District. The Commissioners posed questions throughout the presentations. A video highlighting the interns' involvement and experiences during their time with the District was shared with the Commission.

The Commission thanked the interns for their presentations. Certificates of appreciation were presented to the interns.

A brief recess was taken for photos.

Additional discussion was held regarding the District's internship program, which is now in its third year. The Commission expressed appreciation to District staff for their efforts in administering the internship program and reiterated their support for continuing the internship program in the future.

AGENDA ITEM 4, AUTHORIZING THE GENERAL MANAGER/CEO OR HIS DESIGNEE TO EXECUTE AN AMENDED AGREEMENT WITH NORTHWEST OPEN ACCESS NETWORK FOR NETWORK COORDINATED SERVICES

Mr. Fuentes introduced the agenda item and reviewed the background information as reported in the Agenda Item Summary included in the meeting packet. He reviewed the proposed amendments to the Network Coordinated Services (NCS) Agreement with NoaNet.

Mr. Fuentes introduced Mr. Nelsen and Mr. Nall, who were in attendance for the Commission meeting. Mr. Nelsen and Mr. Nall provided comments on the first year of the NCS Agreement with the District and shared updates on NoaNet's business operations and broadband services.

A brief discussion was held regarding the integration between the District and NoaNet, retail service providers and NoaNet's growth.

The Commission thanked NoaNet staff for attending the Commission meeting.

Motion by Commissioner Wright, seconded by Commissioner Torres authorizing the General Manager/CEO or his designee to accept the revised terms and scope of work, and to execute an amended agreement with Northwest Open Access Network for Network Coordinated Services.
MOTION PASSED UNANIMOUSLY.

COMMISSIONER REPORTS

Commissioner Torres reported that:

- He attended the APPA National Conference and July WPUDA Association meetings and reviewed highlights from both meetings.
- He took a moment to recognize the passing of Skamania PUD Commissioner Liz Green.

Commissioner Wright reported that:

- He spoke with Ariane Schmidt, Executive Director of Broadlinc, regarding Broadlinc's integration with NoaNet. He noted that Broadlinc staff may reach out to District staff for assistance.
- Energy Northwest is holding a special Participants Review Board (PRB) meeting.
- He attended the Energy Northwest Board of Directors meeting and reviewed highlights from the meeting.

- He requested staff return to a future Commission meeting with data on the average megawatt per hour usage of the District's top ten largest commercial customers.
- Energy Northwest plans to launch an associate partnership program.

Commissioner Gordon reported that:

- He attended the APPA Policy Maker's Council Summer Fly-In and reviewed highlights from meetings held with state representatives.

CONSENT AGENDA

Motion by Commissioner Torres, seconded by Commissioner Wright approving the Consent Agenda as follows.
MOTION PASSED UNANIMOUSLY.

1) To approve the minutes of the June 23, 2026 Regular Commission Meeting.

2) To approve payment of expenditures for June 2026 amounting to $9,939,950.03 as audited and certified by the auditing officer as required by RCW 42.24.080, and as reviewed/certified by the General Manager/CEO as required by RCW 54.16.100, and expense reimbursement claims certified as required by RCW 42.24.090 and as listed in the attached registers and made available to the Commission for inspection prior to this action as follows:

Expenditure Type:	**Amounts:**
Direct Deposit Payroll – Columbia Bank	$ 601,992.10
Wire Transfers	7,282,501.27
Automated and Refund Vouchers (Checks)	931,346.44
Direct Deposits (EFTs)	1,124,564.28
Voids	(454.06)
Total:	$9,939,950.03

3) To approve the Write Offs in substantially the amount listed on the July 2026 Write Off Report totaling $4,373.48.

4) To declare final acceptance of the work completed as inspected by the District; to authorize release of available retainage; and to approve final payment in the amount of $94,820.38 for work completed by Boards & Buddies LLC under Contract 10611, Carpet Replacement.

5) To declare final acceptance of the work completed as inspected by the District; to authorize release of available retainage; and to approve final payment in the amount of $5,756.15 for work completed by Paramount Communications Inc. under Contract 10291, Labor for Fiber-To-The-Home Project.

6) To declare final acceptance of the work completed as inspected by the District; to authorize release of available retainage; and to approve final payment in the amount of $10,018.80 for work completed by Eagle Pro Painting LLC. under Contract 10717, Customer Service Area Paint.

AGENDA ITEM 7, RE-OPENING THE INTEGRATED RESOURCE PLAN PUBLIC HEARING, CLOSING THE PUBLIC HEARING AND APPROVING THE 2026 INTEGRATED RESOURCE PLAN PROGRESS REPORT

Commissioner Gordon re-opened the public hearing for the Integrated Resource Plan (IRP) and called for public comment. No public comment was provided. He called on Ms. Fulton for presentation of the agenda item.

Ms. Fulton introduced the agenda item and reviewed the background information as reported in the Agenda Item Summary included in the meeting packet. She reported that no public comment had been received on the IRP and recommended the Commission close the public hearing and approve the 2026 Integrated Resource Plan Progress Report and associated coversheet for submittal to the Department of Commerce, which was included in the Commission meeting packet.

Motion by Commissioner Wright, seconded by Commissioner Torres closing the Integrated Resource Plan Progress Report public hearing and approving the 2026 Integrated Public Resource Plan Progress Report and associated coversheet for submittal to the Department of Commerce.
MOTION PASSED UNANIMOUSLY.

AGENDA ITEM 8, ADOPTING A RESOLUTION DECLARING DISTRICT PROPERTY SURPLUS AND AUTHORIZING THE DISPOSAL OF THE SURPLUS PROPERTY

Mr. Hay introduced the agenda item and reviewed the background information as reported in the Agenda Item Summary included in the meeting packet.

A brief discussion was held regarding the history of the power transformer recommended for surplus and the District’s equipment surplus process.

Motion by Commissioner Wright, seconded by Commissioner Torres adopting Resolution 1457
MOTION PASSED UNANIMOUSLY.

AGENDA ITEM 9, AUTHORIZING THE GENERAL MANAGER/CEO OR HIS DESIGNEE TO APPROVE THE UTILIZATION OF THE WASHINGTON STATE DEPARTMENT OF ENTERPRISE SERVICES CONTRACT 11121 FOR THE PURCHASE OF 556.5 AAC DAHLIA CONDUCTOR FROM CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC.

Mr. Hay introduced the agenda item and reviewed the background information as reported in the Agenda Item Summary included in the meeting packet.

A brief discussion was held regarding the utilization of the DES contract and other purchasing options available to the District.

Motion by Commissioner Wright, seconded by Commissioner Torres authorizing the General Manager/CEO or his designee to approve the utilization of the Washington State DES Contract 11121 to purchase 556.5 AAC Dahlia conductor from CED, Inc., for a not to exceed amount of $147,909, plus applicable Washington State sales tax.
MOTION PASSED UNANIMOUSLY.

AGENDA ITEM 10, AUTHORIZING THE GENERAL MANAGER/CEO OR HIS DESIGNEE TO EXECUTE AN INTERLOCAL AGREEMENT BETWEEN THE DISTRICT AND THE FRANKLIN CONSERVATION DISTRICT FOR SALMON POWER EDUCATION PROGRAM SERVICES
Ms. Viera introduced the agenda item and reviewed the background information as reported in the Agenda Item Summary included in the meeting packet. She noted that she has requested the Franklin Conservation District consider a longer term Interlocal Agreement, which would eliminate the need to bring the agreement forward annually except to update pricing and other contract terms.

Motion by Commissioner Torres, seconded by Commissioner Wright authorizing the General Manger/CEO or his designee to execute an Interlocal Agreement between the District and the Franklin Conservation District for Salmon Power Education Program Services.
MOTION PASSED UNANIMOUSLY.

AGENDA ITEM 11, PROVIDING AN UPDATE ON THE 2026-2027 OPERATING PLAN (QUARTER 2 YEAR 2026)
Mr. Fuentes introduced the agenda item and reviewed the background information as reported in the Agenda Item Summary and attachment included in the meeting packet. Mr. Fuentes highlighted five tactics from the 2026-2027 Operating Plan.

At 10:13 a.m., Commissioner Gordon called for a recess and reconvened the regular meeting at 10:25 a.m.

MANAGEMENT REPORTS

GENERAL MANAGER/CEO
Mr. Fuentes reported that:

- He attended the APPA National Conference.
- The WPUDA Board of Directors approved a one-time assessment for regular members to fund corrective actions identified by the Facility Condition Assessment Report, most of which are related to ongoing water intrusion in the building. Mr. Fuentes noted that the assessment was within his approval authority and has been paid.
- Staff met with Rudy Almeida, Regional Representative for Central Washington with the Office of Governor Ferguson, to discuss the impact of recent fires in Franklin County,

and future funding opportunities that may become available for pole replacement efforts.

- Ms. Fulton would provide an update on the Energy Northwest Nine Canyon Wind Project during her report.
- A discussion was held regarding Energy Northwest's plans to develop small modular reactor (SMR) technology. The District continues to support and remain engaged in the project.

FINANCE & CUSTOMER SERVICE DIRECTOR

Ms. Fulton reported that:

- The June KPIs were included in the Commission packet, and she reviewed pertinent slides from within the report. A brief discussion was held on the Wheat Field Wind Farm outage.
- The Federal and Financial audit closed at the end of June, and the District received a clean audit for both. The Accountability audit is nearing completion, and the exit conference has been scheduled for August 13, 2026. Commissioner Torres will attend on behalf of the Board of Commissioners. There are no findings associated with the Accountability audit, but the District will receive a management letter regarding attractive assets and an exit note on fuel cards. Staff are in the process of updating related policy and procedures.
- She provided an update on the Energy Northwest Nine Canyon Wind project. A brief discussion was held.
- For her audit, Ms. Fulton reported that Mr. Johns continues the small and attractive asset audit. She noted his progress in locating, labeling and barcoding assets for tracking within the NISC system.

ENGINEERING & OPERATIONS DIRECTOR

Mr. Hay reported that:

- He reviewed the June KPIs for Operations and Engineering, which were included in the Commission packet. A brief discussion was held regarding a recent power outage caused by a plane crash into the Columbia River that damaged a transmission line.
- He continues to monitor the District's fuel cost and provided an update on the internal meter audit.
- As noted in Mr. Fuentes' report, staff met with Rudy Almeida, Regional Representative for Central Washington with the Office of Governor Ferguson, and Toni Ball, Central Washington Regional Community Outreach Director for Senator Murray's office. Discussions during each meeting focused on the District's pole replacement efforts following the Devils Canyon and Wallace Walker fires and potential future funding opportunities.
- For his audit, staff completed an audit of outages caused by vehicles hitting utility infrastructure and reviewed findings with the Commission.

ASSISTANT GENERAL MANAGER

Mr. Ferraro reported that:

- He provided an update on the carpet replacement project, as well as other facilities projects and items identified following the recent power outage at the Administration building.
- A Request for Proposal (RFP) for the District's facilities assessment, which is included in the 2026-2027 Operating Plan, will be issued next week.
- He reviewed the June KPIs for Information Technology and Safety, which were included in the Commission packet.
- The District's safety luncheon was held on July 8, 2026 and was well attended by staff.
- He provided an update on the Fiber-to-the-Home Inspection project.
- He provided an update on the power upgrade project.

PUBLIC INFORMATION OFFICER

Ms. Viera reported that:

- She encouraged the Commission to visit the District's YouTube channel to view the most recent video from the "Today I learned" series, which includes a blooper segment.
- She attended the June Pasco Chamber of Commerce Board meeting, which was held jointly with the Pasco City Council, and reviewed topics discussed. She also noted that the District will serve as the luncheon sponsor for the August Pasco Chamber luncheon.
- She attended the fourth Project Keeping the Lights On (KLTO) meeting hosted by the Tri-City Regional Chamber, which focused on data centers.
- She attended a public hearing on June 30, 2026 held by the Washington State Attorney General's Office (AGO) regarding proposed amendments to the Public Records Act (PRA) model rules. Ms. Viera noted that the District previously submitted comments to the AGO in November 2025 and again following additional revisions to the proposed rules in advance of the hearing.
- APPA coordinated an effort to encourage Senators to sign onto a bipartisan letter drafted by Senator Tim Sheehy that encourages the U.S. Forrest Service and Bureau of Land Management to better utilize existing authorities under Section 512 of the Federal Land Policy Management Act to improve right of way maintenance for electric infrastructure on public lands and forests. The District sent letters to Senators Maria Cantwell and Patty Murray requesting their support. Ms. Viera also provided this information to Toni Ball, Central Washington Regional Community Outreach Director for Senator Murray's office, during her recent meeting with District staff.
- The Tri-Cities STEM Career Academy was held June 22-25, 2026, and she shared a video highlighting the event. Ms. Viera also provided an update on the survey the Foundation for Water & Energy Education (FWEE) plans to distribute to past attendees and noted that FWEE is scheduled to present during the November WPUDA Association Meetings.

- For her audit, she reviewed destruction certificates to ensure signatures had been obtained and that records were eligible for destruction. A brief discussion was held on the lifecycle of District records and processes in place within the records management program.

LEGAL COUNSEL
Mr. Whitney reported that:

- He provided an update on the Energy Northwest Ruby Flats project.

At 11:32 a.m., Commissioner Gordon called for a recess and noted it would be immediately followed by an executive session.

EXECUTIVE SESSION
At 11:35 a.m., the Board of Commissioners entered into an executive session to conclude at 11:55 a.m. He reported that the purpose of the executive session was to discuss with legal counsel potential litigation as allowed per RCW 42.30.110(1)(i).

At 11:55 a.m., Commissioner Gordon ended the executive session and reconvened the regular meeting.

With no further business to come before the Commission, Commissioner Gordon adjourned the regular meeting at 11:55 a.m. The next regular meeting will be August 25, 2026 and begin at 8:30 a.m. The meeting will be at the District's Auditorium located at 1411 W. Clark Street, Pasco, WA. Remote technology options will be provided for members of the public to participate.

____
William Gordon, President

____
Pedro Torres, Jr., Vice President

____
Roger Wright, Secretary

Accounts Payable

Check Register Wires

07/01/2026 To 07/31/2026

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	3306	07/01/2026	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 2	94,953.85
2	3308	07/01/2026	WIRE	112689	BONNEVILLE POWER ADMINISTRATION	BPA INTERCONNECTION	511,132.00
3	3312	07/09/2026	WIRE	100285	WA STATE SUPPORT REGISTRY	SUPPORT PAYMENT	362.00
4	3313	07/09/2026	WIRE	113257	EFTPS - PAYROLL TAXES	FEDERAL INCOME TAX	122,742.79
5	3314	07/09/2026	WIRE	114437	OREGON DEPARTMENT OF REVENUE	OREGON WORKERS BENEFIT FUND ASSESS - ER	1,073.66
6	3316	07/13/2026	WIRE	112776	MORGAN STANLEY CAPITAL GROUP	POWER SWAP	104,528.80
7	3317	07/13/2026	WIRE	112793	CITIGROUP ENERGY INC	POWER SWAP	483,629.62
8	3318	07/13/2026	WIRE	112712	BP CORPORATION NA INC	POWER SWAP	50,254.40
9	3315	07/16/2026	WIRE	112715	POWEREX CORP	POWER SUPPLY CONTRACT	216,339.67
10	3325	07/16/2026	WIRE	101756	SNOHOMISH COUNTY PUD	WHEAT FIELD WIND POWER CONTRACT	2,223,730.16
11	3319	07/17/2026	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 3 WSIB A	54,462.45
12	3321	07/20/2026	WIRE	100464	WA STATE DEPT OF RETIREMENT SYSTEMS	PERS PLAN 2	3,280.32
13	3324	07/23/2026	WIRE	109978	WA STATE DEPT OF REVENUE	JUNE 2026 EXCISE TAX	354,490.16
14	3329	07/23/2026	WIRE	113257	EFTPS - PAYROLL TAXES	FEDERAL INCOME TAX	124,218.30
15	3330	07/23/2026	WIRE	114437	OREGON DEPARTMENT OF REVENUE	OREGON WORKERS BENEFIT FUND ASSESS - ER	1,072.90
16	3323	07/27/2026	WIRE	112689	BONNEVILLE POWER ADMINISTRATION	POWER BILL	3,610,917.00
17	3322	07/30/2026	WIRE	112709	LL&P WIND ENERGY INC	WHITE CREEK WIND	233,355.61
18	3333	07/30/2026	WIRE	109978	WA STATE DEPT OF REVENUE	TAX ID #600200226	22,254.46
						Total for Bank Account - 3 :	8,212,798.15
						Grand Total :	8,212,798.15

Accounts Payable

Checks and Customer Refunds

07/01/2026 To 07/31/2026

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	51652	07/01/2026	CHK	114357	ALASKA RUBBER GROUP INC	OPERATING SUPPLIES	1,261.76
2	51653	07/01/2026	CHK	100129	APOLLO SHEET METAL INC	HVAC MAINTENANCE	1,443.94
3	51654	07/01/2026	CHK	112734	ARNETT INDUSTRIES LLC	OPERATING TOOLS	6,084.77
4	51655	07/01/2026	CHK	113779	BOX INC	SOFTWARE PURCHASE	54.42
5	51656	07/01/2026	CHK	113216	BOYD'S TREE SERVICE	TREE TRIMMING	8,688.79
6	51657	07/01/2026	CHK	114378	CABLE HUSTON LLP	PROFESSIONAL SERVICES	5,952.50
7	51658	07/01/2026	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	740.52
8	51659	07/01/2026	CHK	114144	COGENT COMMUNICATIONS INC	BROADBAND SERVICES	3,430.56
9	51660	07/01/2026	CHK	113369	CORWIN OF PASCO LLC	AUTO PARTS	4,141.34
10	51661	07/01/2026	CHK	100206	FRANKLIN COUNTY GRAPHIC	ADVERTISING	58.13
11	51662	07/01/2026	CHK	114112	GDS ASSOCIATES INC	CONSULTING SERVICES	615.90
12	51663	07/01/2026	CHK	103521	GRAYBAR ELECTRIC INC	BROADBAND MATERIALS & SUPPLIES	1,088.22
13	51664	07/01/2026	CHK	114007	GRIGG ENTERPRISES INC	BUILDING MAINTENANCE & SUPPLIES	340.37
14	51665	07/01/2026	CHK	112980	IRRIGATION SPECIALISTS INC	GROUNDS MAINTENANCE & SUPPLIES	166.36
15	51666	07/01/2026	CHK	114328	MCLOUGHLIN & EARDLEY GROUP INC	OPERATING SUPPLIES	1,772.80
16	51667	07/01/2026	CHK	113908	MILNE ENTERPRISES INC	OPERATING TOOLS	128.86
17	51668	07/01/2026	CHK	114124	MOUNTS LOCK & KEY	BUILDING MAINTENANCE & SUPPLIES	20.40
18	51669	07/01/2026	CHK	100411	RANCH & HOME INC	OPERATING SUPPLIES	26.92
19	51670	07/01/2026	CHK	114231	THE TIP PIT INCORPORATED	2026 SAFETY EVENT LUNCHEON	1,519.16
20	51671	07/01/2026	CHK	112127	US BANK - P CARDS & TRAVEL	TRAVEL CARD	2,167.32
21	51672	07/01/2026	CHK	112127	US BANK - P CARDS & TRAVEL	PURCHASE CARD	5,613.45
22	51673	07/01/2026	CHK	111471	VERIZON WIRELESS SERVICES LLC	PHONE SERVICES	104.82
23	51674	07/01/2026	CHK	114194	VERTIV CORPORATION	BROADBAND MATERIALS & SUPPLIES	13,919.38
24	51675	07/01/2026	CHK	109927	VESTIS SERVICES LLC	MATS AND COVERALLS	342.56
25	51676	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	64.06
26	51677	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	349.53
27	51678	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	24.94
28	51679	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	106.13
29	51680	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	1,380.96
30	51681	07/01/2026	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	200.00
31	51682	07/01/2026	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	200.00
32	51683	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	21.57
33	51684	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	56.42
34	51685	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	153.24
35	51686	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	234.83
36	51687	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	1,114.76
37	51688	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	420.17
38	51689	07/01/2026	CHK	90003	CUSTOMER REFUND	CUSTOMER REFUND	200.00
39	51690	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	135.16
40	51691	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	801.86
41	51692	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	80.24
42	51693	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	60.87
43	51694	07/01/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	277.90
44	51695	07/09/2026	CHK	114357	ALASKA RUBBER GROUP INC	OPERATING SUPPLIES	356.84

Accounts Payable

Checks and Customer Refunds

07/01/2026 To 07/31/2026

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
45	51696	07/09/2026	CHK	100129	APOLLO SHEET METAL INC	HVAC MAINTENANCE	1,756.45
46	51697	07/09/2026	CHK	100129	APOLLO SHEET METAL INC	RETAINAGE RELEASE CONTRACT 10162 YR 1	6,681.62
47	51698	07/09/2026	CHK	100171	BASIN DISPOSAL INC	UTILITY SERVICES	2,263.30
48	51699	07/09/2026	CHK	114254	BORDER STATES INDUSTRIES INC	WAREHOUSE MATERIALS & SUPPLIES	2,688.74
49	51700	07/09/2026	CHK	114515	BOWMAN CONSULTING GROUP LTD	PROFESSIONAL SERVICES	1,237.50
50	51701	07/09/2026	CHK	113216	BOYD'S TREE SERVICE	TREE TRIMMING	10,970.50
51	51702	07/09/2026	CHK	110413	COMPUNET INC	SOFTWARE MAINTENANCE	45,030.44
52	51703	07/09/2026	CHK	114077	EMPIRE INNOVATION GROUP LLC	FLEX PLAN	1,622.40
53	51704	07/09/2026	CHK	112943	FERRY COUNTY PUD	CWPU EXPENSE	1,173.62
54	51705	07/09/2026	CHK	113002	FRANKLIN COUNTY PLANNING	PERMIT APPLICATION FEE	480.00
55	51706	07/09/2026	CHK	103521	GRAYBAR ELECTRIC INC	BROADBAND MATERIALS & SUPPLIES	837.67
56	51707	07/09/2026	CHK	114080	LOOMIS ARMORED US LLC	ARMORED CAR SERVICE	993.31
57	51708	07/09/2026	CHK	114320	RADAR ENGINEERS INC	OPERATING SUPPLIES	1,432.04
58	51709	07/09/2026	CHK	112850	SANDYS TROPHIES INC	PUD LOGO ENGRAVING	71.87
59	51710	07/09/2026	CHK	113225	STANDARD AND POOR'S FINANCIAL SERVICES LLC	PROFESSIONAL SERVICES	8,800.00
60	51711	07/09/2026	CHK	114071	STUART C IRBY CO.	WAREHOUSE MATERIALS & SUPPLIES	3,929.22
61	51712	07/09/2026	CHK	110457	TITAN TRUCK EQUIPMENT CO INC	TRUCK PARTS	1,014.33
62	51713	07/09/2026	CHK	111471	VERIZON WIRELESS SERVICES LLC	PHONE SERVICES	4,314.40
63	51714	07/09/2026	CHK	109927	VESTIS SERVICES LLC	MATS AND COVERALLS	342.56
64	51715	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	178.90
65	51716	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	153.70
66	51717	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	36.35
67	51718	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	14.48
68	51719	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	61.10
69	51720	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	130.38
70	51721	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	153.03
71	51722	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	39.92
72	51723	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	120.96
73	51724	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	121.12
74	51725	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	51.27
75	51726	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	760.25
76	51727	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	1,380.96
77	51728	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	158.05
78	51729	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	10.40
79	51730	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	163.73
80	51731	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	151.73
81	51732	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	42.65
82	51733	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	104.50
83	51734	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	39.08
84	51735	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	51.44
85	51736	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	161.47
86	51737	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	92.70
87	51738	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	176.94
88	51739	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	144.89

Accounts Payable

Checks and Customer Refunds

07/01/2026 To 07/31/2026

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
89	51740	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	28.49
90	51741	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	367.24
91	51742	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	147.59
92	51743	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	94.24
93	51744	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	3,213.72
94	51745	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	62.07
95	51746	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	200.00
96	51747	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	305.93
97	51748	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	150.90
98	51749	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	333.95
99	51750	07/09/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	42.47
100	51751	07/16/2026	CHK	100028	ABADAN	PRINTER LEASE	312.42
101	51752	07/16/2026	CHK	100129	APOLLO SHEET METAL INC	HVAC MAINTENANCE	4,724.15
102	51753	07/16/2026	CHK	112734	ARNETT INDUSTRIES LLC	OPERATING TOOLS	103.51
103	51754	07/16/2026	CHK	113188	BAKER PRODUCE INC	ENERGY SERVICES	27,845.23
104	51755	07/16/2026	CHK	100179	BENTON FRANKLIN CAC	PROFESSIONAL SERVICES	615.00
105	51756	07/16/2026	CHK	100179	BENTON FRANKLIN CAC	HELPING HANDS	1,886.87
106	51757	07/16/2026	CHK	104565	BIG BEND ELECTRIC COOPERATIVE INC	UTILITY SERVICES	176.26
107	51758	07/16/2026	CHK	114618	BOARDS & BUDDIES LLC	BUILDING CARPET REPLACEMENT	94,820.38
108	51759	07/16/2026	CHK	113216	BOYD'S TREE SERVICE	TREE TRIMMING	16,763.03
109	51760	07/16/2026	CHK	100354	CITY OF CONNELL	UTILITY TAX	46,872.62
110	51761	07/16/2026	CHK	100358	CITY OF KAHLOTUS	UTILITY TAX	2,177.72
111	51762	07/16/2026	CHK	100362	CITY OF PASCO	OCCUPATION/UTILITY	489,309.70
112	51763	07/16/2026	CHK	112903	CITY OF RICHLAND	UTILITY SERVICES	30.49
113	51764	07/16/2026	CHK	113363	COLEMAN OIL COMPANY	GAS & OTHER FUELS	11,421.38
114	51765	07/16/2026	CHK	110413	COMPUNET INC	SOFTWARE MAINTENANCE	407.39
115	51766	07/16/2026	CHK	100346	CONNELL OIL INC	GAS & OTHER FUELS	2,226.23
116	51767	07/16/2026	CHK	113369	CORWIN OF PASCO LLC	AUTO PARTS	308.01
117	51768	07/16/2026	CHK	105071	DIRECT AUTOMOTIVE	OPERATING SUPPLIES	799.74
118	51769	07/16/2026	CHK	114662	EAGLE PRO PAINTING LLC	BUILDING MAINTENANCE & SUPPLIES	9,558.80
119	51770	07/16/2026	CHK	114661	EMPIRE ELECTRIC USA CORP	ENERGY SERVICES	18,088.39
120	51771	07/16/2026	CHK	114664	JEFFERY L GARRETT	ENERGY SERVICES	10,101.00
121	51772	07/16/2026	CHK	100226	GOVERNMENT FINANCE OFFICERS ASSOC	RENEWAL FEES	200.00
122	51773	07/16/2026	CHK	114477	H&L AUTO GLASS LLC	WINDSHEILD REPAIRS	304.35
123	51774	07/16/2026	CHK	114636	JOHN GARRETT LONG	ENERGY SERVICES	3,213.00
124	51775	07/16/2026	CHK	113721	KENNEWICK INDUSTRIAL & ELECTRICAL SUPPLY	GROUNDS MAINTENANCE & SUPPLIES	273.08
125	51776	07/16/2026	CHK	100452	ORKIN EXTERMINATING INC	PEST CONTROL	2,925.12
126	51777	07/16/2026	CHK	100394	OXARC INC	NITROGEN & OTHER GASES	151.59
127	51778	07/16/2026	CHK	100472	PUBLIC POWER COUNCIL	DUES & MEMBERSHIP	4,616.10
128	51779	07/16/2026	CHK	100411	RANCH & HOME INC	BUILDING MAINTENANCE & SUPPLIES	277.37
129	51780	07/16/2026	CHK	100411	RANCH & HOME INC	OPERATING SUPPLIES	18.50
130	51781	07/16/2026	CHK	100143	TRI CITIES BATTERY INC	OPERATING SUPPLIES	450.71
131	51782	07/16/2026	CHK	114099	U.S. PAYMENTS LLC	KIOSK TRANSACTIONS AND FEES	579.87
132	51783	07/16/2026	CHK	109927	VESTIS SERVICES LLC	MATS AND COVERALLS	342.56

Accounts Payable

Checks and Customer Refunds

07/01/2026 To 07/31/2026

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
133	51784	07/16/2026	CHK	113626	WATER STREET PUBLIC AFFAIRS LLC	CONSULTING SERVICES	3,500.00
134	51785	07/16/2026	CHK	113576	ZIRKLE FRUIT	ENERGY SERVICES	13,810.26
135	51786	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	47.60
136	51787	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	169.92
137	51788	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	115.92
138	51789	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	174.79
139	51790	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	111.62
140	51791	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	697.07
141	51792	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	85.00
142	51793	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	146.86
143	51794	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	97.33
144	51795	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	6.11
145	51796	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	293.54
146	51797	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	77.35
147	51798	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	243.02
148	51799	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	235.37
149	51800	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	240.55
150	51801	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	67.60
151	51802	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	15.60
152	51803	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	9.56
153	51804	07/16/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	243.49
154	51805	07/23/2026	CHK	100028	ABADAN	PRINTER MAINTENANCE	842.72
155	51806	07/23/2026	CHK	100129	APOLLO SHEET METAL INC	HVAC MAINTENANCE	1,922.62
156	51807	07/23/2026	CHK	113884	BASIN SOD INC	SOD REPAIRS	31.13
157	51808	07/23/2026	CHK	114254	BORDER STATES INDUSTRIES INC	WAREHOUSE MATERIALS & SUPPLIES	30,249.17
158	51809	07/23/2026	CHK	113216	BOYD'S TREE SERVICE	TREE TRIMMING	11,585.06
159	51810	07/23/2026	CHK	114378	CABLE HUSTON LLP	PROFESSIONAL SERVICES	4,352.50
160	51811	07/23/2026	CHK	114486	CHARTER COMMUNICATIONS HOLDINGS LLC	BROADBAND SERVICES	2,813.70
161	51812	07/23/2026	CHK	100354	CITY OF CONNELL	UTILITY SERVICES	89.21
162	51813	07/23/2026	CHK	100360	CITY OF PASCO	UTILITY SERVICES	2,449.12
163	51814	07/23/2026	CHK	113655	CLEAN CONCEPTS GROUP INC	EQUIPMENT MAINTENANCE	572.94
164	51815	07/23/2026	CHK	113124	D J'S ELECTRICAL INC	DOCK CREW WORK	169,155.04
165	51816	07/23/2026	CHK	113364	DAY WIRELESS SYSTEMS	MOBILE WIRELESS SERVICES	1,735.26
166	51817	07/23/2026	CHK	114077	EMPIRE INNOVATION GROUP LLC	FLEX PLAN	1,622.40
167	51818	07/23/2026	CHK	114007	GRIGG ENTERPRISES INC	BUILDING MAINTENANCE & SUPPLIES	118.66
168	51819	07/23/2026	CHK	114031	HOME DEPOT USA	PAPER PRODUCTS	2,033.36
169	51820	07/23/2026	CHK	114643	IMGRAIL CONSULTING INC	AERIAL ELECTRICAL WIRELINE PERMIT	105.00
170	51821	07/23/2026	CHK	113706	INTERMOUNTAIN CLEANING SERVICE INC	JANITORIAL SERVICES	4,465.95
171	51822	07/23/2026	CHK	112980	IRRIGATION SPECIALISTS INC	BUILDING MAINTENANCE & SUPPLIES	100.06
172	51823	07/23/2026	CHK	105560	MARSH, MUNDORF, PRATT, SULLIVAN & MCKENZIE	DUES & MEMBERSHIP	1,560.68
173	51824	07/23/2026	CHK	113879	MUSTANG SIGNS LLC	BUILDING MAINTENANCE & REPAIRS	616.37
174	51825	07/23/2026	CHK	100407	PACIFIC NW WATERWAYS ASSC INC	DUES & MEMBERSHIP	4,848.00
175	51826	07/23/2026	CHK	100424	PASCO CHAMBER OF COMMERCE	REGISTRATION	104.54
176	51827	07/23/2026	CHK	107520	RAILROAD MANAGEMENT COMPANY	POWER CROSSING PERMIT	458.76

Accounts Payable

Checks and Customer Refunds

07/01/2026 To 07/31/2026

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
177	51828	07/23/2026	CHK	114071	STUART C IRBY CO.	WAREHOUSE MATERIALS & SUPPLIES	39,849.40
178	51829	07/23/2026	CHK	104596	TRI CITIES AREA JOURNAL OF BUSINESS	ADVERTISING	1,015.00
179	51830	07/23/2026	CHK	114108	VERIZON CONNECT FLEET USA LLC	FLEET MANAGEMENT SERVICES	1,335.01
180	51831	07/23/2026	CHK	109927	VESTIS SERVICES LLC	MATS AND COVERALLS	342.56
181	51832	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	58.62
182	51833	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	96.17
183	51834	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	143.04
184	51835	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	105.82
185	51836	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	190.52
186	51837	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	217.57
187	51838	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	152.00
188	51839	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	147.12
189	51840	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	38.33
190	51841	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	114.01
191	51842	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	382.95
192	51843	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	35.67
193	51844	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	97.52
194	51845	07/23/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	202.93
195	51846	07/30/2026	CHK	113774	3AC ENGINEERING PC	PROFESSIONAL SERVICES	1,890.00
196	51847	07/30/2026	CHK	100087	ALTEC INDUSTRIES INC	OPERATING SUPPLIES	417.54
197	51848	07/30/2026	CHK	100129	APOLLO SHEET METAL INC	HVAC MAINTENANCE	3,425.63
198	51849	07/30/2026	CHK	113906	BEAVER BARK LTD	BUILDING MAINTENANCE & SUPPLIES	63.08
199	51850	07/30/2026	CHK	114254	BORDER STATES INDUSTRIES INC	WAREHOUSE MATERIALS & SUPPLIES	1,283.94
200	51851	07/30/2026	CHK	100515	CED	WAREHOUSE MATERIALS & SUPPLIES	15,431.13
201	51852	07/30/2026	CHK	110413	COMPUNET INC	SOFTWARE MAINTENANCE	6,142.53
202	51853	07/30/2026	CHK	100292	DEPARTMENT OF LABOR & INDUSTRIES	L&I OUTSIDE BENEFIT	26,149.47
203	51854	07/30/2026	CHK	100715	DEPARTMENT OF LABOR AND INDUSTRIES	2026 ASSESSMENT FEE	182.50
204	51855	07/30/2026	CHK	105071	DIRECT AUTOMOTIVE	OPERATING SUPPLIES	305.64
205	51856	07/30/2026	CHK	100197	FEDEX	SHIPPING CHARGES	28.06
206	51857	07/30/2026	CHK	112943	FERRY COUNTY PUD	CWPU EXPENSE	1,080.74
207	51858	07/30/2026	CHK	114112	GDS ASSOCIATES INC	CONSULTING SERVICES	703.29
208	51859	07/30/2026	CHK	114007	GRIGG ENTERPRISES INC	BUILDING MAINTENANCE & SUPPLIES	60.96
209	51860	07/30/2026	CHK	112980	IRRIGATION SPECIALISTS INC	GROUNDS MAINTENANCE & SUPPLIES	322.60
210	51861	07/30/2026	CHK	100006	LOURDES OCCUPATIONAL HEALTH CENTER	PROFESSIONAL SERVICES	330.00
211	51862	07/30/2026	CHK	114184	M&M BOLT CO	BUILDING MAINTENANCE & SUPPLIES	70.63
212	51863	07/30/2026	CHK	113908	MILNE ENTERPRISES INC	OPERATING TOOLS	99.02
213	51864	07/30/2026	CHK	100424	PASCO CHAMBER OF COMMERCE	ADVERTISING	425.00
214	51865	07/30/2026	CHK	100411	RANCH & HOME INC	OPERATING SUPPLIES	74.43
215	51866	07/30/2026	CHK	100502	ROGERS SURVEYING INC	PROFESSIONAL SERVICES	10,480.00
216	51867	07/30/2026	CHK	112850	SANDYS TROPHIES INC	PUD LOGO ENGRAVING	53.91
217	51868	07/30/2026	CHK	113680	STREAKWAVE WIRELESS, INC	HARDWARE PURCHASE	721.77
218	51869	07/30/2026	CHK	114071	STUART C IRBY CO.	WAREHOUSE MATERIALS & SUPPLIES	1,004.06
219	51870	07/30/2026	CHK	112920	TACOMA SCREW PRODUCTS INC	OPERATING SUPPLIES	103.80
220	51871	07/30/2026	CHK	113221	THE SHERWIN-WILLIAMS CO	BUILDING MAINTENANCE & SUPPLIES	728.69

Accounts Payable

Checks and Customer Refunds

07/01/2026 To 07/31/2026

Bank Account: 1 - ZBA - WARRANT ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
221	51872	07/30/2026	CHK	113870	TOTH AND ASSOCIATES INC	PROFESSIONAL SERVICES	43,880.00
222	51873	07/30/2026	CHK	112127	US BANK - P CARDS & TRAVEL	TRAVEL CARD	1,513.61
223	51874	07/30/2026	CHK	112127	US BANK - P CARDS & TRAVEL	PURCHASE CARD	4,011.98
224	51875	07/30/2026	CHK	111471	VERIZON WIRELESS SERVICES LLC	PHONE SERVICES	4,344.93
225	51876	07/30/2026	CHK	109927	VESTIS SERVICES LLC	MATS AND COVERALLS	342.56
226	51877	07/30/2026	CHK	104325	WA STATE EMPLOYMENT SECURITY DEPT	UNEMPLOYMENT CLAIM	6,169.45
227	51878	07/30/2026	CHK	104325	WA STATE EMPLOYMENT SECURITY DEPT	FAMILY LEAVE INSURANCE	16,458.99
228	51879	07/30/2026	CHK	114368	WA STATE EMPLOYMENT SECURITY DEPT	WA CARES FUND	6,547.19
229	51880	07/30/2026	CHK	104105	WATER SOLUTIONS INC	WATER COOLER RENTAL	359.37
230	51881	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	157.21
231	51882	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	42.79
232	51883	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	84.52
233	51884	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	42.92
234	51885	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	390.47
235	51886	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	12.97
236	51887	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	7.22
237	51888	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	195.20
238	51889	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	233.91
239	51890	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	212.33
240	51891	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	73.18
241	51892	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	60.94
242	51893	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	416.43
243	51894	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	235.11
244	51895	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	104.34
245	51896	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	129.15
246	51897	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	7.99
247	51898	07/30/2026	CHK	90002	CUSTOMER REFUND	CUSTOMER REFUND	80.43
						Total for Bank Account - 1 :	1,387,348.53
						Grand Total :	1,387,348.53

Accounts Payable

Check Register - Direct Deposit

07/01/2026 To 07/31/2026

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
1	35917	07/01/2026	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	2,404.51
2	35918	07/01/2026	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	18,563.09
3	35919	07/01/2026	DD	100229	GRAINGER INC	BUILDING MAINTENANCE & SUPPLIES	44.38
4	35920	07/01/2026	DD	113261	LANDIS+GYR TECHNOLOGY, INC	SOFTWARE MAINTENANCE	7,075.52
5	35921	07/01/2026	DD	100448	LAWSON PRODUCTS INC	OPERATING SUPPLIES	2,364.56
6	35922	07/01/2026	DD	114307	MILSOFT UTILITY SOLUTIONS INC	TRAINING EXPENSES	20,852.55
7	35923	07/01/2026	DD	113201	NAPA	AUTO PARTS	541.15
8	35924	07/01/2026	DD	114602	SALITRE CONSTRUCTION LLC	ENERGY SERVICES	9,487.37
9	35925	07/01/2026	DD	102483	SCHWEITZER ENGINEERING LABORATORIES	WAREHOUSE MATERIALS & SUPPLIES	3,483.61
10	35926	07/01/2026	DD	100291	STATE AUDITOR'S OFFICE	AUDIT SERVICES	29,513.50
11	35927	07/01/2026	DD	102263	TYNDALE COMPANY INC	FIRE SAFETY CLOTHING	711.12
12	36014	07/09/2026	DD	113886	AMAZON CAPITAL SERVICES INC	OPERATING SUPPLIES	193.65
13	36015	07/09/2026	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	11,271.15
14	36016	07/09/2026	DD	1092	WILLIAM M GORDON	TRAVEL REIMBURSEMENT	2,942.93
15	36017	07/09/2026	DD	112981	GREEN ENERGY TODAY LLC	ESQUATZEL DAM PROJECT	23,551.25
16	36018	07/09/2026	DD	113299	HRA VEBA TRUST	VEBA WELLNESS	17,436.48
17	36019	07/09/2026	DD	100245	IBEW LOCAL 77	UNION DUES	6,220.26
18	36020	07/09/2026	DD	1191	BRIAN C JOHNSON	TRAVEL REIMBURSEMENT	1,255.34
19	36021	07/09/2026	DD	102763	KONECRANES INC	ANNUAL CRANE INSPECTION	2,684.93
20	36022	07/09/2026	DD	114588	LEVEL UP INSULATION LLC	ENERGY SERVICES	13,548.33
21	36023	07/09/2026	DD	106826	MILLIMAN CONSULTANTS & ACTUARIES	DUES & MEMBERSHIP	756.86
22	36024	07/09/2026	DD	114307	MILSOFT UTILITY SOLUTIONS INC	SOFTWARE MAINTENANCE	2,226.10
23	36025	07/09/2026	DD	114295	MISSIONSQUARE 107514	DEFERRED COMPENSATION	15,032.20
24	36026	07/09/2026	DD	114294	MISSIONSQUARE 301671	DEFERRED COMPENSATION	25,364.91
25	36027	07/09/2026	DD	100572	MONARCH MACHINE & TOOL INC	TRANSFORMER TRANSPORT	1,306.80
26	36028	07/09/2026	DD	100130	MOON SECURITY SERVICES INC	SECURITY MAINTENANCE	85.25
27	36029	07/09/2026	DD	113201	NAPA	AUTO PARTS	655.92
28	36030	07/09/2026	DD	101318	NORTHWEST OPEN ACCESS NETWORK	PROFESSIONAL SERVICES	14,025.00
29	36031	07/09/2026	DD	111368	ONLINE INFORMATION SERVICES INC	UTILITY EXCHANGE REPORT	862.11
30	36032	07/09/2026	DD	100300	PRINCIPAL BANK PCS	INSURANCE PREMIUM	158,264.42
31	36033	07/09/2026	DD	114111	RED GOAT FABRICATION INC	VEHICLE MAINTENANCE & REPAIRS	5,848.93
32	36034	07/09/2026	DD	114602	SALITRE CONSTRUCTION LLC	ENERGY SERVICES	32,725.53
33	36035	07/09/2026	DD	100195	STAPLES ADVANTAGE	OFFICE SUPPLIES	811.28
34	36036	07/09/2026	DD	113684	SUSTAINABLE LIVING CENTER	LOW INCOME CERTIFICATIONS	375.00
35	36037	07/09/2026	DD	1245	PEDRO TORRES	TRAVEL REIMBURSEMENT	1,681.10
36	36038	07/09/2026	DD	100478	TRI CITY HERALD	ADVERTISING	219.44
37	36039	07/09/2026	DD	100277	UNITED WAY	UNITED WAY	75.00
38	36040	07/09/2026	DD	1221	VICTOR FUENTES	TRAVEL REIMBURSEMENT	1,331.23
39	36041	07/16/2026	DD	112724	A W REHN & ASSOCIATES-COBRA	COBRA NOTIFICATION	25.00
40	36042	07/16/2026	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	5,355.10
41	36043	07/16/2026	DD	100178	BENTON COUNTY PUD	TRAINING REGISTRATION	3,658.80
42	36044	07/16/2026	DD	100591	CASCADE FIRE PROTECTION CORP	PROFESSIONAL SERVICES	140.00
43	36045	07/16/2026	DD	112936	CENTURY LINK	PHONE SERVICES	847.28
44	36046	07/16/2026	DD	102842	ENERGY NORTHWEST	NINE CANYON	172,590.28
45	36047	07/16/2026	DD	102842	ENERGY NORTHWEST	RESERVATION FEE	105,000.00

Accounts Payable

Check Register - Direct Deposit

07/01/2026 To 07/31/2026

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
46	36048	07/16/2026	DD	114579	FULCRUM ELECTRIC LLC	ELECTRICAL BUILDING UPGRADES	109,386.78
47	36049	07/16/2026	DD	100229	GRAINGER INC	OPERATING SUPPLIES	1,717.07
48	36050	07/16/2026	DD	1191	BRIAN C JOHNSON	TRAVEL REIMBURSEMENT	226.09
49	36051	07/16/2026	DD	113652	LEAF CAPITAL FUNDING LLC	PRINTER LEASE	176.03
50	36052	07/16/2026	DD	114588	LEVEL UP INSULATION LLC	ENERGY SERVICES	9,028.29
51	36053	07/16/2026	DD	113294	PARAMOUNT COMMUNICATIONS, INC	FIBER DOCK CREW	29,518.99
52	36054	07/16/2026	DD	114205	PERFORMANCE SYSTEMS INTEGRATION LLC	PROFESSIONAL SAFETY SERVICES	566.63
53	36055	07/16/2026	DD	114312	RELIANCE STANDARD LIFE INSURANCE CO	INSURANCE PREMIUM	5,727.33
54	36056	07/16/2026	DD	114602	SALITRE CONSTRUCTION LLC	ENERGY SERVICES	33,897.73
55	36057	07/16/2026	DD	100195	STAPLES ADVANTAGE	PAPER PRODUCTS	1,383.04
56	36058	07/16/2026	DD	112707	THE ENERGY AUTHORITY	TEA SCHEDULING & CONSULTING	174,961.46
57	36059	07/16/2026	DD	112707	THE ENERGY AUTHORITY	TEA SCHEDULING & CONSULTING	11,289.73
58	36060	07/16/2026	DD	100283	UTILITIES UNDERGROUND LOCATION CENTER	LOCATE SERVICES	455.40
59	36061	07/16/2026	DD	100290	WA PUBLIC UTILITY DISTRICT ASSOC	DUES & MEMBERSHIP	9,999.00
60	36062	07/16/2026	DD	114162	ZAYO GROUP HOLDINGS INC	BROADBAND SERVICES	2,816.56
61	36149	07/23/2026	DD	114180	2001 SIXTH LLC	BROADBAND SERVICES	150.00
62	36150	07/23/2026	DD	113886	AMAZON CAPITAL SERVICES INC	BROADBAND MATERIALS & SUPPLIES	1,204.25
63	36151	07/23/2026	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	1,617.17
64	36152	07/23/2026	DD	113663	DATA HARDWARE DEPOT LP	BROADBAND MATERIALS & SUPPLIES	14,036.67
65	36153	07/23/2026	DD	113224	DAVIDSON FARMS, LLC	ENERGY SERVICES	10,125.00
66	36154	07/23/2026	DD	114609	GALLAGHER BENEFIT SERVICES INC	FLEX PLAN FEE	42.00
67	36155	07/23/2026	DD	100216	GENERAL PACIFIC INC	BROADBAND MATERIALS & SUPPLIES	753.96
68	36156	07/23/2026	DD	1092	WILLIAM M GORDON	TRAVEL REIMBURSEMENT	1,690.02
69	36157	07/23/2026	DD	100229	GRAINGER INC	FACILITY MAINTENANCE & SUPPLIES	173.00
70	36158	07/23/2026	DD	113299	HRA VEBA TRUST	VEBA EMPLOYER PAID	9,883.98
71	36159	07/23/2026	DD	113442	ICE TRADE VAULT, LLC	COUNTERPARTY TRADE FEE	375.00
72	36160	07/23/2026	DD	101501	JIM'S PACIFIC GARAGES INC	OPERATING SUPPLIES	268.62
73	36161	07/23/2026	DD	1191	BRIAN C JOHNSON	TRAVEL REIMBURSEMENT	233.46
74	36162	07/23/2026	DD	100264	LAMPSON INTERNATIONAL LLC	EQUIPMENT RENTAL & TRANSPORT	2,084.78
75	36163	07/23/2026	DD	113652	LEAF CAPITAL FUNDING LLC	PRINTER LEASE	773.19
76	36164	07/23/2026	DD	114295	MISSIONSQUARE 107514	DEFERRED COMPENSATION	15,027.20
77	36165	07/23/2026	DD	114294	MISSIONSQUARE 301671	DEFERRED COMPENSATION	25,364.91
78	36166	07/23/2026	DD	100130	MOON SECURITY SERVICES INC	SECURITY MAINTENANCE	85.25
79	36167	07/23/2026	DD	114574	MORGAN STANLEY INSTITUTIONAL INVESTMENT	CONSULTING SERVICES	5,000.00
80	36168	07/23/2026	DD	113201	NAPA	AUTO PARTS	220.13
81	36169	07/23/2026	DD	113269	NISC	MAILING SERVICES	51,730.56
82	36170	07/23/2026	DD	101318	NORTHWEST OPEN ACCESS NETWORK	FIBER SERVICES	55,136.25
83	36171	07/23/2026	DD	100366	NORTHWEST PUBLIC POWER ASSOCIATION	REGISTRATION	1,095.00
84	36172	07/23/2026	DD	114640	PITNEY BOWES GLOBAL FINANCIAL SVC LLC	MAIL MACHINE LEASE	1,300.21
85	36173	07/23/2026	DD	113445	RELIABLE EQUIPMENT & SERVICE COMPANY, IN	OPERATING TOOLS	306.01
86	36174	07/23/2026	DD	100496	SAFETY KLEEN SYSTEMS INC	DISPOSAL SERVICE & SUPPLIES	298.93
87	36175	07/23/2026	DD	114602	SALITRE CONSTRUCTION LLC	ENERGY SERVICES	18,060.86
88	36176	07/23/2026	DD	114471	SIXTY MOUNTAIN PLLC	PROFESSIONAL SERVICES	1,446.80
89	36177	07/23/2026	DD	1245	PEDRO TORRES	TRAVEL REIMBURSEMENT	375.81
90	36178	07/23/2026	DD	102263	TYNDALE COMPANY INC	FIRE SAFETY CLOTHING	1,212.04

Accounts Payable

Check Register - Direct Deposit

07/01/2026 To 07/31/2026

Bank Account: 3 - FPUD REVENUE ACCOUNT

#	Check / Tran	Date	Pmt Type	Vendor	Vendor Name	Reference	Amount
91	36179	07/23/2026	DD	1221	VICTOR FUENTES	TRAVEL REIMBURSEMENT	955.63
92	36180	07/23/2026	DD	1005	ROSARIO VIERA	TRAVEL REIMBURSEMENT	265.35
93	36181	07/23/2026	DD	100673	WA STATE DEPARTMENT OF ECOLOGY	ANNUAL DISPOSAL FEE	69.00
94	36182	07/30/2026	DD	113886	AMAZON CAPITAL SERVICES INC	HARDWARE PURCHASE	236.88
95	36183	07/30/2026	DD	113380	ANIXTER INC	WAREHOUSE MATERIALS & SUPPLIES	4,341.09
96	36184	07/30/2026	DD	1232	ENOCH DAHL	TRAVEL REIMBURSEMENT	84.10
97	36185	07/30/2026	DD	113663	DATA HARDWARE DEPOT LP	BROADBAND MATERIALS & SUPPLIES	16,786.89
98	36186	07/30/2026	DD	100216	GENERAL PACIFIC INC	WAREHOUSE MATERIALS & SUPPLIES	34,016.55
99	36187	07/30/2026	DD	100229	GRAINGER INC	FACILITIES MAINTENANCE & SUPPLIES	193.19
100	36188	07/30/2026	DD	101501	JIM'S PACIFIC GARAGES INC	OPERATING SUPPLIES	33.88
101	36189	07/30/2026	DD	1191	BRIAN C JOHNSON	TRAVEL REIMBURSEMENT	507.57
102	36190	07/30/2026	DD	113261	LANDIS+GYR TECHNOLOGY, INC	SOFTWARE MAINTENANCE	7,084.74
103	36191	07/30/2026	DD	113652	LEAF CAPITAL FUNDING LLC	PRINTER LEASE	962.23
104	36192	07/30/2026	DD	114588	LEVEL UP INSULATION LLC	ENERGY SERVICES	19,050.44
105	36193	07/30/2026	DD	1246	JESSICA MARSHALL	EMPLOYEE REIMBURSEMENT	12.50
106	36194	07/30/2026	DD	100572	MONARCH MACHINE & TOOL INC	OPERATING SUPPLIES	1,481.04
107	36195	07/30/2026	DD	100130	MOON SECURITY SERVICES INC	SECURITY MAINTENANCE	92.11
108	36196	07/30/2026	DD	113201	NAPA	AUTO PARTS	225.80
109	36197	07/30/2026	DD	113269	NISC	TRAINING REGISTRATION	163.35
110	36198	07/30/2026	DD	101318	NORTHWEST OPEN ACCESS NETWORK	PROFESSIONAL SERVICES	1,800.00
111	36199	07/30/2026	DD	100366	NORTHWEST PUBLIC POWER ASSOCIATION	REGISTRATION	245.00
112	36200	07/30/2026	DD	113294	PARAMOUNT COMMUNICATIONS, INC	FIBER DOCK CREW	83,940.76
113	36201	07/30/2026	DD	112792	PASCO TIRE FACTORY INC	VEHICLE TIRES & REPAIRS	11,552.16
114	36202	07/30/2026	DD	113168	PORTLAND GENERAL ELECTRIC COMPANY	COB INTERTIE	12,044.16
115	36203	07/30/2026	DD	114602	SALITRE CONSTRUCTION LLC	ENERGY SERVICES	22,812.80
116	36204	07/30/2026	DD	100195	STAPLES ADVANTAGE	PAPER PRODUCTS	103.20
117	36205	07/30/2026	DD	100291	STATE AUDITOR'S OFFICE	AUDIT SERVICES	35,908.72
118	36206	07/30/2026	DD	112707	THE ENERGY AUTHORITY	TEA SCHEDULING & CONSULTING	3,277.06
119	36207	07/30/2026	DD	102263	TYNDALE COMPANY INC	FIRE SAFETY CLOTHING	664.29
120	36208	07/30/2026	DD	1005	ROSARIO VIERA	EMPLOYEE REIMBURSEMENT	104.46
121	36209	07/30/2026	DD	111202	WESTERN RENEWABLE ENERGY WREGIS	TRANSFER FEES	112.16
						Total for Bank Account - 3 :	1,593,757.52
						Grand Total :	1,593,757.52

Franklin PUD - Write Off Report		
	Write Off Report for the Month of:	**Aug-26**
	Collection Agency:	**Armada Corporation**
#	**Name**	**Amount**
1	GEMMELLS WELDING AND FABRICATION LLC	$ 758.30
2	LYDIA FAIRCHILD	$ 373.68
3	DON RUBIO'S INC	$ 290.86
4	N ALLISON	$ 234.22
5	YANETH E ROCHA	$ 212.48
6	FERNANDO VALDOVINOS SALAS	$ 180.44
7	MELISSA AGUILAR	$ 151.60
8	HILARIO ZARAGOZA	$ 142.43
9	CHRISTIAN GILES	$ 125.54
10	DEALS ON WHEELS ACCESSORIES	$ 112.45
11	DAVINA E TORRES	$ 109.70
12	JASON A WYMAN	$ 89.36
13	SAMUEL MORA	$ 64.71
14	JUAN GALLARDO BRITO	$ 47.12
15	YANIRI CELIS	$ 28.22
16	JOSHUA S GREEN COMBS	$ 25.91
	Total	**$ 2,947.02**
	Average amount per account:	$ 184.19
	Gross bad debts as a percentage to April 2026 monthly sales:	0.04%

AGENDA ITEM 5

Franklin PUD Commission Meeting Packet
Agenda Item Summary

Presenter:	**Katrina Fulton**	☐	REPORTING ONLY
Department:	**Finance & Customer Service Director**	☐	FOR DISCUSSION
Meeting Date:	**August 25, 2026**	☑	**ACTION REQUIRED**

1. SUBJECT:
Approving Changes to District Administrative Policy 16, Purchasing Approval and Payment Authority.

2. BACKGROUND/SUMMARY:
At the July 22, 2025 Commission meeting, the Commission approved an updated Administrative Policy 16, Purchasing Approval and Payment Authority. Since that time, various items have been identified requiring an update to the policy. Staff has incorporated these changes into the policy, provided as Attachment A.

The revisions include:

- Section 3.4.7, Fuel cards – *incorporates guidelines for utilizing District fuel cards.*
- Section 3.5, Exemptions to Competitive Bidding – *clarifies when an exemption to competitive bidding may be utilized in accordance with state law.*
- Appendix A, Contract Delegation Authority Matrix – *this provides a clearer and more detailed guide for staff to follow when executing this policy.*
- Appendix B, Small Works Roster Thresholds – *updates the allowable Small Works Roster Threshold in accordance with the schedule included in HB 2420, enacted in March 2026.*
- Appendix C, Federal Procurement Checklist – *this has been included on the advice of the State Auditor's Office. Language included in the policy delegates authority to staff to keep the checklist updated to incorporate updates resulting from changes in federal law.*

Staff recommends the Commission approve District Administrative Policy 16, Purchasing Approval and Payment Authority with the revisions presented.

3. SUGGESTED MOTION:
I move to approve District Administrative Policy 16, Purchasing Approval and Payment Authority with the revisions as presented.

Policy No: GM-16
Revision No: 16~~5~~
Effective Date: ~~7/22/25~~8/25/26

PURCHASING APPROVAL AND PAYMENT AUTHORITY

1.0 PURPOSE

The General Manager/Chief Executive Officer (GM/CEO) grants specific limited authority to commit District resources for purchasing goods and services pursuant to Resolution No. 1431.

This Policy outlines roles and responsibilities regarding the purchase of goods and services, payment authority, electronic signatures, and District approval requirements for purchase orders, contract actions (contract actions include but are not limited to contracts, task orders, amendments, addendums, and other similar items), contract change orders, and guidelines for use of District issued credit cards, ~~and~~ fuel cards and house accounts. Individuals with approval authority for purchases, invoices, or payments are accountable for ensuring:

- The purchase was made in the conduct of District business.
- The goods and services have been received and are satisfactory.
- The amount of the invoice meets the agreed upon price.
- The expenditure has been charged to the proper account.
- The transaction is processed in a timely fashion.

This Policy does not apply to petty cash purchases, travel, power and transmission transactions and conservation contracts, which are governed by separate policies or procedures.

2.0 DEFINITIONS

Approving Officials: employees who have the authority to commit District funds for the purchase of Goods and Services.

Credit Card Holders/Users: employees who have been issued a Fuel Card PIN, Purchasing Card or Travel Card.

Electronic Signature: an electronic sound, symbol or process, attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the record.

Fuel Card: a District issued card for sole purpose of fueling District vehicles or equipment at authorized fuel vendor stations.

Goods and Services: includes material, labor, fuel, equipment or professional services.

Personal Services: services that are mostly intellectual in nature and may require specialized knowledge, professional licensing, certifications advanced education, and/or unique abilities and talents.

Pre-approval: a paper trail, such as a purchase order or email, which clearly outlines the Authorizing Official's consent to allow the Credit Card Holder/User or other employee to transact on behalf of the District for the purchase of Goods or Services unless for emergency work as defined in RCW 39.04.280 (3)

<u>Professional Services</u>: services rendered by members of a recognized profession or possessing a special skill.

<u>Public Works</u>: all work, construction, building, renovations, alterations, repairs, or improvements other than ordinary maintenance, executed at the cost of the District, or which is by law a lien or charge on any property therein.

<u>Purchase</u>: any commitment of District funds made by a District employee for the purchase of goods and services. Purchases may be done by purchase order, contracts, change orders, invoices, Purchasing Card, Travel Card, etc.

<u>Purchased Services</u>: services that are routine, mechanical in nature, and mostly physical activities that support the District's day-to-day operations. Purchased services can be subject to prevailing wage.

<u>Purchasing Cards (P-Card)</u>: a District issued credit card that enables the designated card holders to make transactions for goods and non-prevailing wage services on the District's behalf.

<u>Supporting Documentation</u>: original invoices, itemized receipts, packing slips and other documents that prove Pre-approval and receipt of a Purchase. Any invoices or receipts that are replaced by copies must be initialed by the Approving Official.

<u>Travel Cards</u>: a District issued credit card that enables the District's Travel Coordinators to make hotel reservations or purchase flights for authorized Travel on the District's behalf and in accordance with the District's Business Travel Policy (ADM-10 and ADM-24).

3.0 IMPLEMENTATION

3.1 Responsibilities

Accounting is responsible for reviewing and reconciling all credit card statements to the supporting documentation and ensuring accuracy of the coding for each Purchase. Performs final review of all invoices prior to payment.

Approving Officials are responsible for Pre-approval of all Purchases done using purchase orders, Travel Cards, or P-Cards, and ensuring funds are available for Purchases and contracts.

Credit Card Holders/Users are responsible for safeguarding the card(s) against loss, theft or unauthorized use; and understanding the rules and limitations of use of the card(s) issued to them.

District employees are responsible for understanding this Policy, for getting Pre-approval for all purchases and for providing Supporting Documentation.

The Purchasing Manager is responsible for all Purchases except for purchases made on house accounts and for the coordination of authorized Travel.

The Warehouse is responsible for receiving all Purchases, except items that are not delivered but are charged on house accounts, unless otherwise assigned.

3.2 Purchase Approvals

The District requires approval of all Purchases. The following are the approval limits for authorized Approving Officials of the District:

Approving Official	Material Limits	Public Work Limits	All Other Purchases
Department Manager Level(1)	Up to $10,000	Up to $10,000	Up to $10,000
Director Level (2)(3)	Up to $50,000	Up to $50,000	Up to $50,000
General Manager /(CEO), Assistant General Manager or Acting General Manager(3)	Up to $120,000	Up to $350,000	Up to $200,000
Board of Commissioners (the Commission)	Over $120,001	Over $350,001	Over $200,001

(1) This includes the Superintendents.
(2) This includes the Public Information Officer or similar position as identified by the General Manager/CEO.
(3) See Administrative Policy GM-13, Succession of Authority.

The approval limits are also applicable to the total of the original Purchase amount and any change order dollar amount. If the amended total Purchase amount or amended contract dollar amount exceeds an Approving Official's approval limit, a higher-level Approving Official must approve the change order per the established approval limits.

If the Commission approved the original Purchase, the General Manager (CEO) / Assistant General Manager may approve change orders up to 25% of the original Purchase amount up to a maximum of $100,000 without prior approval of the Commission and will notify the Commission if the change order is greater than 10% of the original Purchase amount.

All Department Managers and Directors shall have entered their approval prior to placement of an order with the vendor as outlined in the Approval Line of Authority.

Per RCW 54.04.080, the Commission is the final authority with regard to whether a bid is responsive or the bidder is a responsible bidder. All sealed bids require Commission approval regardless of amount.

3.3 Purchases Exceeding Approved Purchase Amount

When goods or services have been accepted by the Warehouse and the invoice(s) total exceeds the approved purchase amount, the payment shall require approval as follows:

a) For purchase orders or contracts with an original Purchase amount up to $120,000, an Approving Official may authorize payment of invoices that exceed the approved Purchase amount; however, in no case may an Approving Official approve invoice(s) that total more than their Approval Limit.
b) For purchase orders or contracts where the original purchase amount exceeds $120,000, the General Manager/CEO /Assistant General Manager may authorize

payment of invoices that exceed the approved Purchase amount with notification to the Commission; however, in no case may the General Manager/CEO/Assistant General Manager approve invoice(s) that total more than his/her Approval Limit.

c) For any Purchase where an invoice is received and a purchase order was required but was not approved in advance, a purchase order will need to be created and approved before Accounting will pay the invoice.

3.4 Monetary Limits

3.4.1 Material and Equipment

The monetary limits listed below will be used to determine the process to follow before entering into a contract to purchase material or equipment:

Monetary Limit	Requirement
\$1 - \$30,000; or less than \$12,000 of the same kind of items in any calendar month	No requirement to seek bids or quote. RCW 54.04.070
30,001 - \$120,000	District obtains at least three quotes from Vendor List. RCW 54.04.082 & RCW 39.04.190
\$120,001 or greater	District publishes a request for sealed bids. RCW 54.04.070, RCW 54.04.082 & RCW

Purchases will not be divided to avoid these limits. These amounts are exclusive of sales tax.
The District will utilize alternate purchase methods approved by RCW 39.04.280 and RCW 39.26.140 on a case by case basis.

3.4.2 Public Works Project

The monetary limits listed below will be used to determine the process to follow before entering into a contract for public works projects only:

Monetary Limit	Requirement
\$1 - \$150,000	Follow Direct Contracting or Small Works Roster process as allowed in RCW 54.04.070 and in RCW 39.04.152
150,001 – ~~350,000~~applicable Small Works Roster Threshold (Appendix B)	District sends an invitation for quotes to all appropriate contractors on the Small Works Roster or requests sealed bids as allowed in RCW 54.04.070 and defined in RCW 39.04.152
~~\$350,001 or greater~~Greater than Small Works Roster Threshold (Appendix B)	District publishes a request for sealed bids. RCW 54.04.070.

No bids or quotes are necessary for projects performed by District crews where the value of the materials used in the project are less than $300,000.

Contracts will not be divided to avoid these limits. These amounts are exclusive of state sales tax. If a project requires phases, the estimated total of all phases will be used to determine the purchasing threshold. These amounts are exclusive of sales tax.

3.4.3 Professional Services

The District maintains a Professional Service Roster in lieu of sending a formal Request for Qualifications to select consultants for Engineering services, surveying services, architectural and/or landscape architectural services.

Monetary Limit	Requirement
$1 - $25,000	Request quotes from three qualified firms on the Professional Service Roster.
25,001 – 150,000	Follow Professional Service Roster process.
$150,001 or greater	District publishes a formal request for qualifications/proposal

3.4.4 Personal Services

The monetary limits will be used to determine the process to follow before entering into a contract for personal services:

Monetary Limit	Requirement
$1 - $25,000	Seeking competition is always recommended but not required for this dollar range.
$25,001 – 50,000	Request quotes from 2-5 qualified firms.
$50,001 or greater	District publishes a formal request for proposal.

3.4.5 Purchased Services

The monetary limits will be used to determine the process to follow before entering into a contract for purchased services:

Monetary Limit	Requirement
$1 - $5,000	Seeking competition is always recommended but not required for this dollar range.
$5,001 - $120,000	Request quotes from 2-5 qualified firms.
$120,001 or greater	District publishes a formal solicitation.

3.4.6 Purchasing and Travel Card

Purchasing authority for each P-Card user's account is limited to $1,000 per transaction per day and $5,000 per month. Credit Card Holders will not split Purchases into multiple transactions to circumvent these limits. The District's Travel Coordinators have a transaction limit of $2,000 per day and have a monthly limit of $7,500. The Purchasing Manager has a transaction limit of $3,000 per day and a monthly limit of $10,000.

Purchasing authority for each travel card account is not limited on a per transaction basis, but total charges may not exceed $7,500 per month. Travel card use is limited to reserving hotel rooms, first night deposits and airline or other commercial travel tickets for employees on authorized Travel.

3.4.7 Fuel Cards

Fuel cards are issued from the District's contracted fuel vendor for the purpose of fueling District vehicles and equipment. The District's Auditor serves as the fuel card administrator and is responsible for coordinating the issuance, cancellation and addition of fuel cards. This policy outlines the general guidelines for fuel card usage.

District fuel cards are provided solely for authorized business purposes. Employees may use District-issued fuel cards only to purchase fuel for District-owned, leased, or authorized District vehicles and equipment. Fuel cards will reside with the assigned vehicle or equipment. Spare fuel cards will be tracked utilizing a check-in/check-out log to ensure custody of the fuel card is always maintained.

The use of a District fuel card for any personal purpose is strictly prohibited. Prohibited uses include, but are not limited to:

- Purchasing fuel for personal vehicles.
- Purchasing fuel for vehicles owned by family members, friends, or other unauthorized individuals.
- Purchasing non-approved merchandise, food, beverages, tobacco products, lottery tickets, or other personal items.
- Obtaining cash advances or cash-back transactions.
- Sharing, lending, or allowing another person to use a District fuel card without prior authorization.

Employees are responsible for safeguarding District fuel cards and ensuring that all transactions are legitimate, accurate, and supported by required documentation. Lost fuel cards will immediately be reported to the card administrator.

Any suspected misuse, unauthorized use, or fraudulent use of a District fuel card may result in disciplinary action, up to and including termination of employment. Employees may also be required to reimburse the District for unauthorized charges and may be subject to civil or criminal penalties where applicable.

Management reserves the right to review fuel card transactions, receipts, vehicle mileage records, and other supporting documentation to ensure compliance with this policy. Periodic audits will be performed by staff independent of the purchasing and fuel card processes.

~~3.4.7~~3.4.8 Approval Limit Exceptions

If a contract is for: a) professional services with job assignments by task orders or, b) labor with job assignments by work orders, and the contract has been approved by the General Manager/CEO, Assistant General Manager or Commission, with the noted exceptions below, the approval of authorization to proceed on specific task/work orders (or changes thereto) shall be given per the approval limits in paragraph 3.2.

For any such labor contract, approval of or authorization to proceed on specific work orders (or changes thereto) may be given by the Engineering Director, Transmission & Distribution Superintendent, or higher-level Approving Official. Invoices applicable to such task/work orders in excess of the original approved task/work order amount, will be approved for payment pursuant to paragraph 3.3.

For approved POs that are missing tax or freight under $100, the Purchasing Manager may add the missing charges to the PO and approve the PO without routing to the Approving Official. For freight charges over $100, the PO will be edited and routed to the Approving Official.

For professional services, personal services, or purchased services, the General Manager/CEO (or his or her designee) may deviate from the monetary limits and competition requirements if doing so would be in the District's best interests for a particular need. The signature of the General Manager/CEO (or his or her designee) on a contract that was obtained by deviating from these monetary limits and competition requirements shall be deemed an authorized waiver by the General Manager/CEO, so long as such contract was awarded consistent with applicable law.

~~3.5~~ Exemptions to Competitive Bidding~~Emergency Work~~

Notwithstanding paragraph 3.1 or 3.3, a Director or designee may authorize exemptions to competitive bidding as defined or modified by RCW 39.04.280 including but not limited to:

- Purchases that are clearly and legitimately limited to a single source of supply;
- Purchases involving special facilities or market conditions;
- Purchases or Public Works in the event of an emergency – a Director or designee may authorize emergent or emergency work to proceed, which may result in the original dollar amount being exceeded and the General Manager/CEO, or Assistant General Manager will be notified as soon as practicable. ~~The Commission will be notified in accordance with RWC 39.04.280 when applicable.~~
- Purchases of insurance or bonds;
- Purchases that are common facilities as described in RCW 54.4.020 (Until January 1, 2045)
- Purchases relating to energy generation, storage, transmission, or distribution facilities if the Commission determines that the expedited procurement action is for proprietary or specialized technologies with no comparable alternatives, is necessary to ensure compliance with electrical reliability standards, or prevent threats to grid reliability (Until January 1, 2045).

Any purchase made utilizing an exemption to competitive bidding shall be ~~-~~supported by documentation detailing the factual basis for the exemption.~~,~~ When applicable, the Commission -will be notified in accordance with RCW 39.04.280..

~~3.6~~3.5 Federal Funds Awarding Standards

The purpose of this section is to establish and maintain internal controls that provide reasonable assurance that Federal awards are being managed in compliance with applicable Federal regulations and with the terms and conditions of the award. An important note: Federal Law, Washington State Law and District Policies jointly regulate procurement activities in the District when using Federal awards. If using Federal Government awards, refer to 2 CFR §200.318 through 2 CFR §200.327, which are incorporated by reference herein, as well as District and State procurement policies. Any procurement activity using Federal awards shall follow the most restrictive rules of either District, State or Federal Government policy. Staff is encouraged to research the current Federal guidance to see if new requirements have been created since this code was written or are specific to the fund source you wish to use.

Federal Funds - Internal Controls - The District will maintain effective internal control over the Federal award providing reasonable assurance that the District is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. District personnel will:

- Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- Take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive.

Federal Funds – Certification – District personnel will take measures to assure that:

- Expenditures are proper and in accordance with the terms and conditions of the Federal award and approved project budgets.
- The annual and final fiscal reports or vouchers requesting payment under the agreements must include a certification, signed by an official who is authorized to legally bind the District, which reads as follows: "By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims or otherwise."

Federal Funds – Payments - Advance Payments and Reimbursements:

- Payment methods must minimize the time elapsing between the transfer of funds from the United States Treasury or the pass-through entity and the disbursement by the District whether the payment is made by electronic funds transfer or issuance or redemptions of checks, warrants, or payment by other means.
- Advanced payments must be limited to the minimum amounts needed and be timed to be in accordance with the actual, immediate cash requirements of the District to carry out the purpose of the approved program or project.
- The District shall minimize the time elapsed between receipt of Federal aid funds and

subsequent payment of incurred costs.

- Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the District.
- Be accorded consistent treatments. A cost may not be assigned to Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to the Federal award as an indirect cost.
- Not be included as cost or used to meet cost sharing or matching requirements of any other Federally-financed program in either the current or a prior period.
- Be adequately documented.
- A project agreement end date will be established in accordance with 2 CFR §200.309. Any costs incurred after the project agreement end date are not eligible for Federal reimbursement.

Federal Funds – Procurement – When procuring property and services under a Federal award the District will follow 2CFR §200.318 General procurement standards through §200.327~~6~~, as provided in Appendix B. Contract provisions, State provisions or District procedure, whichever is more restrictive, will apply.

- Contracts for more than the simplified acquisition threshold currently set at $200,000 (District threshold; more restrictive than Federal) must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
- Contracts and sub-grants of amounts in excess of $250,000 requires that the District will comply with all applicable standard, orders or regulations issued pursuant to the Clean Air Act and the Federal Water Pollution Control Act.
- Verify and document that vendors are not suspended or debarred from doing business with the Federal government. Federal guidelines require grant recipients to ensure vendors with contracts or purchases exceeding $25,000 are not suspended or debarred from participating in Federal Programs. All District purchases and contracts issued from Federal resources that exceed $25,000 are subject to these guidelines.
- Before initiating any purchases or contracts with Federal funds that exceed, or may potentially exceed $25,000 within the District's fiscal year, the Purchasing Department shall verify that the vendor is not listed on the System for Award Management (SAM) Exclusions list by checking https://www.sam.gov. If the vendor is listed on the Excluded Parties List System (EPLS) the Purchasing Department shall not complete the purchase or contract with the vendor. If the EPLS shows no records for the vendor, print the screen, retain a copy in the department files and proceed to process a requisition.
- **Micro-Purchases** - No required quotes. However, the District must consider the purchase price as reasonable, and to the extent practical, distribute the opportunity equitably among suppliers. For goods and services, the District must use the more restrictive $10,000 Federal Threshold.
- **Small Purchase Procedures (Informal)** – The District must obtain and document quotes from a reasonable number of qualified sources (at least three). For goods and services, the District must use the more restrictive $200,000 District Threshold.
- **Architectural and Engineering Proposals** – Competitive proposals are required by both RCW and Federal requirements. When procuring architectural and engineering services to financed with Federal Funds, the following requirements will be included in the District's Requests for Proposals:

- Requests for proposals must be publicized and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical.
- Proposals must be solicited from an adequate number of qualified sources.
- The District must have a written method for conducting technical evaluations of the proposals received and for selecting recipients.
- Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.
- The District may use competitive proposal procedures for qualifications-based procurement of architectural and engineering professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation.

Federal Funds - Single Audit Act - As a recipient of Federal funds, the District shall adhere to the Federal regulations outlined in 2 CFR §200.501 as well as all applicable Federal and State statutes and regulations, whichever are most stringent.

~~3.7~~3.6 Non-Federal Grant Awards

When procuring goods and services under a non-Federal grant award, the District will follow the requirements defined in the grant agreement or other grant award documentation.

~~3.8~~3.7 Electronic Signatures

The District will use and accept electronic signatures with the same force and effect as that of a signature affixed by hand. Determination of electronic signature uses are outlined in Procedure XV, Electronic Signatures.

4.0 PREQUISITES/LIMITATIONS/CAUTIONS

This Policy supersedes the approval authorities included in any prior District policies.

EXHIBITS/ATTACHMENTS

Appendix A – Contract Delegation Authority Matrix
Appendix B – Small Works Roster Thresholds
Appendix C – Federal Procurement Checklist

Approved by: ______________________________ Date: ________________
Victor Fuentes, General Manager/CEO

Revision History:

Issued: 07/02/92	Revision 6: 07/30/08	Revision 11: 07/29/19
Revision 1: 01/13/93	Revision 7: 08/09/10	Revision 12: 09/22/20
Revision 2: 10/19/95	Revision 8: 01/10/12	Revision 13: 12/13/22
Revision 3: 02/20/04	Adoption: 09/22/15 RES 1240	Revision 14: 3/25/25 RES 1431
Revision 4: 03/14/06	Revision 9: 02/04/16	Revision 15: 07/22/25
Revision 5: 10/23/07	Revision 10: 06/15/17	Revision 16: 08/25/26

Policy No: GM-16
Revision No: 16~~5~~
Effective Date: 08~~7~~/2~~2~~5/26~~5~~

Appendix A – Contract Delegation Authority Matrix

The table below outlines the various levels of approval needed (i.e., General Manager/CEO, Board of Commissioners, etc.) for contracting, leases, legal, and other agreements.

Procurement of Public Works, Goods, and Services	
Public Work, Small Works, and Direct Contracts	Up to $200,000 – General Manager/CEO Above $200,000 – Board Action
Procurement Contracts	Up to $200,000 – General Manager/CEO Above $200,000 – Board Action
Personal and Purchased Services Contracts	Up to $200,000 – General Manager/CEO Above $200,000 – Board Action
Professional Services Contracts	Up to $200,000 – General Manager/CEO Above $200,000 – Board Action
Software Purchases/Software as a Service	Up to $200,000 – General Manager/CEO Above $200,000 – Board Action

Real and Personal Property	
Conveyances of Real Property Interests where PUD is Grantor *Includes any conveyance of any real property interest of PUD property, including but not limited to conveyances by deed, easement, right of way, franchise, license, or permit.*	Board Action
Conveyances of Real Property Interests where PUD is Grantee *Includes any acceptance by the PUD of a conveyance of real property interests of property owned by a third party, including but not limited to conveyances by deed, easement, right of way, franchise, license, or permit.*	Up to $200,000 – General Manager/CEO Above $200,000 – Board Action
Leases of PUD Property *Any lease of PUD property, real or personal, to a third party.*	Board Action
Leases of Third-Party Property *Any lease of real or personal property owned by a third party.*	Up to $200,000 – General Manager/CEO Above $200,000 – Board Action
Pole Contact Agreements *Includes any agreement for a third party's joint use of PUD poles, and the PUD's joint use of a third party's poles.*	General Manager/CEO

Policy No: GM-16
Revision No: 16~~5~~
Effective Date: 08~~7~~/2~~2~~5/26~~5~~

Interlocal Cooperation and Mutual Aid	
Interlocal Agreements *Includes any agreement made pursuant to chapter 39.34 RCW.*	Board Action
Mutual Aid Agreements *Includes agreements to reciprocally request and receive voluntary mutual aid assistance in the form of utility personnel or equipment.*	General Manager/CEO

Employment and Collective Bargaining	
Employment Agreements *Includes any express or implied agreement to employ an employee for any particular term, or an agreement that has the potential to modify the at-will nature of employment.*	Board Action
Collective Bargaining Agreements *Includes collective bargaining agreements between the PUD and any authorized collective bargaining unit, and amendments thereto.*	Board Action
Labor-Management Letters of Agreement *Includes agreements made between the PUD and the authorized representatives of any collective bargaining unit, including agreements to clarify or resolve an interpretive conflict regarding a Collective Bargaining Agreement, and settlements or resolutions of grievances arising under a Collective Bargaining Agreement.* *Excludes amendments or modifications to a Collective Bargaining Agreement, and settlements or resolutions of grievances arising thereunder, that either:* • *Materially increase costs to the PUD,* • *Materially amend or modify the terms and conditions of a Collective Bargaining Agreement, or* *Change the bargaining unit description.*	General Manager/CEO

Policy No: GM-16
Revision No: 16~~5~~
Effective Date: 08~~7~~/2~~2~~5/26~~5~~

Grants and Loans	
Grant Agreements *Includes any agreement under which the PUD receives funding from a third party without the obligation to repay such funds.*	General Manager
Loan Agreements *Includes any agreement under which the PUD borrows money from a third party and is obligated to repay such funds, with or without interest.*	Board Action

Legal	
Legal Services Engagement Agreements *Includes any agreement by the PUD to engage an attorney or law firm to perform legal services for the PUD.*	Up to $200,000 – General Manager/CEO Above $200,000 – Board Action
Settlements of Legal Claims *Includes any settlement or compromise of any claim made by or against the PUD, or claims that could be made by or against the PUD, in or in anticipation of any legal or administrative proceeding. This includes, but is not limited to:* • *Damage claims,* • *Civil litigation, or* • *Claims in a bankruptcy, receivership, or probate proceeding* *The Board reserves the right to separately retain legal counsel through its own action in an open public meeting.*	Up to $200,000 – General Manager/CEO Above $200,000 – Board Action
Confidentiality and Non-Disclosure Agreements *Any agreement between the PUD and a third party that obligates either or both parties to maintain the other party's information in confidence.*	General Manager/CEO

Policy No: GM-16
Revision No: 16~~5~~
Effective Date: 08~~7~~/2~~2~~5/26~~5~~

Power Management and Services	
Wholesale Power Supply Purchases and Sales *Includes any agreement to transact on a short-term or long-term basis for the wholesale purchase or sale of power.*	See Risk Management Policy
Retail Industrial Electric Service Agreements *Includes any agreement with a standard or large industrial customer for the provision of electric service, including any amendments thereto.*	General Manager/CEO
Line Extension Agreements *Agreements to extend utility services to a customer and which provide for the prepayment or reimbursement of costs for such facilities.*	General Manager/CEO
Transmission and Ancillary Services Agreements *Agreements to receive or provide transmission services or ancillary services.*	See Risk Management Policy

Appendix B – Small Works Roster Thresholds

In accordance with RCW 39.04.152, the threshold applied to eligible Small Works Roster purchases are as follows:

- $350,000 or less until December 31, 2026;
- $530,000 or less from January 1, 2027, to June 30, 2027;
- $560,000 or less from July 1, 2027, to June 30, 2028;
- $590,000 or less from July 1, 2028, to June 30, 2029;
- $620,000 or less from July 1, 2029, to June 30, 2030;
- $650,000 or less beginning July 1, 2030.

Appendix C – Federal Procurement Checklist

Step 1: General Procurement Standards (2 CFR §200.318)

☐ Maintain documented procurement procedures consistent with federal, state, local, and tribal requirements.
☐ Verify oversight processes are in place to monitor contractor performance.
☐ Ensure written conflict-of-interest standards exist and are enforced.
☐ Confirm organizational conflict-of-interest requirements are addressed.
☐ Avoid unnecessary or duplicative purchases.
☐ Consider consolidating procurements when economical.
☐ Maintain complete procurement records and documentation.
☐ Ensure contractors are not suspended or debarred, where applicable.

Step 2: Competition (2 CFR §200.319)

☐ Conduct procurement using full and open competition.
☐ Ensure vendors that helped develop specifications are excluded from competing.
☐ Avoid restrictive practices such as unreasonable qualification requirements or excessive bonding.
☐ Avoid brand-name-only specifications unless an "or equal" alternative is allowed.
☐ Develop clear, accurate, and nonrestrictive specifications.
☐ Maintain current lists of qualified vendors and sources.

Step 3: Procurement Methods (2 CFR §200.320)

☐ Select the appropriate procurement method:
- Micro-purchase
- Simplified acquisition/small purchase
- Sealed bid
- Competitive proposal
- Noncompetitive proposal (sole source)

☐ Document the rationale for the procurement method selected.
☐ Ensure procurement thresholds are followed.
☐ Document price reasonableness as required.
☐ Maintain all solicitation and evaluation records.

Step 4: Contracting with Small and Diverse Businesses (2 CFR §200.321)

☐ Take affirmative steps to use:
- Small businesses
- Minority-owned businesses

- Women's business enterprises
- Veteran-owned businesses
- Labor surplus area firms

☐ Include qualified firms on solicitation lists.

☐ Divide procurements into smaller tasks when practical.

☐ Establish delivery schedules that encourage participation.

☐ Use organizations such as SBA and minority business assistance offices when appropriate.

☐ Document affirmative outreach efforts.

Step 5: Domestic Preferences (2 CFR §200.322)

☐ When appropriate, provide preference for U.S.-produced goods, products, and materials.

☐ Document how domestic preference was considered during procurement planning.

☐ Retain supporting documentation in the procurement file.

Step 6: Procurement of Recovered Materials (2 CFR §200.323)

☐ Determine whether EPA-designated recovered-material products apply to the purchase.

☐ Procure recycled-content products when required.

☐ Maintain documentation supporting compliance with recovered-material requirements.

Step 7: Contract Cost and Price (2 CFR §200.324)

☐ Perform and document a cost or price analysis when required.

☐ Verify costs are reasonable and necessary.

☐ Review independent estimates before receiving bids or proposals when appropriate.

☐ Negotiate profit separately for noncompetitive procurements, if applicable.

☐ Ensure contract pricing aligns with procurement requirements and available funding.

Step 8: Federal Agency or Pass-Through Entity Review (2 CFR §200.325)

☐ Determine whether the federal agency or pass-through entity requires prior review.

☐ Provide procurement documents when requested.

☐ Address any identified procurement deficiencies.

☐ Retain correspondence and approvals in the procurement file.

Step 9: Bonding Requirements (2 CFR §200.326)

☐ For construction or facility improvement contracts, determine whether bonding is required.

☐ Obtain bid guarantees when applicable.

☐ Obtain performance bonds when required.

☐ Obtain payment bonds when required.

☐ Retain evidence of all bonding documents.

Step 10: Contract Provisions (2 CFR §200.327)

☐ Include all required federal contract clauses identified in Appendix II to Part 200.

☐ Verify contract language includes applicable administrative, legal, and compliance provisions.

☐ Ensure required provisions are included before award and execution.

☐ Retain final contract and clause verification documentation.

Final File Review

☐ Procurement method documented.

☐ Competition documented.

☐ Cost/price analysis completed (if required).

☐ Small/diverse business outreach documented.

☐ Required federal clauses included.

☐ Contract executed and monitored.

☐ Complete procurement file retained for audit purposes.

Presenter:	**Mark Hay** **Engineering & Operations Director**	☐	REPORTING ONLY
		☐	FOR DISCUSSION
Date:	**August 25, 2026**	☑	**ACTION REQUIRED**

1. OBJECTIVE:

Authorizing the General Manager/CEO or his Designee to Approve the Utilization of the OMNIA Partners Contract EV2370 for the Purchase of Liebert PDX Air-Cooled Systems from Graybar Electric, Inc.

2. BACKGROUND:

OMNIA Partners is a national cooperative purchasing organization that provides competitively solicited master agreements issued by lead public agencies to other public and private entities. On February 1, 2018, OMNIA Partners awarded Contract EV2370 to Graybar Electric, Inc. This contract provides utilities nationwide with access to electrical, lighting, data communications, and security products including air-cooled systems.

Staff evaluated OMNIA Partners Contract EV2370 and determined that the products available under the contract meet the District's requirements for air cooling systems. Staff also determined that the competitive solicitation and evaluation process followed by OMNIA Partners satisfies the competitive procurement requirements of Washington State law. Interlocal Agreement 7592 between the District and OMNIA Partners allows the District to utilize Contract EV2370.

In June 2026, the District requested a quote from Graybar Electric, Inc. for the purchase of two Liebert PDX air-cooled systems. Two units previously purchased for the replacement of Collocation 1 were used for the Collocation Room 2 expansion and power project in order to meet project schedule requirements. As a result, replacement units are needed to complete the Collocation Room 1 upgrade. The units for Collocation 2 were included in the 2026 Capital budget. The existing units in Collocation Room 1 are beyond end of life, and the new units will provide adequate capacity and redundancy for the future. Graybar Electric, Inc. submitted a quote in the amount of $129,431, plus applicable Washington State sales tax, with an estimated lead time of 29 weeks.

In accordance with Policy 16, Purchasing Approval and Payment Authority, material purchases exceeding $120,000 require Commission approval prior to award.

Staff recommends that the Commission authorize the General Manager/CEO or his designee to approve the utilization of the OMNIA Partner Contract EV2370 for the purchase of two

Liebert PDX air-cooled systems from Graybar Electric, Inc., for a not to exceed amount of $129,431, plus applicable Washington State sales tax.

3. SUGGESTED MOTION:

I move to authorize the General Manager/CEO or his designee to approve the utilization of the OMNIA Partner Contract EV2370 for the purchase of two Liebert PDX air-cooled systems from Graybar Electric, Inc., for a not to exceed amount of $129,431, plus applicable Washington State sales tax.

AGENDA ITEM 7

Franklin PUD Commission Meeting Packet
Agenda Item Summary

Presenter:	**Victor Fuentes**	☐ REPORTING ONLY
Department:	**General Manager/CEO**	☑ **FOR DISCUSSION**
Meeting Date:	**August 25, 2026**	☐ ACTION REQUIRED

1. **SUBJECT:**
Discussing District Administrative Policy 27, Auditorium Public Use

2. **BACKGROUND/SUMMARY:**
At the July 27, 2004 Commission meeting, the Commission approved Administrative Policy 27, Auditorium Public Use. This policy established guidelines and general requirements for public use of the District's auditorium facility. The auditorium was made available to nonprofit organizations for public meetings, hearings, training sessions and similar activities, with a rental fee of $20 per calendar day.

In March 2020, due to the COVID-19 pandemic, the auditorium was no longer made available for public use. During the April 25, 2023 Commission meeting, staff reviewed this policy under Management Report, and the Commission concurred with staff's recommendation to continue limiting use of the auditorium to District purposes and internal use only.

Administrative Policy 27, Auditorium Public Use remains an active policy and has not been formally rescinded. Staff are bringing this item forward for Commission discussion and direction.

Due to the presence of high-priced equipment, safety and security concerns, staffing and after-hours access, and additional janitorial needs, staff recommend continuing to limit use of the auditorium to internal use only.

Staff recommend the Commission hold a discussion on District Administrative Policy 27, Auditorium Public Use, included as Attachment A, and provide direction as appropriate.

3. **SUGGESTED MOTION:**
None. Discussion only.

Policy No: ADM-27
Revision No: 4
Effective Date: 11/20/19

AUDITORIUM PUBLIC USE

1.0 PURPOSE AND SCOPE

The District has established guidelines and general requirements for public use of its auditorium facility. The auditorium is available to non-profit organizations for public meetings, hearings, training, etc., on a non-discriminatory basis, provided that there is no charge for the event and the event is open to the public.

2.0 DEFINITIONS

Users: For the purpose of this policy Users will be non-profit organizations that use the District's auditorium facility located at 1411 W. Clark St., Pasco, WA.

3.0 IMPLEMENTATION

3.1 Prior to renting the auditorium facility a District Customer Service Representative will:

- Verify availability and schedule the date/time of use on the Auditorium's Outlook calendar.
- Obtain User's signature on the Auditorium Use Request Form (Exhibit A).
- Document on the form the set of keys issued.
- Collect the $20 rental fee and provide a receipt.
- Collect the $60 damage deposit check. The damage deposit is waived for local, state or federal government organizations.
- Walk the User through the auditorium facility during regular business hours to inspect the facility and complete the "Before Event" portion of the Auditorium Use Request Form (Exhibit A).
- Show the User the entrance locations, emergency exits, restrooms, and where to locate emergency numbers.
- Identify and demonstrate use of the key card, hex key and AA5 key to the User.
- Show the User where to return the keys in the drop box after the event.

3.2 After the event a District Customer Service Representative will:

- Check the drop box for the returned keys and note "Returned" on the Auditorium Use Request Form (Exhibit A) the next business day after the event.
- Inspect the auditorium facility for any damage and proper cleaning after the event.
- Complete the "After Event" portion of the Auditorium Use Request Form (Exhibit A).
- Return deposit check to User if the keys were returned and there was no damage or cleaning needed.
- Notify the User and Customer Service Manager within 24 hours after the event if keys were not returned or if there was damage to the facility. If the keys have not been returned, immediately request to have the key card deactivated.

- Give the damage deposit check to a Customer Service Representative three days after the event for “Auditorium keys replacement charges” if they were not returned.
- Request the Customer Service Manager to assess the auditorium facility to confirm if any additional charges are needed for cleaning or damage costs.

EXHIBITS/ATTACHMENTS

Exhibit A: Auditorium Use Request Form
Exhibit B: Terms and Conditions

Original Signatures Retained on Hard Copy File.

Reviewed by: ____ Date: ________________________
Brian Johnson, Director of Risk Mitigation

Approved by: ____ Date: _________________________
Scott Rhees, General Manager

Revision History:

Issued:	07/27/04
Revision 1:	02/23/10
Revision 2:	06/01/10
Revision 3:	03/24/16
Revision 4:	11/20/19

Exhibit A: Auditorium Use Request Form

Public Utility District No. 1 of Franklin County
Auditorium Use Request Form

Organization Information (to be completed by the User)

Name of Organization ____
(PLEASE do not use acronyms)
Requested Use Date _____________________ Time Required___________________________
Purpose of Event ____
Person Responsible _____________________________ Contact Phone: __________________________
Mailing Address ____
City __________________State ______, Zip__________ Phone No.___________________________

Answers must be "YES" in order to use the Auditorium

Is your Organization Non-Profit? Yes ☐ No ☐
Is your event open to the public? Yes ☐ No ☐
Is your event free to attend? Yes ☐ No ☐

Condition of the Auditorium Facility: Before Event

Carpet is clean and free of debris Yes ☐ No ☐
Trash disposed in trash containers Yes ☐ No ☐
All chairs and tables put away Yes ☐ No ☐
User Received keys Yes ☐ No ☐

Comments: ____

Agreement

I hereby acknowledge I have received a copy and read the District's Terms and Conditions for the use of the Auditorium Facility.

WAIVER OF LIABILITY: The undersigned organization, and the person executing this agreement, individually, agree to comply with the rules of the District relating to the use of said facility and agree to defend and hold harmless the District, it's Commissioners and employees from all liability or expenses arising out of or in connection with the use of the facility, whether said liability or expense is to the property of District or to third parties regardless of how such injury or damage is caused or sustained.

User Signature ____________________________________ Date_____________________________

Printed Name ________________________________

For Franklin PUD Use Only

Approved ☐ Deposit Paid by: Check ☐ Check #______________

Key Card #_________

Denied ☐
Reason for Denial ____

____

Staff Signature ______________________________________ Date ___________________________

Staff Printed Name: ___________________________________

Auditorium Facility Condition After Event:

Carpet is clean and free of debris	Yes ☐	No ☐
Trash disposed in trash containers	Yes ☐	No ☐
All lights turned off	Yes ☐	No ☐
All chairs and tables put away	Yes ☐	No ☐
Doors locked	Yes ☐	No ☐

Comments:

____

____

Keys/Key Card Returned: Yes ☐ No ☐ Deposit Returned: Yes ☐ No ☐

Reason for Deposit not returned ____

____

Staff Signature _________________________________ Date ______________________

Staff Printed Name: ____________________________________

Exhibit B: Terms and Conditions

Availability

1. The auditorium facility is available to non-profit organizations (Users) for public meetings, hearings, training, etc., on a non-discriminatory basis, provided that there is no charge for the event and it is open to the public.
2. The auditorium facility is available seven days a week, between the hours of 7:00 a.m. and 10:00 p.m. A separate request to use the auditorium must be submitted to the District no more than 30 days in advance for each event. The auditorium facility is not available for regularly scheduled use. Requests are honored on a first come, first serve basis.
3. The District reserves the right for priority use over any group and will attempt to give reasonable notice of use.
4. Users shall pay the auditorium facility rental fee and refundable damage deposit to the District's Customer Service Department prior to receiving keys for the auditorium facility. A Customer Service Representative is available during regular business hours from 8:30 a.m.-5:00 p.m., Monday through Friday, excluding holidays.
   - The rental fee is $20 per calendar day (or any part thereof) payable by cash or check only.
   - The damage deposit is $60 payable by check only. Local, state and federal government organizations are not required to pay a damage deposit.

Auditorium Rules and Regulations

1. This is a non-smoking facility. Smoking is prohibited within 25 feet of the building entrances.
2. No food or beverages are allowed in the auditorium or in the hallway outside the auditorium, with the exception of bottled water.
3. Restrooms are available in the hallway outside of the auditorium.
4. The User shall check the condition of the facility during a walk-thru prior to using them and will receive a check list for documenting conditions when the rental fee is paid.
5. The auditorium's maximum seating capacity is 60.
6. Approximately 60 chairs and 10 six-foot tables are available for use with the auditorium and are stored in the east and west closets. A projection screen and podium are available. It is the User's responsibility to provide any other equipment such as easels, PA system, projector, extension cords, etc.
7. It is the User's responsibility to set up tables and chairs and to replace them in the east and west closets after each use. Care should be used to not damage walls, carpet, and floors during use.
8. The User is not allowed to fasten, pin or tape material to the walls.
9. An "Emergency Contact List" is posted inside each auditorium closet door in case of an after-hours emergency. We do not provide technical support for equipment being used in the auditorium.
10. The auditorium facility may not be used for any illegal purposes or activities.

Access and Security

1. Users shall access the building via the auditorium entrance (as indicated on the front of the building) on Clark Street. A secondary, wheel-chair accessible entrance is available for the disabled or mobility impaired.
2. The back door of the auditorium is for emergency exit only. Do not prop or otherwise keep any exterior doors open.
3. A key card, hex key, and AA5 key will be issued at the time of rental.
    - The key card is used for access via the auditorium entrance or the secondary, wheel-chair accessible entrance and is limited to these two entrances. See Map.
    - The hex key is inserted into the crash bar on the door handle to temporarily unlock the door (the crash bar will be level across the door when the door is unlocked).
    - The AA5 key provides emergency access to the restrooms in the event they are accidentally locked, or a medical emergency. The restroom doors will be unlocked at the time of rental, and are to remain unlocked except when in use.
4. When exiting the building, the User is responsible for assuring all exterior doors are locked, including using the hex key to lock the crash bar on the door (the crash bar projects out from the door when locked).
5. Place the keys inside the silver drop box in the drive-thru entrance after exiting the building.
6. Parking is limited during business hours, 8:30 a.m. to 5:00 p.m. Utilize parking spaces away from the customer entrance door to avoid interruption of District business. Additional parking is available on the east side of the drive-thru exit on Clark Street as indicated on the following map.

<u>Follow Up After Auditorium Facility Use</u>

1. The User will clean the auditorium after use, which includes removing trash, making sure all toilets are flushed and turning off all lights. The District does not provide cleaning supplies.
2. The User will make sure all doors are locked upon exiting.
3. The District will inspect the facility after each use and release the damage deposit after the following have been completed:
    - The auditorium facility has been left in satisfactory condition, and
    - The User has returned all keys.
4. The District will charge for damages and/or cleaning costs and will not return the damage deposit if the auditorium facility is left in a damaged or unclean condition.
5. The District will charge the User $10 each for the key card and hex key and $40 for the AA5 key (total of $60) if not returned within three (3) days after use. This may be deducted from the damage deposit.
6. The District may deny the User future use of the auditorium facility if it was left damaged or uncleaned.

For additional information or questions about the use of the auditorium facility, please contact the District Customer Service Department at (509) 547-5591 during regular business hours.


July 2026

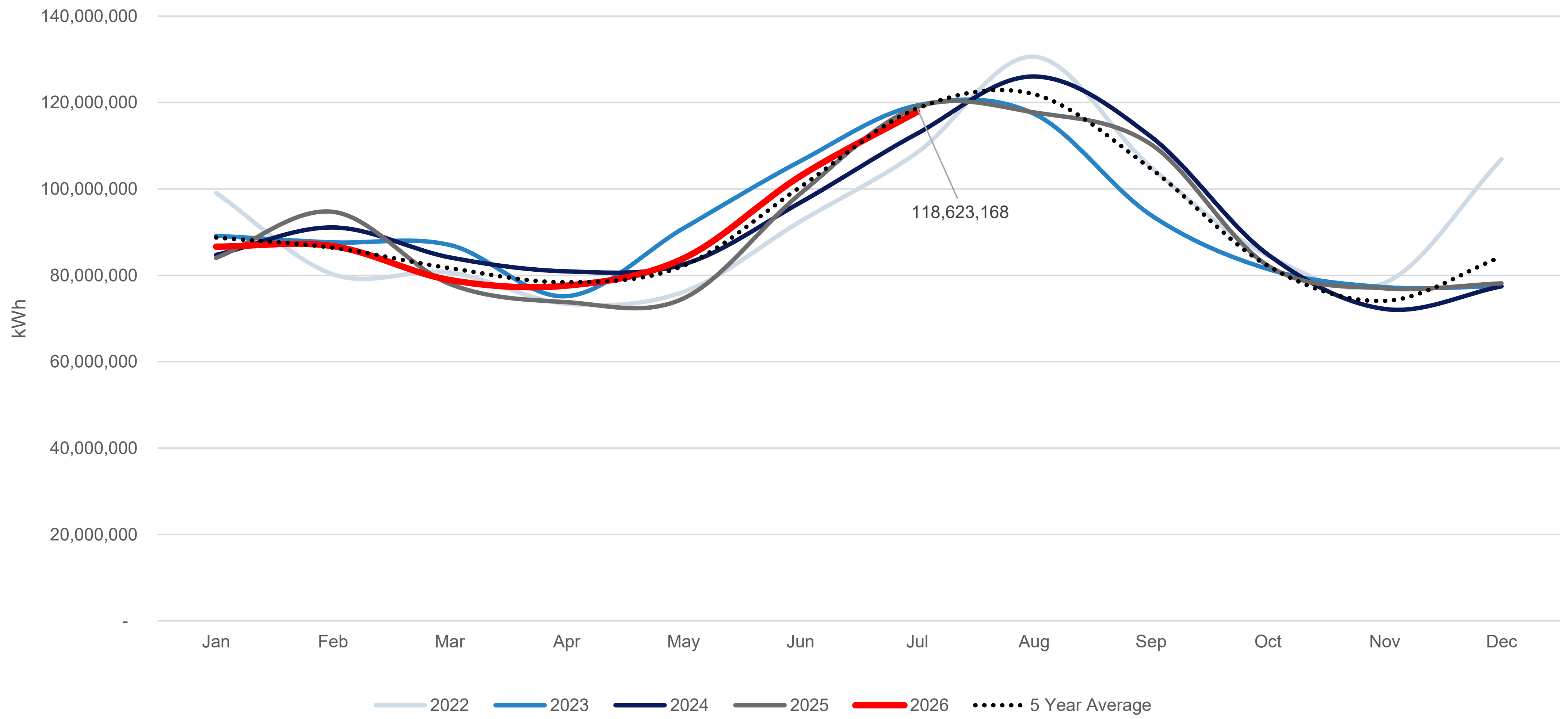
Monthly Key Performance Indicators

EXECUTIVE SUMMARY

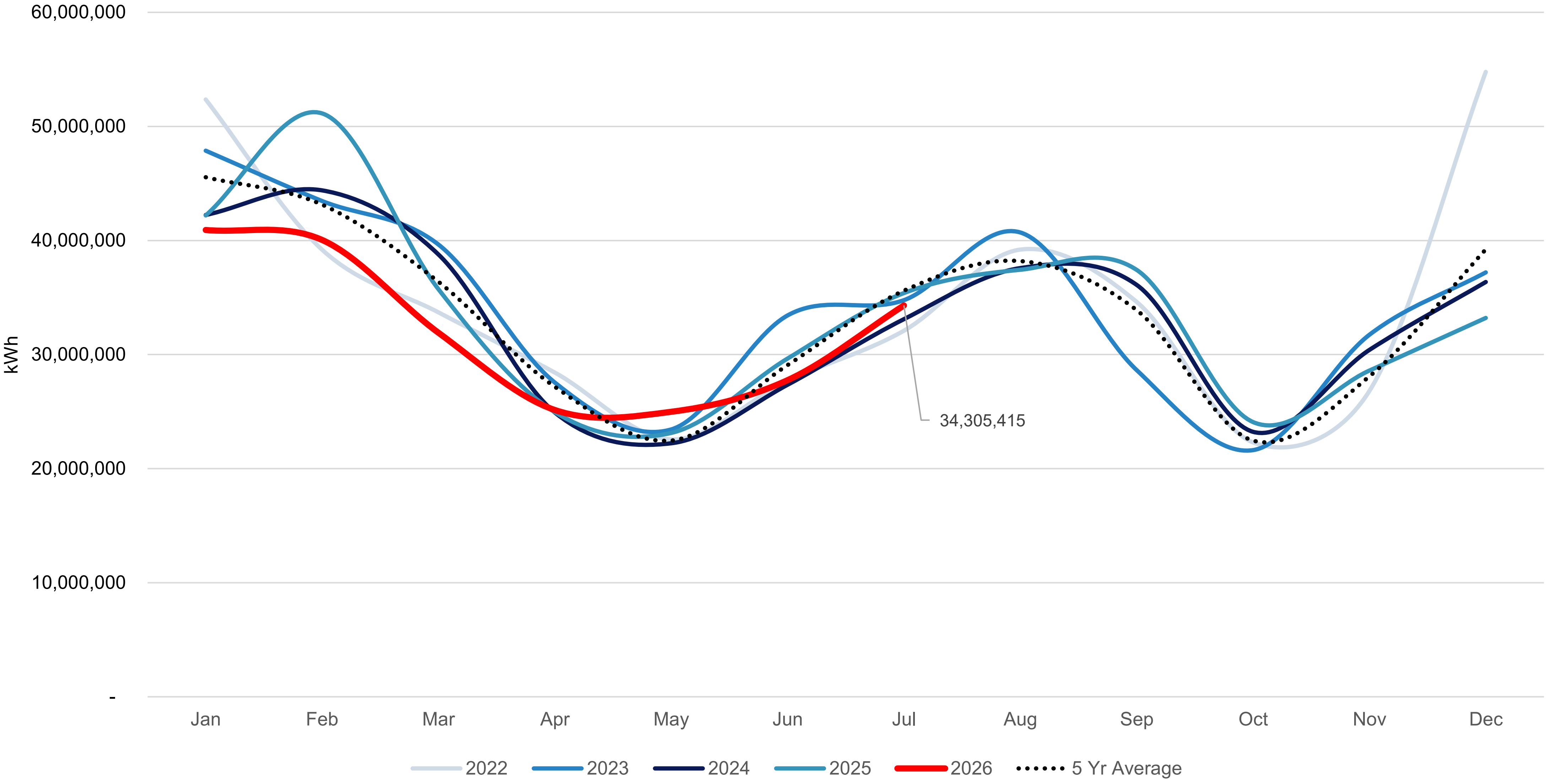
Retail Energy Sales were in line with budget for July, as typical July temps took effect. Due to a combination of the Wheat Field outage beginning July 5, BPA's court ordered spill, and declining river conditions, the District did not have significant portfolio length in July. This, along with moderate pricing for most of the month impacted Secondary Market Sales.

Financial outlook for the remainder of the year continues to be positive with Projected DSC of 1.97x. This has been adjusted to include impacts of Bonneville's Multi-Year study, which is a forecast of both short- and long-term hydro generation. The study resulted in decreased projected hydro in 2026, which is now reflected in the District's financial forecast.

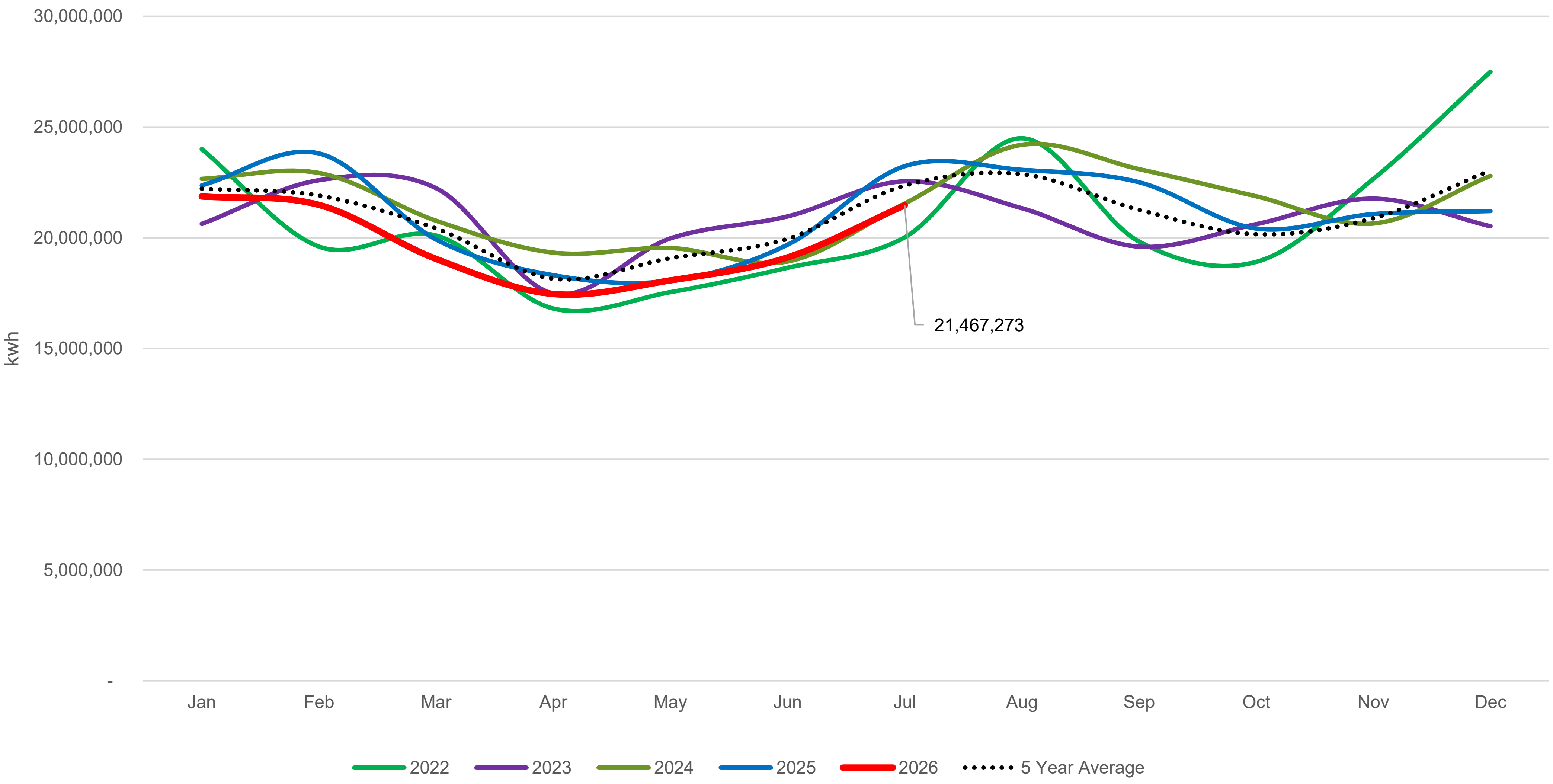
RETAIL LOAD COMPARISON



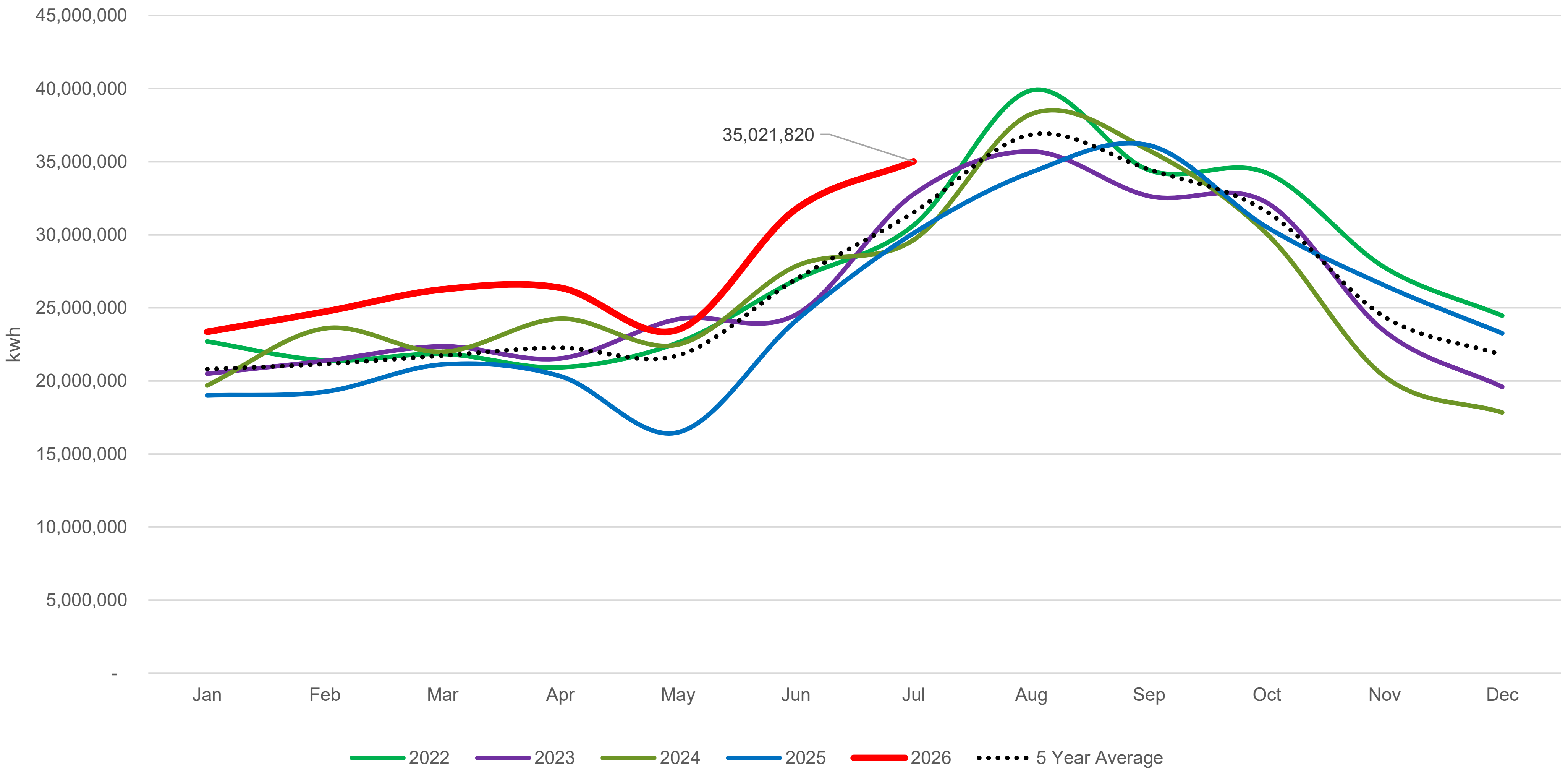
RESIDENTIAL LOADS



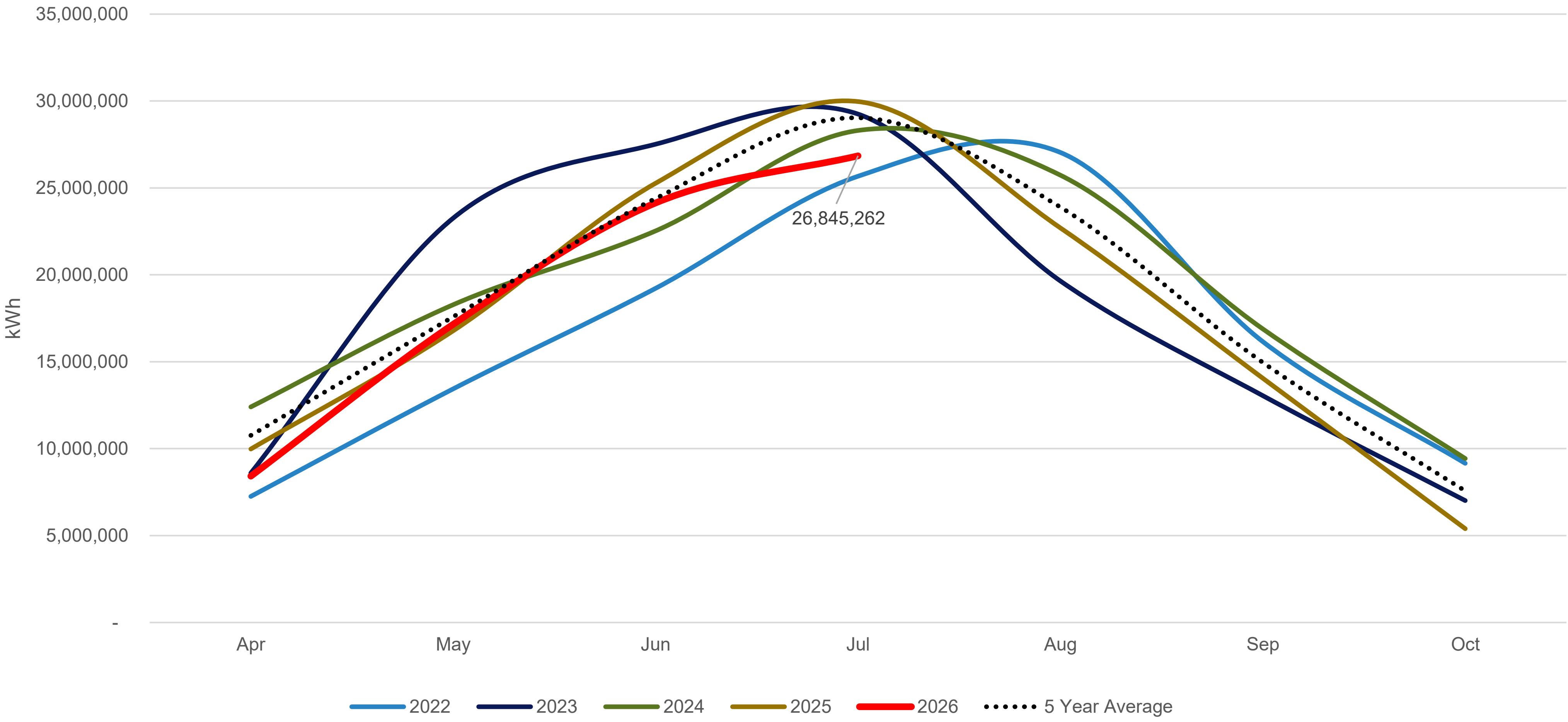
SMALL & MEDIUM GENERAL



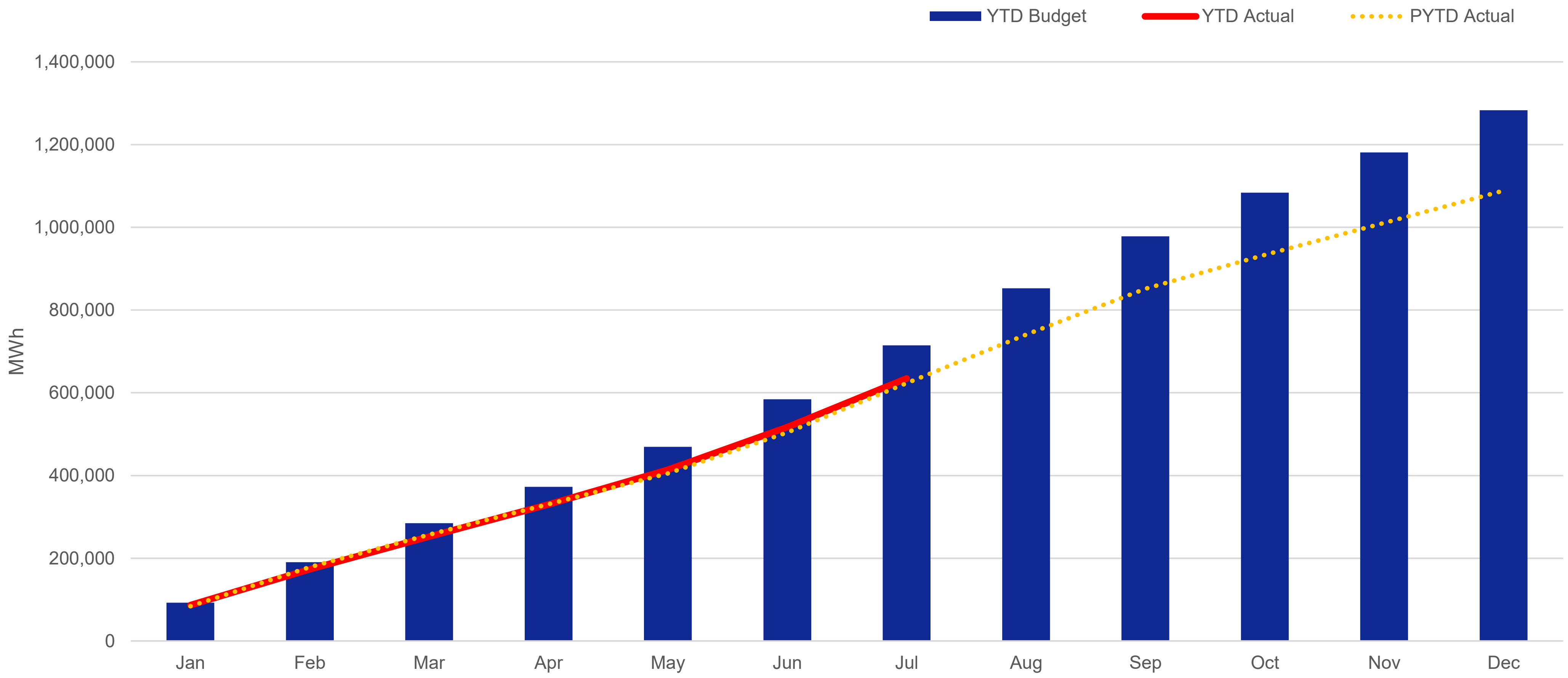
LARGE COMMERCIAL & INDUSTRIAL LOADS



IRRIGATION LOADS



YTD LOADS: BUDGET VS. ACTUAL



POWER

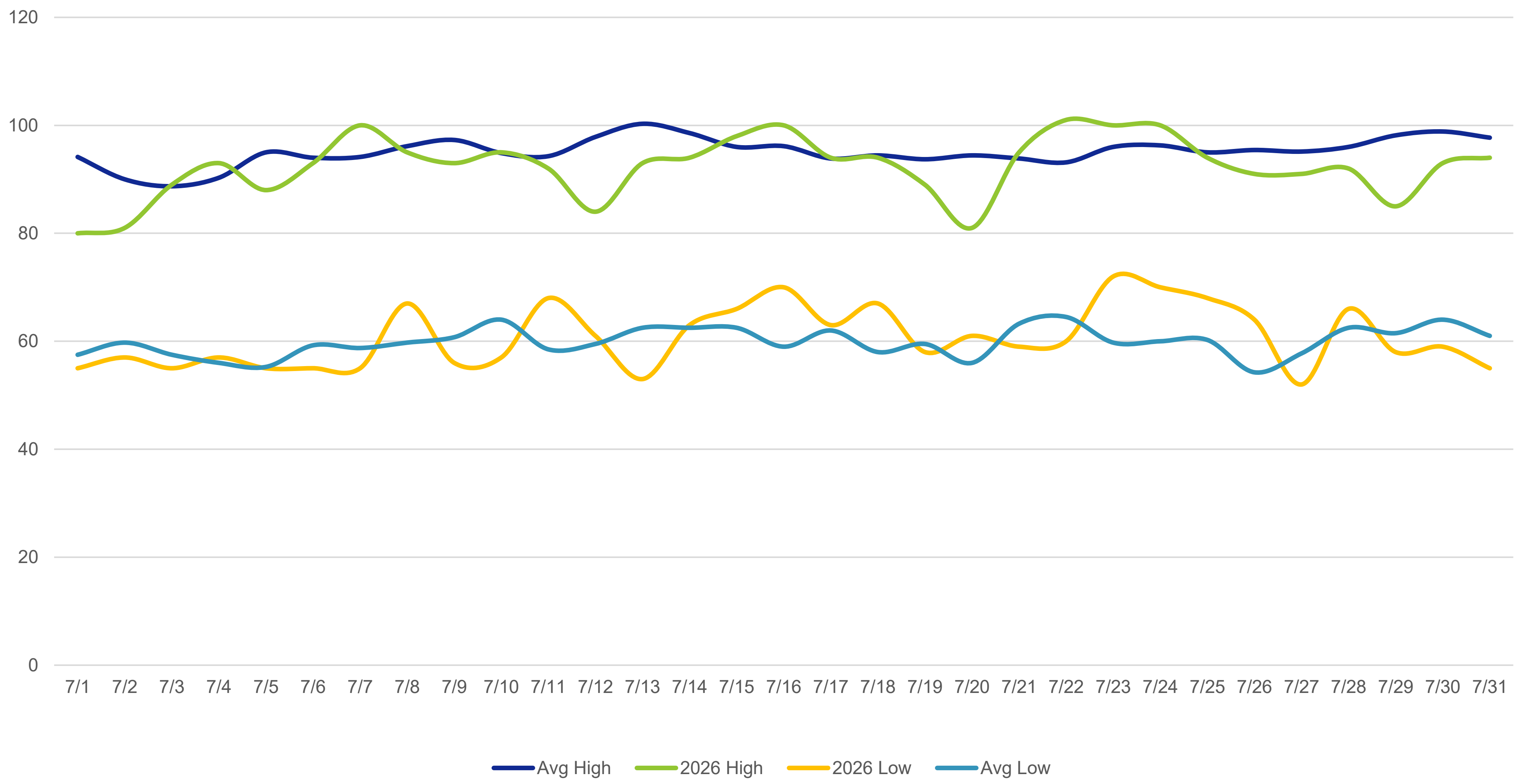
JULY OVERVIEW

July temperatures were close to average, and despite some short spells of heat regionally Market prices and the forward curve remained low and steady with the exception of an uptick on the 21st ($90.22). As expected, mostly low and moderate pricing produced the following impacts:

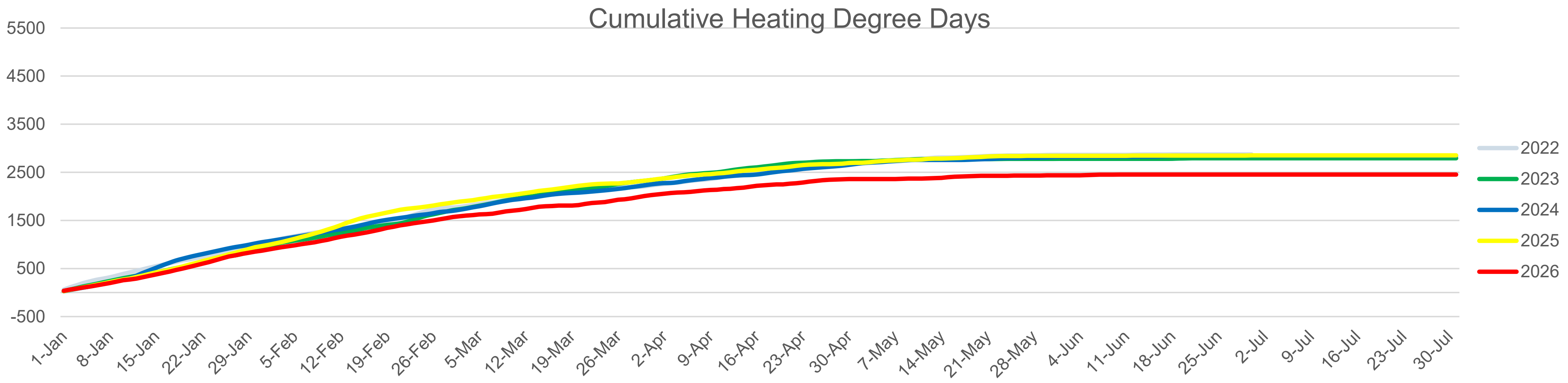
Market Purchases & Powerex	⇩
Secondary Market Sales	⇩
Swap Settlements (contracts at higher price)	⇧

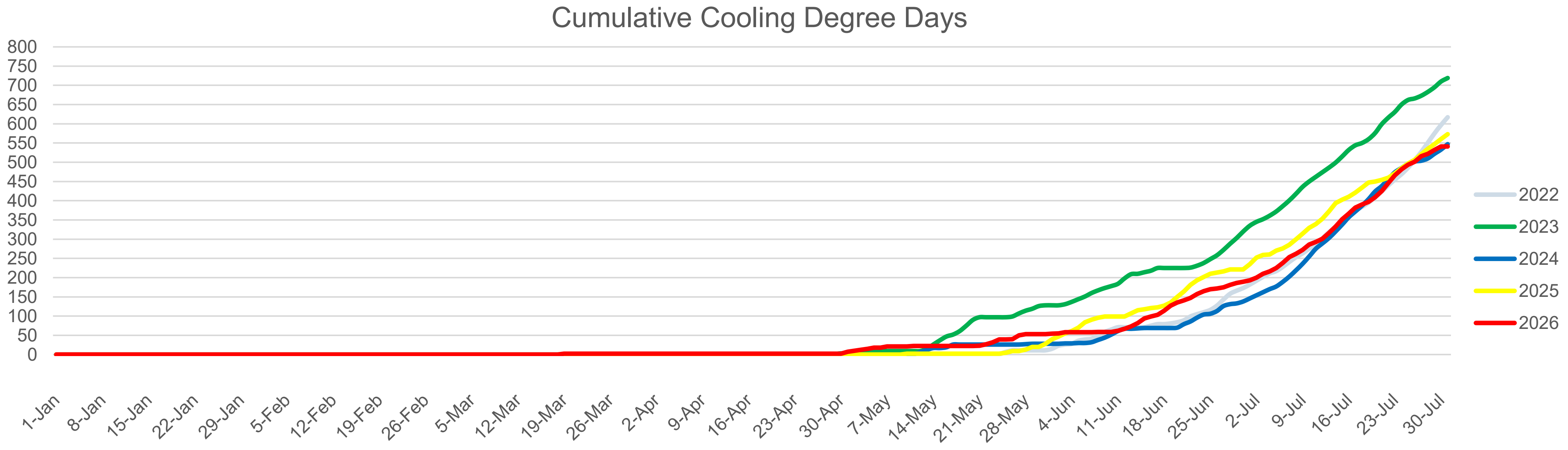
Hydro conditions continued to decrement in July, below the 30-year average but above 2025. This is expected through the remainder of the water year. An El Nino winter is highly probable at this point, and BPA's multi year hydro study is forecasting reduced generation in the coming year.

TEMPERATURES

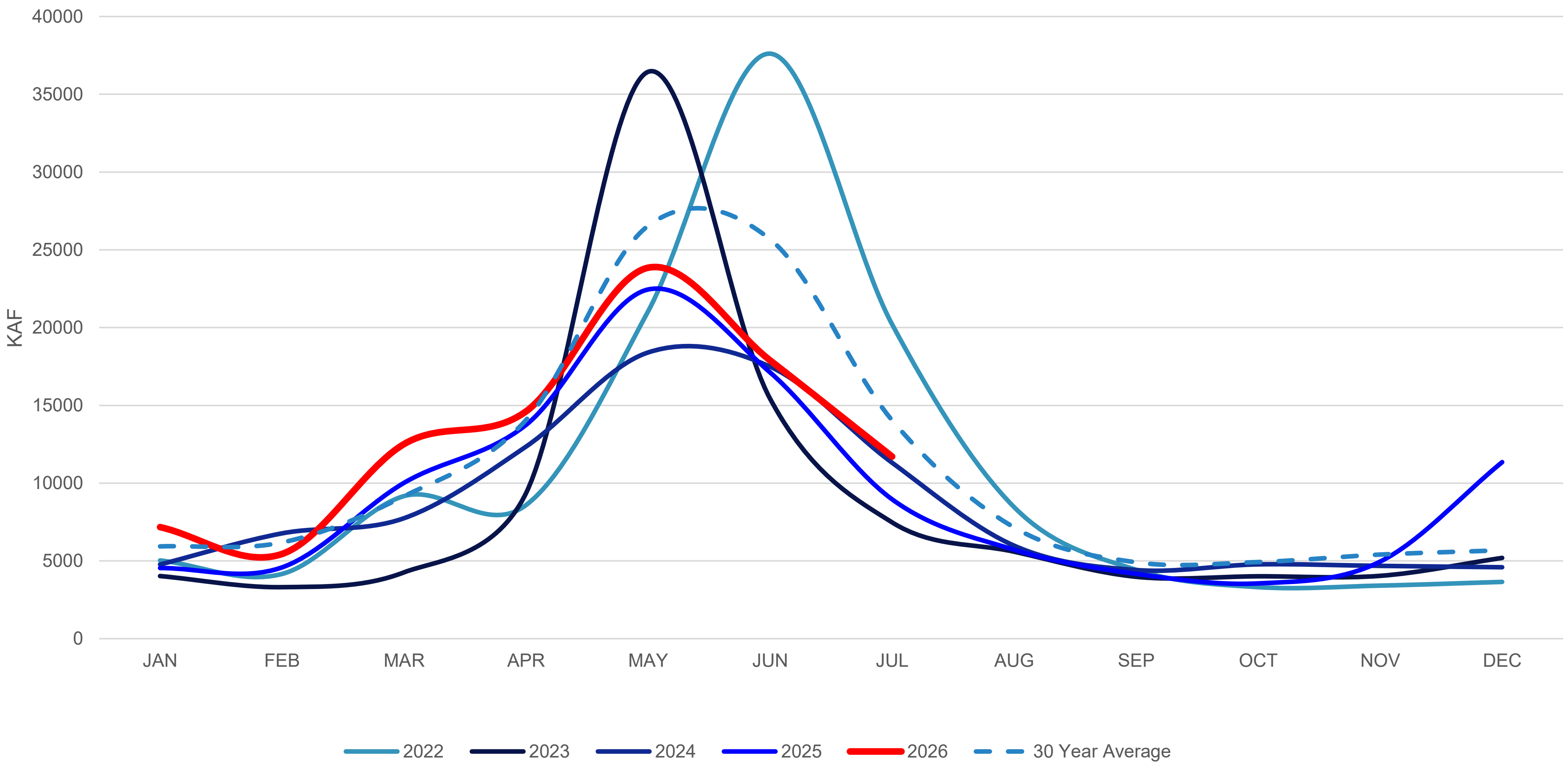


CUMULATIVE WEATHER DATA

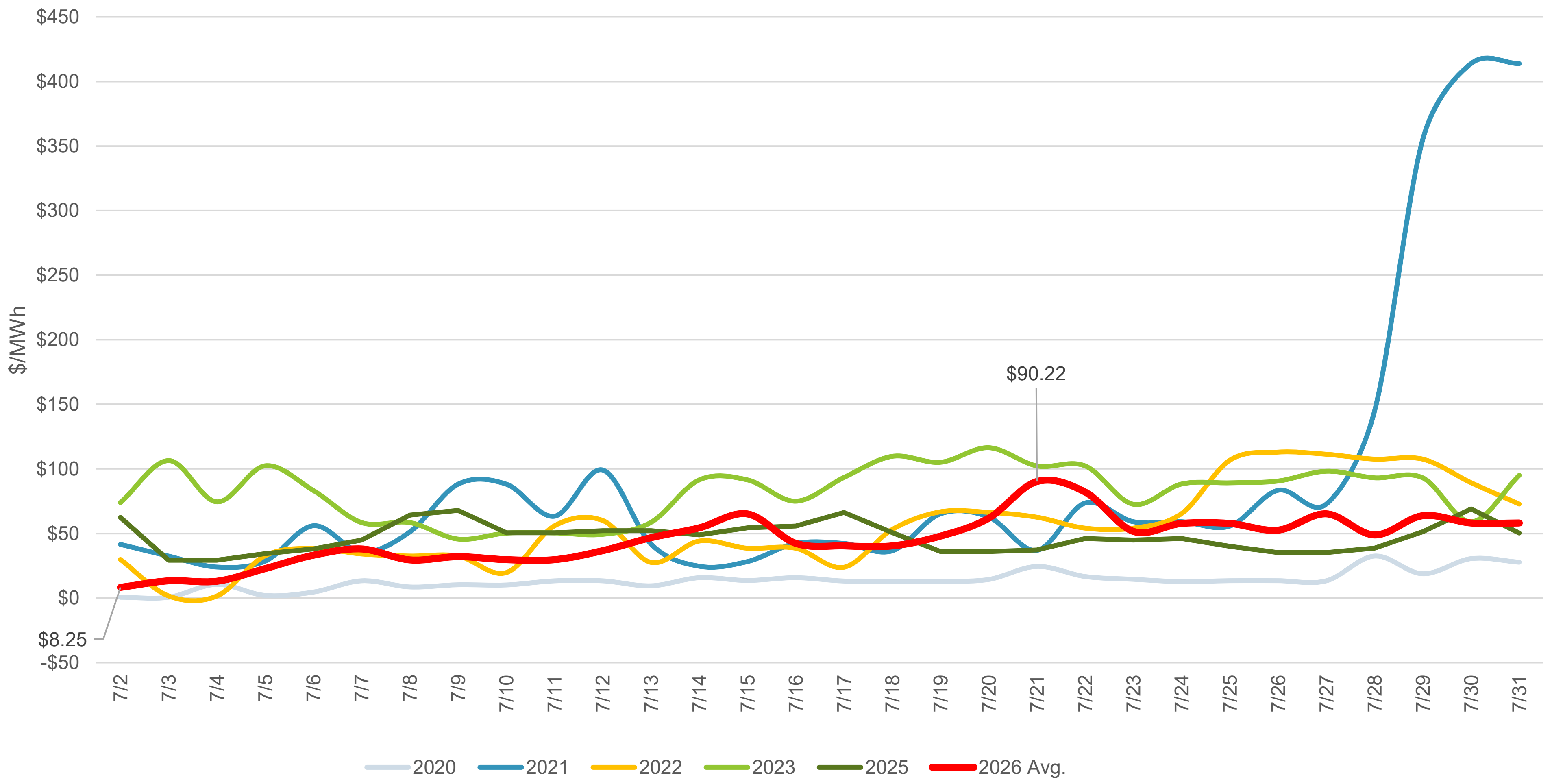




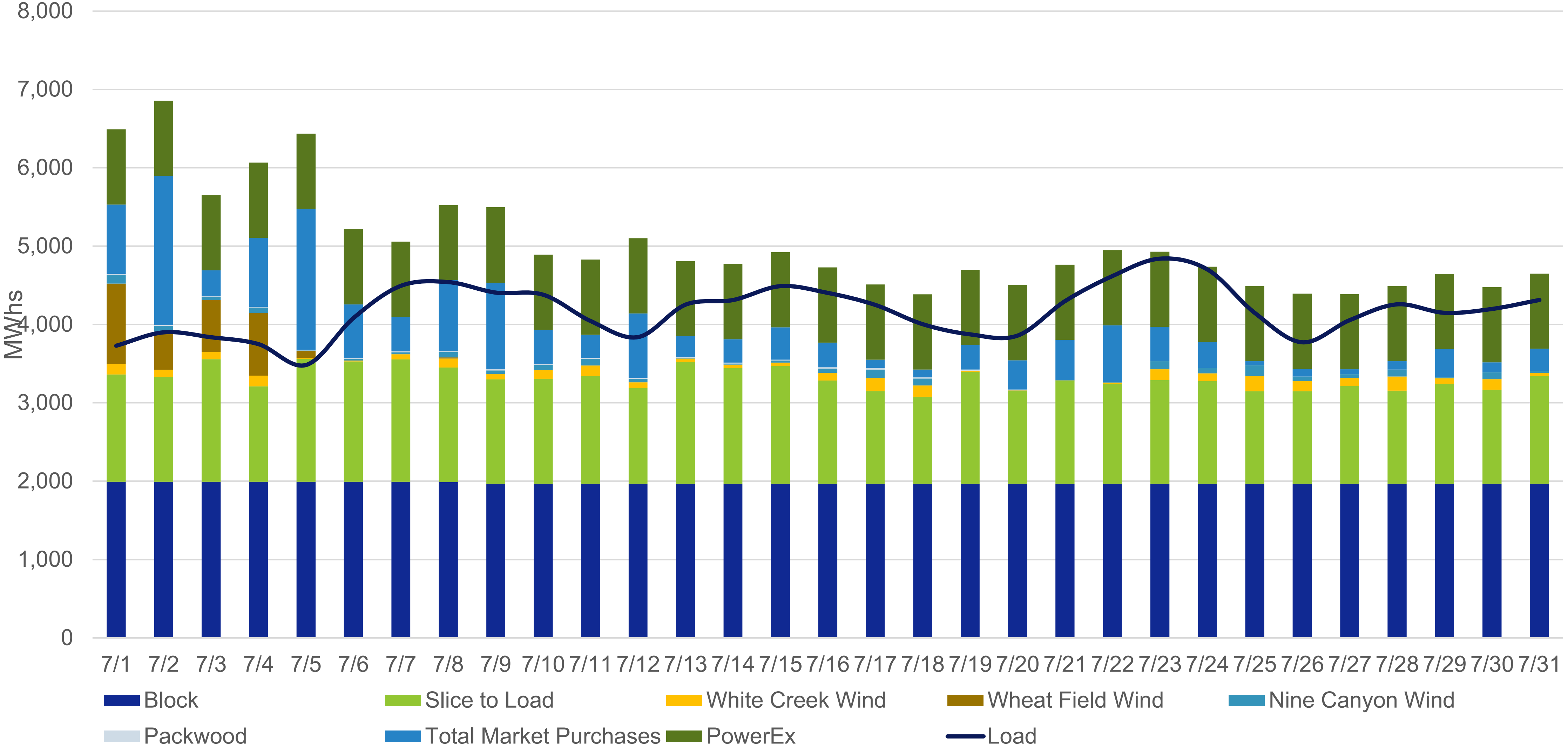
COLUMBIA RIVER RUNOFF



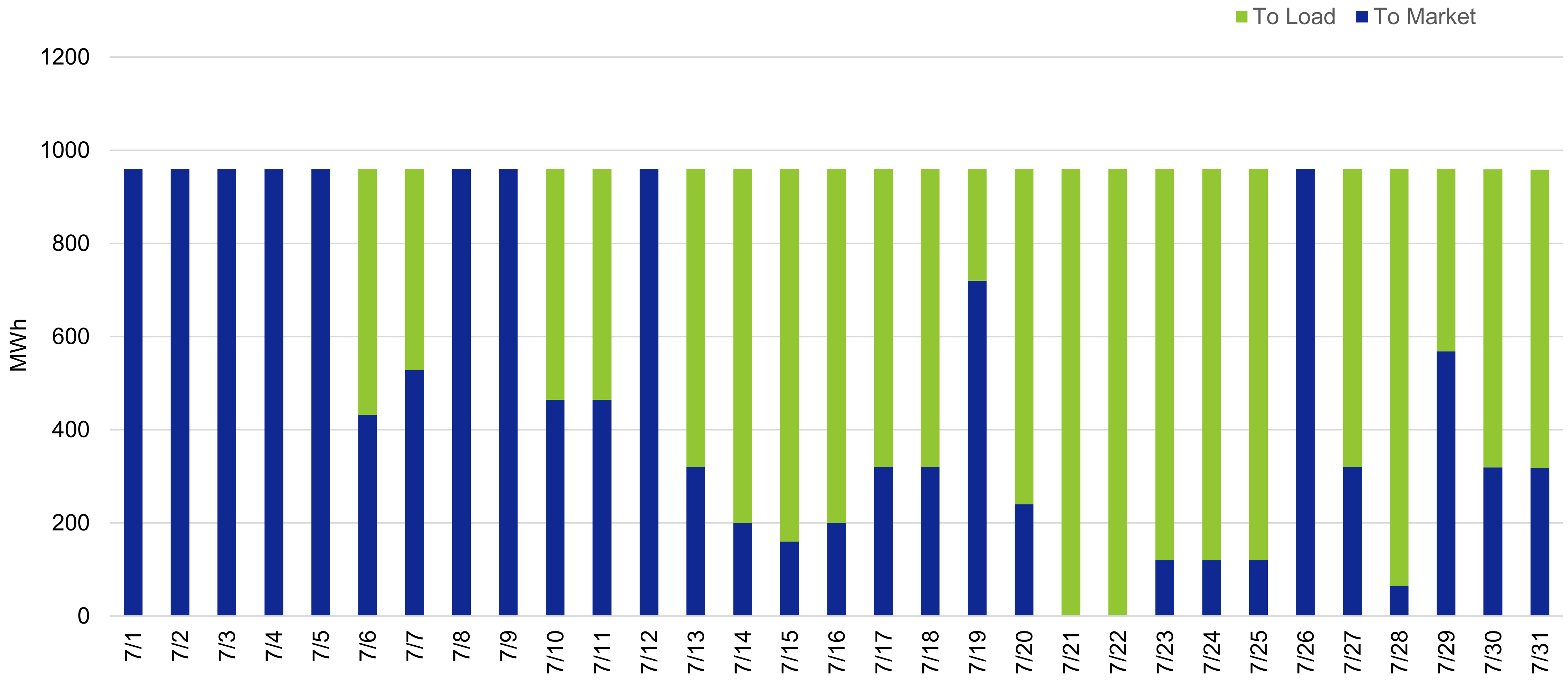
AVERAGE DAILY PRICES (MID-COLUMBIA)



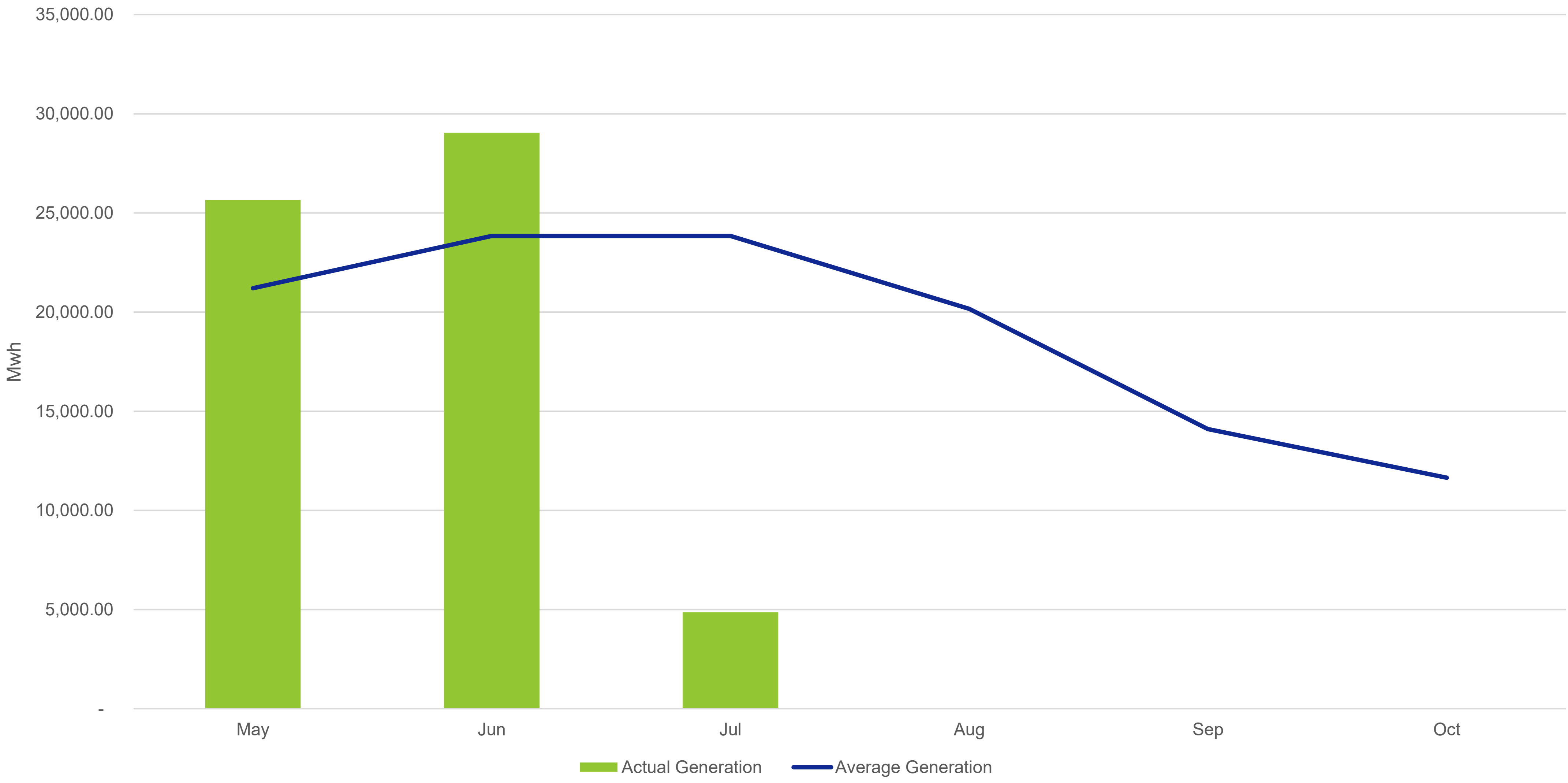
LOAD/RESOURCE BALANCE



POWEREX DELIVERIES



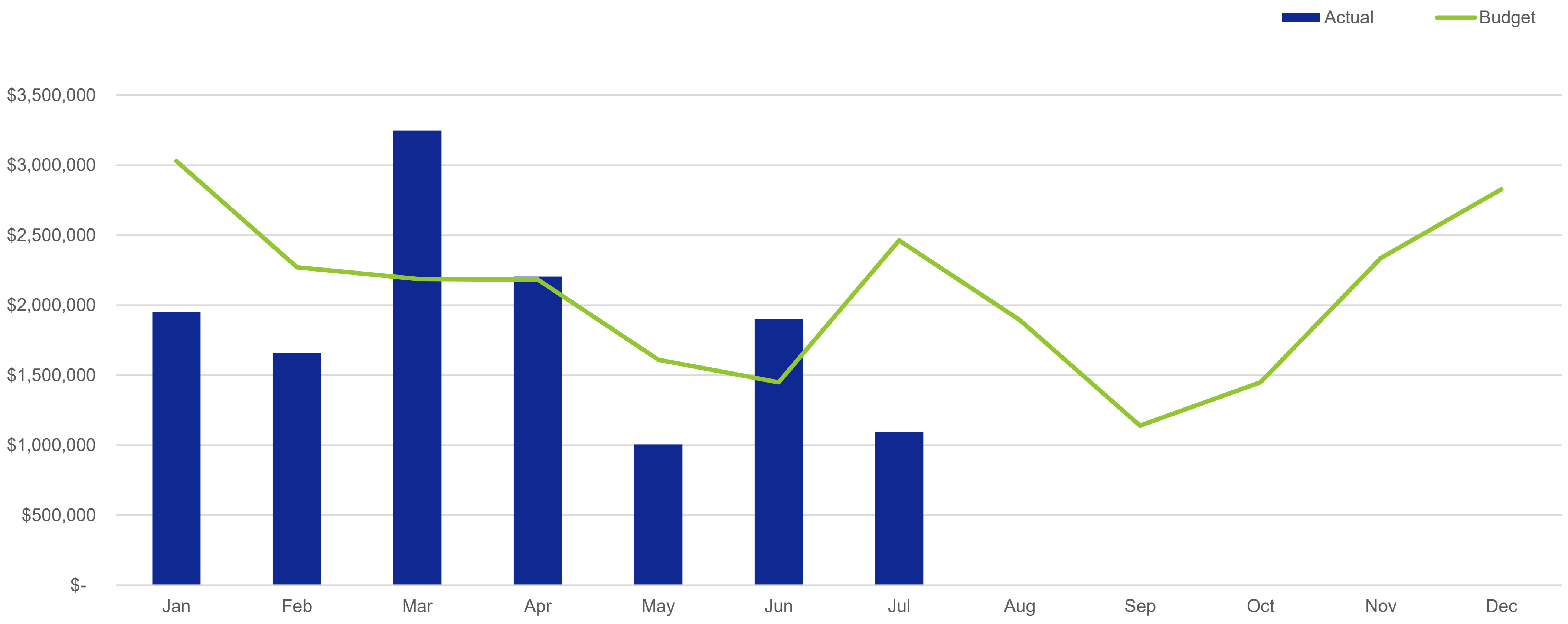
WHEAT FIELD WIND GENERATION



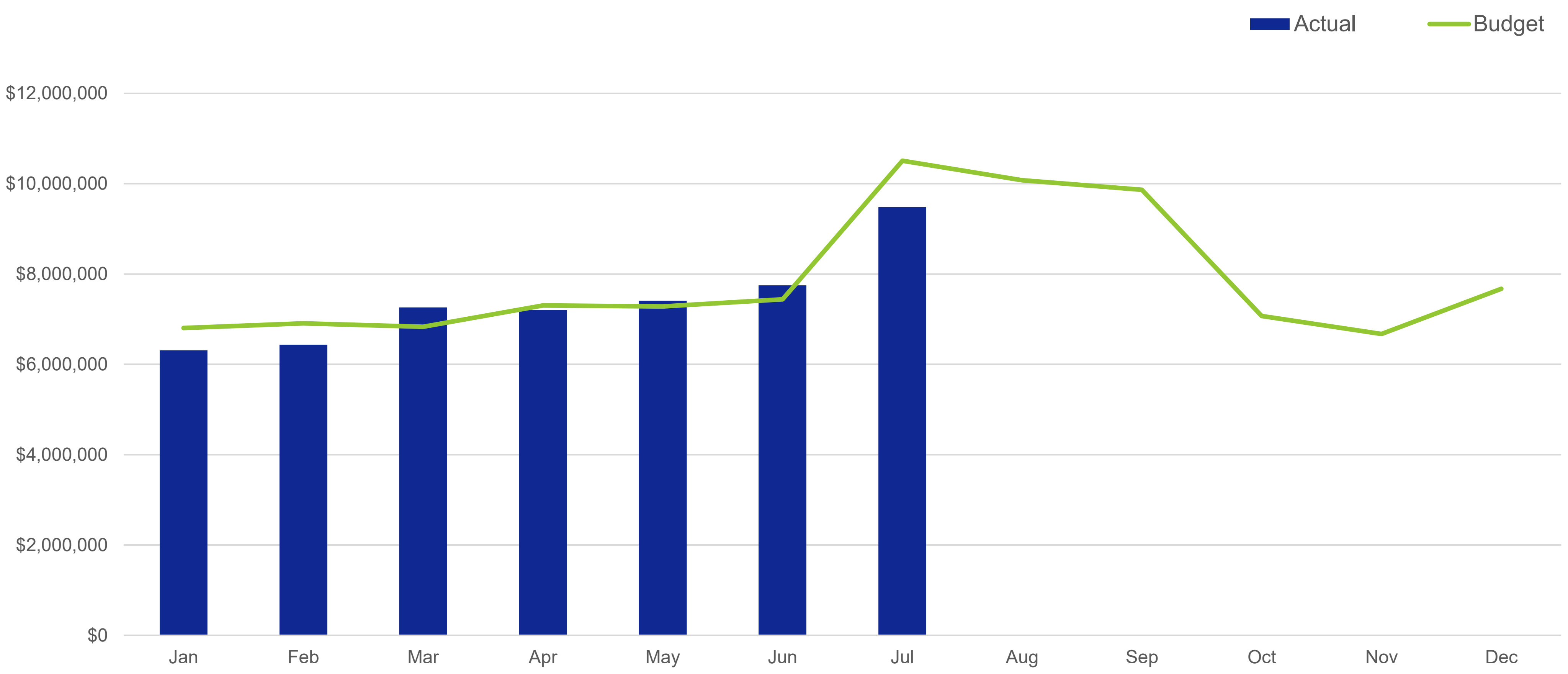
KPI's for July 2026

SECONDARY MARKET SALES

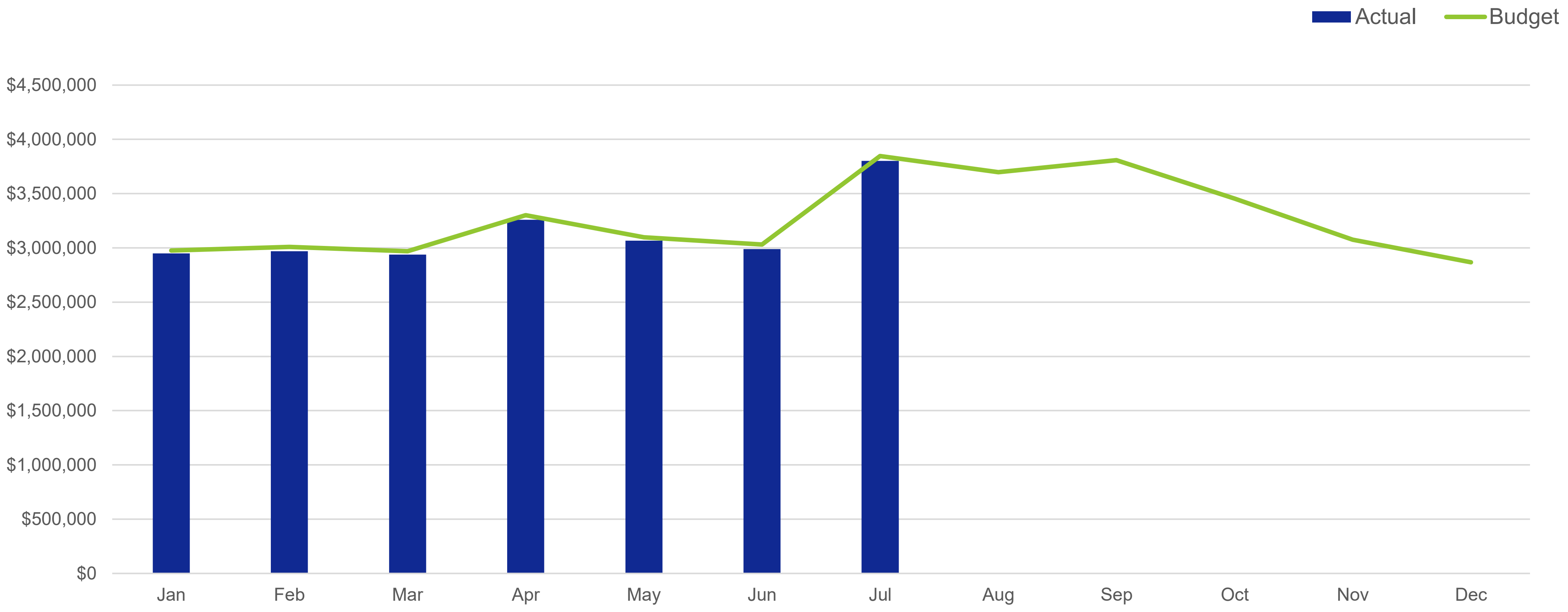
**includes Sales for Resale, REC sales, Carbon Allowance Auction proceeds*



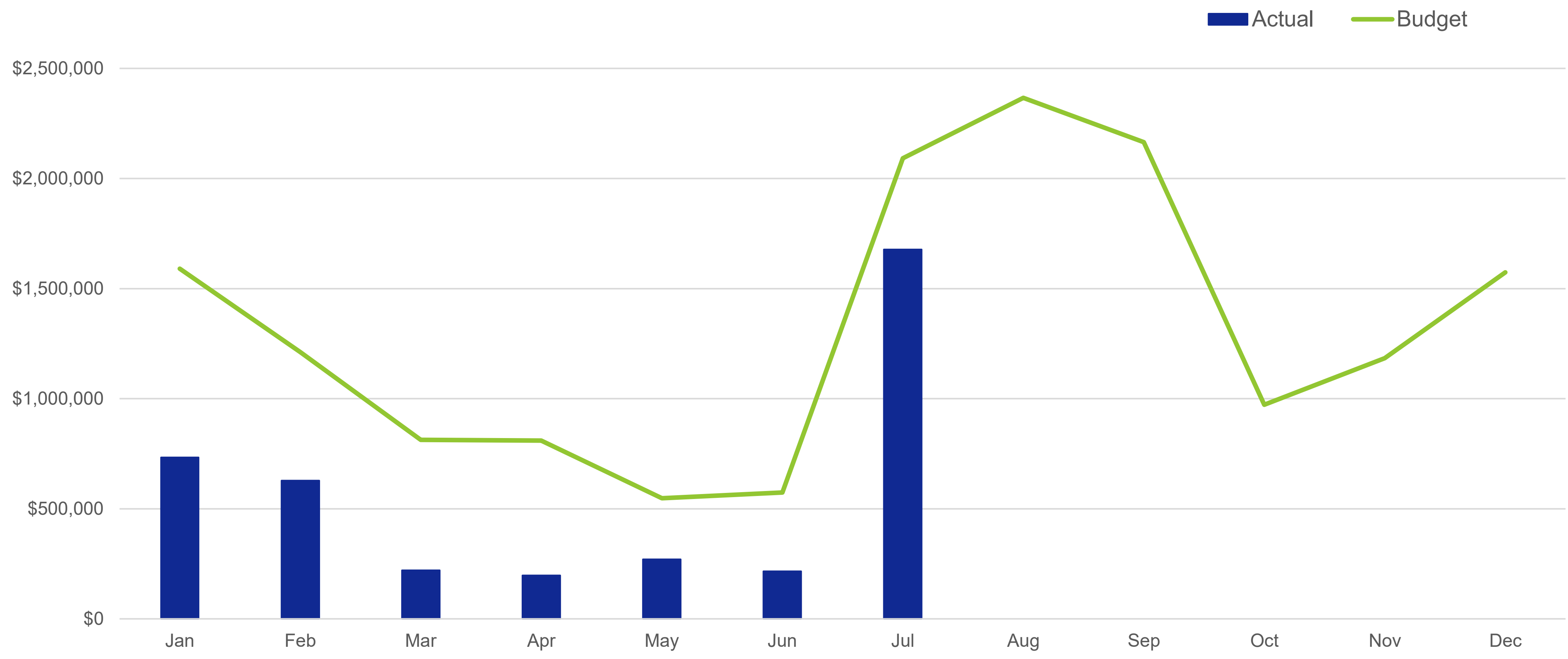
POWER SUPPLY COSTS



BPA POWER: BUDGET VS. ACTUAL

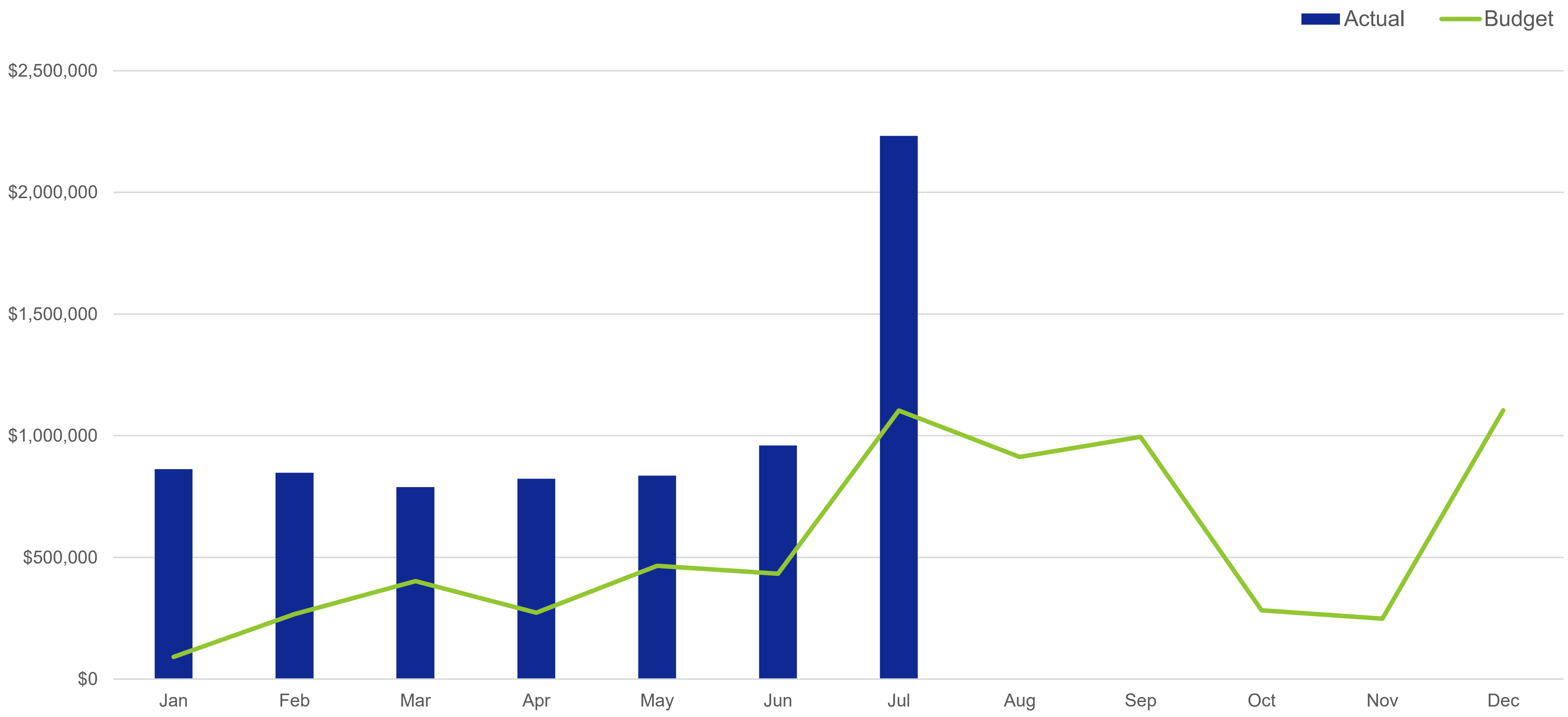


POWEREX: BUDGET VS. ACTUAL

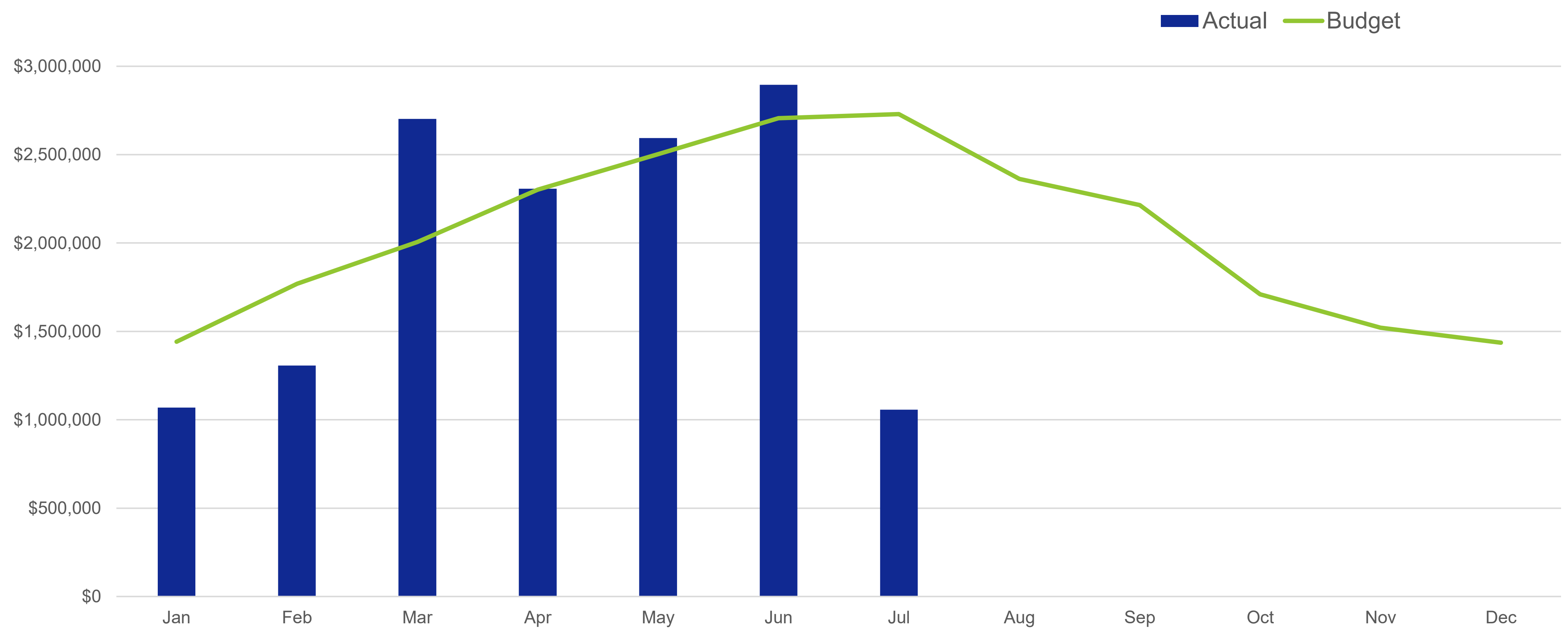


MARKET PURCHASES: BUDGET VS. ACTUAL

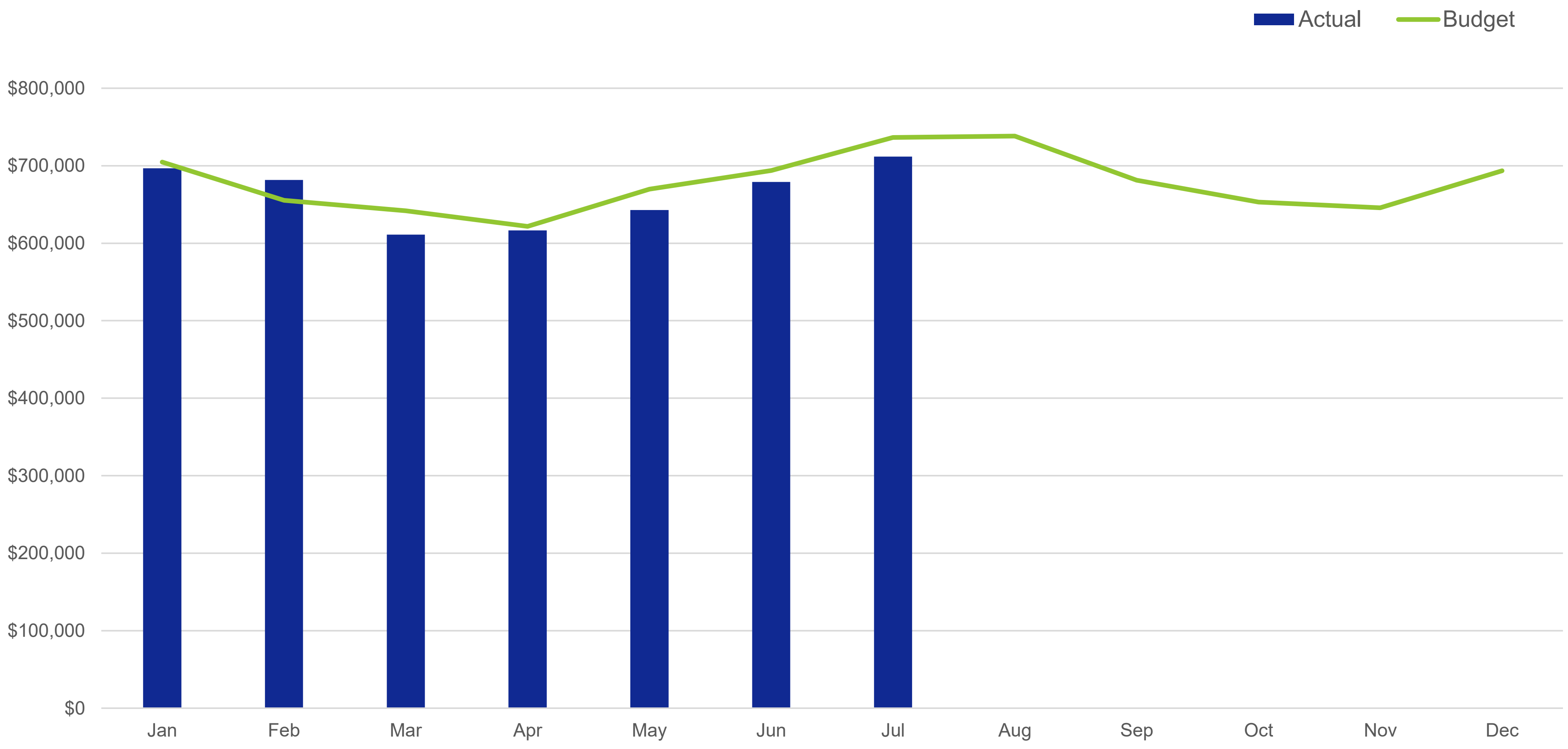
**Includes hedge settlements*



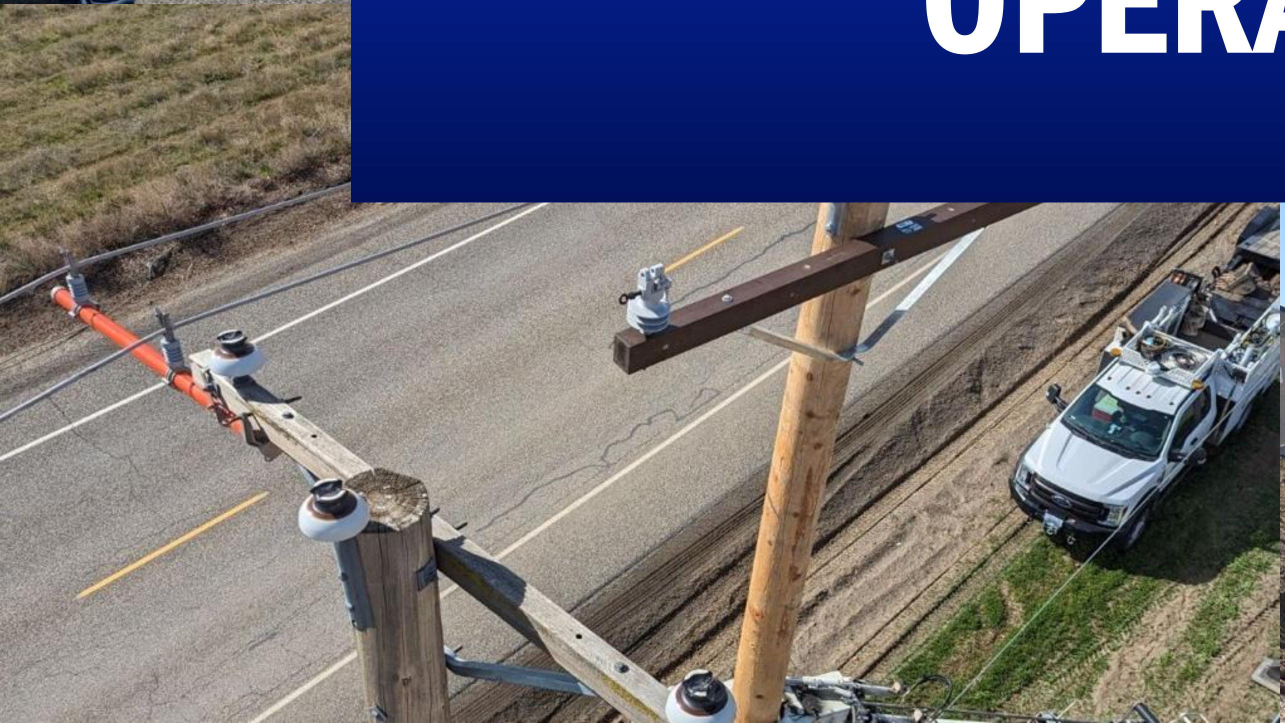
OTHER RESOURCES: BUDGET VS. ACTUAL



TRANSMISSION & ANCILLARY: BUDGET VS. ACTUAL



OPERATIONS

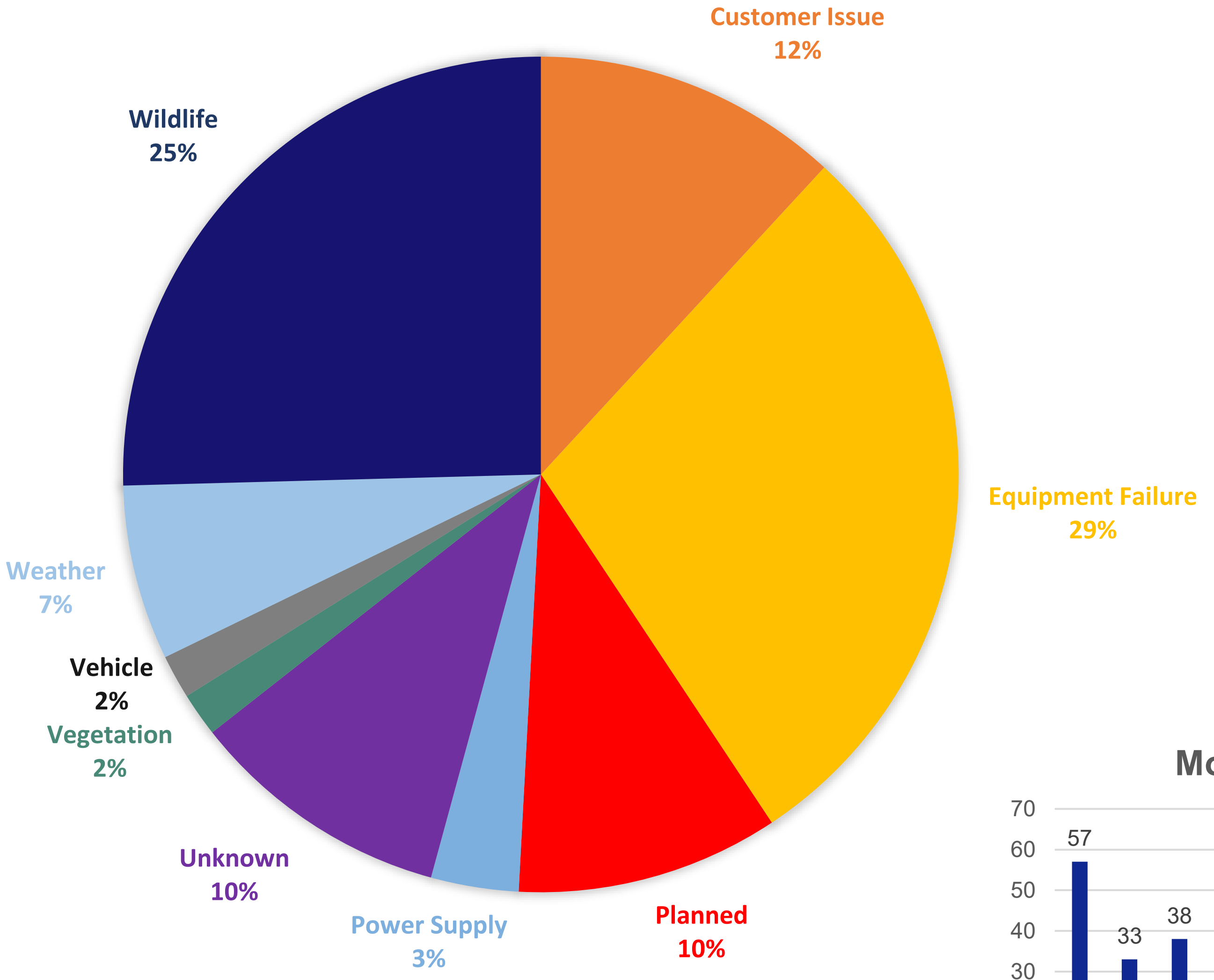


OVERVIEW

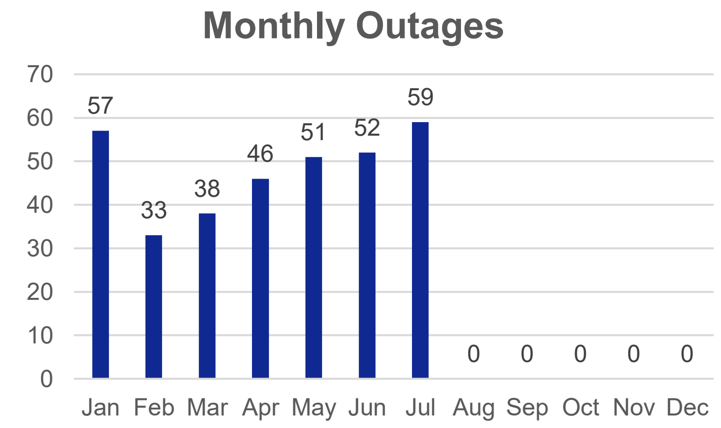
	June	July	Year to Date
Outages			
Total	52	59	336
Planned	8	6	77
Longest Unplanned System Outage			
Substation	Ringold TAP	Foster Wells Bay 2	Kahlotus
Cause	Motor Vehicle	Equipment Failure	Equipment Failure
Date	June 18	July 15	January 1
Duration	8 hours, 42 minutes	10 hours, 39 minutes	19 hours, 15 minutes
Customers Affected	4	4	13
Reliability			
SAIFI	.0661	.0320	0.2861
SAIDI	2.6	1.9	18.2
CAIDI	39.7	58.1	82.7

JULY OUTAGES

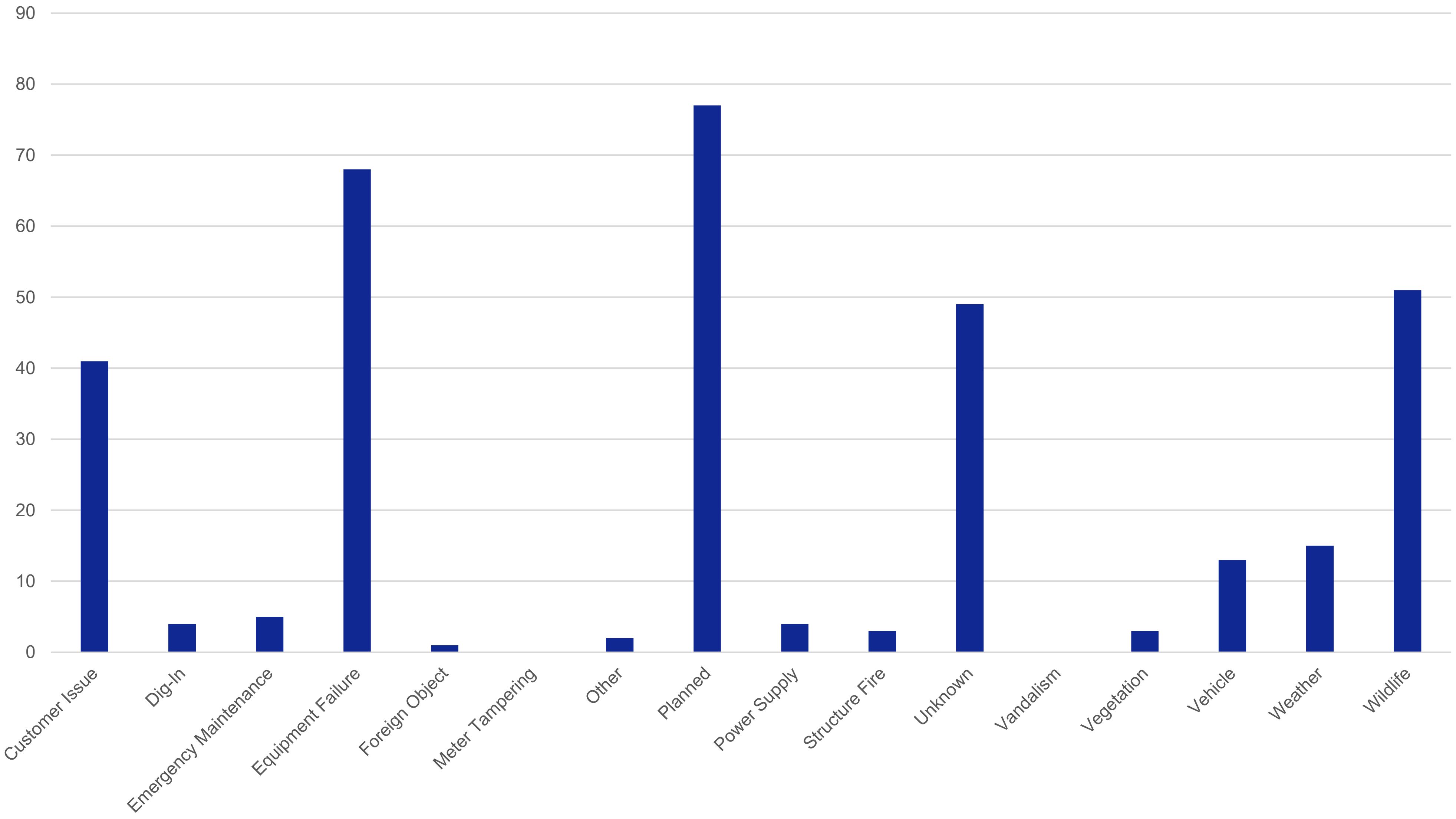
Outage Causes	
Customer Issue	7
Equipment Failure	17
Planned	6
Power Supply	2
Unknown	6
Vegetation	1
Vehicle	1
Weather	4
Wildlife	15



Monthly Outages



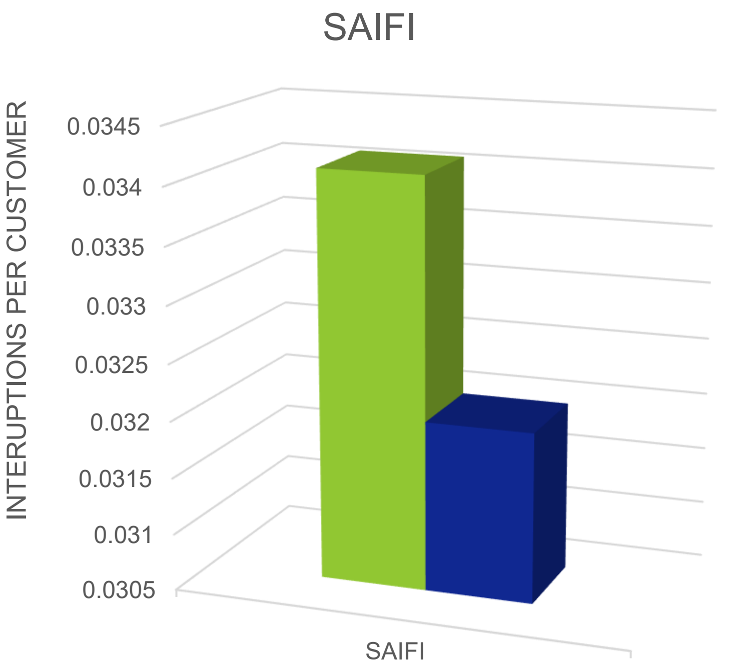
OUTAGES YTD



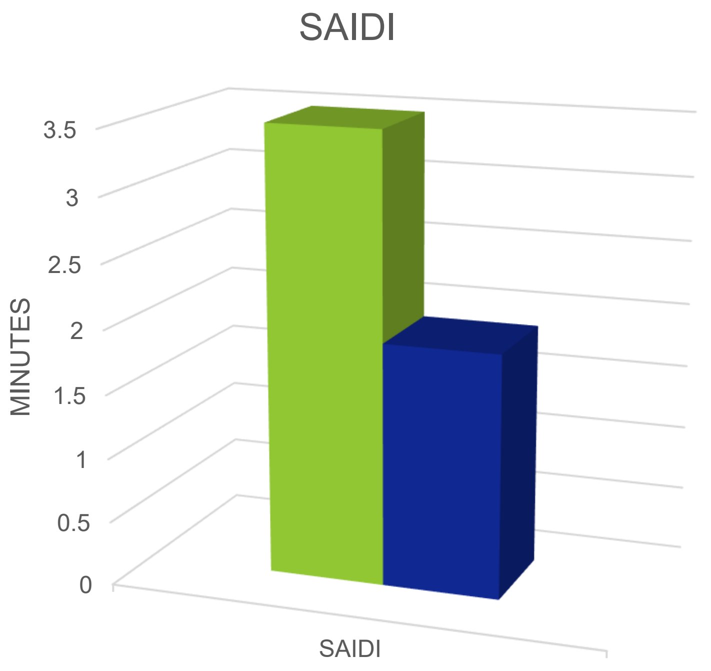
YTD Total Outages

336

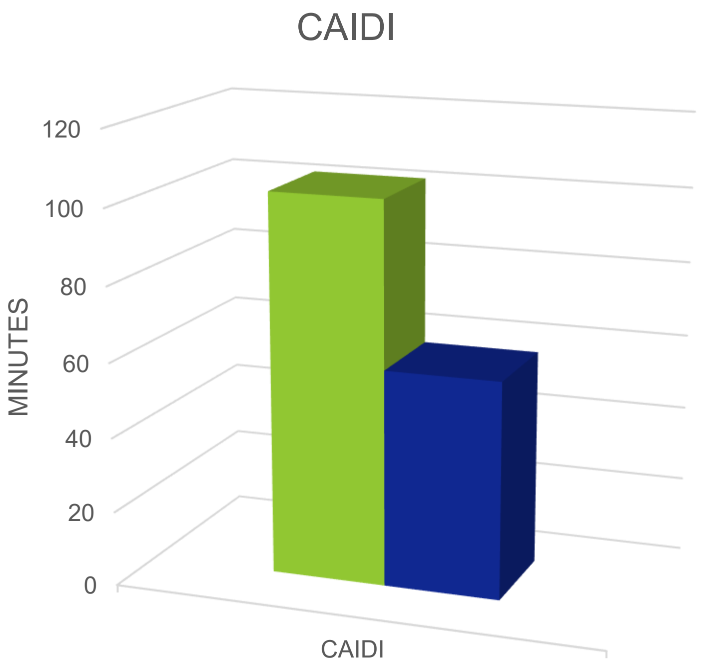
JULY RELIABILITY INDICES



	SAIFI
Jul-25	0.0341
Jul-26	0.032



	SAIDI
Jul-25	3.5
Jul-26	1.9



	CAIDI
Jul-25	102.4
Jul-26	58.1

SAIFI (System Average Interruption Frequency Index):

How often the average customer experiences an interruption

SAIDI (System Average Interruption Duration Index):

The total time of interruption the average customer experiences

CAIDI (Customer Average Interruption Duration Index):

The average time required to restore service

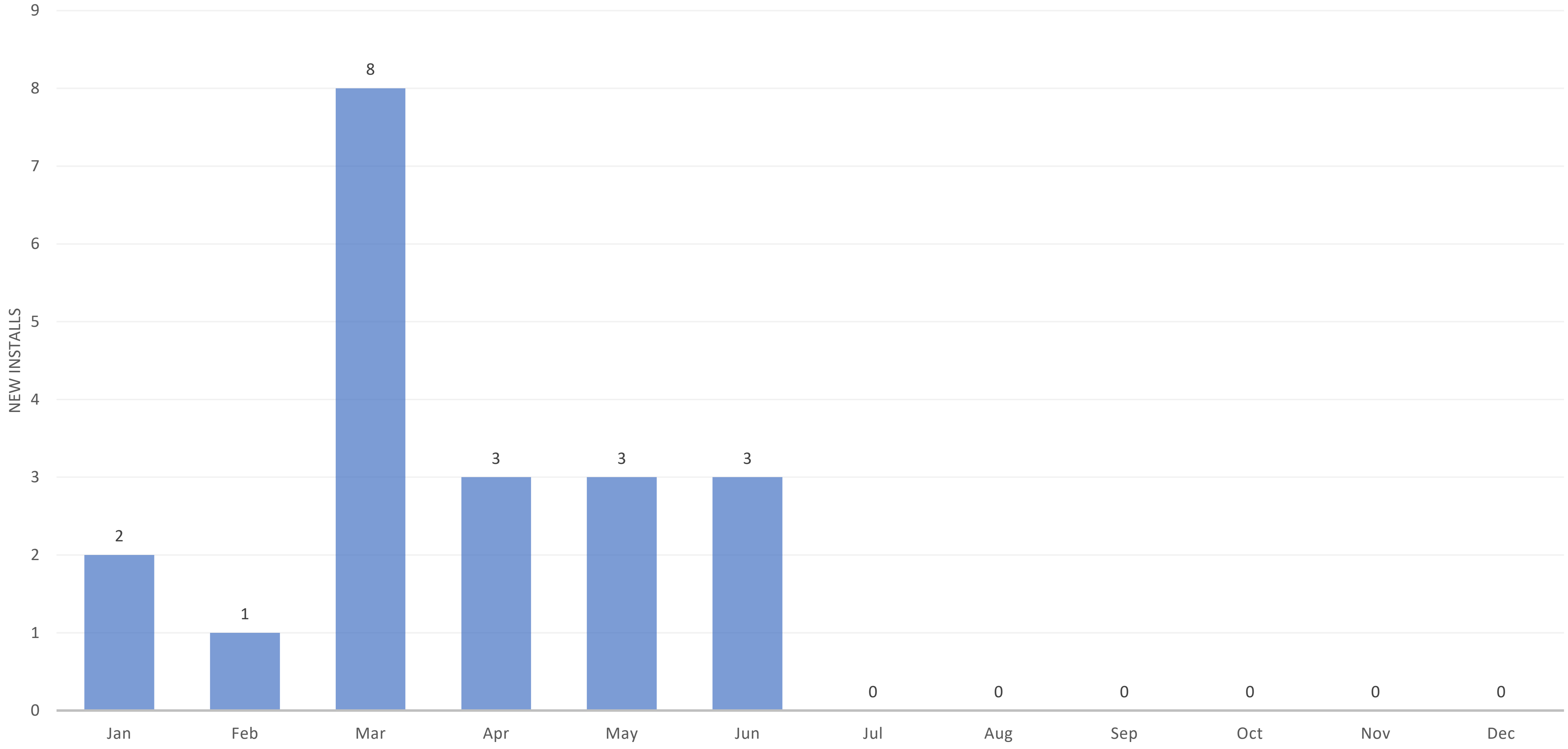
*Only outages lasting longer than five minutes are included in the calculations

ENGINEERING

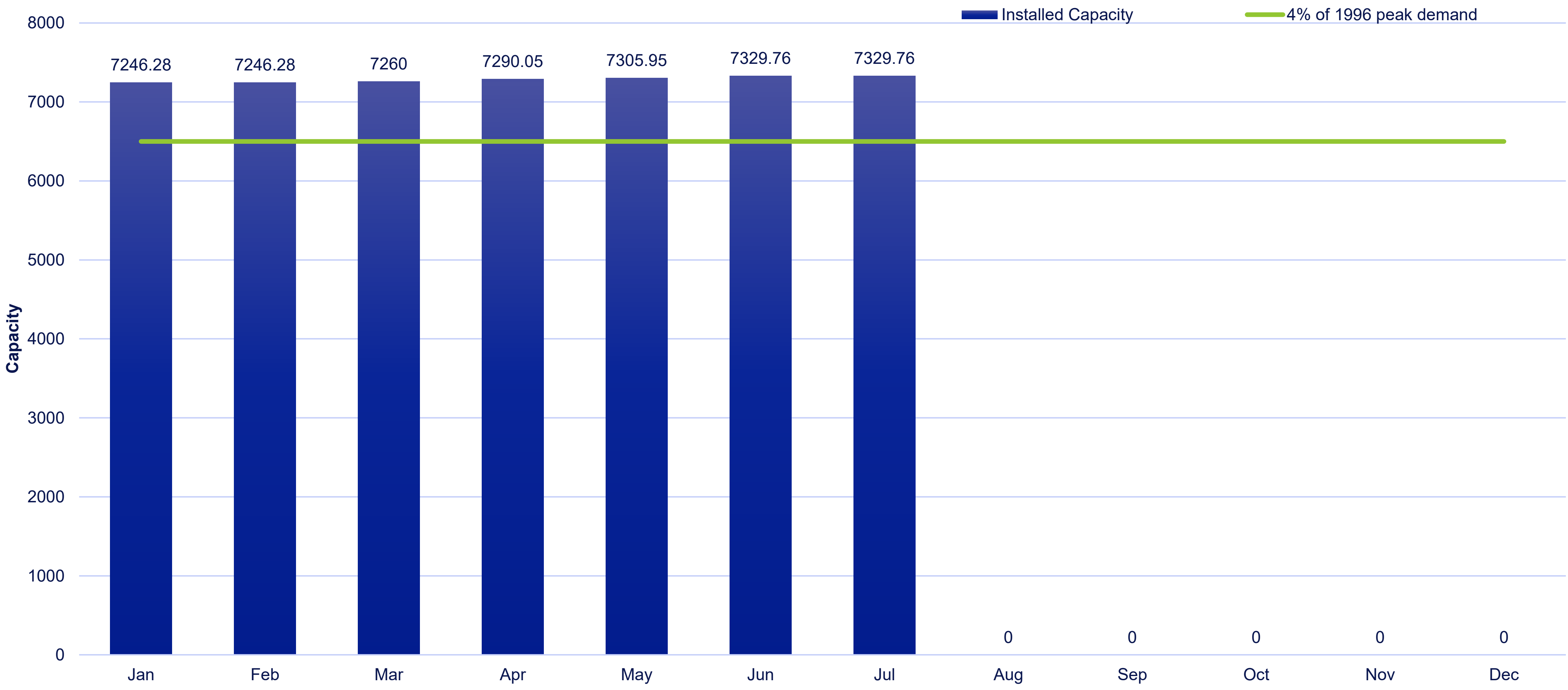
OVERVIEW

	JUNE 🌞 📋 🏠	JULY 🌞 📋 🏠
NET METERING		
New interconnections	3 🌞	0 🌞
Total capacity	7,330 kWac 🌞	7,330 kWac 🌞
Active connections	950 (avg. 7.71 kWac) 🌞	950 (avg. 7.71 kWac) 🌞
WORK ORDERS		
Total released	17 📋	19 📋
Total est. cost	$374,220.13 📋	$657,514.34 📋
Avg. per job	$22,012.95 📋	$34,606.02 📋
NEW SERVICES		
Residential	25 🏠	125 🏠
Commercial	6 🏠	7 🏠
TEMPORARY SERVICES		
Residential requests	16 🚧	30 🚧
Commercial request	0 🚧	1 🚧
Total active meters	79 🚧	73 🚧

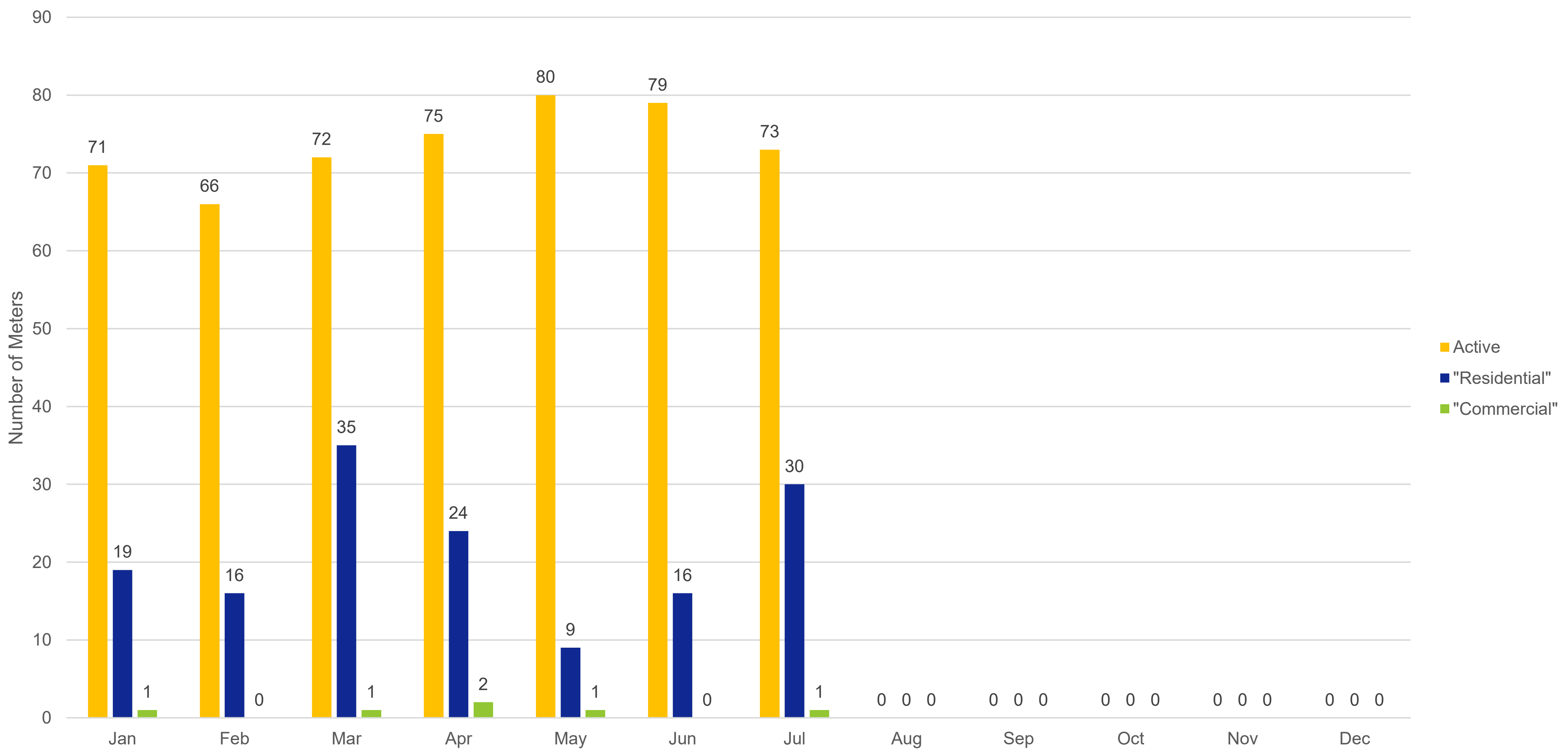
NET METERING INSTALLATIONS



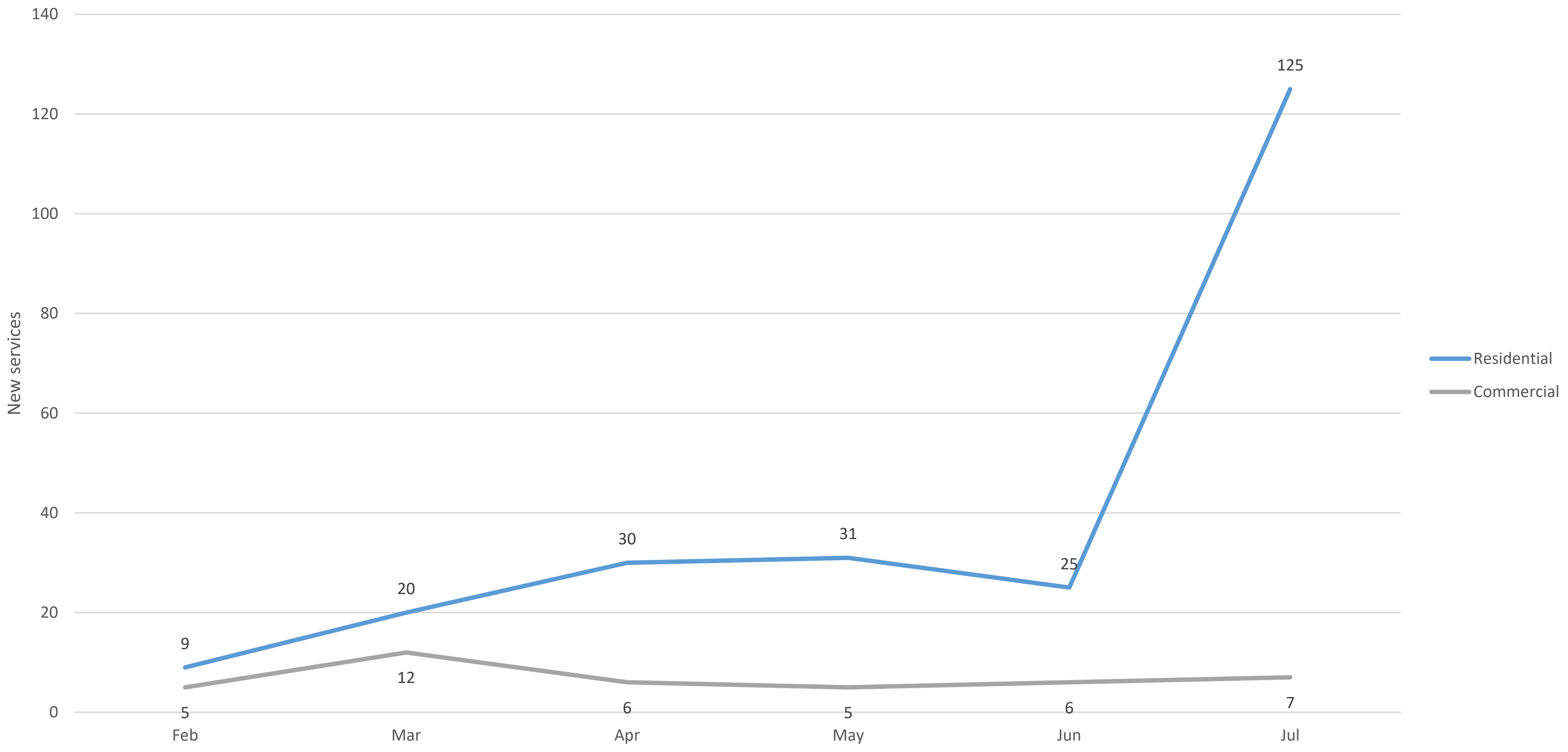
NET METERING CAPACITY INSTALLED



TEMPORARY SERVICES



NEW SERVICES

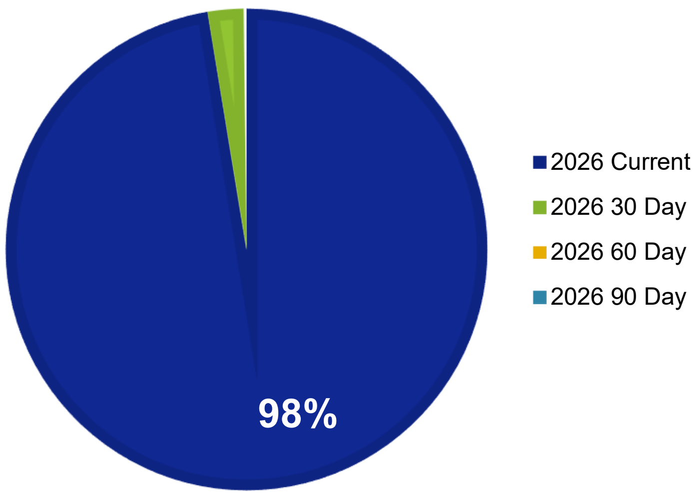


CUSTOMER SERVICE

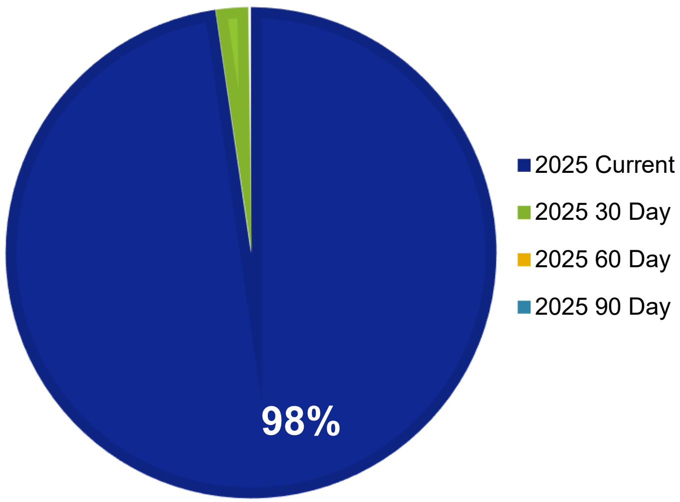
CUSTOMER SERVICE

AGING ACCOUNTS

JULY 2026



JULY 2025

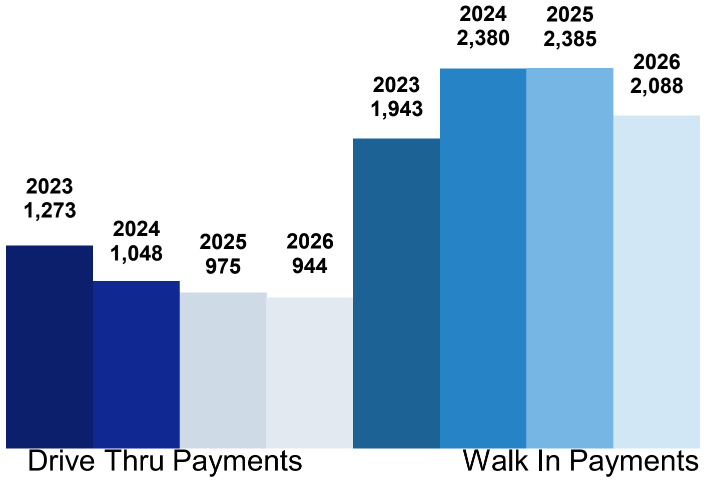


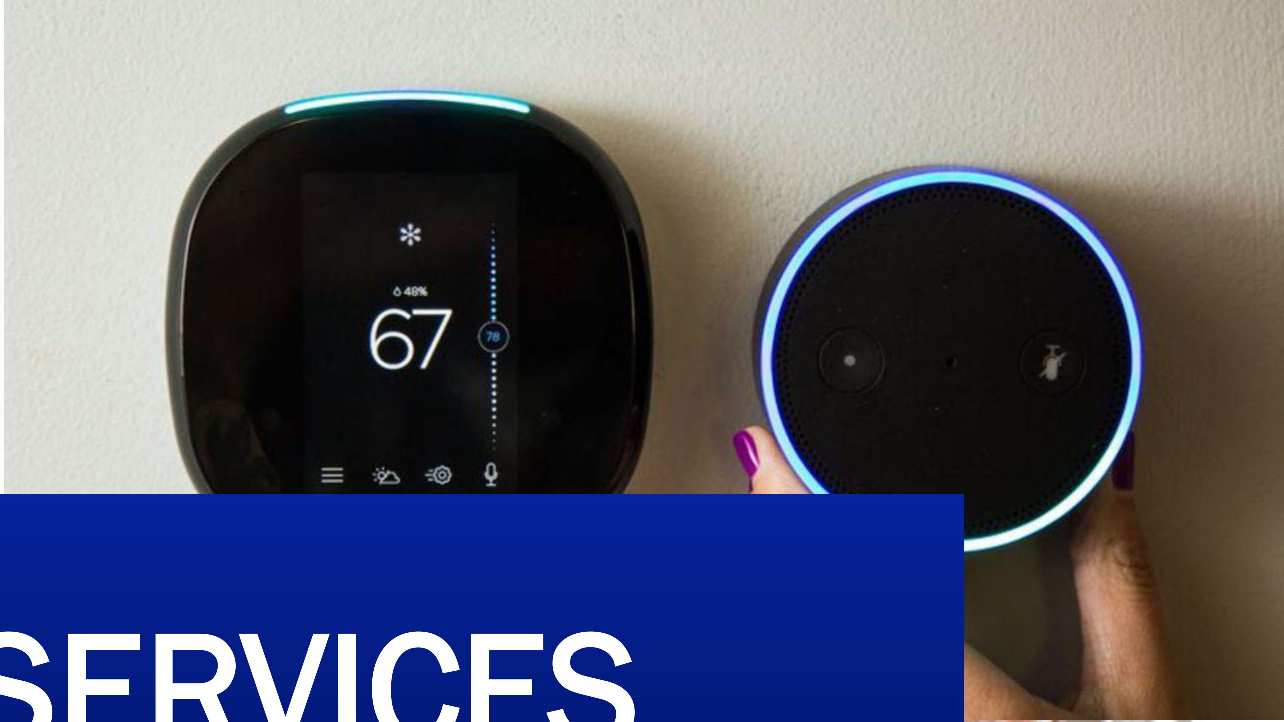
	Current	30-60	60-90	90+
2026	$7,033,594	$171,656	$11,041	$3,456
2025	$6,846,538	$147,062	$12,535	$2,812

Move in/Move Out Service Orders Processed in July 2026

600

July In Person Payments





ENERGY SERVICES

ENERGY SERVICES

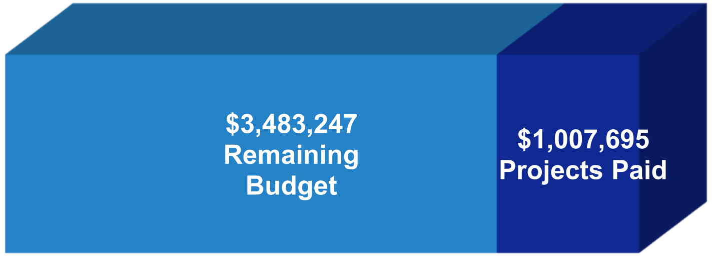
UTILITY FUNDED

Self-Funding 2026 Total Budget $300,000

Type	Qty	Total Paid YTD
Residential Low Income	55	$240,602
Residential Non-Low Income	2	$8,616
Thermostat/Appliance Rebates	18	$1,300
Agriculture	2	$22,049
Commercial	1	$2,200
Industrial	1	$12,789
SEM	0	$0
Other	0	$0

BPA FUNDED

BPA FY26-FY28 Total Budget $4,490,942

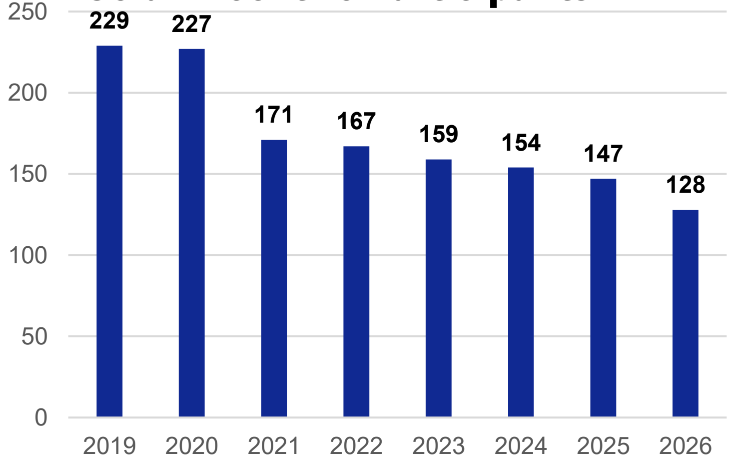


Type	Qty	Total Paid YTD
Residential Low Income	142	$647,811
Residential Non-Low Income	4	$11,389
Thermostat/Appliance Rebates	0	$0
Agriculture	13	$175,097
Commercial	10	$115,532
Industrial	4	$57,866
SEM	0	$0
Other	0	$0

Pre-Inspections/Final Inspections Completed in 2026

212

Solar Incentive Participants



PUBLIC AFFAIRS

PUBLIC AFFAIRS

Community & Employee Engagement:

Grand Ole 4th of July Parade

- July 4, 2026

Employee Safety BBQ

- July 8, 2026

St. Vincent de Paul Volunteer

- July 22, 2026




SOCIAL MEDIA MONTHLY THEMES

July – Summer Savings

Post that made the most impact:

July 31, 2026 03:01pm

We're so grateful to our 2026 interns—Chris Warner (Engineering Intern), Charlie Johns (Accounting Intern), and Marcos Palomino (Public Records Intern)—for their outstanding contributions this year. Their dedication, fresh perspectives, and professionalism have made a meaningful impact on our team. Recently, they had the

Post Clicks	Reactions	Impressions	Eng. Rate	Spend
110	13	981	12.64%	—

July 9, 2026 01:00am

We're thrilled to share that this year's Tri-Cities STEM Career Academy was a huge success! We had an incredible group of students who gained invaluable insights and firsthand experience in the world of STEM careers. Today's students are the future innovators of public power. By helping them explore high-growth careers in

Post Clicks	Reactions	Impressions	Eng. Rate	Spend
80	10	1,179	7.72%	—

July 29, 2026 02:15pm

We were truly privileged to give back to our local community by volunteering at the @St Vincent de Paul Food Bank - Pasco! St. Vincent de Paul does incredible work right here in our area by welcoming many neighbors seeking assistance every Wednesday. The impact they make is truly inspiring. Thank you for letting us be a

Post Clicks	Reactions	Impressions	Eng. Rate	Spend
291	18	2,380	13.15%	—

Summary

Jul 1 - 31, 2026 · Compared to May 31 - Jun 30, 2026

Posts	Total Followers	Reactions	Comments	Eng. Rate	Impressions
53 ↗ 26.2%	4.9k ↗ +40	241 ↗ 43.5%	5	7% ↗ 117.3%	13k ↗ 6.3%







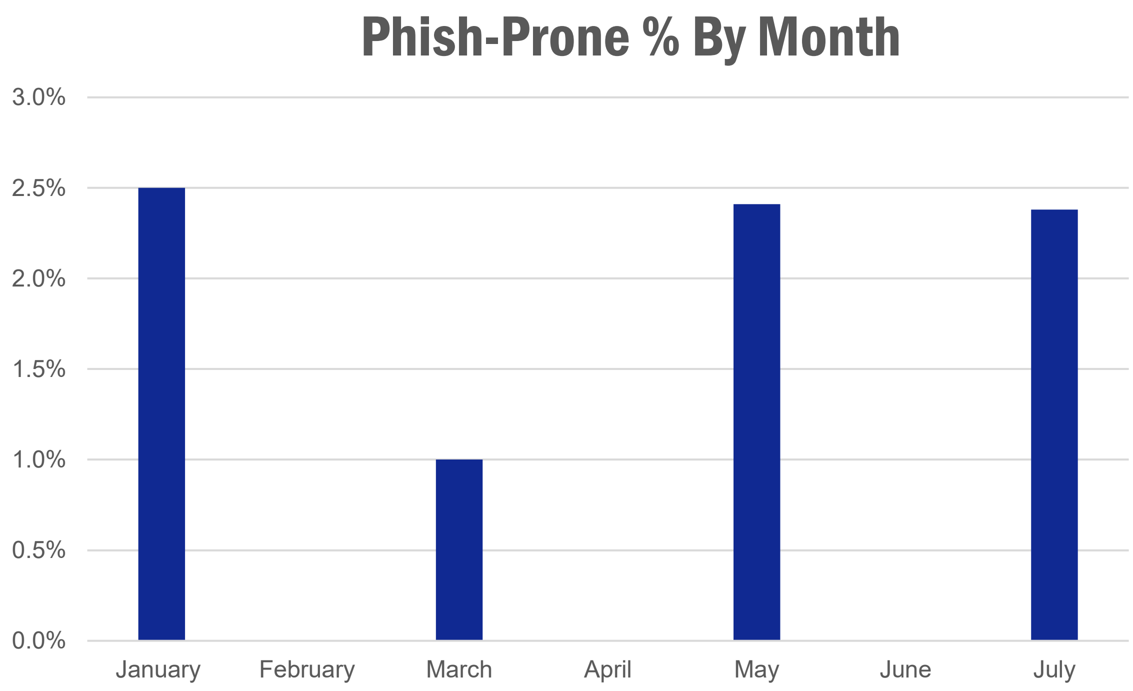


INFORMATION TECHNOLOGY

CYBERSECURITY

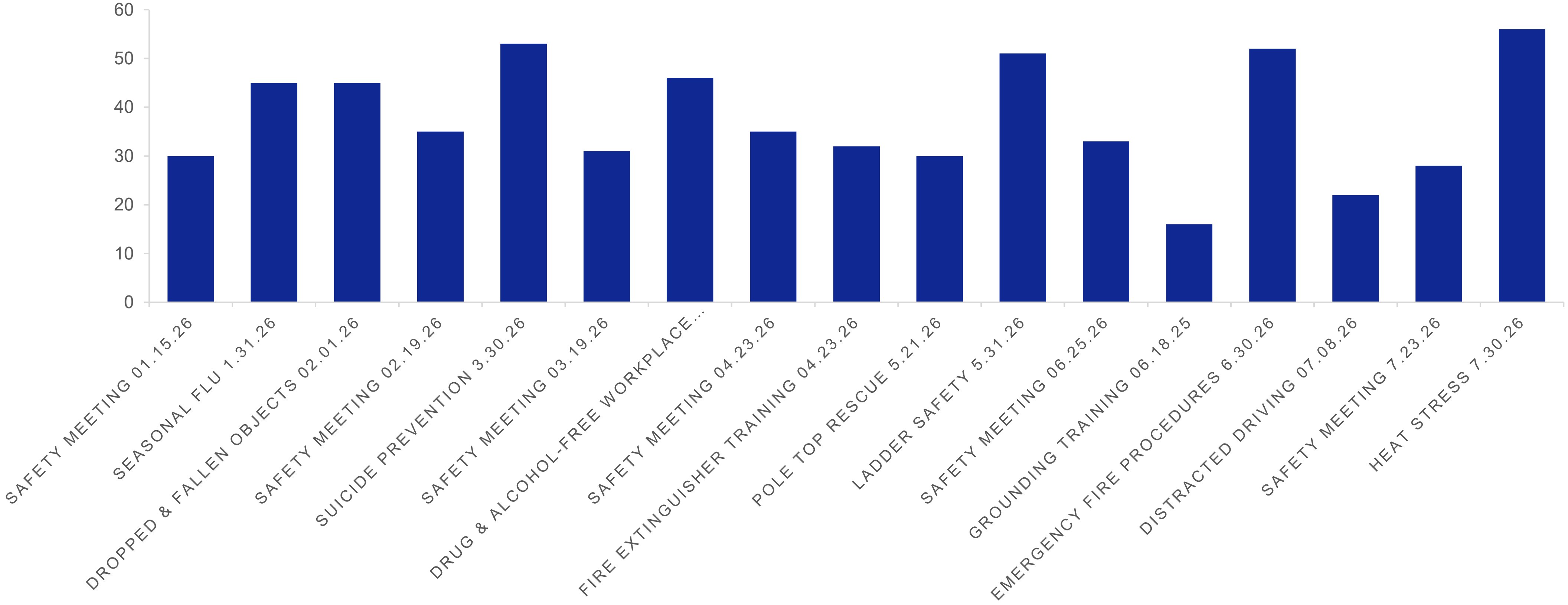
July Phishing Results	
Total Emails Sent	84
Number of users who clicked on links	2
Number of users who reported as “Phishing”	4
Phish-Prone %	2.38%

Previous Results		
January	Standard Operating Procedures	2.5%
February	Meeting Guidelines	0%
March	Signature Requested	1.23%
April	Appropriate Web Access	0%
May	ChatGPT Invite	2.41%
June	Dropbox	0%
July	IT Update	2.38%
August		0%
September		0%
October		0%
November		0%
December		0%



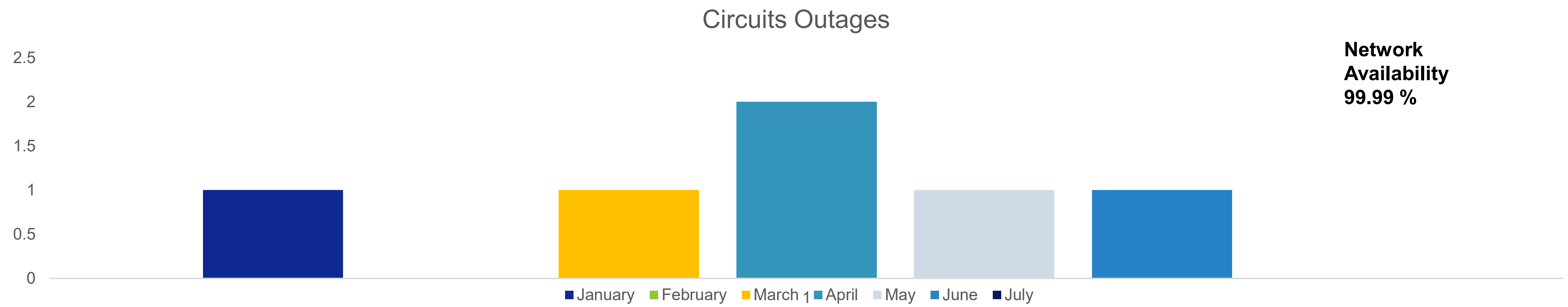
SAFETY

SAFETY TRAINING



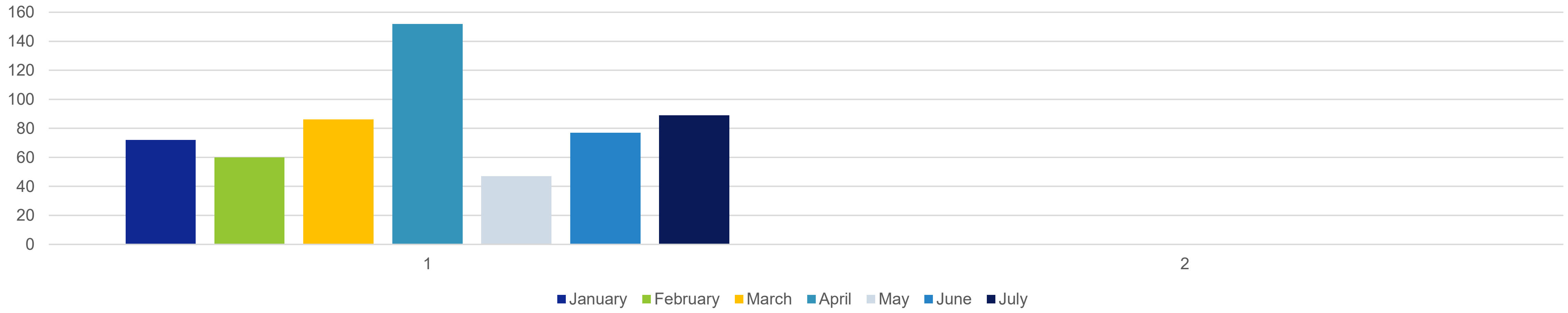
BROADBAND

Broadband Unplanned Outage Time



Network Availability 99.99 %

Broadband New Services



Fiber-To-The-Home Project (as of 8/11/2026)

Project to Date (as of 8/11/2026)

- Total Drops: 969
- Completed Drops: 891
- Service orders total: 631
- Services turned up: 474
- Current Service orders remaining to turn up: 157
- Grant Funding Total: $4,854,610
- Total Spent To Date: $4,027,362
- Grant Reimbursed To Date: $4,018,055

Basin City (all drop work has stopped)

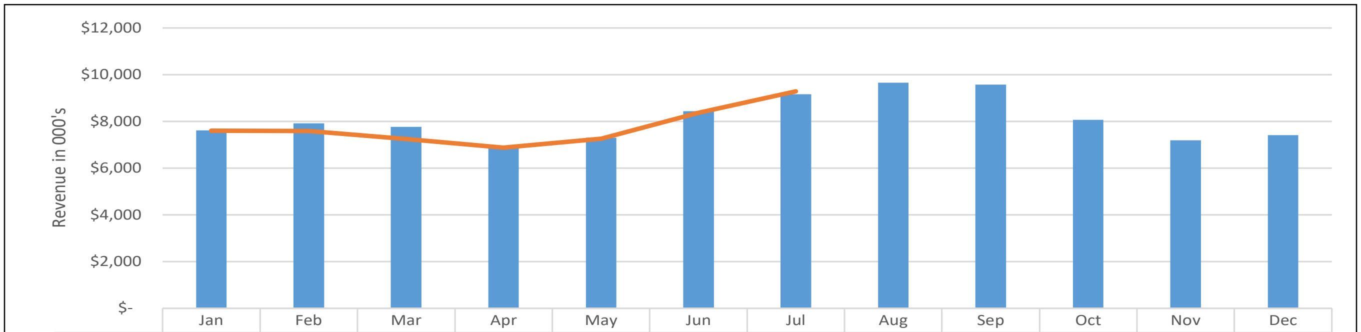
- Overhead Drops: no aerial drops in Basin City
- Underground Drops: 0

Connell (all drop work has stopped)

- Overhead Drops: 0
- Underground Drops: 0

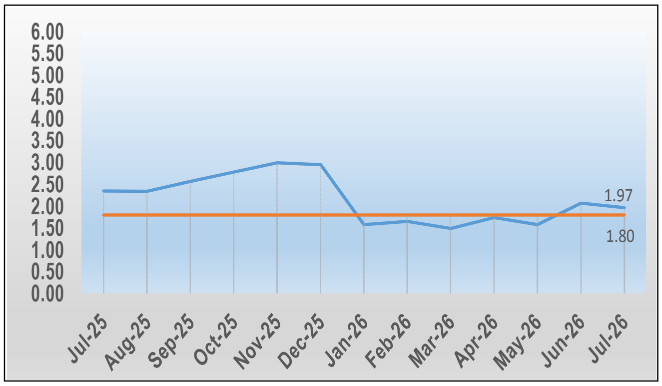
Public Utility District No. 1 of Franklin County
Monthly Financial Highlights
For the Month Ended July 31, 2026

Retail Revenue by Month

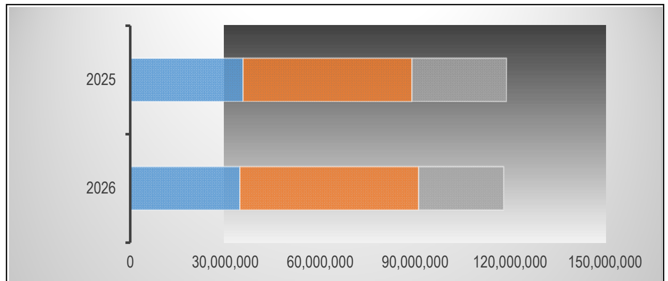


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Budget	$7,626	$7,911	$7,775	$6,899	$7,304	$8,445	$9,162	$9,661	$9,581	$8,067	$7,198	$7,409
Actual	$7,603	$7,593	$7,248	$6,881	$7,263	$8,381	$9,293					

Debt Service Coverage

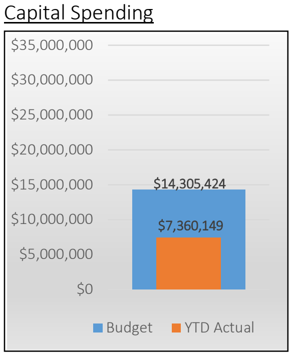


Energy Uses - kWh



	2026	2025
Residential	34,557,180	35,591,540
Commercial	56,523,694	53,373,985
Irrigation	26,845,262	29,967,916

Capital Spending



Labor & Benefits

	Budget	Actual	+/- 10%
Capital	$194,359	$175,656	●
Operating	1,166,740	1,100,746	●
Garage & Warehouse	83,520	72,313	●
Total	$1,444,619	$1,348,716	

Overtime

YTD July:	Budget*	Actual
Hours	3850	3467
Dollars	$477,726	$451,191

*Budget is submitted for annual period, amount shown is prorated for months elapsed

Electric Customer Statistics

As of July 31:	2026	2025	
Electric Residential Meters	29,781	29,358	↑
Electric Commercial Meters	4,048	3,969	↑
Electric Irrigation Meters	902	908	↓

Cash & Investment Balances

	End of Year Forecast		
	Prior Month	Current Month	
Unrestricted Revenue Fund	$ 30,267,350	$ 28,862,290	↓
Unrestricted Rate Stabilization	$ 5,900,000	$ 5,900,000	●
Unrestricted Funds - Capacity Fees	$ 1,500,000	$ 1,500,000	●
Restricted Bond Funds	$ 2,033,170	$ 2,033,170	●
Restricted Construction Funds	$ 2,200,000	$ 2,200,000	●
Restricted Debt Service Reserve	$ 1,942,603	$ 1,942,603	●
Restricted Deposit Fund	$ 1,417,793	$ 1,417,793	●
Restricted Other	$ 10,000	$ 10,000	●

Public Utility District No. 1 of Franklin County
Budget Status Report
For the Month Ended July 31, 2026

		Budget	Actual	Variance	FY Forecast	FY Budget	Variance
1	*Operating Revenues*						
2	Retail Energy Sales	$9,162,430	$9,293,299	$130,869	$96,177,984	$97,038,996	($861,012)
3	Broadband Sales	229,123	526,044	296,921	3,167,301	2,734,784	432,517
4	Transmission Sales	0	38,753	38,753	243,468	0	243,468
5	Secondary Market Sales	2,461,463	1,054,118	(1,407,344)	18,661,637	24,832,665	(6,171,028)
6	Other Operating Revenue	33,472	37,397	3,925	551,719	551,668	51
7	*Total Operating Revenues*	*$11,886,488*	*$10,949,611*	*($936,877)*	*$118,802,109*	*$125,158,113*	*(6,356,004)*
8							
9	*Operating Expenses*						
10	Power Supply	10,507,924	9,479,390	(1,028,534)	89,598,907	94,447,672	(4,848,765)
11	System Operations & Maintenance	692,461	636,724	(55,737)	7,896,583	8,181,824	(285,240)
12	Broadband Operations & Maintenance	77,220	33,409	(43,810)	840,571	999,376	(158,805)
13	Customer Accounts Expense	173,477	184,646	11,169	2,102,188	2,039,244	62,944
14	Administrative & General Expense	693,783	612,227	(81,557)	7,726,092	8,089,500	(363,408)
15	Taxes	584,973	608,840	23,866	5,876,057	5,874,875	1,181
16	*Total Operating Expenses*	*12,729,838*	*11,555,236*	*(1,174,602)*	*114,040,398*	*119,632,492*	*(5,592,094)*
17							
18	*Operating Income (Loss)*	*($843,350)*	*($605,624)*	*$237,726*	*$4,761,711*	*$5,525,621*	*($763,910)*
19							
20	Non Operating Revenue (Expense)						
21	Interest Income	98,787	133,952	35,165	1,575,399	1,391,578	183,821
22	Interest Expense	(208,486)	(208,486)	(0)	(2,476,226)	(2,476,226)	(0)
23	Federal & State Grant Revenue	0	0	0	32,186	0	32,186
24	Federal & State Grant Expense	0	0	0	(21,032)	0	(21,032)
25	Other Non Operating Revenue (Expense)	1,667	26,074	24,407	87,140	20,000	67,140
26	*Total Non Operating Revenue (Expense)*	*(108,033)*	*(48,460)*	*59,572*	*(802,533)*	*(1,064,648)*	*262,115*
27							
28	Capital Contributions	580,000	992,944	412,944	5,551,864	4,350,000	1,201,864
29							
30	Change in Net Position	($371,383)	$338,860	$710,242	$9,511,042	$8,810,974	$700,069

	FY Forecast	FY Budget
Debt Service Payment (Annual)	$6,096,787	$6,096,787
Change in Net Position	9,511,042	8,810,974
Interest Expense	2,476,226	2,476,226
Net Revenue Available for Debt Service	$11,987,268	$11,287,199
Debt Service Coverage (DSC)	1.97	1.85

Public Utility District No. 1 of Franklin County
2026 Capital Budget by Project
Percent of Year Elapsed: 58%

Category	Project Description	Year to Date July 2026	2026 Budget	$ Remaining in Budget	% Spent
Broadband					
1.26	BROADBAND SYSTEM IMPROVEMENTS & EXPANSION	$ 290,344	$ 531,000	$ 240,656	54.68%
2.26	BROADBAND CUSTOMER CONNECTS	200,742	570,924	370,182	35.16%
142.26	RAILROAD AVE COLLO FACILITY	-	100,000	100,000	0.00%
236.26	COLO2 HVAC / CABINET / EXPANSION	37,494	225,000	187,506	16.66%
BBPD.26	BROADBAND PROPERTY DAMAGE	13,925	10,000	(3,925)	139.25%
232.26	SERVER RM/COLLO#1 HVAC DESIGN	29,615	-	(29,615)	100.00%
198.26	WSBO CONNELL - BASIN CITY PROJECT*	37,118	-	(37,118)	100.00%
	Total for Broadband	609,238	1,436,924	827,686	42.40%
	*AMOUNTS FUNDED BY FEDERAL GRANT PROGRAM				
Building					
237.26	GUTTER FOR TRUCK BAY	-	20,000	20,000	0.00%
92.26	RTU 8 REPLACEMENT- CARRYOVER	-	155,000	155,000	0.00%
238.26	SWAMP COOLER (OPS)	-	15,000	15,000	0.00%
239.26	HEATER (OPS) 2	-	20,000	20,000	0.00%
202.26	ASPHALT RE-SEAL W. CLARK ST.& OPS - CONTINUATION	-	100,000	100,000	0.00%
203.26	1411 W. CLARK POWER REMODEL- CARRYOVER	515,565	500,000	(15,565)	103.11%
240.26	CARPET FOR W. CLARK BUILDING	104,408	100,000	(4,408)	104.41%
241.26	PROPERTY ACQUISITION	-	200,000	200,000	0.00%
261.26	SECURITY SYSTEM UPGRADE	35,651	-	(35,651)	100.00%
	Total for Building	655,624	1,110,000	454,376	59.07%
Information Handling					
242.26	RUGGED LAPTOPS	23,022	23,000	(22)	100.10%
243.26	ENGINEERING PC'S	34,847	36,000	1,153	96.80%
244.26	NAS NETWORK ATTACHED STORAGE REPLACEMENT	9,424	15,000	5,576	62.83%
	Total for Information Handling	67,293	74,000	6,707	90.94%
Special Projects					
245.26	LAND ACQUISITION- BATTERY SITE	-	200,000	200,000	0.00%
	Total for Special Projects	-	200,000	200,000	0.00%
System Construction - New Customers					
121.26	PURCHASE OF METERS	-	300,000	300,000	0.00%
63.26	PURCHASE OF REGULAR METERS	18,459	-	(18,459)	100.00%
64.26	CUSTOMER ADDS TO THE DISTRIBUTION SYSTEM	1,873,947	2,400,000	526,053	78.08%
65.26	PURCHASE OF TRANSFORMERS	725,123	2,000,000	1,274,877	36.26%
246.26	ACQUIRE FUTURE SUBSTATION SITES - CLARK ADDITION	-	500,000	500,000	0.00%
	Total for System Construction- New Customers	2,617,529	5,200,000	2,582,471	50.34%
System Construction - Reliability & Overloads					
	TRANSMISSION PROJECTS				
207.26	COMPLETE BPA B-F #1 TAP TO RAILROAD AVE	1,169,685	2,400,000	1,230,315	48.74%
	SUBSTATION PROJECTS				
70.26	SCADA UPGRADES- SUBSTATIONS (FOSTER WELLS) BAY 1 & 2	-	60,000	60,000	0.00%
148.26	VOLTAGE REGULATORS UPGRADES	-	400,000	400,000	0.00%
73.26	REPLACE OBSOLETE BREAKER RELAYS (FOSTER WELLS BAY 2)	1,103	300,000	298,897	0.37%
224.26	ADD BAY 2 TO COURT ST SUB	-	600,000	600,000	0.00%
247.26	BATTERY REPLACEMENT UPGRADE FOSTER WELLS	-	100,000	100,000	0.00%
253.26	FOSTER WELLS RADIATOR VALVE LEAK	114,950	-	(114,950)	100.00%
255.26	PALOUSE JUNCTION INTERCONNECTION	438,170	-	(438,170)	100.00%
259.26	TAYLOR FLATS BAY 2 EXPANSION- DESIGN	21,924	-	(21,924)	100.00%
	DISTRIBUTION PROJECTS				
67.26	UNDERGROUND CABLE REPLACEMENTS	140,888	600,000	459,112	23.48%
72.26	MISCELLANEOUS SYSTEM IMPROVEMENTS	777,939	1,000,000	222,061	77.79%
103.26	CONVERT OH/UG- CITY OF PASCO	-	100,000	100,000	0.00%
254.26	TAYLOR FLATS SWITCH CABINET CUT-INS	281,129	-	(281,129)	100.00%
CHP.26	ELECTRIC PROPERTY DAMAGE	100,259	100,000	(259)	100.26%
	Total for System Construction- Reliability & Overloads	3,046,047	5,660,000	2,613,953	53.82%

Public Utility District No. 1 of Franklin County
2026 Capital Budget by Project
Percent of Year Elapsed: 58%

Category	Project Description	Year to Date July 2026	2026 Budget	$ Remaining in Budget	% Spent
Vehicles					
248.26	TRAILER FOR 3-WIRE RACK	-	13,000	13,000	0.00%
249.26	FOREMAN TRUCK (2)	-	370,000	370,000	0.00%
250.26	ROCK PICK FOR MINI	20,290	16,500	(3,790)	122.97%
251.26	SERVICE BUCKET - REPLACE 123	-	225,000	225,000	0.00%
228.26	MECHANIC SHOP TRUCK	119,433	-	(119,433)	100.00%
230.26	TRANSFORMER SHOP F350	105,829	-	(105,829)	100.00%
229.26	MAINTENANCE TRUCK - DODGE 2500	97,071	-	(97,071)	100.00%
252.26	AUTOMATIC FLOOR SCRUBBER AUTO SHOP	5,215	-	(5,215)	100.00%
256.26	CRANE MOTOR	16,580	-	(16,580)	100.00%
	Total for Vehicles	364,418	624,500	260,082	58.35%
	Grand Total	$ 7,360,149	$ 14,305,424	$ 6,945,275	51.45%